

Q.(g) How the usage rates of performance venues as set out in Table 4 of WKCD-110 were calculated.

A. (g) Table 4 of WKCD-110 shows the daily usage rates of the 15 performance venues managed by the Leisure and Cultural Services Department (LCSD). The basis of calculation is as follows:

$$\text{Daily usage rate (\%)} = \frac{\text{Total no. of days used}}{\text{Total no. of days available for use excluding days closed for regular maintenance}} \times 100\%$$

Except the 2 stadia, namely the Hong Kong Coliseum and QE Stadium which are hired on a daily basis, all other performance venues accept bookings on sessional basis, i.e. three 4-hour sessions in the morning, afternoon and evening per day. When the usage rates are computed on daily basis, bookings of one or more sessions in a day will be counted as one day's usage.

For comparison, two tables are now compiled at the Appendix to demonstrate 2 sets of usage rate figures basing on :

- (A) Daily Usage Rate; and
- (B) Sessional Usage Rate.

The sessional usage rate adopts the following basis of calculation:

$$\text{Sessional usage rate (\%)} = \frac{\text{Total no. of sessions used}}{\text{Total no. of sessions available for use (3 sessions (a.m./p.m./evening) per day) excluding sessions closed for regular maintenance}} \times 100\%$$

Daily usage rates are commonly adopted by overseas arts centres in computing venue usage rates, while sessional usage figures are sometimes used for accounting purposes.

Usage Rates of LCSD Performance Venues

WKCD-135.1

A. Usage Rate (Daily basis)

Appendix G1

$$\text{Daily usage rate (\%)} = \frac{\text{Total no. of days used}^*}{\text{Total no. of days available for use excluding days closed for regular maintenance}} \times 100\%$$

(* Each day is divided into three 4-hour sessions. A day will be counted as used if any one or more sessions are booked)

Venues	Usage Rate (%)														
	2001/ 2002	2002/ 2003	2003/ 2004	2004											
	(Apr 01 - Mar 02)	(Apr 02 - Mar 03)	Note 1 (Apr 03 - Mar 04)	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
1. Hong Kong City Hall															
Concert Hall	98%	98%	86%	100%	100%	100%	96%	100%	100%	100%	100%	Note 2	100%	100%	100%
Theatre	95%	96%	91%	76%	87%	96%	100%	100%	88%	97%	90%	93%	93%	96%	94%
2. Hong Kong Cultural Centre															
Concert Hall	99%	97%	92%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Grand Theatre	99%	96%	91%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Studio Theatre	96%	99%	94%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
3. Hong Kong Coliseum	93%	94%	87%	97%	100%	92%	100%	90%	100%	90%	100%	100%	94%	100%	100%
4. QE Stadium	75%	74%	63%	69%	65%	46%	59%	52%	75%	97%	100%	78%	54%	89%	89%
5. Ko Shan Theatre	94%	96%	85%	96%	97%	96%	93%	90%	90%	100%	77%	93%	100%	93%	90%
6. Ngau Chi Wan Civic Centre	85%	90%	84%	77%	83%	100%	100%	74%	77%	97%	100%	87%	100%	79%	77%
7. Sai Wan Ho Civic Centre	100%	100%	90%	100%	96%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
8. Sheung Wan Civic Centre	93%	98%	81%	54%	95%	83%	Note 2								
9. Tsuen Wan Town Hall	87%	93%	78%	80%	100%	100%	96%	60 %	Note 2			73%	100%	96%	
10. Tuen Mun Town Hall	85%	75%	73%	71%	95%	84%	62%	71%	75%	83%	43%	87%	58%	85%	87%
11. North District Town Hall	78%	76%	60%	25%	55%	35%	40%	63%	57%	63%	59%	67%	33%	63%	68%

Venues	Usage Rate (%)														
	2001/ 2002 <small>(Apr 01 - Mar 02)</small>	2002/ 2003 <small>(Apr 02 - Mar 03)</small>	2003/ 2004 <small>Note 1 (Apr 03 - Mar 04)</small>	2004											
				Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
12. Tai Po Civic Centre	86%	91%	85%	75%	100%	100%	95%	87%	97%	90%	96%	100%	93%	100%	87%
13. Sha Tin Town Hall	96%	99%	84%	100%	100%	100%	96%	96%	93%	97%	100%	92%	100%	97%	100%
14. Kwai Tsing Theatre	97%	100%	94%	100%	100%	100%	100%	100%	100%	100%	100%	95%	100%	100%	97%
15. Yuen Long Theatre	88%	76%	70%	57%	74%	72%	80%	70%	83%	93%	60%	27%	72%	64%	74%

Note 1 Usage rates dropped in 2003/2004 due to outbreak of SARS

Note 2 Closed for renovation

B. Usage Rate (Sessional Basis)

$$\text{Sessional usage rate (\%)} = \frac{\text{Total no. of sessions used}}{\text{Total no. of sessions available for use (3 sessions (a.m./p.m./evening) per day) excluding sessions closed for regular maintenance}} \times 100\%$$

Venues	Usage Rate (%)														
	2001/ 2002 (Apr 01 - Mar 02)	2002/ 2003 (Apr 02 - Mar 03)	2003/ 2004 <small>Note 3</small> (Apr 03 - Mar 04)	2004											
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
1. Hong Kong City Hall															
Concert Hall	92%	91%	80%	97%	97%	100%	94%	98%	91%	93%	97%	<small>Note 4</small>	86%	100%	100%
Theatre	88%	89%	83%	69%	80%	89%	97%	98%	75%	93%	85%	84%	93%	95%	88%
2. Hong Kong Cultural Centre															
Concert Hall	89%	90%	82%	97%	93%	98%	94%	98%	98%	100%	99%	100%	100%	100%	93%
Grand Theatre	98%	94%	89%	95%	96%	98%	100%	100%	100%	100%	99%	99%	100%	98%	99%
Studio Theatre	94%	96%	91%	94%	95%	100%	93%	99%	98%	92%	99%	93%	99%	100%	97%
3. Hong Kong Coliseum *	93%	94%	87%	97%	100%	92%	100%	90%	100%	90%	100%	100%	94%	100%	100%
4. QE Stadium *	75%	74%	63%	69%	65%	46%	59%	52%	75%	97%	100%	78%	54%	89%	89%
5. Ko Shan Theatre	82%	87%	75%	89%	87%	91%	92%	75%	82%	90%	69%	79%	86%	77%	82%
6. Ngau Chi Wan Civic Centre	71%	78%	74%	67%	73%	97%	92%	69%	58%	90%	100%	72%	91%	59%	69%
7. Sai Wan Ho Civic Centre	95%	95%	79%	95%	75%	81%	94%	92%	94%	83%	94%	80%	89%	84%	87%
8. Sheung Wan Civic Centre	78%	84%	66%	32%	83%	70%	<small>Note 4</small>								
9. Tsuen Wan Town Hall	77%	82%	66%	73%	99%	99%	81%	53%	<small>Note 4</small>				60%	100%	86%
10. Tuen Mun Town Hall	69%	54%	48%	55%	86%	77%	56%	51%	61%	73%	33%	78%	39%	71%	73%
11. North District Town Hall	58%	56%	40%	14%	44%	20%	19%	35%	37%	36%	40%	53%	21%	42%	47%
12. Tai Po Civic Centre	76%	77%	67%	58%	83%	86%	66%	65%	74%	63%	64%	79%	63%	74%	64%
13. Sha Tin Town Hall	91%	91%	76%	94%	100%	100%	88%	86%	77%	91%	95%	88%	89%	90%	99%

* No sessional usage rates for the 2 stadia as their arena are hired out only on daily basis.

Venues	Usage Rate (%)														
	2001/ 2002 (Apr 01 - Mar 02)	2002/ 2003 (Apr 02 - Mar 03)	2003/ 2004 ^{Note 3} (Apr 03 - Mar 04)	2004											
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
14. Kwai Tsing Theatre	94%	95%	88%	88%	96%	94%	92%	95%	96%	99%	100%	83%	100%	98%	89%
15. Yuen Long Theatre	72%	55%	53%	45%	52%	57%	49%	48%	54%	68%	49%	19%	55%	39%	67%

Note 3 Usage rates dropped in 2003/2004 due to outbreak of SARS

Note 4 Closed for renovation

Remarks

1. **Table A** is computed basing on **daily** usage, and a 100% usage does not necessarily mean that there are no vacant slots in a day. It is noted from **Table B** that when the usage rate is computed on **sessional** basis, i.e. basing on 3 sessions (a.m./p.m./evening) per day, the usage rate figures are generally lower and shows less 100% usage.
2. LCSD is aware of the need to fill up all vacant slots as far as possible to maximize usage, it is not always possible to do so because of the following:
 - a) Block booking of an auditorium for a period of consecutive days would make it impractical for some non-occupied slots between setup, rehearsal and performance to be suitable for other bookings.
 - b) Vacant sessions on Mondays and Tuesdays are hard to attract bookings for some less conveniently-located venues.
 - c) Last minute cancellation of bookings by some hirers despite requirement to forfeit deposits, would lead to vacant slots if the cancelled sessions cannot be taken up by others due to short lead time.
3. Usage rate of individual venues varies depending on factors such as location, popularity, community and seasonal demands.