

香港特別行政區政府
The Government of the Hong Kong Special Administrative Region

房屋及規劃地政局
香港九龍何文田佛光街 33 號



**Housing, Planning and Lands
Bureau**

33 Fat Kwong Street, Ho Man Tin,
Kowloon, Hong Kong

本局檔號 Our Ref. HD/PS LQ 9/2/1/173

來函檔號 Your Ref.

電話 Tel No. 2761 5086

圖文傳真 Fax No. 2761 7445

3 July 2006

Clerk to LegCo Panel on Housing
Legislative Council Secretariat
Legislative Council Building
8 Jackson Road
Central
Hong Kong
(Attn: Ms Connie Szeto)

Dear Ms Szeto,

Legislative Council Panel on Housing
Follow-up to Meeting on 5 June 2006

During discussion of the Housing Authority's tightened measures on estate management service contracts at the captioned meeting, Members enquired about the manpower arrangements and associated expenditure for contract supervision.

At present, about 900 staff members at three different levels (i.e. Housing Assistants at front-line, Housing Officers at middle level and Housing Managers at top level) of the Housing Department's property management teams are involved in the day-to-day management of 168 public housing estates. They

supervise a total of 193 outsourced estate management, cleansing and security contracts.

The staff members mentioned above are engaged in a wide range of day-to-day estate management duties, including direct property and environmental management, frontline tenancy management, financial management, estate community activities and management of outsourced contracts. Contract supervision only accounts for a small part of their multifarious estate management duties. We do not have detailed breakdown on the manpower and associated salary expenditure for each and every duty.

Yours sincerely,

(Miss Joey LAM)
for Secretary for Housing, Planning and Lands