

## CHAPTER IV - SALARIES AND ALLOWANCES

~~606-608~~~~Forfeiture of allowances~~

- 609 (1) Except for sick leave (see paragraph (2) below) and for cases where special rules apply, leave exceeding 30 consecutive days, and leave necessitating the grant of any allowance to another officer, involves the forfeiture of an allowance for which monthly rates are approved.
- (2) In the case of sick leave occasioned by injuries sustained on duty which exceeds 30 consecutive days, forfeiture of monthly allowances is effective from the 31st day of leave. However, if the sick leave is caused by the officer's own serious or wilful misconduct, forfeiture will be effective from the first day of leave.
- (3) ~~Allowances for which daily rates apply are not payable during absences on leave.~~

Deduction from salary on absence from duty, etc.

Mar 94

- 610 (1) If an officer, without reasonable excuse, for any period : -
- (a) is absent from his place of work; or
- (b) refuses to perform any of his usual duties or any part of them; or
- (c) omits to perform any of his usual duties or any part of them,

CHAPTER IV - SALARIES AND ALLOWANCES

610 (c) then there may, by order of the  
(Cont'd) approving authority, be deducted from his salary or wages for the month in which the absence, refusal or omission occurs, or for any subsequent month, such proportion thereof as the approving authority shall decide is attributable to : -

(i) the period of the officer's absence from his place of work or the period during which he refused or omitted to perform any of his usual duties; or

(ii) the part of his usual duties which the officer has refused or omitted to perform,

as appropriate.

(2) For the purposes of this regulation : -

(a) it shall not be a reasonable excuse that an officer absented himself from work or refused or omitted to perform any of his usual duties or any part of them in connection with a trade dispute;

(b) "usual duties" means the duties of an officer as described in CSR 401; and

(c) "approving authority" means :

(i) in relation to a Head of Department or a case connected with a trade dispute, the Secretary for the Civil Service;

(ii) Heads of Departments in other cases.