

*By Fax : 2868 5069*

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23 November 2005

Mr Joseph WONG Wing-ping, GBS, JP  
Secretary for the Civil Service  
Government Secretariat  
10th Floor, West Wing  
Central Government Offices  
Hong Kong

Dear Mr WONG,

**Panel on Public Service  
Work plan for the 2005-2006 session**

Further to your meeting with the Chairman of the Panel on 8 November 2005 on the work plan of the Panel for the 2005-2006 session, the Chairman has briefed members on the proposed discussion items for the Panel meetings to be held from December 2005 to June 2006. As directed by the Chairman, I write to invite the Administration to consider the following requests raised by members at the Panel meeting held on 21 November 2005:

- (a) Hon WONG Kwok-hing and Hon LEE Cheuk-yan request that the discussion on “Employment of non-civil service contract (NCSC) staff” be advanced to the Panel meeting in January 2006 so as to enable the Administration, before deciding on the allocation of funds in the 2006-2007 Estimates to be published in February 2006, to take into account the Panel’s views on the need for renewal of contract of NCSC staff and conversion of some of the NCSC posts to civil service posts. In this connection, the Administration is requested to brief the Panel on its plans, if any, for the conversion of those NCSC posts with long-term service needs to civil service posts; and
- (b) Hon LEE Cheuk-yan requests that the feasibility of implementing the five-day week arrangement in the civil service be discussed at a meeting of the Panel in the 2005-2006 session.

I should be grateful if you would let me have the Administration’s written response **by 12 December 2005** (in both Chinese and English). Please forward the soft copy of the written response to Ms May LEUNG at [mleung@legco.gov.hk](mailto:mleung@legco.gov.hk).

Yours sincerely,

(Miss Salumi CHAN)  
Clerk to Panel

c.c. Hon TAM Yiu-chung, GBS, JP (Chairman)  
Mr Stephen SUI, CSB (Fax: 2501 4504)