

**Replies to initial written questions raised by Finance Committee Members in
examining the Estimates of Expenditure 2007-08**

**Controlling Officer: Secretary General, Legislative Council Secretariat
Session No. : 7**

Reply Serial No.	Question Serial No.	Name of Member	Head	Programme
LC001	2640	WONG Ting-kwong	112	General and Secretariat Services

Examination of Estimates of Expenditure 2007-08
**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

Reply Serial No.

LC001

Question Serial No.

2640

Head : 112 Legislative Council
Commission

Subhead : 000 Operational
expenses

Programme : (2) General and Secretariat Services

Controlling Officer : Secretary General, Legislative Council Secretariat

Director of Bureau : N/A

Question : Subsequent to the introduction of five-day week in the Legislative Council Secretariat, will the overall performance indicators be affected? If so, please specify the number of performance indicators that will be affected?

Asked by : Hon. WONG Ting-kwong

Reply : The Secretariat's five-day week scheme is governed by the following principles –

- No reduction of services to Members and the public;
- No change to the prescribed deadlines for Council business stipulated in the Rules of Procedure and House Rules;
- No additional staffing resources; and
- No reduction in the conditioned hours of service of individual staff.

Staff members fully understand the importance of maintaining quality and efficiency of service under the five-day week scheme. As such, where necessary, the Secretariat undertakes to provide service to Members on Saturday mornings, as on other non-working days. For example, services have been provided as usual to two meetings on Saturdays since the implementation of the scheme in January 2007. Moreover, internal performance indicators have been revised to ensure that services to Members and the public are not affected.

The five-day week scheme has been implemented smoothly in the Legislative Council Secretariat with no operational difficulty. No complaints from Members and the public have been received.

Signature _____

Name in block letters RICKY C C FUNG

Post Title Secretary General

Date 12 March 2007