

**Points to note when completing the form on Registration of
Interests and Affiliation with Political Parties
for Public Inspection**

- (1) The "interests" which shall be declared for public inspection include:
 - (a) land and buildings (including self-occupied property);
 - (b) proprietorships, partnerships or directorships;
 - (c) shareholdings of 1% or more of the issued share capital in any company (both listed and unlisted); and
 - (d) any gift, advantage, payment, sponsorship (including financial sponsorships and sponsored visits) or any material benefit received by the Principal Official or his spouse from any organization, person or government other than the Government which in any way relates to his office as Principal Official.

- (2) If the interests mentioned in (1) above are held in the name of the Principal Official's spouse, children or other persons or companies, but are actually acquired on the Principal Official's account or in which the Principal Official has a beneficial interest, they shall be declared.

- (3) For reporting information on properties under (1)(a) above, the following information shall be included:
 - (a) location of the land or buildings, including information on city/district; province/state, and country in the case of land or buildings which is located outside Hong Kong, and district in the case of land or buildings in Hong Kong. For example, a house in Richmond, British Columbia, Canada; a flat in Eastern District, Hong Kong Island, Hong Kong;

- (b) nature of the land or buildings, i.e. whether it is for residential, commercial, industrial, agricultural or other purposes;
 - (c) use of the land or buildings, i.e. whether it is for self occupation, occupation by relatives, leasing out, vacant or other use;
 - (d) percentage of interest held in the land or buildings; and
 - (e) if the land or buildings is owned through a company in which the Principal Official has a beneficial interest, both the land or buildings and the name of the company shall be reported
- (4) Where the Principal Official has an interest, as director, shareholder, or in any other capacity, in a private company, the nature of business of the company and its place of registration shall be declared.
- (5) The Principal Official shall declare whether he is in any way affiliated with any political party, whether he is a member of any political party and whether he holds any office in any political party. The Principal Official shall also declare if there is any change in his status in relation to any political party.
- (6) The information provided in this form will be made available for public inspection on request.
- (7) The Principal Official who reports his financial or other interests or affiliation with any political party in this form will have a right to request access to and correction of the information provided herewith. Such requests can be made to Private Secretary to Chief Executive.
- (8) This registration will be retained until five years after the Principal Official has left office.