



## RADIO TELEVISION HONG KONG

## 香港電台

Broadcasting House  
30 Broadcast Drive,  
Kowloon, Hong Kong.

香港九龍廣播道三十號廣播大廈

Hong Kong Island News Studios  
47/F., Queensway Government Offices,  
Queensway Road,  
Hong Kong.

新聞部港島辦事處  
香港金鐘政府合署四十七樓

Post Box : P.O. Box 70200 Kowloon Central Post Office

郵政信箱 九龍中央郵政信箱七〇二〇〇號

E-mail : rthk@hk.super.net

電子郵件

Fax : (852) 2338 0279

傳真機

Telephone :

電話

(852) 2339 6302

8 June 2006

Ref. : (4) in RTHK/CR 12/38 IV

Clerk, Public Accounts Committee  
(Attn. : Ms Dora WAI)  
Legislative Council Building  
8 Jackson Road  
Central  
Hong Kong

BY FAX AND EMAIL

Dear Ms Wai,

**The Director of Audit's Report on the  
results of value for money audits (Report No. 46)**

**Chapter 8 – RTHK: governance and strategic management**

As requested, the latest progress made by the SRU in implementing the various actions set out in the action plan, vide your letter of 6<sup>th</sup> June 2006, is set out in the papers attached and also sent by email to cwywong@legco.gov.hk.

Yours sincerely,

( Kenneth WOO )  
for Director of Broadcasting

Encl.

P.S. e-mail copies to :  
Maurice K W LOO/CITB/POO/HKSARG  
Eddie CHEUNG/CTB/HKSAR  
Amy W C TSE/FB/HKSARG  
Benjamin K B TANG/AUD/SAR

**Reply to PAC's query of 6.6.2006:**

The SRU has made good progress in assisting and monitoring the implementation of the various actions set out in the Action Plan. The Chief Treasury Accountant now heading the SRU has commented that RTHK's management and staff have given positive responses in implementing the actions.

Noteworthy progress made so far is listed below:-

<b>Items</b>
<p><b>Fee scale table for DCS/Service Providers</b></p> <ul style="list-style-type: none"><li>● A Steering Group and sub-working groups have been set up to improve the fee scale table and implement the recommendations made by Audit Commission.</li><li>● Contract Request Form is being revised to allow for documentation on basis in determining the fee.</li></ul>
<p><b>Practice of seeking covering approval</b></p> <ul style="list-style-type: none"><li>● Programme Division Working Groups have been set up to revisit areas for operational improvement and flexibility.</li></ul>
<p><b>Efforts to rationalize the DCS structure</b></p> <ul style="list-style-type: none"><li>● The migration proposal of the remaining 18 DCS I staff to NCSC framework is being worked out with consultation from CSB.</li><li>● Preparation work for the migration of Cat III to NCSC in progress and a benchmarking exercise for Cat. III pay scale is being conducted.</li></ul>
<p><b>Compliance with the terms of outside broadcast contracts</b></p> <ul style="list-style-type: none"><li>● Contract monitoring procedures have been strengthened. Contractors are required to provide the list of personnel who attended the productions and RTHK will check on the personnel deployed on monthly basis.</li></ul>
<p><b>Use of departmental transport and drivers' OT work</b></p> <ul style="list-style-type: none"><li>● Strengthened supervision on Driver A and the various controls over the use of departmental transport and drivers' OT work.</li><li>● The supply and delivery of newspapers for the newsrooms in early morning has been outsourced to a contractor on a trial basis for 3 months with effect from 1.6.2006. Performance has been satisfactory. Subject to review of the arrangement after one-month's operation, RTHK will launch a formal tendering exercise to outsource the service on a longer-term basis.</li></ul>

<b>Items</b>
<p><b>Procurement of goods and services</b></p> <ul style="list-style-type: none"> <li>● An implementation plan to follow up GLD's recommendations is developed and has been cleared with GLD. Some minor issues are being followed up with GLD.</li> </ul>
<p><b>Handover of inventories kept by TSA</b></p> <ul style="list-style-type: none"> <li>● Memo sent to FSTB to seek their advice on compensation of the disputed items. Reply is being awaited.</li> </ul>
<p><b>Claims for reimbursement of entertainment expenses, entertainment for programme liaison, entertainment involving only government staff and need to economise on official and programme-related entertainment</b></p> <ul style="list-style-type: none"> <li>● FRU issued a memo to all Sections/Units to remind policies on prior approval, spending limits, guest requirements, tips, personal accountability for non-compliance, etc.</li> </ul>
<p><b>Sponsorship in kind</b></p> <ul style="list-style-type: none"> <li>● A working group has been formed to review the sponsorship issues. Proposal is being worked out for discussion with CITB on relaxing guidelines.</li> <li>● Standard forms for recording the acceptance of sponsorship in kind have been prepared. The records have been centralized and reviewed by CPOs of the respective divisions.</li> </ul>
<p><b>Sponsored visits</b></p> <ul style="list-style-type: none"> <li>● DAU issued a memo to all Sections/Units to clarify policy and emphasize the need to seek prior approval.</li> </ul>
<p><b>Need to foster a compliance culture</b></p> <ul style="list-style-type: none"> <li>● DB issued a letter to all staff and an All Staff Meeting was held to address the need for compliance.</li> <li>● Treasury has agreed to arrange 2 workshops on financial control in Q2 and Q3 of this financial year.</li> </ul>