

Our Ref : ITC CR 7/19/1610/00  
Tel No. : 2737 2608

20 December 2001

Secretary General  
Legislative Council Secretariat  
(Attn : Ms Connie Szeto, Sr Asst Secy(1)1)  
Legislative Council Building  
8 Jackson Road  
Central  
Hong Kong  
(Fax : 2524 3802)

Dear Ms Szeto,

**Applied Science and Technology Research Institute**

At the special meeting of the Legislative Council Panel on Commerce and Industry held on 18 December 2001, the Hon HUI Cheung-ching noted from the paper – Applied Science and Technology Research Institute (ASTRI) that the Government monitors the operation of ASTRI through its representatives on the Board of Directors of ASTRI and enquired about the attendance rate of the Official Directors at the Board meetings. In response, our Commissioner undertook to provide the information to the Hon HUI through the Legislative Council Secretariat after the meeting. The requested information is as follows.

Currently, the Secretary for Commerce and Industry (SCI), the Secretary for the Treasury (S for Tsy) and the Commissioner for Innovation and Technology (CIT) are the Official Directors of ASTRI. If they are unable to attend any of the meetings themselves, they will be represented by their Alternate Directors, as follows :

- Alternate Director for SCI – CIT
- Alternate Director for S for Tsy – Deputy Secretary for the Treasury
- Alternate Director for CIT – Deputy Commissioner for Innovation and Technology

The ASTRI Board has convened a total of nine meetings since its constitution in May 2000. These meetings were attended by the Official Directors themselves or their Alternate Directors. Their attendance record is at **Annex**.

I should be grateful if you would forward the information to the Hon Hui.

Yours sincerely,

(Mrs Vivian Tam)  
*for* Commissioner for Innovation and Technology

Encl.

cc : Secretary for Commerce and Industry  
(Fax : 2840 1621)

Secretary for the Treasury  
(Fax : 2971 0816)

} A copy of the paper on ASTRI  
submitted to the Legislative Council  
Panel on Commerce and Industry on  
18 December 2001 is enclosed.

(With Chinese Translation)

**Attendance of the Official Directors  
at Meetings of the Board of Directors of  
the Hong Kong Applied Science and Technology Research Institute Co. Ltd.**

<b>ASTRI Board Meeting</b>	<b>Date</b>	<b>Secretary for Commerce and Industry</b>	<b>Secretary for the Treasury</b>	<b>Commissioner for Innovation and Technology</b>
1 <sup>st</sup>	17.5.2000	Personally	Personally	Personally
2 <sup>nd</sup>	13.7.2000	Personally	Personally	Ditto
3 <sup>rd</sup>	20.10.2000	Alternate Director	Alternate Director	Ditto
4 <sup>th</sup>	12.14.2000	Ditto	Ditto	Ditto
5 <sup>th</sup>	27.3.2001	Ditto	Ditto	Ditto
6 <sup>th</sup>	15.6.2001	Ditto	Ditto	Ditto
7 <sup>th</sup>	10.7.2001	Ditto	Ditto	Ditto
8 <sup>th</sup>	10.10.2001	Ditto	Ditto	Ditto
9 <sup>th</sup>	13.12.2001	Ditto	Ditto	Ditto