

Panel on Public Service

List of outstanding items for discussion
(Position as at 11 December 2007)

**Proposed timing
for discussion**

1. Update on Grade Structure Reviews

21 January 2008

When the Panel discussed the Grade Structure Reviews at its meeting on 19 November 2007, members doubted the need for a review of the directorate grades, and were concerned about the criteria for selection of non-directorate civilian grades for review. The Administration was requested to provide details of the non-directorate civilian grades selected for review and the justifications for the selection. The Administration undertook to brief the Panel on the issue in January 2008.

2. Civil Service Outstanding Service Award Scheme 2007

21 January 2008

To brief Members on the Civil Service Outstanding Service Award Scheme in 2007.

3. Integrity enhancement initiatives for civil servants

First quarter of
2008.

To update Members on the initiatives to promote and educate civil servants on integrity management.

4. Civil Service Code

First quarter of
2008.

Complementing the political appointment system, the Administration considers it appropriate to prepare and issue a Civil Service Code applicable to civil servants. The Code will set out the principles and values which civil servants are expected to uphold and the framework within which they are expected to work with appointees under the political appointment system. The Civil Service Code will also delineate the roles and responsibilities of civil servants under the political appointment system and safeguard the integrity and political

**Proposed timing
for discussion**

impartiality of the civil service.

At the meeting on 15 October 2007, members requested the Administration to produce a copy of the Civil Service Code and report the progress of the related work in due course.

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| 5. | Civil service-related issues featuring in the 2008 Budget Speech | 11 March 2008 |
| | To discuss civil service-related issues which may feature in the 2008 Budget Speech. | |
| 6. | Civil service establishment and related matters | 11 March 2008 |
| | To brief Members on the progress in containing the civil service establishment and implementation of the civil service recruitment freeze. | |
| 7. | Update on national studies and Basic Law training | Second quarter of 2008. |
| | To give Members an up-dated overview of the national studies and Basic Law training programmes organised by CSB. | |
| 8. | Updated overview of civil service conduct and discipline | Second quarter of 2008. |
| | To update Members on the measures to manage civil servants' conduct and integrity, and handle misconduct and under-performance. | |
| 9. | Progress update on grade structure reviews | Second quarter of 2008. |
| | To update Members on the progress made in respect of the grade structure reviews. | |

**Proposed timing
for discussion**

10. 2008 civil service pay adjustment

Second quarter of
2008.

To brief Members on the civil service pay adjustment for
2008-09 (if any).

Council Business Division 1
Legislative Council Secretariat
11 December 2007