

For discussion on  
18 June 2009

**Legislative Council Panel on Manpower**  
**Proposed Injection of Further Funding**  
**into the Continuing Education Fund**

**PURPOSE**

This paper seeks Members' views on the Administration's proposal to inject \$1,200 million into the Continuing Education Fund (CEF). This paper also sets out the further improvement measures to strengthen the operation of the CEF.

**BACKGROUND**

2. The Finance Committee (FC) of the Legislative Council (LegCo) approved in April 2002 a commitment of \$5,000 million to launch the CEF. The CEF aims to encourage our labour force to pursue continuing education so as to better equip themselves in an increasingly globalised and knowledge-based economy.

3. Under the CEF, Hong Kong residents aged between 18 and 65 are eligible to apply for reimbursement of 80% of the fees of any CEF registered course upon successful completion of the course, up to a ceiling of \$10,000 for each applicant. Applicants can submit to the Office of the Continuing Education Fund (OCEF) (administered by the Student Financial Assistance Agency) a maximum of four claims in respect of the courses completed within a four-year period from the date that their accounts are opened with the OCEF.

4. Before the Qualifications Framework (QF) was launched in May 2008, education and training courses falling within eight specified domains, i.e. business services, financial services, logistics, tourism, creative industry, design, language<sup>1</sup>, and interpersonal and intrapersonal skills for the workplace, might be registered as reimbursable courses under the CEF after assessment by the Hong

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<sup>1</sup> At present, language courses in English, Chinese (written), Putonghua, French, German, Japanese, Korean and Spanish are eligible for registration under the CEF.

Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ) and approval by the Labour and Welfare Bureau<sup>2</sup>.

5. Following the last review of the CEF, the outcome and recommendations of which were reported to this Panel in May 2007 (vide LC Paper No. CB(2)1828/06-07(14)), Members agreed that further expansion of the CEF should tie in with and support the development of the QF. Upon the implementation of the QF in May 2008 therefore, all new courses are required to undergo a formal accreditation exercise and be uploaded onto the Qualifications Register before they could be registered under the CEF. Courses designed in accordance with the Specifications of Competency Standards developed by the respective Industry Training Advisory Committees under the QF but falling outside the eight specified domains may now also be registered under the CEF.

6. As at end-May 2009, about 7 400 courses provided by 298 course providers are registered under the CEF and about 471 000 applications have been approved. Some \$2,299 million has been disbursed and another \$2,411 million committed for future disbursement under the CEF. In other words, the commitment level is close to 94% of the approved funding of \$5,000 million. Based on past trends of applications and assuming that each successful applicant will claim up to his maximum entitlement of \$10,000, the CEF is expected to be fully committed later in the year, when about half a million of Hong Kong residents would become beneficiaries of the CEF.

## **REVIEW OF THE CEF**

### **CEF Applicants and Course Types**

7. The CEF has since its launch in 2002 maintained its feature as a universal scheme to provide subsidies direct to adults with learning aspirations to pursue continuing education and training. At present, the only qualifying criterion of CEF applicants is with regard to their age, viz between the age of 18 and 65. It follows that all local residents meeting the age requirement may apply for the CEF subsidies, irrespective of their education level, employment status and financial means, and independent of whether their training needs run to generic skills, language or academic/professional pursuits.

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<sup>2</sup> Before the implementation of the QF, the assessment of courses applying for registration under the CEF under the domain of “interpersonal and intrapersonal skills for the workplace” was carried out by an independent assessment panel comprising mainly representatives from the business sector and non-profit-making organisations instead of the HKCAAVQ.

8. According to the OCEF, which started to collect statistics on the education level of new CEF applicants in November 2005, between November 2005 and May 2009, around 34% of CEF applicants were degree-holders, 54% were non-degree holders and 12% did not specify their education level. These figures reflect a good mix of CEF applicants across the academic spectrum.

9. On course variety, eligible applicants may choose from some 7 400 courses currently registered under the CEF according to their interests and needs. Registered CEF courses range from those offering generic skills such as languages, to those industry-specific ones such as China business, financial management and accounting. There are also a number of courses leading to formal qualifications such as master or bachelor degrees. It is up to the applicants to make use of the subsidies to enrol in CEF courses that best suit their learning needs. It is also for the course providers to design and organise courses for registration under the CEF having regard to their assessment on the market needs.

### **Objective of the CEF Largely Achieved**

10. The Administration has earlier commissioned an independent consultant to conduct surveys among a random sample of CEF learners. The survey results show that the original objective of setting up the CEF has been largely achieved – about 76% of the respondents considered that CEF courses were helpful in arousing their interest in continuing education. We consider that the CEF has played its part in encouraging lifelong learning in our society. It has facilitated the emergence of a lifelong learning culture and led to an increase in public recognition of the value of continuing education in the community.

### **Monitoring of the CEF**

11. To further strengthen the quality assurance mechanism for courses registered under the CEF and to safeguard the interests of course participants, the Administration has following consultation with this Panel implemented a series of improvement measures in mid-2007. These include requiring all new courses to be registered under the QF before registration as CEF courses, adopting a risk-based monitoring mechanism for courses<sup>3</sup>, introducing standard refund policy and publishing updated records on CEF courses on the OCEF's website, etc. We have also stepped up inspection visits to course providers to ensure their compliance with the conditions of approval of the CEF and introduced surprise class inspections to deter bogus classes and students.

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<sup>3</sup> The risk-based monitoring mechanism for courses was introduced in October 2006 to enhance the effectiveness of inspections while the review of the CEF was underway.

12. A written warning will be issued to the course provider in case of any non-compliance with the conditions of approval of the CEF. If the breach is serious or repetitive in nature, the Administration will consider de-registering the concerned course(s) from the list of CEF reimbursable courses to safeguard the interests of learners. In case of any suspected criminal activities, such as deception or bribery, the Administration will immediately refer the case to the relevant law enforcement agencies for follow-up.

13. Since the launch of the CEF and as at end-May 2009, a total of 51 courses involving 11 course providers have been de-registered from the list of CEF reimbursable courses. 42 of these courses were de-registered following the 2007 review, and our adopting a risk-based monitoring mechanism in conducting inspection visits to targeted course providers. Another five courses operated by a course provider are currently suspended as CEF reimbursement courses owing to suspected criminal activities. The OCEF and HKCAAVQ will continue to follow up diligently on reports on suspected abuses of the CEF.

14. Meanwhile, the number of new applications for the CEF has remained steady. As stated in paragraph 6 above, the one-off funding of \$5,000 million approved by the FC in 2002 is expected to be fully committed later this year.

## **PROPOSED INJECTION OF FUNDING**

15. When announcing the proposed injection into the CEF, the Financial Secretary indicated that the CEF should not be considered as a standing fund in the long run. However, in the midst of the prevailing economic downturn, the Administration is conscious that some people may wish to take up continuing education or training that they think will stand them in good stead in the job market when the economy improves, and others may now be able to find time to pursue studies for personal interests or fulfillment. The Administration therefore proposes that as a special one-off arrangement, a new funding of \$1,200 million be injected into the CEF so that the Fund can continue to accept new applications for a further period, to help better prepare our labour force for future challenges and to reap the benefits of an economic revival.

16. The new funding into the CEF will be able to benefit the community at large, irrespective of their education and income levels. Given the universal and non-discriminatory nature of the CEF, local residents with different backgrounds and needs, including the better educated, the middle class, elementary workers, the unemployed and in-service workers, can all apply for subsidies under the CEF. They may choose from the wide variety of CEF courses available and take those industry-specific or generic ones according to

their interests and needs. We will also appeal to the CEF course providers to offer a wider range of courses for people from different backgrounds. The modus operandi of the CEF, including the eligibility criteria, subsidies level, and application and reimbursement procedures, will remain the same after the proposed injection of funding.

## **PROPOSED IMPROVEMENT MEASURES TO ENSURE QUALITY OF COURSES**

17. With the continued operation of the CEF following the funding injection, the Administration has in tandem completed another review of the operation of the CEF. We are mindful that the injection involves considerable public resources and that there is a continued need to ensure that the money is properly spent to achieve the intended objective of the CEF. In addition to the range of control measures implemented since mid-2007, we plan to introduce a number of improvement measures to further enhance the monitoring and administration of CEF courses. We also plan to include new languages in the language domain of the CEF. Our proposals are set out in the ensuing paragraphs.

### **(a) Collection of Course Fees on Equal Monthly Basis**

18. Following the recommendation of the last review of the CEF, all new course providers registering their courses under the CEF for the first time in or after February 2008 are required to collect fees for CEF courses by equal monthly instalments. This requirement does not apply to those course providers with their CEF courses registered before February 2008. In the event of discontinuation of business of these course providers or any unforeseen circumstances, such as suspension and cancellation of courses, course participants who have already paid their course fees in full may suffer substantial financial loss. There is obviously a case for more stringent control in this respect on all CEF course providers to better protect CEF learners' interests. We therefore propose that all course providers, irrespective of their first registration date under the CEF, should be prohibited from collecting their course fees in a lump sum. They will be required to collect fees for their CEF courses by equal monthly instalments.

### **(b) Stepping up Inspections of Courses**

19. At present, courses registered under the CEF are subject to inspections conducted by the HKCAAVQ and OCEF to ensure that they are run in full compliance with the conditions of approval. Since October 2006, a risk-based

approach has been adopted to enhance the effectiveness of the inspections. In addition to the OCEF's on-site inspections to authenticate students' attendance records, course assessment results and other reimbursement related matters, the HKCAAVQ also conducts surprise inspections to ensure that course providers fully comply with the conditions of approval of the CEF. The HKCAAVQ and the OCEF will step up their inspection efforts by conducting more surprise checks and surprise class inspections. Actions, including warning and de-registration, will be taken against non-complying courses, as appropriate, to safeguard the interests of CEF learners and public money.

**(c) Enhancing the Website of OCEF**

20. Details of individual CEF courses are now published on the OCEF website and are frequently updated for public information. We will further enhance the website, such as improving the layout and including a "search engine", to facilitate CEF applicants in selecting courses that best suit their interests and needs.

**(d) Strengthening Communication with Course Providers**

21. To strengthen communication with course providers, apart from the standard CEF guidelines, we will prepare and issue a pamphlet on important points-to-note on the operation of CEF courses for easy reference by course providers. We will also organise briefing/sharing sessions for CEF course providers, if needed, to remind them of the key issues relating to the administration of CEF courses and provide them with an opportunity to exchange views and experience.

**REVIEW OF COVERAGE OF EXISTING DOMAINS**

22. At present, language courses in English, Chinese (written), Putonghua, French, German, Spanish, Japanese and Korean are eligible for registration under the CEF. We have received requests from relevant stakeholders and consulates to include Italian and Russian in the language domain of the CEF. In view of the economic relationship of these economies with Hong Kong and the popularity of these languages, we consider that courses on Italian and Russian should also be supported by the CEF. Such courses will further improve the abilities of our labour force in communicating with our trading partners and tourists from Italian/Russian-speaking countries. The proposed addition of Italian and Russian will also provide CEF applicants with more language course choices to meet their personal interests and enhancement needs.

23. Apart from the proposed inclusion of Italian and Russian in the language domain in paragraph 22 above, the Administration will continue to keep under review, and adjust as necessary, the coverage of the other specified domains, to facilitate course design by course providers and to ensure that CEF courses are relevant to the needs of the sectors concerned.

## **FINANCIAL IMPLICATIONS**

24. The injection proposal would require a one-off funding of \$1,200 million. FC's approval is necessary to increase the size of the existing non-recurrent commitment of \$5,000 million for the CEF under Head 173 Student Financial Assistance Agency by \$1,200 million to \$6,200 million for implementing the extended scheme. As in the past, the costs for administering the CEF will be met by the above CEF non-recurrent commitment.

## **WAY FORWARD**

25. Subject to Members' comments, we will, before the end of the current LegCo session, seek the FC's approval for the increase in the commitment level for the CEF as mentioned in paragraph 24 above. We will also follow up on the implementation of the various improvement measures and inclusion of new languages as set out in paragraphs 18 to 22 above. In the meantime, the Administration will continue to closely monitor the registered CEF courses to ensure their quality and smooth operation and to safeguard the interests of CEF learners and public money.

## **ADVICE SOUGHT**

26 Members are invited to note and comment on the injection proposal and proposed improvement measures to the CEF.