Bills Committee on Building Management (Amendment) Bill 2005

Consolidated Response – The Administration's response to Members' Suggestions/Views

	Concerns and Views		Suggestions made by Members		Administration's Response
A.	. Appointment of a Management Committee (MC)				
	Building Management Ordinance (B)	MO)	- Section 3(2) and Paragraph 1, 2(1), 5(2) a	and	12 of Schedule 2
	Building Management (Amendment)	Bill	2005 (Bill) – Clause 4(b), 23(c), 23(d)(i), 2	3(g)(ii) and 36
A1.	Some Members have concerns over	(a)	Owners should be allowed to follow	-	According to a court judgement, unless the DMC of
	the Administration's proposal of		provisions in the DMCs that set out clear		a building specifically refers to the appointment of
	imposing mandatory requirements		and fair procedures for the appointment		an MC under section 3 of the BMO, otherwise, the
	on owners to follow the procedures		of an MC.		committee referred to in the DMC is not the same
	set out in the BMO, instead of the				creature as the one provided for in the BMO.
	deed of mutual covenant (DMC),	(b)	Administration should not impose		
	for the appointment of an MC.		mandatory requirements across the board	-	As such, the DMC provisions regarding the
			unless the relevant provisions in the		composition of the committee should apply to that
			DMCs were clearly unfair or improper.		committee referred to in the DMC only.
		(c)	A detailed mechanism should be	-	There is no provision in the BMO that governs the
			provided in the BMO to require owners		composition of the MC. So long as the MC
			to opt into the statutory scheme by		members are appointed from amongst the owners at
			passing a resolution at an owners'		an owners' meeting, they will have fulfilled the

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	meeting for the appointment of MCs so that existing MCs which had been appointed in accordance with DMC provisions would be allowed to maintain their status quo if they wished to do so.	requirements under paragraphs 2(1) and 5(2) of Schedule 2 and such appointments will be valid.
BMO – Section 5(4) and Paragraph 2	of Schedule 2	
Bill – Clause 4(c), 5(c), 6(b), 7, 8, 19	(d) and 23(d)(i)	
A2. Members expressed concerns over	(a) The existing section 5(4) of the BMO	- Regarding suggestion (a), we <i>propose</i> to amend the
the agenda of the owners' meeting	stipulates that a notice of meeting	provision such that the notice of meeting shall
at which an MC was appointed.	convened under sections 3, 3A, 4 and	specify the resolutions that are related only to the
	40C shall specify (a) the date, time and	appointment of an MC under sections 3, 3A, 4 and
	place of such meeting; and (b) the	40C respectively and the incorporation of owners.
	resolutions which are to be proposed and,	This will allow the owners to pass resolutions
	in particular, the resolution for the	regarding the appointment of an MC as well as such
	appointment of an MC. The words "in	related matters as the size and composition of the
	particular" raised doubts on whether resolutions other than the appointment of	MC and the name and registered address of the OC.
	an MC could be raised at these owners'	- Regarding suggestion (b), the revised paragraph 2
	meeting where an owners' corporation	of Schedule 2 states that at a meeting of owners
	(OC) has not yet been formed.	convened under section 3, 3A, 4 or 40C, after an
		MC is appointed, the owners shall, by a resolution

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	(b) The Administration should consider whether the appointment of chairman, the secretary and other members of an MC had to take place at the same owners' meeting at which an MC was appointed and whether flexibility could be allowed in this regard.	passed by a majority of votes of the owners voting either personally or by proxy, appoint members of the MC and the chairman, secretary and treasurer of the MC. This already shows that the appointment of chairman, the secretary and other members of an MC has to take place at the same owners' meeting at which an MC is appointed.
A3. Some Members were concerned about how Home Affairs Department (HAD) could ensure that – (a) owners who have enjoyed the free land search service will return the	(a) Penalties should be introduced against persons who failed to return the records to District Offices before deadlines or any unauthorized use of information contained in the records for commercial purposes.	- HAD will require owners applying for the waiver to sign an undertaking. By signing the undertaking, the owners concerned undertake to return the land search records to the District Office within 60 days (subject to extension to be granted by the District Officer), no matter whether an OC is formed.
land search records to HAD; (b) the owners will not use the records	(b) The Administration should ensure that the records of owners were updated before they were to be provided to	- The owners also undertake that the land search records obtained from HAD will not be used for any purpose other than the OC formation.
for commercial purpose; and (c) the land search records are up-to-date.	owners.	- The undertaking is legally binding on the owners. If they fail to comply with the terms of the undertaking, the Government may take civil action

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		against them.
Concerns and Views	Suggestions made by Members	*
		occur after the issuance of the records by the
		Land Registry.
		This was clearly explained to the owners concerned.

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BMO – Sections 3, 3A, 4, 40C and Paragraph 2 of Schedule 2				
Bill – Clause 4(c), 5(c), 6(b), 7, 8, 19	9(d) and 23(d)(ii)			
A4. The Assistant Legal Advisor considered that there is no express provision stipulating that the convenor shall continue to chair the meeting convened under sections 3, 3A, 4 and 40C after the MC has been appointed, so as to appoint the MC members under paragraph 2 of Schedule 2.		We <i>propose</i> to amend the new paragraph 2(4) of Schedule 2 by making the new section 3(7), 3A(3E), 4(9) and 40C(8) (i.e. the convenor shall preside at a meeting of owners) applicable for the purpose of appointing MC members at a meeting of owners convened under section 3, 3A, 4 and 40C respectively.		
B. Avoidance of Formation of More the	nan One OC			
BMO – Section 8				
Some Members had concerns on whether there are sufficient safeguards under the BMO to avoid the formation of more than one OC in a building.	(a) Section 8 of the BMO should be amended to stipulate expressly that the Land Registrar could not issue more than one certificate of registration for an OC in respect of one building.	III of the BMO that the Land Registrar shall not issue a certificate of registration to more than one		
	(b) A mandatory mediation mechanism may be introduced for dealing with disputes			

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	arising from different groups of owners trying to convene owners' meetings at different times for the appointment of an MC. (c) As a long term measure, BMO may be amended to empower the Administration to take appropriate actions to intervene	Management Disputes" below. Both the Hong Kong Mediation Council and Hong Kong Mediation Centre are of the view that for mediation to succeed, the disputing parties must participate on a voluntary basis.
	for resolving such disputes.	
C. Filling of Vacancies of an MC		
BMO – Paragraph 6 of Schedule 2		
Members considered that in case the	(a) Chairman of an MC should be allowed	- We <i>propose</i> to expand paragraph 6(2) of Schedule 2
size of an MC dropped below the	to convene an owners' meeting even	along the line of paragraph 6(1B) so that a casual
quorum requirement (i.e. 50%), an	without having received a request of not	vacancy in an MC could be filled not only by the
easier mechanism should be provided	less than 5% of the owners, provided	MC, but also by the OC at a general meeting.
for the OC to fill the casual vacancies	that the meeting is solely for the purpose	
in the MC without resorting to the	of filling the casual vacancies in the MC.	- We also <i>propose</i> to stipulate clearly the terms of
Lands Tribunal.		those members who are appointed to fill the
	(b) An inquorate MC should be allowed to	vacancies.
	convene an owners' meeting for the	
	purpose of filling the casual vacancies in	- We further <i>propose</i> to expand paragraph 6 of

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	the MC.	Schedule 2 to the BMO to provide for situation where the number of MC members drops below
	(c) The Authority could order an owners' meeting be convened for the purpose of filling the casual vacancies in the MC.	50% – - where the chairman is still in post, he may convene an owners' meeting for the only purpose of filling the casual vacancies in the
	(d) The list of agents who could apply to the LT for the appointment of an administrator under section 31 of the BMO should be expanded.	MC; - where the chairman is not in post, the remaining members of the MC may appoint amongst themselves a person to convene an owner's meeting, for the only purpose of
	(e) For the suggestions (b) and (c) above, the Administration should also work out who would be given the authority to determine and cross-check validity of proxies received in case an owner's meeting is convened.	filling the casual vacancies. No other matters could be discussed at this special owners' meeting. Procedures of this special owners' meeting should comply with the requirements in Schedule 3. The chairman or the person responsible for convening the owners' meeting will have the authority to determine and cross-check validity of proxies received. (Please see Section H3 "Appointment of Proxy" below.)

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D. Self-declaration made by MC Members						
Bill – Clause 9 and 23(f)(iii)	Bill – Clause 9 and 23(f)(iii)					
Some Members expressed concerns over the self-declaration requirement proposed by the Administration.	The Administration should consider the situation where a person appointed as an MC member refused to make declaration.	We <i>propose</i> to include a new sub-paragraph under paragraph 4 of Schedule 2 to stipulate that an MC member shall cease to be a member of the MC if he does not comply with the self-declaration requirement.				
E. Appropriateness of the MC Chairn	nan to Preside over Owners' Meeting					
BMO – Paragraph 3(1) of Schedule 3	3					
Bill – Clause 24(d)(i)						
Some Members considered that the MC Chairman should refrain from presiding over owners' meeting when there is conflict of interest.	In case the owners present at an owners' meeting decided by passing a resolution that the MC chairman should not preside the meeting due to direct conflict of interest, the meeting would have to be presided by the deputy chairman, or the secretary, and if both are unavailable, a person to be elected by the owners present.	 We have reservations on the suggestion – There is so far no insurmountable problem with the present arrangement. By way of analogy, neither are there any express provisions in the Companies Ordinance (Cap. 32) which state the circumstances under which the chairman of the board of directors should refrain from presiding over the shareholders' meeting. 				

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F. Owners' Rights to Request the MC	the C	Corporation	
BMO – Paragraph 1(2) of Schedule	3 and Section 40B(1)		
F1. Members expressed concerns over	The owners concerned should be allowed to	-	Apart from the existing requirement under
the situation where the chairman	apply to the Authority for an order that the		paragraph 1(2) of Schedule 3, we propose to
refused to convene an owners'	building manager concerned must convene an		include another time limit for the actual holding of
meeting in accordance with	owners' meeting within a reasonable period of		the general meeting. We <i>propose</i> that the general
paragraph 1(2) of Schedule 3 to the	time. The Administration should confirm		meeting should be held within 35 days on receipt of
ВМО.	whether section 40B(1)(b) of BMO could		owners' request.
	apply in such a case.		
		-	Section 40B(1) stipulates that for the Authority to
			consider ordering the MC to appoint a building
			management agent within a reasonable period of
			time for the purpose of managing that building, it
			must appear to the Authority that all the following
			conditions occurred –
			(a) no person is, for the time being, managing
			that building;
			(b) the MC has, in any material particular, failed
			substantially to perform the duties of a
			corporation under section 18; and
			(c) by reason of the circumstances mentioned in
			paragraphs (a) and (b), there is danger or risk

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		of danger to the occupiers or owners of that building. It is thus not applicable in cases where the chairman refuses to convene an owners' meeting.
F2. Some Members expressed concerns that some owners might abuse their rights to request the MC chairman to convene an owners' meeting.	(a) There should be a non-judicial mechanism to determine whether the owners had reasonable grounds in making the request and the determination made would serve to give protection to the MC chairman in case he was sued by civil proceedings on the grounds of his refusal to convene the owners' meeting. The District Officers should be	not appropriate for District Officers to interfere into building management matters as to whether the owners have grounds to request an owners' meeting. This may create even more disputes between the OC and the owners. - Regarding suggestion (b), we have concerns that the MC chairman may abuse this mechanism to avoid
	responsible for making the determination. (b) Chairman of MC could take the case to court for a determination. If the court considered that the conduct of owners concerned amounted to an abuse of proceedings, it could order that the chairman of MC did not need to convene	the need to comply with the time limit in holding the owners' meeting as requested. The chairman may say that he has already applied to the court and thus an owners' meeting would not be convened until the hearing is held, which may only happen several months later. This will deprive the rights of the minority owners to request an owners' meeting.

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	the owners' meeting.	
G. Interpretation of the term "Major	ity"	
BMO – Paragraph 2(1), 5(2) and 6 o	f Schedule 2 and Paragraph 3(3) and 3(4) of Schedule 2.	edule 3
Bill – Clause 23(d)(i)and 23(g)(ii)		
G1. Members in general considered that		Given the practical problem of appointment to MC
there would be practical difficulties		under a "majority" voting system, we propose that the
for applying the majority voting		simple or relative majority system (otherwise known as
system to appointment of MC		the "first past the post" voting system) should be
members.		adopted in the appointment of members of MC in the
		BMO.
G2. Members in general considered that		We <i>propose</i> to set out clearly in Schedule 3 to the BMO
it should be stated clearly in the		that abstention votes and invalid votes should not be
BMO concerning how votes should		counted. Abstention votes include blank votes as well
be counted at owners' meetings.		as those who are present at an owners' meeting but do
		not vote at all.
G3. Members expressed concerns over	The BMO should stipulate that if nominees	We <i>propose</i> that in the appointment of MC members in
situation where nominees for the	for the same office received the same number	the BMO, if two or more of the most successful
same office received the same	of votes, the person presiding over the	nominees have an equal number of votes, the person
number of votes.	meeting should exercise his casting vote in	presiding over the owners' meeting shall determine the

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	accordance with the lot drawn by him.	result by drawing lots. The nominee on whom the lot falls will be deemed to be appointed. This is in line with the arrangement under the District Councils Ordinance (Cap. 547).
G4. Members expressed concerns over situation where the number of nominees was the same as the number of members of an MC.	The Administration might explore whether it would be feasible to endorse the appointment of these nominees as MC members by a resolution passed at the owners' meeting so that voting would not be required.	 To pass a resolution to endorse the appointment of the nominees as MC members will in fact require the nominees to obtain over 50% of votes (i.e. going back to the majority voting system). If the only nominee fails to obtain over 50% of votes, the post will become vacant and this creates practical problems for the operation of the MC. We therefore <i>propose</i> that if there is only one nominee for the post (i.e. the number of nominees is the same as the number of members of an MC), that nominee will be deemed to be appointed. This is in line with the arrangement under the District Councils Ordinance (Cap. 547).

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H.	Appointment of Proxy				
	BMO – Section 5(6), Paragraph 4(2)) and	4(3) of Schedule 3 and Paragraph 14(1) and	14(2	2) of Schedule 8
	Bill – Clause 4(c), 5(c), 6(b), 19(d),	22, 2	4(e)(ii), 24(e)(iii), 29(j)(i) and 29(j)(ii)		
H1.	Members expressed diverse views	(a)	Some Members suggested that owners	-	We propose that owners should not be allowed to
	on the format of the proxy		should be allowed to indicate voting		indicate the voting instructions on the proxy
	instrument.		instructions on the proxy instrument.		instrument or alter the statutory format.
			Other Members disagreed and considered		
			that would make the proxy instrument too	-	We will launch extensive publicity programmes
			complicated.		after the passage of the Bill so as to allow public to
					have a better understanding of the amendments.
		(b)	Some Members suggested that owners		The statutory format of the proxy instruments will
			should be given the flexibility to alter the		also be widely publicised.
			statutory format of the proxy instruments.		
			However, other Members were of the		
			view that this flexibility could lead to		
			more disputes.		
		(c)	If the proxy instrument stipulated in the		
			Bill was adopted, it should be clearly		
			stated in the relevant guidelines that OCs		
			could not impose any additional		
			requirement in respect of the statutorily		

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	stipulated format of proxy instrument and the format should be widely publicised.	
H2. Members considered that some measures should be introduced to prevent the abuse of proxy instruments by some owners.	(a) Some Members considered that owners should provide additional information, namely the first four digits of their Hong Kong Identity Card number, their contact telephone number, date and time of signing the proxy instrument and name and signature of a witness, on the proposed statutory proxy instrument. Other Members however had reservations over this suggestion.	in Schedule 3 to the BMO for owners' meetings –
	(b) The MC secretary should acknowledge receipt of all valid proxy instruments submitted by depositing a receipt slip in the letter box of the owner.	information in respect of those flats where a proxy instrument has been submitted in a prominent place of the venue of the owners' meeting for inspection by owners.
	(c) The MC secretary should post the information in respect of those flats where a proxy had been appointed in a	the appointment of an MC under section 3, 3A, 4

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	prominent place of the venue of the owners' meeting for inspection.	be the responsibilities of the convenor.
	(d) The secretary of the MC should, within seven days of the date of the owners' meetings, display the information in a	- As this is a procedural requirement of all owners' meetings, non-compliance may be subject to challenge in court over the validity of the meeting.
	prominent place in the building. The secretary would be held liable and subject to penalty if he failed to do so.	- In order to facilitate the implementation of the proposed amendments listed above, we <i>propose</i> to further increase the time-limit for lodging the proxy instruments to 48 hours before the owners' meeting.
	(e) Failure of the secretary to post the information prior to the owners' meeting would be taken into consideration by the court in deciding whether there were material irregularities in the holding of the owners' meeting concerned when the voting results of the meeting were challenged.	- Regarding suggestion (g), if an owner appoints more than one proxy to attend the owners' meeting, then the proxy who was last appointed by the owner should be valid. Clarification has to be sought from the owner if it is not clear which of the proxies was last appointed. If the owner attends the meeting and casts a vote in person, all the proxy instruments he made would be deemed void.
	(f) If it was permissible to copy or take photos of the information posted out, this should be specified in the guidelines for	- We have reservations on suggestion (h). Members may like to note that for large estates, the number of

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	reference of owners and OCs.	proxy instruments received could be over thousands. It is normal for an OC to have an
	(g) In case two different proxy instruments signed by the same owner on the same date were lodged with the MC secretary, both proxy instruments would become void. This arrangement, if adopted, should be included in the guidelines for reference by OC and owners.	annual general meeting and one or two extraordinary meeting(s) each year. The number of meetings held during renovation will be even more. It will create a huge burden for the OC to keep all these proxy instruments. Even for tenement buildings, while the number of proxy instruments received may be fewer, these OCs usually do not have any common area designated
	(h) The OC should be required to keep the proxy instruments for a certain period of time, say one year, after the holding of the owners' meeting.	for storage purpose and hence the proposal will create a burden for the individual MC members to store them at home. We understand that most MCs do keep the proxy instruments in cases of disputes. We see no need to stipulate in the law such a requirement which will then be applicable to all OCs. There is also no such requirement under the Companies Ordinance.
H3. Members expressed concerns over	(a) An express provision should be added to	- We <i>propose</i> the chairman of the MC, and if he is
who should have the power to		not readily available, the person presiding over the
determine the validity of a proxy	of an owners' meeting had the final	owners' meeting in accordance with paragraph 3(1)

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instrument.	authority in determining the validity of proxy instruments.	of Schedule 3 to the BMO should be given the power to determine the validity of the questionable proxy instruments.
	(b) There should be provisions that stipulated	
	clearly as to who should be given the power to determine the validity of questionable proxy instruments in the absence of the MC chairman, or in case his office was left vacant before the meeting was held.	- For meetings convened for the purpose of appointing an MC under sections 3, 3A, 4 and 40C, we <i>propose</i> that the convenor should be given such powers.
	(c) In the situation that an OC wished to appoint a professional to assist in verifying proxy forms for the OC, the Administration should liaise with the chairman of the professional body concerned to seek his assistance in providing such a referral.	
	(d) Representatives of HAD attending owners' meeting should play a more active role in the verification of proxy	

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	forms and in handling disputes arose.	
H4. Members expressed concerns over the validity of proxies deposited prior to an adjourned meeting of the corporation.	It should be specified in the proposed proxy instruments that proxies deposited prior to the adjourned meeting would remain valid unless new proxies from the same owners had been received.	 We <i>propose</i> to make specific provisions in the BMO to the effect that the proxy instruments deposited for the original owners' meetings could be used at adjourned meetings, unless revoked, replaced by a new proxy instrument submitted by the owner, or specifically instructed by the owner to the contrary in accordance with the statutory format. We further <i>propose</i> to stipulate that all adjourned meetings should comply with the requirements set out in Schedule 3 to the BMO.
I. Protection of Members of MC		
Bill – Clause 15		
I1. Some Members considered that the proposed new section 29A is too loose if members of MC could escape liability simply when they have acted in good faith.	Members of the MC should be required to act in good faith and also in a reasonable manner in order that they could exercise the proposed new section 29A.	We <i>propose</i> that members of an MC would have to prove that they have acted in good faith as well as acted in a reasonable manner in order that they could exercise the proposed section 29A.

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p m s	concerns and Views frome Members considered that the protection provided for MC members under the proposed new section 29A should be extended to cover statutory duty of individual members.	Protection may be given to an MC chairman who fails to comply with paragraph 1(2) of Schedule 3 to the BMO only because the other MC members have been uncooperative.	- We have reservations over extending protection to cover statutory duty of individual members. - If this suggestion is adopted, it will mean that an aggrieved party under the BMO will not be able to obtain any relief in respect of the act or default of the MC member if the latter could claim that he is acting in good faith and in a reasonable manner. - While there is case law ruling that the responsibility to convene an owners' meeting under paragraph 1(2) of Schedule 3 rests with the chairman, there are also precedent judgements showing that the court
OV	me Members expressed concerns ver libel cases arising from sputes in building management.	(a) The proposed Building Affairs Tribunal (BAT), if implemented, should handle libel cases arising from disputes in building management as well.	will take into account different factors when deciding whether the chairman has breached the law. - We have passed on the request concerning the proposed BAT to the Housing, Planning and Lands Bureau (HPLB) for their consideration.

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	(b) The Administration might explore whether it is feasible to provide for privilege which specifically applied to libel cases arising form discussion of affairs of OC.	 We have reservations on suggestion (b) – MC members should act prudently in discharging their building management duties. It will be too lax to exclude individual MC members from their civil or criminal liability in this way. This will also impose a procedural bar on an individual's right to institute legal proceedings before a court.
J. Procurement Requirements		
BMO – Section 20A and Paragraph 5	of Schedule 7	
Bill – Clause 13 and 28(e)		
J1. Members expressed concerns over the consequences of non-compliance with the statutory procurement requirements, especially in relation to the validity of procurement contracts.	(a) Members in general agreed that where proceedings were taken for the enforcement of any procurement contract to which section 20A(2) and (2A) applied, the court may make such orders and give such directions in respect of the rights and obligations of the contractual parties. However, they considered that	 We <i>propose</i> the following arrangements and procedures for OCs and owners to deal with contracts that are procured without following section 20A(2) and the new section 20A(2A) – (a) A procurement contract shall not be rendered void by reason only of non-compliance with section 20A(2) and (2A). (b) A procurement contract is voidable by a

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	owners should be given the opportunity	resolution passed by the majority votes of the
	to decide whether to honour the contract	owners at a general meeting of the
	or not before the judicial mechanism is	corporation by reason only of
	triggered.	non-compliance with section 20A(2) and
		(2A).
	(b) Some Members considered that a	(c) Where proceedings are taken for the
	procurement contract should be rendered	enforcement of any procurement contract to
	void in case of non-compliance, but	which section 20A(2) and (2A) applies, the
	could be ratified by a resolution passed at	court may make such orders and give such
	an owners' meeting. Other Members,	directions in respect of the rights and
	however, considered that the procurement	obligations of the contractual parties,
	contract should only be voidable at the	including whether the procurement contract is
	option of the owners.	void or voidable at the instance of the OC, as
		the court may deem fit having regard to all
	(c) Where a contract was invalidated, the	the circumstances of the case and in
	contractor concerned should be	particular (but not limited to) several factors
	compensated on the basis of a quantum	to be listed out in the BMO.
	meruit. Members later agreed that the	
	determination of liability among	- To avoid unnecessary litigation, we also <i>propose</i> to
	contractual parties was beyond the scope	include an express provision that a procurement
	of BMO and the Bill and there was no	contract shall not be rendered void or voidable by
	need to introduce a provision in BMO to	reason only of non-compliance with the Code of

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	set out the mechanism.	Practice [i.e. section 20A(1) and (3)].
	(d) A standard form which included all necessary procurement procedures to be followed should be issued for use by OCs and building managers in making procurement.	- Regarding suggestion (f), we <i>propose</i> to include an express provision under section 20A that for the avoidance of doubt, any person who enters into a procurement contract on behalf of the corporation in breach of section 20A(2) and (2A) of the BMO shall be held personally liable for any claims unless
	(e) A manual setting out new procurement requirements and the consequences of non-compliance should be drawn up for contractors' reference.	the new section 29A applies. - To allow the public to have a better understanding of the amended BMO, we will launch extensive publicity programmes and issue a layman's guide
	(f) The consequence of non-compliance could be stipulated by codifying the civil liability involved in the BMO.	when the Bill is passed. The revised procurement requirements will be included in the guide.
	(g) Members agreed that it would not be appropriate to introduce a punitive clause for deliberate non-compliance of the statutory procurement requirements in the current legislative exercise. Yet, they	

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	considered that the Administration should	
	review the need for such a clause after	
	the implementation of the proposed procurement requirements.	
	(h) Mandatory mechanism of mediation	
	should be introduced for dealing with	
	disputes arising from non-compliance of	
	the statutory procurement requirements.	
	(i) Building managers should be required to	
	file the original copy of receipt of any	
	procurement of goods and services the	
	cost of which would be charged to OCs.	
J2. Members expressed concerns that	(a) It should be specified in the BMO that	We <i>propose</i> that where proceedings are taken for the
OCs might split huge-sum contracts	any procurement of supplies, goods and	enforcement of any procurement contract to which
into mini-contracts so as to avoid	services of the same nature undertaken	section 20A(2) and 20A(2A) applies, the court may
the need to comply with the	within the same period of time but was	make orders and give directions with regard to whether
procurement requirements.	covered by different contracts should be	the procurement contract is void or voidable at the
	deemed as one single procurement	instance of the OC. The court has to take into account
	contract.	all circumstances of the case and in particular (but not

	Concerns and Views	Suggestions made by Members	Administration's Response
		(b) An express provision should be included in the BMO stipulating that any	limited to) several factors to be listed in the BMO. One of these factors would be whether the contract of
		procurement contract which was artificially split for the sole purpose of avoiding the need to comply with the statutory procurement requirements would be rendered void. It would be up to the court to determine whether the contract was artificially split.	procurement has been split for the sole purpose of avoiding the requirements in section 20A(2) and (2A).
J3.	Members expressed diverse views	If tendering requirements could be waived for	- We <i>propose</i> to revise the procurement requirements
	as to whether owners should be	continuous engagement of the same	to the effect that for contracts engaging the same
	allowed to retain the existing	contractor/supplier, owners should be	contractor/supplier which exceeds the sum of
	service without the need to go	requested to make a conscious decision at a	\$200,000 or a sum which is equivalent to 20% of
	through tendering requirement –	general meeting of the corporation to waive the tendering requirements and to award the	the annual budget of the OC, whichever is the lesser (i.e. the threshold set for tendering), the MC may
(a)	Some Members considered that as	contract to the incumbent contractor/supplier.	seek approval from the owners' meeting to waive
	long as the ultimate decision of	constact to the meanicont constactor supprior	the tendering requirement and to accept the
	whether to retain the existing		procurement proposal.
	service rested with owners at an		
	owners' meeting, there would be		- While the tendering requirement could be waived,
	no need to go through the		the procurement still needs to be endorsed by

Concerns and Views	Suggestions made by Members	Administration's Response
tendering requirement.		majority of the owners at an owners' meeting.
(b) Some other Members considered that the tendering requirement should be kept even for retaining existing service, as this would allow the owners to obtain the best quotations and the most up-to-date market information.		
J4. Members in general supported the Administration's proposal to delete from the Bill the proposed provisions regarding the list of urgent items.	Some Members suggested that, to cater for an urgent need to convene MC meeting, paragraph 8 of Schedule 2 to the BMO may be amended to the effect that if 75% of members of an MC were satisfied that there was an urgent need for convening a meeting of MC, a shorter period of notice could be allowed.	 We <i>propose</i> to delete from the Bill clause 13(a)(iii) relating to urgent items. We have consulted a number of associations of OCs on whether a shorter period of notice should be allowed for MC meeting. The associations of OCs in general considered that they have not encountered any particular difficulties under the current seven-day requirement and they see no need to shorten the notice period.

	Conc	erns and Viev	WS			Suggestions made by Members		Administration's Response
J5. N	Members	expressed div	erse v	iews	(a)	Some Members considered that it should	-	The procurement of legal service, like procurement
C	over the	procurement	of 1	legal		be stipulated in the BMO that OCs or		of all other services, should also be subject to the
s	service.					building managers could not engage in		statutory procurement requirements.
						lawsuits unless such a decision had been		
						endorsed at owners' meetings by	-	We propose to add a new provision in the BMO
						resolution.		such that the MC should have the duty to inform the
								owners whenever the OC is sued or the OC decides
					(b)	However, Members in general considered		to sue somebody.
						that suggestion (a) failed to provide		
						flexibility for OC to cope with any urgent	-	We <i>propose</i> that in cases where the OC is sued, the
						needs for procurement of legal service.		MC shall notify the owners by posting a notice
						An OC should be given the discretion to		about the details of the case in a prominent place in
						procure legal service without the need to		the building within seven days of receipt of the
						seek owners' endorsement by a resolution		legal documents by which the legal proceedings are
						passed at an owners' meeting, if the		commenced. In cases where the OC decides to
						initial cost required was not expected to		sue, the MC has to post the notice within seven days
						exceed the statutory threshold.		once the decision is made by the MC.
					(c)	An express provision should be added to	_	Upon enactment of the Bill, we will issue
						the BMO requiring an OC to notify		administrative guidelines as to what types of details
						owners of any appointment of lawyers so		of the case should be included in the notice to
						that owners would be given the		owners, such as the name and capacity of the

Concerns and Views	Suggestions made by Members	Administration's Response
	opportunity to revoke the decision if necessary. The Administration should also consider how detailed the information should be required for the notification of owners.	plaintiff/defendant, the legal representatives of the other parties (if any), the case number of the legal action, etc.
K. Posting of Notice		
BMO – Paragraph 10(4B) of Schedu	le 2, paragraph 6(3) of Schedule 3 and paragraph	n 2 of Schedule 6
Members noted that there is no requirement under the BMO on how long the financial statements should be displayed in the building.	A time period should be set for the display of financial statements.	According to paragraph 10(4B) of Schedule 2 and paragraph 6(3) of Schedule 3 to the BMO, the minutes of an MC meeting and those of a general meeting of an OC shall, within 28 days of the respective dates of the meetings, be displayed by the secretary in a prominent place in the building. According to paragraph 2 of Schedule 6, the MC treasurer shall prepare a quarterly summary of the income and expenditure of the OC and display a copy of it in a prominent place in the building within one month after each consecutive period of three months. We <i>propose</i> to include in these provisions a time period of seven days for the display of the documents specified in the respective provision.

	Concerns and Views	Suggestions made by Members	Administration's Response
L.	Formation of OC or Committee in	House Developments	
-	Members noted that given the		As agreed at the Bills Committee meeting, given the
	so-called "common parts" of Hong		complexity of the issue, this subject will not be
	Lok Yuen (and house developments		included in the current legislative amendment exercise.
	with similar ownership structure)		
	are private properties retained by		
	the developer and that the owners		
	do not own undivided shares, the		
	owners are unable to incorporate		
	under the BMO.		
-	Members also noted that, by the		
	same token, the setting up of a		
	non-statutory committee would not		
	enable the owners concerned to		
	have any management control of the		
	"common parts" of relevant house		
	developments.		
M.	Alternate Dispute Resolution for I	Building Management Disputes	
Me	embers considered that mediation	(a) The mode of mediation should be	- We are discussing with HPLB (in the context of the
mi	ght be an alternative mechanism for	revamped. Instead of asking the parties	proposed BAT) and the Judiciary on how best to

Concerns and Views	Suggestions made by Members	Administration's Response
resolving building management disputes at court.	in disputes to go to the mediation centre, mediators could attend meetings of the OC. (b) A mandatory mechanism of mediation may be introduced to deal with minor building management disputes.	promote mediation among OCs and property owners. - We have drawn up a list of professionals who would provide out-reach service to OCs at their owners' meetings. - Regarding suggestion (b), both the Hong Kong Mediation Council and Hong Kong Mediation Centre are of the view that for mediation to succeed, the disputing parties must participate on a voluntary basis.
N. Minority Owners to Sue OC or Mo	embers of an MC	
Some Members expressed concerns over the situation where minority owners sue OC or MC members.		- Regarding concern (a), we consider that the possibility of such abuses is minimal. The court will consider a number of factors before exercising its discretion in making a pre-emptive costs order in favour of the minority owners. It is highly unlikely for the court to grant such orders without very sound justifications.

Concerns and Views	Suggestions made by Members	Administration's Response
	that an OC would be bound to bear the legal costs if it was sued by a certain percentage of owners.	- Regarding suggestion (b), we have strong reservations. We are of the view that whether OC has to bear the legal costs of the owners should be determined in accordance with the individual circumstances of each case by the court. That certain percentage of owners may not be reasonable in initiating litigation against the OC. It will be unfair to other owners if OC are bound to bear their legal costs. This suggestion may also encourage owners to recklessly initiate legal proceedings, given that they do not have to bear the legal costs anyway.
O. Jurisdiction Vested in Lands Tribu	ınal	
BMO – Section 45(4)(c) and 45(4)(f)	
Some Members expressed concerns over the proposal to delete section	(a) Under some DMCs, the power to initiate proceedings against individual owners for	Taking into account the views of the Law Society, we have earlier proposed to delete section 45(4)(c) and (f)
45(4)(c) and (f) of the BMO.	the purpose of enforcing the terms of the respective DMC might be specifically conferred upon the owners' committee. Deletion of section 45(4)(f) (i.e. owners' committee) might lead to a situation	on the ground that MC and owners' committee are not legal entities. Having regard to Members' views that section 45 does not automatically make MC a legal entity and the relevant judgments, we have no objection to retaining the two sub-sections. The Department of

Concerns and Views	Suggestions made by Members	Administration's Response
	where no one could exercise the power to initiate proceedings.	Justice also has no objection to this change.
	(b) Section 45(4)(c) and (f) should be retained and members of an MC or an owners' committee should be allowed to take representative action, provided that the MC or owners' committee concerned had passed a motion in support of taking such action.	
P. Communications among Owners		
Some Members considered that owners	(a) The Administration should consider	j
should be allowed to communicate with	imposing a statutory obligation on a	channel among owners is acceptable or regarded as
each other on matters relating to building management.	building manager that he had to allow communications among owners on matters relating to building management	"nuisance" should best be decided by the owners themselves.
	such as by distribution of leaflets into	- To ensure that the building manager will properly
	letter boxes. Some Members, however,	consult owners on such matters, we <i>propose</i> to
	considered that this would lead to the	include a new paragraph under Schedule 7 to
	question of how to define the content of	require the manager to consult the owners'
	the communications to be allowed.	committee, and if there is a corporation, the general

Concerns and Views	Suggestions made by Members	Administration's Response
	 (b) A building manager and/or incumbent MC should ensure equal and fair treatment of information received from different sources and allow owners to have the right to choose whether they wished to obtain the information. (c) A building manager and/or incumbent MC should only disallow the distribution of information to owners if a resolution to this effect was passed at an owners' meeting. 	meeting of owners, and adopt their decision on the channels of communication among owners on any business relating to the management of the building. The term "any business relating to the management of the building" is in line with the provision in section 34J of the BMO. Provisions in Schedule 7 are mandatory terms which must be impliedly incorporated into all DMCs.
Q. Financial Arrangements for OCs a	and Managers	
BMO – Paragraph 3 and 4 of Schedu	ıle 7	
Bill – Clause 28(c) and 28(d)		
Some Members were concerned about non-compliance of the statutory requirements stipulated in paragraph 3 and 4 of Schedule 7 to the BMO.	A penalty clause should be introduced for non-compliance with the new requirement under the proposed amendments to paragraphs 3 and 4 of Schedule 7.	Schedule 7 contains provisions which shall be impliedly incorporated into any DMC. Failure to comply with the requirements in Schedule 7 is a breach of contract for which the owners may seek civil remedy through legal actions.

Concerns and Views	Suggestions made by Members	Administration's Response		
R. Inspection of Documents				
BMO – Section 27 and Schedule 6				
Bill – Clause 14 and 27				
Some Members expressed concerns	(a) Some Members suggested that a provision	- Section 27(1) provides that an MC shall lay before		
over the situation where owners could	should be provided in the BMO to allow	the OC at the annual general meeting the income		
not inspect bills, invoices, receipts etc	owners to inspect bills, invoices, receipts	and expenditure account and a balance sheet. We		
referred under paragraph 1 of Schedule	etc.	have further proposed to strengthen section 27 by		
6.		requiring the MC to lay before the OC the financial		
	(b) Some Members, however, considered that	statements that are audited by a professional		
	the requirement of having an accountant	accountant. Section 27(2) provides that the MC		
	to audit the financial statements of the OC	shall permit the owners to inspect the books of		
	is sufficient. To allow owners to inspect	account. Schedule 6 requires the treasurer to		
	bills, invoices, receipts etc. might add a	prepare a summary of the income and expenditure		
	huge administrative burden on the OC.	of the OC every three months and display a copy in		
		a prominent place in the building. Interested		
		owners could request the OC to supply him with		
		copies of these documents under Schedule 6. We		
		consider that the existing provisions regarding		
		disclosures and auditing of the financial position of		
		OC are already sufficient.		
		- By way of analogy, under the Companies Ordinance		

Concerns and Views	Suggestions made by Members	Administration's Response
		(Cap. 32), the annual accounts are the shareholders' only record of the company's financial position. Its books of account are only open to inspection by the directors, and not shareholders. A shareholder does not enjoy an unconditional right to inspect all documents of the company. According to section 152FA, shareholders of a company (i.e. members representing not less than 1/40th of the total voting rights of all members) may apply for a court order to inspect any records of the company, including the bills, invoices, vouchers, receipts, etc. The application has to be made in good faith and the inspection applied for has to be for a proper purpose.
S. Regulation of Property Manageme	nt Companies	
Some Members expressed views that a regulatory scheme concerning the property management industry should be put in place in order to better protect owners' interests.	(a) The Administration may consider introducing a regulatory scheme under which different levels of regulation would be imposed on property management companies of different	study on the feasibility of introducing a regulatory scheme for the property management industry.
	sizes.	legislative amendment exercise.

Concerns and Views	Suggestions made by Members	Administration's Response
	(b) Members have later agreed that this issue would not be pursued in the current legislative exercise.	
T. Termination of Appointment of the	e DMC Manager	
BMO – Section 34D and Paragraph	7 of Schedule 7	
Bill – Clause 16 and 28(g)		
T1. Members expressed concerns over	Clause 28(g) should be revised to the effect	We <i>propose</i> that the termination mechanism of the
Clause 28(g) of the Bill which	that the termination mechanism should also	appointment of managers under paragraph 7 of
specifies that the termination	be applicable to any manager (other than the	Schedule 7 to BMO shall apply only to the DMC
mechanism under BMO is only	DMC manager) if the management contract	manager as well as subsequent managers whose
applicable to the DMC manager	has harsher terms than the proposed	contract with the OC does not provide for a termination
(i.e. the manager specified in the	termination mechanism.	mechanism at all.
DMC).		
T2. Some Members considered that the	(a) The current threshold of 50% of shares of	
existing requirement for	owners for terminating the appointment	consultation exercise on the proposed amendments
termination of the appointment of	of managers should be revised as a	to the BMO.
DMC managers under paragraph	simple majority of votes at an owners'	
7(1) of Schedule 7 to the BMO	meeting.	- We consider that the existing mechanism should
should be relaxed.		remain –
	(b) The current threshold should be lowered	- The provision in paragraph 7(5A) of

Concerns and Views	Suggestions made by Members	Administration's Response
	to 30% of shares of owners.	Schedule 7 which specifies that only owners
		of shares who pay or are liable to pay
	(c) A lower threshold should be adopted only	management expenses shall be entitled to
	for terminating the appointment of	vote in the resolution of termination of DMC
	contract managers whose contract with	manager has already balanced the interests of
	OCs did not specify a contract period.	the general owners and those of the
		developers and DMC managers.
	(d) The voting rights of owners for the	- There are OCs who have successfully
	termination of the appointment of the	terminated the appointment of their managers
	manager should be determined on the	under the existing mechanism.
	basis of management shares instead of	
	undivided shares.	- An owner of an undivided share in land on which
		there is a building is an owner of the building,
		irrespective of his number of management shares.
		It is the ownership of the undivided shares which
		grants him the voting rights, rather than the
		ownership of management shares. Management shares are devised to calculate the shares of owners
		of each individual unit that has to contribute
		towards the total management expenses of a
		building. Factors such as the frequency of the use
		of common facilities and common parts may be
		of common facilities and common parts may be

Concerns and Views	Suggestions made by Members	Administration's Response
		crucial in determining the ratio of management
		shares in the DMC. Management shares fail to
		reflect the share of other liabilities which the
		owners of a building have to bear, e.g. liability in
		the case of winding up of the OC. As such, it is
		not appropriate to use management shares as the
		basis for determining the ratio according to which
		the owners' voting rights are to be fixed.
U. Obligations after Manager's Appo	intment Ends	
BMO – Paragraph 8 of Schedule 7		
Some Members considered that the	(a) The period within which the manager had	Regarding suggestions (a) and (b) –
existing provision in paragraph 8 of	to deliver to the owners' committee or the	- We <i>propose</i> to amend paragraph 8 of Schedule 7 to
Schedule 7 to the BMO is not sufficient	manager appointed in his place the items	further require the outgoing manager to deliver,
in protecting the owners' interest.	specified under paragraph 8(b) of	within 14 days after his appointment ends, to the
	Schedule 7 should be shortened.	owners' committee or the new manager any
		movable property in respect of the control,
	(b) The words "equipment and items" should	management and administration of the building that
	be added to paragraph 8(b) of Schedule 7.	is under his control or in his custody or possession
		and belonging to the corporation.
	(c) Penalty Clauses should be introduced for	
	non-compliance with the statutory	- As for books or records of account, papers,

Concerns and Views	Suggestions made by Members	Administration's Response
	obligations under paragraph 8 of Schedule 7.	documents, other records, as they are needed for the preparation of the income and expenditure account and balance sheet required under paragraph 8(a) of Schedule 7, they should be delivered within two months after his appointment ends. Regarding suggestion (c) — - Schedule 7 contains provisions which shall be impliedly incorporated into any DMC. Failure to comply with the requirements in Schedule 7 is a breach of contract for which the owners may seek civil remedy through legal actions.
V. Resolving Problems arising from D	OMC provisions	
Members considered that some DMC provisions are unfair and problematic.	A mechanism should be put in place under the BMO to rectify unfair DMC provisions, such as the unfair allocation of undivided shares and management shares between owners and developers (where developers may have a large number of undivided share but only need to pay a small amount of management expenses).	- DMC is a private contractual agreement among all the co-owners, the manager, and also the developer of a building. The Government is not a party to this private contract. As in other private contracts, any terms in a DMC could not be amended unilaterally without the consent of the parties to the contract.

Concerns and Views	Suggestions made by Members	Administration's Response
		- Any amendment to a DMC will inevitably affect the rights and responsibilities of the contractual parties. For example, re-distribution of undivided or management shares will likely benefit one group of owners at the expense of another group of owners. This could be regarded as having impact on the property rights of owners.
		- The Government had already introduced some measures to try resolving the problems, such as requesting DMCs to be drawn up in line with DMC Guidelines issued by LACO or introducing in the BMO some mandatory terms that must be impliedly incorporated into all DMCs.
		- Members' suggestions have grave legal implications and also great impact on property rights of owners.
		- That said, we are aware that the problems of many old DMCs have caused difficulties in the owners' efforts in managing and maintaining their buildings (like buildings covered with more than one DMC).

Concerns and Views	Suggestions made by Members	Administration's Response
Concerns and Views	Suggestions made by Members	Administration's Response The Government generally does not have any objection in principle to the introduction of a mechanism for amendments of provisions in DMC through legislative means for the purpose of facilitating effective building management and maintenance. The fundamental questions are to what extent should we authorize owners (presumably the majority owners) to seek to make changes to a DMC and at the same time, the level of protection to be offered to the minority owners who
		would be affected by or oppose to any such changes.
		- Given the complexity of the issue, this subject will not be included in the current legislative amendment exercise.
W. Borrowing Power of OC		
Members expressed concerns over the	(a) Members suggested that another round	-
complexity and implications of the	of consultation should be conducted as	the proposal. While they have no strong
proposal to empower OCs to borrow on	the proposal had not been included in	objections to the proposal, they have raised the
behalf of the defaulting owners from the	the Bill.	following concerns –

Concerns and Views	Suggestions made by Members	Administration's Response
Government to carry out statutory	(b) Professional bodies in the building	(a) The appeal mechanism may be abused by the
works.	management sector and other	defaulting owners and serve to delay the
	organizations/individuals which have	whole process.
	made submissions to the Bills	(b) There are doubts on whether the proposal is
	Committee should be consulted with	consistent with the Common Law. It may be
	regard to the proposal.	an intrusion on human rights for OCs to raise
		a loan on behalf of the defaulting owners.
		The registration of a legal charge without the
		consent of the defaulting owner may also
		infringe the private property rights.
		(c) It is doubtful whether OCs, who borrow on
		behalf of the defaulting owner, are subject to
		any legal liability.
		(d) Disputes will likely arise in determining the
		cost allocation of repair works which are not
		directly related to the statutory order.
		(e) The proposal does not address the problem of
		owners deliberately refusing to repay the loan
		and the Government may be subject to huge
		risk of non-repayment.
		(f) There are already effective mechanisms for
		OCs to deal with defaulting owners. For

Concerns and Views	Suggestions made by Members	Administration's Response
		example, the OCs may apply to the Small
		Claims Tribunal/Court for a judgement or
		register a legal charge against the owners' title
		in the Land Registry. There is no urgent
		need in amending the BMO to empower OCs
		to borrow on behalf of defaulting owners.
		- We have also consulted a number of associations of
		OCs. They in general expressed strong
		reservations against the proposal –
		(a) There will be a lot of disputes with regard to
		whether a specific repair item is within the
		scope of the statutory orders.
		(b) The proposal restricted the scope to works
		demanded by statutory orders. This will
		render it economically inefficient for the OCs
		to tackle the maintenance problems of their
		buildings as a whole.
		(c) There are concerns on whether OCs (or MC
		members in person) will be subject to legal
		liability in exercising the borrowing power.
		(d) The appeal mechanism is likely to be abused

Concerns and Views	Suggestions made by Members	Administration's Response
		by the defaulting owners to delay the whole
		process.
		- Organizations/individuals which have made
		submissions to the Bills Committee previously were
		also consulted on the proposal. They in general
		expressed objections to the proposal –
		(a) OCs may abuse the borrowing power, which
		will cause more disputes among owners.
		(b) Empowering OCs to exercise borrowing
		power without the consent of the defaulting
		owners may infringe human rights.
		(c) There are existing mechanisms for OCs to
		pursue claims against defaulting owners.
		There is no need to introduce this proposed
		mechanism.
		(d) The Government may be subject to huge risk
		of non-repayment. It is undesirable for the
		Government to use taxpayers' money to
		subsidise certain irresponsible owners.

Home Affairs Department
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