

**Subcommittee on Building (Minor Works) Regulation**

**List of follow-up actions arising from the discussion  
at the meeting on 7 May 2009**

The Administration undertook to:

- (a) consider shortening the time limit from 4 months to 3 months for the Review Committee, on receiving the request, to meet to review unsuccessful applications under revised section 26(4);
- (b) provide the draft practice note to the Subcommittee members for reference once available. The details of the factors (such as the nature, seriousness and the timing of the offence, etc) in respect of relevant offences that the Building Authority would take into account in considering an application for registered minor works contractor (RMWC) should be stipulated therein;
- (c) consider requiring RMWCs to indicate in the specified form(s) the location of the construction waste disposed of upon completion of the minor works; and
- (d) provide an undertaking that the Administration would make a remark in the specified form(s) reminding the person who arranged for the minor works of the need to seek the building owner's/co-owners' prior consent before carrying out minor works as well as the responsibilities of such owners, including civil liabilities under the deeds of mutual covenant, and to confirm whether the Secretary for Development would make an undertaking in this regard in her speech in moving the proposed resolution.