



From the Vice President (Resources and Administrative Services)  
副校長 (資源及行政服務)  
Norman W. Y. Ngai 倪偉雄

Our Ref.: RAS/SARD/03/02(C)/649  
Your Ref.: CB(3)/PAC/R40

11 July 2003

**BY FAX** (No.: 2537 1204)

Clerk  
Public Accounts Committee,  
Legislative Council,  
Hong Kong Special Administrative Region,  
Legislative Council Building,  
8 Jackson Road,  
Hong Kong.  
Attn.: Ms. Dora Wai

Dear Ms. Wai,

**The Director of Audit's Report on the  
results of value for money audits (Report No. 40)**

I refer to your letter of 10 July 2003, addressed to Professor Morris who is currently on leave, and return the revised form with the information requested.

Please let me know if you require any clarification on the information provided or additional information.

Yours sincerely,



Norman W. Y. Ngai  
Vice President  
(Resources & Administrative Services)

c.c. UGC  
Encl. as stated  
NN/cs

Name of institution: The Hong Kong Institute of Education

**Attendance rates of external and internal members at Council meetings**

| Date of meeting                         | Total no. of Council members | External member                                |   | Internal member                                |   |     |
|---|------------------------------|--|---|--|---|-----|
|   |                              | No. of external members present at the meeting | $\frac{\text{No. of external members present at the meeting}}{\text{No. of Council members present at the meeting}} \times 100\%$ | No. of internal members present at the meeting | $\frac{\text{No. of internal members present at the meeting}}{\text{No. of Council members present at the meeting}} \times 100\%$ |     |
| <b>2000-01 (July 2000 to June 2001)</b> |                              |  |   |  |   |     |
| (1)                                     | 30.11.2000                   | 27   | 13  | 54%  | 11  | 46% |
| (2)                                     | 29.3.2001                    | 27   | 9   | 47%  | 10  | 53% |
| (3)                                     | 28.6.2001                    | 27   | 7   | 41%  | 10  | 59% |
| (4)                                     |                              |  |   |  |   |     |
| (5)                                     |                              |  |   |  |   |     |
| (6)                                     |                              |  |   |  |   |     |
| <b>2001-02 (July 2001 to June 2002)</b> |                              |  |   |  |   |     |
| (1)                                     | 5.7.2001                     | 27   | 9   | 53%  | 8   | 47% |
| (2)                                     | 18.10.2001                   | 27   | 10  | 53%  | 9   | 47% |
| (3)                                     | 31.10.2001                   | 27   | 12  | 52%  | 11  | 48% |
| (4)                                     | 29.11.2001                   | 27   | 9   | 45%  | 11  | 55% |
| (5)                                     | 21.3.2002                    | 27   | 10  | 48%  | 11  | 52% |
| (6)                                     | 27.6.2002                    | 27   | 13  | 57%  | 10  | 43% |
| <b>2002-03 (July to November 2002)</b>  |                              |  |   |  |   |     |
| (1)                                     | 23.8.2002                    | 27   | 7   | 44%  | 9   | 56% |
| (2)                                     | 12.9.2002                    | 27   | 12  | 80%  | 3**   | 20% |
| (3)                                     | 28.11.2002                   | 27   | 9   | 47%  | 10  | 53% |
| (4)                                     |                              |  |   |  |   |     |
| (5)                                     |                              |  |   |  |   |     |
| (6)                                     |                              |  |   |  |   |     |

Remark: Please photocopy this form for use if the space provided is insufficient

\* Includes the President and 3 Vice Presidents of the Institute.

\*\* According to The Hong Kong Institute of Education Ordinance, the President and staff/student Council Members were not eligible to attend that meeting.