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**Subcommittee on Members' Remuneration
and Operating Expenses Reimbursement**

Information Note

**Statistics on the utilization of
Members' operating expenses reimbursement**

Purpose

This information note reports on the utilization of the financial provisions for the reimbursement of Legislative Council (LegCo) Members' operating expenses: (a) in respect of reimbursements with an annual ceiling, statistics for the two years ended on 30 September 2008 and 30 September 2009 are reported, and (b) in respect of reimbursements with a ceiling for each 4-year LegCo term, statistics for the LegCo term ended on 30 September 2008 and the year ended on 30 September 2009 are reported.

Statistics

Annual Financial Provisions

Office Operation Expenses Reimbursement (OOER)

2. The statistics on the utilization of OOER are summarized below, with further breakdowns of major expenses in **Appendix I** and an analysis on the distribution of Members according to their respective utilization rates of OOER in **Appendix II**.

Amounts of OOER claimed

	Oct 2007 to Sep 2008		Oct 2008 to Sep 2009	
	\$	%	\$	%
Average reimbursable amount per month per Member	127,835	100	133,588	100
Average reimbursement				
Overall average	113,618	88.9	120,329	90.1
FC average	107,030	83.7	112,708	84.4
GC average	120,206	94.0	127,949	95.8

FC = Members returned by Functional Constituencies

GC = Members returned by Geographical Constituencies

Members' utilization rates of OOER

Distribution of Members Utilization rate	Oct 2007 to Sep 2008			Oct 2008 to Sep 2009		
	Overall	FC	GC	Overall	FC	GC
	%	%	%	%	%	%
99% to 100%	43.5	36.6	50.1	36.6	20.0	53.4
90% to < 99%	26.6	16.7	36.6	30.1	33.4	26.6
below 90%	29.9	46.7	13.3	33.3	46.6	20.0
	100	100	100	100	100	100

Entertainment and Travelling Expenses Reimbursement (ETER)

3. Utilization of ETER is summarised below, with further breakdowns of expenses in **Appendix III** and distribution of Members according to their respective utilization rates in **Appendix IV**.

Amount of ETER claimed

	Oct 2007 to Sep 2008		Oct 2008 to Sep 2009	
	\$	%	\$	%
Average reimbursable amount per month per Member	13,109	100	13,699	100
Average reimbursement				
Overall average	11,776	89.8	12,356	90.2
FC average	11,621	88.6	11,581	84.5
GC average	11,932	91.0	13,130	95.8

Members' utilization rates of ETER

Distribution of Members Utilization rate	Oct 2007 to Sep 2008			Oct 2008 to Sep 2009		
	Overall	FC	GC	Overall	FC	GC
	%	%	%	%	%	%
99% to 100%	71.6	63.4	80.1	68.3	50.1	86.7
90% to < 99%	6.7	13.4	—	16.7	26.7	6.7
below 90%	21.7	23.2	19.9	15.0	23.2	6.6
	100	100	100	100	100	100

Staff

4. The following table shows the average numbers of full-time and part-time employees hired by Members, with further details in **Appendices V and VI**:

	Average no. of employees hired	
	Jun 2008	Dec 2009
<u>No. of full-time employees</u>		
Overall average	5.4	5.4
FC average	4.1	4.1
GC average	6.8	6.7

	Average no. of employees hired	
	Jun 2008	Dec 2009
<u>No. of part-time employees</u>		
Overall average	1.7	1.7
FC average	1.4	1.0
GC average	2.1	2.5

5. Aggregate numbers of part-time and full-time employees hired by Members are set out in **Appendices VII and VIIa**.

6. Distribution of full-time employees according to their respective salary levels is summarized below:

	Distribution of employees by salary range			
	Jun 2008		Dec 2009	
<u>Full-time employees</u>	No.	%	No.	%
(Salary per month)				
Below \$10,000	101	31	73	23
\$10,000 to < \$15,000	101	31	124	38
\$15,000 to < \$20,000	56	17	54	17
\$20,000 to < \$25,000	27	8	26	8
\$25,000 to < \$30,000	19	6	14	4
\$30,000 to < \$55,000	21	7	32	10
	325	100	323	100

7. More detailed breakdowns of salaries offered to full-time and part-time staff of Members are set out in **Appendix VIII**.

Offices

8. Some Members have not claimed rental reimbursement for their district offices. One of the reasons is that the OOER is insufficient to cover the rents after other expenses have been claimed. In view of this, two sets of statistics on the number of district offices operated by Members are compiled, one on offices for which rental reimbursement was claimed (**Appendix IX**) and another on all district offices reported by Members, regardless of whether any rents were reimbursed (**Appendix X**).

9. In calculating the number of district offices funded by OOER, only the portion of a joint office for which rental reimbursement was claimed has been taken into account. The average numbers of district offices operated by Members with funding from OOER, not including the central office provided by the LegCo Secretariat, are summarized below:

	No. of district offices (funded by OOER)			
	Jun 2008		Dec 2009	
	Average	Range	Average	Range
Overall	1.3	0 – 4	1.4	0 – 5
FC	0.7	0 – 1.5	0.5	0 – 2
GC	1.8	0 – 4	2.3	0 – 5

10. When offices for which no rent was claimed are included, the average numbers of district offices operated by Members are as follows:

	No. of district offices (operated by Members)			
	Jun 2008		Dec 2009	
	Average	Range	Average	Range
Overall	1.8	0 – 7	1.9	0 – 6
FC	1.0	0 – 2	0.9	0 – 2.5
GC	2.5	0 – 7	2.9	0 – 6

11. More detailed analyses on the numbers of district offices, categorized according to the channel through which Members are returned, are set out in **Appendices IXa and Xa**.

Termly Financial Provisions

Setting Up Expenses Reimbursement (SUER), Information Technology & Communication Equipment Expenses Reimbursement (ITER) and Winding Up Expenses Reimbursement (WUER)

12. The following table shows the numbers and percentages of Members who had claimed 90% or more of their respective entitlements to SUER, ITER and WUER in the third LegCo term (four years) and in the year 2008-2009:

	SUER				ITER				WUER			
	3 rd LegCo 2004-2008		4 th LegCo 2008-2009		3 rd LegCo 2004-2008		4 th LegCo 2008-2009		3 rd LegCo 2004-2008		4 th LegCo 2008-2009	
	No. of Members	%	No. of Members	%	No. of Members	%	No. of Members	%	No. of Members	%	No. of Members	%
Percentage of <u>entitlement claimed</u>												
90% or more	27	44	3	5	24	39	2	3	6	29	-	-
Less than 90%	34	56	57	95	37	61	58	97	15	71	-	-
	61 ⁽¹⁾	100	60	100	61 ⁽¹⁾	100	60	100	21	100	-	-

⁽¹⁾ A Member passed away in August 2007 and a new Member was elected in the by-election held in December 2007.

13. Further stratification of the above statistics is provided in **Appendix XI**.

Over-ceiling Expenses

14. Reporting of over-ceiling expenses, which have not been reimbursed, are at the discretion of Members. The following table summarizes the statistics in **Appendix XII**.

	Unclaimed expenses over the OOER ceiling (\$'000)			
	Oct 2007 to Sep 2008		Oct 2008 to Sep 2009	
	FC	GC	FC	GC
No. of Members	4	2	—	5
Total over-ceiling expenses reported	482	74	—	159
Average	121	37	—	32

15. As noted in **Appendix XII**, not all Members who have fully claimed the reimbursable amount under OOER have reported their over-ceiling expenses. In fact, the statistics on over-ceiling expenses do not fully reflect the level of resources required by Members for carrying out their duties, because of the following reasons:

- (a) lack of manpower rendered it difficult to report on expenses which would not be reimbursed;
- (b) Members might have endeavoured to work within the budget;
- (c) some Members might have refrained from claiming reimbursement for certain shared expenses for the sake of avoiding conflict of interest or saving additional expenditure in relation to the declaration/valuation requirements, such as provision of layout plans and hiring of professional firms for valuation purposes; and
- (d) some Members might not have the financial resources to subsidize their LegCo work.

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**Utilization rates of
Office Operation Expenses Reimbursement per month per Member**

Overall

	Oct 2007 to Sep 2008		Oct 2008 to Sep 2009	
	\$	%	\$	%
Average reimbursable amount (per month per Member)	127,835	100	133,588	100
Average reimbursement total	113,618	88.9	120,329	90.1
Staff remuneration and expenses	88,937	69.6	95,438	71.4
Office accommodation	9,427	7.4	8,618	6.5
Equipment and furniture	379	0.3	1,693	1.3
Other operating expenses	14,875	11.6	14,580	10.9

Functional Constituencies

	Oct 2007 to Sep 2008		Oct 2008 to Sep 2009	
	\$	%	\$	%
Average reimbursable amount (per month per Member)	127,835	100	133,588	100
Average reimbursement total	107,030	83.7	112,708	84.4
Staff remuneration and expenses	82,532	64.6	90,564	67.8
Office accommodation	8,324	6.5	6,586	4.9
Equipment and furniture	201	0.1	1,870	1.4
Other operating expenses	15,973	12.5	13,688	10.3

Geographical Constituencies

	Oct 2007 to Sep 2008		Oct 2008 to Sep 2009	
	\$	%	\$	%
Average reimbursable amount (per month per Member)	127,835	100	133,588	100
Average reimbursement total	120,206	94.0	127,949	95.8
Staff remuneration and expenses	95,341	74.6	100,311	75.1
Office accommodation	10,529	8.2	10,651	8.0
Equipment and furniture	558	0.4	1,516	1.1
Other operating expenses	13,778	10.8	15,471	11.6

**Distribution of Members according to their respective utilization rates of
Office Operation Expenses Reimbursement**

Utilization rate (%)	No. of Members		2007/08						2008/09					
	Overall		FC		GC		Overall		FC		GC			
	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%		
100	18	30.1	7	23.3	11	36.7	11	18.3	1	3.3	10	33.4		
99 to <100	8	13.4	4	13.3	4	13.4	11	18.3	5	16.7	6	20.0		
90 to <99	16	26.6	5	16.7	11	36.6	18	30.1	10	33.4	8	26.6		
80 to <90	3	5.0	2	6.7	1	3.3	10	16.7	5	16.7	5	16.7		
70 to <80	5	8.4	3	10.0	2	6.7	4	6.6	3	10.0	1	3.3		
60 to <70	6	9.9	6	20.0	0	—	4	6.6	4	13.3	0	—		
50 to <60	2	3.3	2	6.7	0	—	1	1.7	1	3.3	0	—		
40 to <50	2	3.3	1	3.3	1	3.3	0	—	0	—	0	—		
30 to <40	0	—	0	—	0	—	1	1.7	1	3.3	0	—		
Total no. of Members	60	100	30	100	30	100	60	100	30	100	30	100		

FC = Functional Constituencies

GC = Geographical Constituencies

**Utilization rates of
Entertainment and Travelling Expenses Reimbursement per month per Member**

Overall

	Oct 2007 to Sep-2008		Oct 2008 to Sep-2009	
	\$	%	\$	%
Average reimbursable amount (per month per Member)	13,109	100	13,699	100
Average reimbursement total	11,776	89.8	12,356	90.2
Entertainment and travelling expenses	11,130	84.9	12,036	87.9
Staff remuneration ⁽¹⁾	646	4.9	320	2.3

Functional Constituencies

	Oct 2007 to Sep 2008		Oct 2008 to Sep-2009	
	\$	%	\$	%
Average reimbursable amount (per month per Member)	13,109	100	13,699	100
Average reimbursement total	11,621	88.6	11,581	84.5
Entertainment and travelling expenses	11,119	84.8	11,367	83.0
Staff remuneration ⁽¹⁾	502	3.8	214	1.5

Geographical Constituencies

	Oct 2007 to Sep 2008		Oct 2008 to Sep-2009	
	\$	%	\$	%
Average reimbursable amount (per month per Member)	13,109	100	13,699	100
Average reimbursement total	11,932	91.0	13,130	95.8
Entertainment and travelling expenses	11,141	85.0	12,705	92.7
Staff remuneration ⁽¹⁾	791	6.0	425	3.1

⁽¹⁾ For flexibility in the deployment of resources, 50% of the Entertainment and Travelling Expenses Reimbursement can be used for employment of staff.

**Distribution of Members according to their respective utilization rates of
Entertainment and Travelling Expenses Reimbursement**

Utilization rate (%)	No. of Members	2007/08						2008/09					
		Overall		FC		GC		Overall		FC		GC	
		No.	%	No.	%	No.	%	No.	%	No.	%	No.	%
100	39	64.9	15	50.0	24	80.1	33	55.0	11	36.7	22	73.3	
99 to <100	4	6.7	4	13.4	0	—	8	13.3	4	13.4	4	13.4	
90 to <99	4	6.7	4	13.4	0	—	10	16.7	8	26.7	2	6.7	
80 to <90	3	5.0	1	3.3	2	6.7	1	1.7	1	3.3	0	—	
70 to <80	4	6.7	3	10.0	1	3.3	2	3.3	1	3.3	1	3.3	
60 to <70	1	1.7	0	—	1	3.3	0	—	0	—	0	—	
50 to <60	0	—	0	—	0	—	0	—	0	—	0	—	
40 to <50	1	1.7	1	3.3	0	—	0	—	0	—	0	—	
30 to <40	0	—	0	—	0	—	1	1.7	1	3.3	0	—	
20 to <30	0	—	0	—	0	—	2	3.3	2	6.7	0	—	
10 to <20	2	3.3	1	3.3	1	3.3	2	3.3	1	3.3	1	3.3	
0 to <10	2	3.3	1	3.3	1	3.3	1	1.7	1	3.3	0	—	
Total no. of Members	60	100	30	100	30	100	60	100	30	100	30	100	

FC = Functional Constituencies

GC = Geographical Constituencies

Appendix V

Number of full-time staff hired by LegCo Members

(i) Functional Constituencies

No. of Members No. of full-time employees	Jun 2008	Dec 2009
0	1	1
1	1	0
1.5	1	0
2	1	2
2.5	1	0
3	9	8
3.5	1	0
4	4	8
5	5	7
5.5	1	0
6	1	2
7	2	1
8	0	1
9	2	0
No. of Members	30	30
Total no. of staff employed	122	122

(ii) Geographical Constituencies

No. of Members No. of full-time employees	Jun 2008	Dec 2009
3	2	0
4	2	2
4.5	1	1
5	7	7
6	5	3
6.5	0	1
7	3	8
8	2	4
9	4	2
10	0	1
11	2	1
12	2	0
No. of Members	30	30
Total no. of staff employed	203	201

Staff jointly employed by Members are counted in proportion to the remuneration shared.

Appendix VI

Number of part-time employees hired by LegCo Members

(i) Functional Constituencies

No. of Members No. of part-time employees	June 2008	Dec 2009
0	17	19
1	4	7
2	5	3
3	2	0
5	1	0
16	1	1
No. of Members	30	30
Total no. of employees hired	41	29

(ii) Geographical Constituencies

No. of Members No. of part-time employees	June 2008	Dec 2009
0	8	7
1	12	4
1.5	0	1
2	4	6
3	2	4
4	0	2
4.5	0	1
5	0	1
6	1	2
7	0	1
8	1	1
9	1	0
13	1	0
No. of Members	30	30
Total no. of employees hired	62	74

Appendix VII

Number of employees hired by LegCo Members (including full-time and part-time employees)

No. of Members No. of employees hired	Jun 2008	Dec 2009
1	1	0
2	0	1
2.5	2	0
3	8	5
3.5	1	0
4	3	9
5	9	12
5.5	2	0
6	5	4
7	7	3
8	3	7
9	6	6
10	4	4
11	0	2
12	2	3
13	3	1
14	0	1
15	1	1
16	1	1
17	1	0
18	1	0
No. of Members	60	60
Total no. of employees hired	428	426

Staff jointly employed by Members are counted in proportion to the remuneration shared.

Number of employees hired by LegCo Members

Full-time employees

No. of Members No. of full-time employees hired	Jun 2008	Dec 2009
0	1	1
1	1	0
1.5	1	0
2	1	2
2.5	1	0
3	11	8
3.5	1	0
4	6	10
4.5	1	1
5	12	14
5.5	1	0
6	6	5
6.5	0	1
7	5	9
8	2	5
9	6	2
10	0	1
11	2	1
12	2	0
No. of Members	60	60
Total no. of full-time employees hired	325	323

Part-time employees

No. of Members No. of part-time employees hired	Jun 2008	Dec 2009
0	25	26
1	16	11
1.5	0	1
2	9	9
3	4	4
4	0	2
4.5	0	1
5	1	1
6	1	2
7	0	1
8	1	1
9	1	0
13	1	0
16	1	1
No. of Members	60	60
Total no. of part-time employees hired	103	103

Staff jointly employed by Members are counted in proportion to the remuneration shared.

Appendix VIII

Salary level of employees hired by LegCo Members

Full-time employees

Salary range (\$)	No. of full-time employees	
	Jun 2008	Dec 2009
0 to <5,000	5	2
5,000 to <10,000	96	71
10,000 to <15,000	101	124
15,000 to <20,000	56	54
20,000 to <25,000	27	26
25,000 to <30,000	19	14
30,000 to <35,000	11	19
35,000 to <40,000	6	7
40,000 to <45,000	3	3
45,000 to <50,000	0	2
50,000 to <55,000	1	1
Total	325	323

Part-time employees

Salary range (\$)	No. of part-time employees	
	Jun 2008	Dec 2009
0 to <1,000	13	11
1,000 to <2,000	10	8
2,000 to <3,000	11	9
3,000 to <4,000	18	13
4,000 to <5,000	19	13
5,000 to <6,000	8	12
6,000 to <7,000	8	12
7,000 to <8,000	4	5
8,000 to <9,000	2	2
9,000 to <10,000	1	2
10,000 to <11,000	3	8
11,000 to <12,000	0	2
12,000 to <13,000	0	0
13,000 to <14,000	1	1
14,000 to <15,000	2	0
15,000 to <16,000	0	1
⋮	⋮	⋮
20,000 to <21,000	3	2
⋮	⋮	⋮
25,000 to <26,000	0	2
Total	103	103

**Number of district offices operated by LegCo Members
(excluding district offices for which no rental reimbursement was claimed)**

No. of district offices ^{(1) & (2)}	No. of Members	
	Jun 2008	Dec 2009
0	11	18
0.5	7	6
1	20	13
1.5	2	2
2	10	6
2.5	4	2
3	4	7
3.5	–	2
4	2	1
4.5	–	2
5	–	1
No. of Members	60	60
Total no. of district offices operated by 60 Members⁽³⁾	75.40	81.70

⁽¹⁾ For an office shared by two or more LegCo/District Council Members, only the shared portion of the office is counted.

⁽²⁾ Only district offices for which rents have been reimbursed are counted in the statistics — the central office (40m²) provided free-of-charge by the LegCo Secretariat for each Member and district offices for which no rental reimbursement has been claimed are excluded.

⁽³⁾ The number of offices calculated from figures in the table may not add up to the total stated at the bottom because of rounding differences.

**Number of district offices operated by LegCo Members
(excluding district offices for which no rental reimbursement was claimed)**

i) Functional Constituencies (FC)

No. of district offices ^{(1) & (2)}	No. of Members	
	Jun 2008	Dec 2009
0	7	15
0.5	6	4
1	16	10
1.5	1	–
2	–	1
No. of Members	30	30
Total no. of district offices operated by Members returned from FC⁽³⁾	20.16	14.12

ii) Geographical Constituencies (GC)

No. of district offices ^{(1) & (2)}	No. of Members	
	Jun 2008	Dec 2009
0	4	3
0.5	1	2
1	4	3
1.5	1	2
2	10	5
2.5	4	2
3	4	7
3.5	–	2
4	2	1
4.5	–	2
5	–	1
No. of Members	30	30
Total no. of district offices operated by Members returned from GC⁽³⁾	55.24	67.58

⁽¹⁾ For an office shared by two or more LegCo/District Council Members, only the shared portion of the office is counted.

⁽²⁾ Only district offices for which rents have been reimbursed are counted in the statistics — the central office (40m²) provided free-of-charge by the LegCo Secretariat for each Member and district offices for which no rental reimbursement has been claimed

⁽³⁾ The number of offices calculated from figures in the table may not add up to the total stated at the bottom because of rounding differences.

**Number of district offices operated by LegCo Members
(including district offices for which no rental reimbursement was claimed)**

No. of district offices ^{(1) & (2)}	No. of Members	
	Jun 2008	Dec 2009
0	5	10
0.5	4	2
1	21	18
1.5	4	2
2	11	9
2.5	1	1
3	6	7
3.5	3	2
4	3	3
4.5	1	3
5	–	2
6	–	1
7	1	–
No. of Members	60	60
Total no. of district offices operated by 60 Members⁽³⁾	104.90	111.20

⁽¹⁾ For an office shared by two or more LegCo/District Council Members, only the shared portion of the office is counted.

⁽²⁾ District offices reported by Members are counted in these statistics, regardless of whether rents were claimed. The central offices (40m² per Member) provided free-of-charge by the LegCo Secretariat for Members are excluded from the statistics.

⁽³⁾ The number of offices calculated from figures in the table may not add up to the total stated at the bottom because of rounding differences.

**Number of district offices operated by LegCo Members
(including district offices for which no rental reimbursement was claimed)**

i) Functional Constituencies (FC)

No. of district offices ^{(1) & (2)}	No. of Members	
	Jun 2008	Dec 2009
0	3	9
0.5	4	–
1	17	16
1.5	4	1
2	2	3
2.5	–	1
No. of Members	30	30
Total no. of district offices operated by Members returned from FC ⁽³⁾	28.82	25.62

ii) Geographical Constituencies (GC)

No. of district offices ^{(1) & (2)}	No. of Members	
	Jun 2008	Dec 2009
0	2	1
0.5	–	2
1	4	2
1.5	–	1
2	9	6
2.5	1	–
3	6	7
3.5	3	2
4	3	3
4.5	1	3
5	–	2
6	–	1
7	1	–
No. of Members	30	30
Total no. of district offices operated by Members returned from GC ⁽³⁾	76.08	85.58

- (1) For an office shared by two or more LegCo/District Council Members, only the shared portion of the office is counted.
- (2) District offices reported by Members are counted in these statistics, regardless of whether rents were claimed. The central offices (40m² per Member) provided free-of-charge by the LegCo Secretariat for Members are excluded from the statistics.
- (3) The number of offices calculated from figures in the table may not add up to the total stated at the bottom because of rounding differences.

**Statistics on LegCo Members' Utilization of Termly Provisions
[i.e. Setting Up Expenses Reimbursement (SUER), Information Technology &
Communication Equipment Expenses Reimbursement (ITER) and Winding Up Expenses Reimbursement (WUER)]**

No. of Members Utilization rate	SUER		ITER		WUER ⁽²⁾	
	3 rd LegCo (Oct 2004 – Sept 2008)	4 th LegCo (Oct 2008 – Sept 2009)	3 rd LegCo (Oct 2004 – Sept 2008)	4 th LegCo (Oct 2008 – Sept 2009)	3 rd LegCo (Oct 2004 – Sept 2008)	4 th LegCo (Oct 2008 – Sept 2009)
100%	8	1	8	0	3	-
90% to <100%	19	2	16	2	3	-
80% to <90%	2	1	2	0	2	-
70% to <80%	1	3	10	2	3	-
60% to <70%	6	4	2	4	0	-
50% to <60%	2	6	4	5	0	-
40% to <50%	4	5	2	4	1	-
30% to <40%	2	2	4	10	2	-
20% to <30%	2	8	2	9	0	-
10% to <20%	3	3	3	8	2	-
>0% to <10%	3	7	0	5	5	-
0%	9	18	8	11	-	-
TOTAL	61⁽¹⁾	60	61⁽¹⁾	60	21	-

⁽¹⁾ A Member passed away in August 2007 and a new Member was elected in the by-election held in December 2007.

⁽²⁾ Only outgoing Members can claim WUER. As severance payments are reimbursed on actual basis without a ceiling, the utilization rates here reflect the reimbursement of other winding up expenses under the fixed-ceiling portion.

Over-ceiling expenses not reimbursed

Oct 2008 to Sep 2009

Member	Expenses in excess of the ceiling for							
	OOER						ETER	
	Staff remuneration and expenses \$'000	Equipment and furniture \$'000	Office accommodation \$'000	Other operating expenses \$'000	Annual total \$'000	Over-ceiling %	Entertainment expenses \$'000	Over-ceiling %
Geographical Constituencies								
A	98		9	8	115	7.2		
B	8		2	13	23	1.4		
K			9	8	17	1.1		
Q				*				
R			4		4	0.3		
Total	106	0	24	29	159	2.0	0	0.0

* = \$260.62

Out of the 11 Members who fully claimed the reimbursable amount under OOER, only 5 reported their over-ceiling expenses to the Secretariat.

Oct 2007 to Sep 2008

Member	Expenses in excess of the ceiling for							
	OOER						ETER	
	Staff remuneration and expenses \$'000	Equipment and furniture \$'000	Office accommodation \$'000	Other operating expenses \$'000	Annual total \$'000	Over-ceiling %	Entertainment expenses \$'000	Over-ceiling %
Functional Constituencies								
L			36	17	53	3.5		
O				133	133	8.7		
P	7		5	59	71	4.6		
K	130		64	31	225	14.7		
Sub-total	137	0	105	240	482	7.9	0	0.0
Geographical Constituencies								
G			22	20	42	2.7		
N	23		2	7	32	2.1		
Sub-total	23	0	24	27	74	2.4	0	0.0
Total	160	0	129	267	556	6.0	0	0.0

Out of the 18 Members who fully claimed the reimbursable amount under OOER, only 5 reported their over-ceiling expenses to the Secretariat. On the other hand, while with a small unclaimed balance under OOER, Member G has reported her unclaimed expenses to the Secretariat. In total, her expenses were over the OOER ceiling.