

ITEM FOR FINANCE COMMITTEE

RECOMMENDATION OF THE ESTABLISHMENT SUBCOMMITTEE

Encl. At the Enclosure is a summary of the recommendation of the Establishment Subcommittee (ESC).

2. Agenda item EC(2002-03)3 was recommended by ESC at its meeting on 19 June 2002. The relevant paper considered by the ESC has previously been forwarded to all Members and is therefore not enclosed.

3. Members are invited to approve the ESC recommendation.

4. The up-to-date position of the establishment of directorate posts in the civil service is as follows -

	Permanent	Supernumerary	Total
Position including posts approved by Members on 14 June 2002	1 540 (Note 1)	56	1 596
Item EC(2002-03)3	-2	1	-1
Number of supernumerary posts lapsed	-	-4 (Note 2)	-4
Total	<u>1 538</u>	<u>53</u>	<u>1 591</u>

Note 1 - Exclusive of 14 permanent posts in Independent Commission Against Corruption.

Note 2 - Three posts of one Government Land Agent (D2), one Chief Estate Surveyor (D1) and one Chief Land Surveyor (D1) lapsed on 20 June 2002; and one post of Chief Estate Surveyor (D1) lapsed on 1 July 2002 in Lands Department.

**Summary of the Recommendation of the Establishment Subcommittee
discussed at the meeting on 19 June 2002**

EC Item No.	Head of Expenditure	Recommendation
EC(2002-03)3	HEAD 142 – GOVERNMENT SECRETARIAT: OFFICES OF THE CHIEF SECRETARY FOR ADMINISTRATION AND THE FINANCIAL SECRETARY HEAD 98 – MANAGEMENT SERVICES AGENCY	<p>To recommend to Finance Committee the following changes upon the integration of the Management Services Agency into the Efficiency Unit –</p> <p>Head 142 Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary</p> <p>with effect from 22 July 2002 –</p> <p>(a) the creation of the following permanent posts –</p> <p>2 Assistant Director of Management Services (D2) (\$122,450 - \$130,050)</p> <p>1 Principal Management Services Officer (D1) (\$103,150 - \$109,450);</p> <p>(b) the creation of the following supernumerary post for one year –</p> <p>1 Assistant Director of Management Services (D2) (\$122,450 - \$130,050);</p> <p>(c) the consequential change to the job duties of the existing Administrative Officer Staff Grade C (D2) (\$122,450 - \$130,050) post; and</p> <p>(d) an increase in the ceiling placed on the total notional annual mid-point salary value of all non-directorate posts in the permanent establishment under Head 142 in 2002-03 from \$130,651,000 by \$45,152,460 to \$175,803,460.</p>

EC Item No.	Head of Expenditure	Recommendation
EC(2002-03)3 (cont'd)		<p data-bbox="742 358 1324 392">Head 98 Management Services Agency</p> <p data-bbox="742 436 1522 515">with effect from 22 July 2002, the deletion of the following permanent posts –</p> <p data-bbox="742 560 1380 638">2 Assistant Director of Management Services (D2) (\$122,450 - \$130,050)</p> <p data-bbox="742 672 1332 750">2 Principal Management Services Officer (D1) (\$103,150 - \$109,450); and</p> <p data-bbox="742 795 1522 873">with effect from 1 August 2002, the deletion of the following permanent post –</p> <p data-bbox="742 907 1252 985">1 Director of Management Services (D3) (\$134,300 - \$142,300).</p>