



**英基學校協會**  
**ENGLISH SCHOOLS FOUNDATION**

APPENDIX 34

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1 February 2005

Ms. Miranda Hon  
Public Accounts Committee  
Legislative Council Building  
6 Jackson Road  
Central  
Hong Kong

Dear Ms. Hon,

**The Director of Audit's Report on the  
Results of value for money audits (Report No. 43)**

**Chapter 5: School Administration of the English Schools Foundation (ESF)**

Thank you for your letter of 24 January 2005. The actions referred to in your letter have all been achieved. The target dates and actual dates achieved are tabulated below using the same references as in your letter.

	<u>Subject</u>	<u>Target Date</u>	<u>Actual Date</u>
(a)	School Councils meetings	31 January 2005	31 January 2005
(b)	School Council members' personal interests and declaration registers	20 January 2005	31 January 2005
(c)	An alternative arrangement with bankers	20 January 2005	20 January 2005
(d)	Asset recording and checking	31 January 2005	31 January 2005
(e)	Procurement guidelines	31 January 2005	31 January 2005
(f)	Properly document the quotations	31 January 2005	31 January 2005
(g)	Assessment form to document the assessment of applicant for school posts	20 January 2005	9 January 2005
(h)	Appointment sub-groups in School Councils	24 January 2005	9 January 2005

建立優良教育 承擔香港未來  
COMMITTED TO HONG KONG'S FUTURE AND  
TO EXCELLENCE IN EDUCATION



I trust that this meets your requirements. A Chinese translation will follow.

Yours sincerely,

John Bohan  
Acting Secretary and Chief Executive

c.c. Secretary for Education and Manpower  
Permanent Secretary for Education and Manpower  
Director of Audit