

ITEM FOR ESTABLISHMENT SUBCOMMITTEE OF FINANCE COMMITTEE

**Head 144 – GOVERNMENT SECRETARIAT:
CONSTITUTIONAL AND MAINLAND AFFAIRS BUREAU**

Subhead 000 Operational expenses

Subhead 003 Recoverable salaries and allowances (General)

Members are invited to recommend to Finance Committee the creation of the following supernumerary posts in the Constitutional and Mainland Affairs Bureau for a period of three years from July 2010 to June 2013 –

1 Administrative Officer Staff Grade B
(D3) (\$135,025 - \$147,375)

1 Administrative Officer Staff Grade C
(D2) (\$116,100 - \$126,985)

PROBLEM

We need to strengthen the staffing support at directorate level in the Constitutional and Mainland Affairs Bureau (CMAB) to take forward various new cooperation initiatives with the Mainland and Taiwan.

PROPOSAL

2. We propose to create the following two supernumerary posts for a period of three years from July 2010 to June 2013 –

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- (a) one Administrative Officer Staff Grade B (AOSGB) (D3) post, to be designated as Deputy Secretary for Constitutional and Mainland Affairs (3) (DS(CMA)3). He will provide dedicated and strategic leadership in implementing the recently signed Framework Agreement on Hong Kong/Guangdong Cooperation (Framework Agreement), coordinating the cooperation framework with Beijing and Shanghai etc, and undertaking other theme-based projects such as the World Exposition 2010 Shanghai China (Shanghai Expo) and the Hong Kong Special Administrative Region Government's (HKSARG) support for reconstruction work in Sichuan; and
- (b) one Administrative Officer Staff Grade C (AOSGC) (D2) post, to be designated as Principal Assistant Secretary for Constitutional and Mainland Affairs (8) (PAS(CMA)8). He will assume the overall coordination role within the Government and with Sichuan authorities in matters relating to post-quake reconstruction support work in Sichuan, and to provide dedicated support in cooperation initiatives under the Pan Pearl River Delta (PPRD) Cooperation Forum and with Beijing, Shanghai and Macao.

JUSTIFICATION

Need for strategic leadership and approach in new cooperation initiatives with Mainland and Taiwan

3. Since the establishment of the Hong Kong Special Administrative Region (HKSAR), CMAB has, among other things, played a coordinating role in promoting closer cooperation between HKSAR and the Mainland. We have acted as a focal point of contact between the HKSARG and the Mainland authorities, and have promoted good working relations with the latter. To enhance regional cooperation, we have been providing support for various cooperation frameworks including the Hong Kong/Guangdong Cooperation Joint Conference, the Hong Kong/Shenzhen Cooperation Meeting, the PPRD Forum, the Hong Kong/Shanghai Economic and Trade Cooperation Conference, and the Hong Kong/Beijing Economic and Trade Cooperation Conference. In April 2006, the Mainland Affairs Liaison Office (MALO) was set up in CMAB to oversee the operation of four HKSARG offices in the Mainland. We have also taken on the responsibility of coordinating exchanges with Taiwan since 2002.

4. Over the past few years, CMAB has taken on new and substantial responsibilities involving the Mainland and Taiwan. Progress in taking forward these issues is set out in the ensuing paragraphs.

/cooperation

Cooperation with Taiwan

5. In response to the latest development in cross-Strait relations, the Chief Executive (CE) announced in his 2009-10 Policy Address a package of proactive strategies for developing our relations with Taiwan. Among other things, he announced the establishment of a Hong Kong-Taiwan Economic and Cultural Cooperation and Promotion Council (ECCPC) to promote multi-faceted, multi-level exchanges with Taiwan. The ECCPC was formally established on 1 April 2010. As its secretariat, the CMAB will provide full support to and earmark sufficient resources for the ECCPC to take forward relevant work and activities in relation to fostering closer cooperation with Taiwan. The Taiwanese authorities have already announced plans for establishing the Taiwan-Hong Kong Economic and Cultural Cooperation Council (ECCC), and the procedures will be completed very soon. The ECCC will be the counterpart of the ECCPC. Through this new platform, the ECCPC can engage the ECCC in discussions and negotiations on various policy issues, and sign memoranda of cooperation and other relevant documents with the Taiwanese side. CMAB will provide secretariat support to the ECCPC and the workload so arising would be substantial.

6. The Hong Kong-Taiwan Business Cooperation Committee (BCC) was also established on 1 April 2010 to facilitate direct communication between the trade and industries in Hong Kong and Taiwan and to foster closer cooperation in trade, investment and tourism. The BCC will act as the counterpart of the Economic Cooperation Committee under the ECCC. CMAB will work closely with the BCC and relevant stakeholders in promoting the interest of Hong Kong. We will also help align the vision and work plan of the BCC and those of the ECCC.

7. In view of the positive development of cross-Strait relationship and the designation of Haixi Economic Zone as a pilot economic zone for cross-Strait exchanges and cooperation by the State Council in May 2009, we intend to tap into the opportunities arising from this new development by strengthening our cooperation with Fujian and other neighbouring provinces, as well as making use of the new cooperation platform with Taiwan.

8. Currently, the responsibilities mentioned above are taken up by PAS(CMA)1 who also assumes major responsibilities in promoting the Basic Law, advising on external affairs of HKSARG and liaising with the Office of the Commissioner of the Ministry of Foreign Affairs (OCMFA). He reports direct to DS(CMA)2. DS(CMA)2 has to provide steer in the agenda setting and policy formulation of the ECCPC. He also acts as the central coordination point with the relevant bureaux and departments (B/Ds) in taking forward the above initiatives in support of the ECCPC. He convenes meetings with B/Ds from time to time to set the work schedule and priorities.

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Hong Kong/Guangdong Cooperation

9. The Hong Kong/Guangdong Cooperation Joint Conference was established in 1998 to facilitate high-level cooperation on issues of common interest in areas such as trade and investment. Significant achievements have been made over the past 12 years including the implementation of various cross-boundary infrastructure projects, facilitation of cross-boundary people and cargo flow, trade and investment promotion, environmental protection, pilot measures for Guangdong under CEPA, upgrading and restructuring of Hong Kong-owned enterprises, etc. To implement the “Outline of the Plan for the Reform and Development of the Pearl River Delta” (the Outline) promulgated by the State Council in January 2009, top leaders of Hong Kong and Guangdong signed the Framework Agreement in Beijing on 7 April 2010, witnessed by the State Leaders. The Framework Agreement would translate the macro policies in the Outline into concrete measures conducive to the development of both places.

10. The Framework Agreement clearly defines the positioning of Hong Kong/Guangdong cooperation to promote joint socio-economic development in Hong Kong and Guangdong so as to create a new world-class economic zone; to enhance Hong Kong’s position as an international financial centre and expedite the development of financial services industries in Guangdong to build an international financial centre with Hong Kong; to capitalise on the competitiveness of Hong Kong’s service industries and Guangdong’s manufacturing industries to build an advanced global manufacturing and modern services base; to build an international aviation, shipping and logistics hub and a world-class modern economic circulation sphere; to implement a regional ecology and environmental protection regime to create a high quality living area; and to promote collaborative development among Hong Kong and the Pearl River Delta (PRD) cities to form a world-class metropolis cluster. Hong Kong and Guangdong have put forward a number of specific policies and measures and major initiatives in the above six areas; and will strive to incorporate the related initiatives into the National 12th Five-Year Plan (the National 12-5 Plan). CMAB will play a key role in coordinating policy input and cross-bureau efforts to ensure successful implementation of the Framework Agreement.

Hong Kong/Shenzhen Cooperation

11. A broad base of cooperation has developed between Hong Kong and Shenzhen since the Mainland had begun its “reform and opening up”. Both sides have maintained a close partnership on the basis of the “One Country, Two Systems” principle and within the framework of the Hong Kong/Guangdong Cooperation Joint Conference. Since 2004, the Hong Kong/Shenzhen Cooperation Meeting co-chaired by the Chief Secretary for Administration and the Mayor of the

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Shenzhen Municipal Government has been set up to consolidate the achievements attained in various cooperation initiatives and considering the cooperation initiatives in the coming year so as to create synergy. CMAB will continue to facilitate the liaison and cooperation with the Shenzhen Municipality on matters of common interests.

12. At the meeting of the Hong Kong/Guangdong Co-operation Joint Conference in August 2009, Hong Kong and Shenzhen signed a letter of intent on cooperation in the development of Qianhai. Both sides have agreed to foster cooperation on modern service industries in Qianhai by designating the planning and construction of the Qianhai area as a major vehicle of Hong Kong/Shenzhen cooperation. By participating in the development of Qianhai, Hong Kong will be able to promote and enhance our own service industries, thereby fostering our long-term economic growth, and contribute to the development of service industries in the Mainland. A two-tier mechanism was set up in November 2009 to take forward the matter. The Secretary for Constitutional and Mainland Affairs (SCMA) of the HKSARG and the Executive Vice-Mayor of the Shenzhen Municipal Government lead a joint expert group to study the overall cooperation direction and content of development in Qianhai. The joint expert group is underpinned by a joint policy study working group. On the Hong Kong side, it is led by the Permanent Secretary for Constitutional and Mainland Affairs (PSCMA) and supported by DS(CMA)2 as the Vice Chairman. We will need to discuss with Shenzhen authorities at this inception stage the overall direction as well as the relevant details, including the policies and measures that could facilitate the development of modern service industries in Qianhai. We will continue to coordinate the inputs of the HKSARG in promoting Qianhai development as well as to maintain close liaison with Shenzhen.

13. Currently, the responsibilities in furthering Hong Kong/Guangdong Cooperation and Hong Kong/Shenzhen Cooperation are taken up by PAS(CMA)6, who reports direct to DS(CMA)2. PAS(CMA)6 is also responsible for the overall coordination of the Administration's input to the formulation of the National Five-Year Plans (see paragraphs 19 and 20 below).

Other Initiatives

14. Meanwhile, CMAB is coordinating other significant and mammoth tasks which are time-critical or complex in nature that require senior directorate input. These include coordination of the HKSAR's participation in the Shanghai Expo, the post-quake reconstruction support work in Sichuan, HKSAR's plan to complement the preparation of the National 12-5 Plan, and cooperation with the Macao SAR.

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The Shanghai Expo

15. The Shanghai Expo is being held from May to October 2010. CMAB is responsible for coordinating the HKSAR's participation in the event¹. This covers a wide range of large-scale activities including the operation of a stand-alone Hong Kong Pavilion, running of a dedicated exhibition in the Urban Best Practices Area (UBPA) Exhibition, organisation and presentation of a series of cultural performances and promotional activities, as well as the operation of online versions of Hong Kong Pavilion and UBPA Hong Kong Exhibition. CMAB will also be responsible for various post-Expo matters including the disposition of the Hong Kong Pavilion and other related matters.

Post-quake Reconstruction Support Work in Sichuan

16. Post-quake reconstruction support work in Sichuan is another important undertaking that involves multi-disciplinary input from numerous government B/Ds conducted outside Hong Kong. CMAB is responsible for coordinating this effort. With funding approval of the Legislative Council, the HKSARG has undertaken to provide funding support for 151 reconstruction projects with a total commitment of about \$8.58 billion in three stages. Another 34 projects undertaken by non-government organisations (NGOs) were approved covering both hardware construction and software support services. The amount of funding support is about \$270 million. Except for a few complex projects, we expect that the HKSAR's reconstruction support work will take about three years for substantial completion. The HKSAR and Sichuan Governments have agreed on a framework for project and funding management. A high-level liaison and coordination mechanism between both sides has been set up to supervise and manage the overall implementation of the various projects to ensure works quality and proper use of funds. Part of this mechanism is the Coordination Meeting co-chaired by PSCMA and the Permanent Secretary for Development (Works) with their counterparts in Sichuan Provincial Development and Reform Commission as well as the Hong Kong and Macao Affairs Office of Sichuan Provincial People's Government. A Steering Committee on the HKSAR's Support for Reconstruction in the Sichuan Earthquake Stricken Areas (the Steering Committee) has also been set up by the HKSARG to provide policy steer on this effort. CMAB is responsible for assisting the Steering Committee in coordinating inter-departmental efforts, and handling coordination and communication with the relevant Mainland authorities².

/Together

¹ A dedicated Expo Team, consisting of three time-limited posts (one AOSGC, one Chief Executive Officer and one Executive Officer I) supported by five contract staff, has been set up since 2008 to handle the preparatory and implementation work.

² The Steering Committee endorsed the creation of five time-limited civil service posts under CMAB, including one AOSGC, one Administrative Officer, one Chief Executive Officer, one Executive Officer I and one Personal Secretary I, for supporting the Sichuan reconstruction work. Among the five posts, the directorate AOSGC post is being proposed for creation in this paper.

Together with our Chengdu Economic and Trade Office, we are also assisting the relevant B/Ds in conducting project inspections and verification of project milestones completion, as well as liaising with Sichuan authorities on funding disbursement and other project implementation aspects.

Cooperation with Macao SAR

17. Hong Kong and Macao have always had a close relationship. As announced by the Financial Secretary (FS) in his 2009-10 Budget Speech, both governments aim to strengthen their mutual ties. Cooperation and liaison have been enhanced by meetings between Hong Kong and Macao jointly chaired by FS and Macao's Secretary for Economy and Finance. The publication of the Outline has provided more opportunities for cooperation between the two places. We intend to strengthen links with Macao in economic and other areas, especially in tourism and convention business, cross-boundary infrastructure and cultural development in order to create synergy and complement each other's strengths. CMAB is tasked with coordinating within the HKSARG and liaison with the Office of the Chief Executive of the Macao SAR for this purpose. PSCMA, who serves as the Liaison Officer, has been in close contact with the Director of the Office of the Chief Executive of the Macao SAR.

18. Currently, the responsibilities mentioned in paragraphs 16 and 17 above are being taken up by PAS(CMA)7 who also oversees cooperation with PPRD, Beijing and Shanghai. PAS(CMA)7 reports directly to DS(CMA)2.

The National Five-Year Plan

19. The National 12-5 Plan will provide a useful platform for the HKSAR in fostering our long-term economic growth, while continuing to contribute to the development of the Mainland. The CE announced in his 2007-08 Policy Address that we would strengthen communication with the Mainland authorities and put in place appropriate working mechanisms, so that the HKSAR can take early action in supporting the preparation of the Plan under the principle of "One Country, Two Systems". This will enable us to make more timely and effective contributions to the development of our country while maintaining Hong Kong's irreplaceable role in the course of national development.

20. Preparation of the National 12-5 Plan has been actively underway and is expected to intensify, as the relevant Mainland ministries are at their final stage of conducting research for and drafting of the National 12-5 Plan, which will take effect from 2011 to 2015. CMAB has established a working mechanism with the

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National Development and Reform Commission. The two sides have been in close liaison and exchanged views on the positioning of Hong Kong and how we could complement the preparation of the National 12-5 Plan. Our roles are to ensure the full participation of Hong Kong in the process and our interests fully reflected. We will continue to play an active role in liaising with our Mainland counterparts by organising meetings with them and coordinating the input of the HKSARG to the National 12-5 Plan. In particular, with the signing of the Framework Agreement in early April 2010, CMAB will continue to coordinate the input of the HKSARG, with a view to incorporating the relevant policies in the Framework Agreement into the National 12-5 Plan later this year. Works in this area will continue and intensify following promulgation of the National 12-5 Plan in 2011. These will involve coordination both within HKSARG and with the relevant Mainland authorities to ensure successful implementation of measures/initiatives relevant to Hong Kong and the preparation of future National Five-Year Plans.

Need for the proposed new posts

21. In view of the substantial increase in workload and complexity of the tasks involved, we have critically reviewed CMAB's existing directorate staffing structure. There are two Deputy Secretaries (DS), each heading a division. DS(CMA)1 (pitched at AOSGB1) heads Division 1. He is supported by four PASs overseeing policy portfolios including electoral affairs, constitutional development, and matters relating to the rights of individual and access to information.

22. Division 2, known as the MALO, is headed by DS(CMA)2 (pitched at AOSGB). He is supported by four AOSGCs (PAS(CMA)1, PAS(CMA)6, PAS(CMA)7 and Expo Coordinator) overseeing policy portfolios including regional cooperation framework including those with Guangdong, Shenzhen, Beijing, Shanghai, PPRD Region and Macao, Hong Kong/Taiwan relations, relationship with the Central People's Government (CPG) and the Mainland authorities at all levels, conduct of the HKSAR's external affairs, Sichuan reconstruction work, the HKSAR's participation in Shanghai Expo, input to the National 12-5 Plan, housekeeping of the four HKSARG Mainland Offices, and secretariat support of the Greater Pearl River Delta Business Council, as well as promotion of Basic Law.

23. In addition to the eight AOSGCs in the two Divisions, another AOSGC serves as the Administrative Assistant to SCMA. The existing duties and responsibilities of the nine AOSGC officers in CMAB are set out at Enclosure 1.

Encl. 1

/Proposed

Proposed creation of the new DS(CMA)3 post

24. The span of the existing DS(CMA)2's post is very wide, requiring substantive policy steer and formulation as well as meticulous planning and oversight of significant protocol and logistics handling for frequent meetings and visits involving the Mainland and Taiwan sides. To ensure sustainable delivery of the various policy objectives and to provide the necessary directorate guidance to a number of new and ongoing strategic cooperation initiatives with the Mainland and Taiwan as detailed in paragraphs 5 to 20 above, we propose to create a supernumerary AOSGB post for three years from July 2010 to June 2013.

25. The new AOSGB post, to be designated as DS(CMA)3, will provide integrated and dedicated leadership in formulating the overall policy strategies and coordinating cooperation initiatives with Guangdong and Shenzhen under the existing Hong Kong/Guangdong Cooperation Joint Conference. He will also provide strategic guidance on the implementation of the new Framework Agreement through early and continuous engagement with concerned B/Ds. In this regard, he is expected to convene and chair interdepartmental meetings from time to time to ensure various B/Ds have aligned their individual policy objectives with the overall aims of the Framework Agreement. He will also provide the necessary high-level steer and contact point with the relevant Mainland authorities in time-critical projects including the HKSAR's participation in Shanghai Expo and the reconstruction work in Sichuan. Through the new DS(CMA)3, the various cooperation fora with cities and regions in the Mainland could be taken forward in an integrated manner and broad policy vision. He is thus expected to liaise and work with the Mainland counterparts closely to ensure that all cooperation initiatives reflect HKSAR's overall interests and objects. He will also be responsible for devising strategies and tactics for implementation and leading our delegation in the related consultations and visits. The proposed job description of DS(CMA)3 is at Enclosure 2.

Encl. 2

Proposed creation of a new PAS(CMA)8 post

26. We propose to create a new AOSGC post, to be designated as PAS(CMA)8, for a period of three years from July 2010 to June 2013 to strengthen CMAB's capability at the directorate level to develop the HKSARG's policy on cooperation with Taiwan and take forward specific initiatives; to implement and update the policies, measures and items set out in the Framework Agreement; and to better oversee relief and reconstruction work in the earthquake stricken areas of Sichuan funded by the HKSARG. The creation of this post will also provide room for rationalising the duties of existing PASs under MALO.

27. The new PAS(CMA)8, reporting to the new DS(CMA)3, will take over from PAS(CMA)7 duties in relation to Sichuan reconstruction and various cooperation fora with different regions in the Mainland. He will provide dedicated input to the extensive coordination and liaison with the HKSARG B/Ds, Sichuan government authorities as well as NGOs in Hong Kong in monitoring project progress in support of the post-quake reconstruction in Sichuan. He will serve as the secretary to the Steering Committee to support its policy formulation and strategic planning of the reconstruction support work. He will also engage in strategic issues in taking forward various cooperation fora with the PPRD region, Beijing, Shanghai and Macao to further the overall interest of Hong Kong. He will attend working meetings with his counterparts in the Mainland and within the HKSARG to facilitate agenda setting and will make the necessary preparation for high-level meetings involving senior government officials. The proposed job description of the PAS(CMA)8 is at Enclosure 3.

Encl. 3

Rationalising duties of the existing directorate officers under MALO

28. We will rationalise the duties of the existing DS and PASs under MALO. With the creation of the proposed new DS(CMA)3, the existing DS(CMA)2 will provide more dedicated high-level steer and advice on matters in relation to stepping up cooperation with Taiwan. With the establishment of the new ECCPC, we will forge ahead cooperation with Taiwan with new strategies. The need for dedicated and high-level steer is critical particularly at the inception stage. In particular, DS(CMA)2 will serve as the Secretary General of ECCPC to advise and support the ECCPC in its policy formulation and strategy mapping; to intensively involve in the high-level liaison and negotiation with the Taiwanese counterparts; and to provide advice to relevant B/Ds in respect of the work of the ECCPC. His policy steer and strategic guidance will also be critical to mobilising and coordinating the HKSARG's input to the formulation of the National Plans. The existing DS(CMA)2 will also have to continue to plan ahead for the next National Five-Year Plan. The revised job description of DS(CMA)2 upon creation of the proposed new posts is at Enclosure 4.

Encl. 4

29. The existing DS(CMA)2 will be supported by PAS(CMA)1 and PAS(CMA)7 whose duties will be rationalised with the creation of the proposed PAS(CMA)8. PAS(CMA)1 will better focus on matters relating to Taiwan liaison including providing dedicated support to the newly established ECCPC, providing advice to B/Ds in respect of the work of the ECCPC and BCC, and enhancing liaison with Taiwan counterparts. He will also be responsible for advising on the HKSAR's external affairs, and cooperation with Fujian and Haixi Economic Zone by taking advantage of the progress in cross-Straits relations. The revised job description of PAS(CMA)1 is at Enclosure 5. PAS(CMA)7 will take up matters

Encl. 5

/relating

relating to housekeeping of the four Mainland Offices, advice on the HKSARG's relations and liaison with the CPG, and providing assistance to Hong Kong residents in the Mainland. He will take over from PAS(CMA)1 duties in relation to Basic Law promotion; and from PAS(CMA)6 the coordination of the HKSARG's input in the National Five-Year Plans. The revised job description of PAS(CMA)7, upon the creation of the proposed new posts, is at Enclosure 6.

Encl. 6

A new Division 3

30. With the creation of the proposed new posts, a new Division 3, will be created and headed by the proposed DS(CMA)3. He will be assisted by PAS(CMA)6, the Expo Coordinator and the proposed PAS(CMA)8. With the addition of new PAS(CMA)8, PAS(CMA)6 could devote more attention to his priority work areas including the implementation of the new Framework Agreement and Hong Kong/Shenzhen Cooperation, in addition to his existing portfolio in providing support to the Hong Kong/Guangdong Joint Conference and Greater Pearl River Delta Business Council. The revised job description of PAS(CMA)6, upon the creation of the proposed new posts, is at Enclosure 7. The Expo Coordinator has been deployed to Shanghai to ensure the smooth operation of the Hong Kong Pavilion and other related activities. He serves as the Director of Hong Kong Pavilion during the Expo period. His portfolio will remain unchanged.

Encl. 7

31. The existing and proposed organisation charts of the CMAB are at Enclosure 8. A summary of the existing and proposed duties of the relevant post holders are set out at Enclosure 9.

Encl. 8

Encl. 9

Need for the three-year supernumerary posts

32. We have critically reviewed the long term need of the proposed new posts. Having regard to work priorities and timeframe of different initiatives, we consider that a three-year time frame for the proposed posts should be able to meet our imminent need of dedicated manpower in the near term. We envisage that the Framework Agreement would require a lot of strategic guidance and central coordination at the implementation stage. To take it forward, both Guangdong and the HKSAR Governments have set work priorities for six policy areas in 2010. Dedicated leadership and focused attention in guiding the progress of the Framework Agreement and in coordinating policy input from various B/Ds is instrumental to successful implementation. In addition, one of the most important features of the Framework Agreement is that the major work plans attached to the Agreement will be updated in accordance with the developments of Hong Kong/Guangdong cooperation on an annual basis. This provides a useful platform for

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the two places to seek more “early and pilot measures”. To ensure that this task is carried out effectively, high-level directorate guidance is considered necessary. Another area of priority will be Qianhai development which requires substantial policy input at the inception stage. We will need to discuss with Shenzhen authorities the overall direction as well as the relevant details, including the policies and measures that could facilitate the development of modern service industries in Qianhai. We envisage that CMAB will be heavily involved in providing policy input and coordinating HKSARG’s efforts in promoting the development of Qianhai in the coming three years. All these new initiatives require a firm foundation to be laid for future smooth cooperation and operation. We should not underestimate the difficulties and efforts required.

33. As regards Sichuan reconstruction work, we are in the critical stage of project implementation and expenditure monitoring which require a lot of coordination and liaison with the Sichuan authorities. We will spare no effort in ensuring proper use of funds and timely completion of project milestones and full completion. We plan to complete the project and close the accounts in about three years.

Alternatives considered

34. In the coming years, Division 1 will be heavily engaged in work relating to a full range of issues under its portfolio. On constitutional development, it will need to present to the Legislative Council (LegCo) within 2010 the proposed amendments to Annexes I and II to the Basic Law with a view to determining the two electoral methods for the LegCo and the CE within the tenure of the third-term HKSAR Government. It will also handle policy and legislation on electoral matters relating to the District Council election and Election Committee subsector elections in 2011, and the Chief Executive election and Legislative Council election in 2012. Another major policy initiative to be taken forward is the review of the Personal Data (Privacy) Ordinance. Division 1 will need to complete the analysis of the views received in the public consultation on the review conducted in 2009 and arrange for further public discussions on possible legislative proposals. Substantial legislative work would follow when amendment proposals are taken forward. Division 1 has to formulate the way forward on the recommendations of the Law Reform Commission (LRC) on stalking and make preparations for public consultation on the issue. It has to follow up other relevant LRC’s reports on privacy. It will also need to work on the coordination of Hong Kong’s human rights reports to the United Nations, enhancing the provision of support services for ethnic minorities, and oversee and review the implementation of the Administrative Guidelines on Promotion of Racial Equality.

35. Meanwhile, Division 2 will also be heavily engaged in taking forward the cooperation with the Mainland and Taiwan. The recent signing of the Framework Agreement and the establishment of the ECCPC and BCC will require central coordination from CMAB and substantive policy input from various B/Ds in taking forward the various new cooperation initiatives. The cooperation with Shenzhen at Qianhai will become a highlight and focused initiative featured in Hong Kong/Shenzhen cooperation in the coming year. Hong Kong's input in the National 12-5 Plan will also come to a critical stage as we would strive to incorporate HKSAR's input into the National 12-5 Plan which will be promulgated in 2011. Coupled with the ongoing Sichuan reconstruction support projects and the HKSAR's participation in the Shanghai Expo, central coordination with dedicated senior directorate input will be indispensable. Under the existing staffing of CMAB at directorate level, it would not be possible for DS(CMA)2 to take on all these and other ongoing tasks, without seriously affecting the quality and progress of these initiatives. We have also critically examined whether the other officers in CMAB have spare capacity to absorb the duties arising from the various new cooperation initiatives with the Mainland and Taiwan. As all of them are already fully engaged with their respective portfolios, it is operationally not possible to arrange for any one of them to absorb the additional tasks without adversely affecting the discharge of their current duties.

FINANCIAL IMPLICATIONS

36. The proposed creation of the two supernumerary directorate posts will require an additional notional annual salary cost at mid-point of \$3,196,320 as follows –

Rank	Notional Annual Salary Cost at Mid-point \$	No. of Posts
AOSGB (D3)	1,716,840	1
AOSGC (D2)	1,479,480	1
Total	3,196,320	2

The full annual average staff cost, including salaries and staff on-costs, is \$4,527,000.

37. We have earmarked sufficient provision to meet the cost of this proposal in 2010-11 and will reflect the resources required in the Estimates for 2011-12 and 2013-14.

38. We will redeploy existing non-directorate staff to provide necessary support to the two directorate posts proposed to be created.

PUBLIC CONSULTATION

39. We briefed the LegCo Panel on Commerce and Industry (C&I Panel) on 20 April 2010 on the proposed creation of the DS(CMA)3 and PAS(CMA)8 posts. The Panel supported the proposed creation of posts in principle.

40. A Member opined that apart from stating in broad terms that some of the main duties of the proposed posts were to provide “strategic guidance” on and to “coordinate and oversee” matters concerning Hong Kong/Guangdong Cooperation, the Administration should provide concrete descriptions of the main duties and responsibilities involved. We have accordingly explained in detail the job of the proposed new posts of DS(CMA)3 and PAS(CMA)8 above. For the new DS(CMA)3 post, apart from the substantive policy input and steer given to a certain subject, he is expected to assume an important central coordination role among various bureaux and departments concerned in taking forward the implementation of the Framework Agreement. For the detailed job description, please refer to paragraph 25 above and Enclosure 2.

41. Another Member of the C&I Panel opined that the candidates for the proposed posts should be proficient in Putonghua and the current situation of the Mainland and Taiwan. He also enquired whether the candidates would be selected through open recruitment or from the pool of Administrative Officers in CMAB or the Commerce and Economic Development Bureau. In response, we explained, and the Member accepted, that there were many suitable candidates amongst the current pool of Administrative Officers for the proposed posts who met the above criteria. The candidates for the proposed posts would be selected from within the civil service rather than through open recruitment.

ESTABLISHMENT CHANGES

42. The establishment changes under Head 144 – Government Secretariat: CMAB in the past two years are as follows –

/Number

Establishment (Note)	Number of posts		
	Existing (as at 1 May 2010)	As at 1 April 2009	As at 1 April 2008
A	18#^	17^	17
B	61	57	52
C	53	49	44
Total	132	123	113

Note:

A – ranks in the directorate pay scale or equivalent.

B – non-directorate ranks the maximum pay point of which is above MPS point 33 or equivalent.

C – non-directorate ranks the maximum pay point of which is at or below MPS point 33 or equivalent.

As at 1 May 2010, there was no unfilled directorate post in CMAB.

^ Excluding a supernumerary post created under delegated authority.

CIVIL SERVICE BUREAU COMMENTS

43. The Civil Service Bureau supports the proposed creation of one post each of AOSGB and AOSGC on a time-limited basis for a period of three years from July 2010 to June 2013 to take forward various new cooperation initiatives with the Mainland and Taiwan. The grading and ranking of the proposed posts are appropriate having regard to the level and scope of responsibilities required.

ADVICE OF THE STANDING COMMITTEE ON DIRECTORATE SALARIES AND CONDITIONS OF SERVICE

44. As the posts are proposed on a supernumerary basis, their creation, if approved, will be reported to the Standing Committee on Directorate Salaries and Conditions of Service in accordance with the agreed procedure.

Constitutional and Mainland Affairs Bureau
May 2010

**Duties and Responsibilities of
the Existing Principal Assistant Secretaries
(Constitutional and Mainland Affairs) (PAS(CMA)s)**

1. PAS cum Administrative Assistant to Secretary for Constitutional and Mainland Affairs (SCMA) is responsible for dealing with issues relating to the two electoral methods for 2012; dealing with issues and aspects of constitutional development; handling subjects other than constitutional development, such as issues relating to the implementation of the Basic Law, criminal liability of the Government, development of political parties and relationship of the executive authorities and the legislature; and providing administrative support to SCMA as well as handling the Bureau's liaison with the Legislative Council Secretariat.
2. PAS(CMA)1 is responsible for advising on matters relating to the conduct of Hong Kong Special Administrative Region (HKSAR)'s external affairs and Hong Kong/Taiwan relations; liaison with Office of the Commissioner of the Ministry of Foreign Affairs in the HKSAR; liaison with Taiwan organisations in the HKSAR and providing secretariat support for the Steering Committee on Enhancing Hong Kong-Taiwan Economic Relations and the newly established Hong Kong-Taiwan Economic and Cultural Cooperation and Promotion Council; and coordinating the promotion of the Basic Law and providing secretariat support for the Basic Law Promotion Steering Committee.
3. PAS(CMA)2 is responsible for policy and legislation relating to District Council and Legislative Council Elections; policy response in relation to judicial review cases concerning election systems and election petition cases, housekeeping of the Electoral Affairs Commission and the Registration and Electoral Office and matters relating to the composition of District Councils.
4. PAS(CMA)3 is responsible for policy and legislation relating to voter registration and coordination of promotion campaigns; policy and legislation relating to Election Committee subsector elections and Chief Executive elections; matters relating to the development of the Political Appointment System; adaptation of laws; and policy and legislation relating to the applicability of laws of the HKSAR to Central People's Government (CPG) offices in Hong Kong.
5. PAS(CMA)4 is responsible for matters relating to protection of privacy; Personal Data (Privacy) Ordinance including the review of the Ordinance; housekeeping of the Office of the Privacy Commissioner for Personal Data; following up of relevant Law Reform Commission reports on privacy; Code on Access to Information; and matters relating to press freedom and equal opportunities (sexual orientation).

6. PAS(CMA)5 is responsible for coordination of human rights policy; coordination of the United Nations reporting and follow-up actions under the universal periodic review mechanism and relevant human rights treaties; housekeeping of the Equal Opportunities Commission; matters relating to promotion of racial equality including support services for ethnic minorities; and promotion of children's rights.
7. PAS(CMA)6 is responsible for coordinating actions taken by the HKSAR Government in relation to Hong Kong/Guangdong cooperation and Hong Kong/Shenzhen cooperation, providing support for the Hong Kong/Guangdong Cooperation Joint Conference, Hong Kong/Shenzhen Cooperation Meeting and the Greater Pearl River Delta Business Council; and coordinating actions taken by the HKSAR Government to support and complement the preparation of the National Plans and provide secretariat support for the Steering Committee on Preparatory Work for the HKSAR to Complement the Preparation of the National 12th Five-Year Plan.
8. PAS(CMA)7 is responsible for coordinating actions taken by the HKSAR Government to support the post-quake reconstruction work in Sichuan and providing secretariat support for the Steering Committee on the HKSAR's Support for Reconstruction in the Sichuan Earthquake Stricken Areas; cooperation with Pan-Pearl River Delta Region; liaison with the Macao Special Administrative Region Government; advising on the CPG/HKSAR Government relationship; liaison with the CPG; providing secretariat support for the Hong Kong/Beijing and Hong Kong/Shanghai Economic Cooperation Conferences; housekeeping of the Beijing Office and Hong Kong ETOs in the Mainland; handling complaints against Mainland authorities and assistance to Hong Kong residents in distress in the Mainland; and providing continued support and liaison in Hong Kong for the World Exposition 2010 Shanghai China (Shanghai Expo) related activities.
9. Expo Coordinator is responsible for coordinating preparations, overseeing implementation and supervising the operation of the Hong Kong Pavilion and the overall participation of HKSAR in the Shanghai Expo, and undertaking the follow-up work required afterwards. With the opening of the Shanghai Expo on 1 May 2010, the Expo Coordinator has been relocated to Shanghai since 2 April 2010 to supervise the finalisation of all preparatory work and ensure that it is complete and ready for the opening of the Shanghai Expo. Throughout the Expo period, he will perform the duties of the Director of the Hong Kong Pavilion, and be in overall charge of the management of the Pavilion, supervising day-to-day operation and ensuring the smooth running of the exhibition. He will also coordinate the presentation of programmes and activities to be held during the Expo period, including events to be held during the Hong Kong Week. After the close of the Shanghai Expo on 31 October 2010, the Expo Coordinator will be responsible for overseeing the finalisation of accounts and coordinating the arrangement for the preservation of the Hong Kong Pavilion or, as appropriate, the return of the exhibition sites to the Expo Bureau of Shanghai.

Proposed Job Description

Post Title : Deputy Secretary (Constitutional and Mainland Affairs)3

Rank : Administrative Officer Staff Grade B (D3)

Responsible to : Permanent Secretary for Constitutional and Mainland Affairs

Main Duties and Responsibilities –

1. To provide policy steer on the overall strategies and coordinate cooperation initiatives with Guangdong under the Hong Kong/Guangdong Cooperation Joint Conference, and provide strategic guidance on the implementation of the new Framework Agreement on Hong Kong/Guangdong Cooperation.
2. To provide policy input and coordinate the Hong Kong Special Administrative Region Government's (HKSARG) cooperation initiatives with Shenzhen under the existing framework of Hong Kong/Guangdong Cooperation Joint Conference and the Hong Kong/Shenzhen Cooperation Meeting, and to spearhead HKSARG's efforts in cooperating with Shenzhen on the development of modern service industries in Qianhai.
3. To coordinate and oversee implementation of the "Outline of the Plan for the Reform and Development of the Pearl River Delta" with a view to promoting the interest of Hong Kong.
4. To formulate strategies and coordinate HKSARG's cooperation with the Pan Pearl River Delta provinces/regions under the respective cooperation framework; as well as maintaining good liaison with Macao and other provinces/regions.
5. To coordinate the HKSAR's participation in the World Exposition 2010 Shanghai China.
6. To coordinate the work of the HKSARG in support of reconstruction in the Sichuan Earthquake stricken areas.
7. To provide secretariat and management support to the Greater Pearl River Delta Business Council; and to outreach to different sectors to tap into their views on Hong Kong's cooperation with the Mainland.
8. To formulate strategies and coordinate the HKSARG's cooperation with Beijing and Shanghai under the respective cooperation framework.

Proposed Job Description

Post Title : Principal Assistant Secretary (Constitutional and Mainland Affairs) 8 (PAS(CMA)8)

Rank : Administrative Officer Staff Grade C (D2)

Responsible to : Deputy Secretary for Constitutional and Mainland Affairs (3) (DS(CMA)3) (AOSGB) (proposed new post)

Main Duties and Responsibilities –

1. To coordinate and liaise with Government bureaux/departments (B/Ds), Sichuan government authorities and Hong Kong non-government organisations (NGO) in order to monitor the progress of the Hong Kong Special Administrative Region Government (HKSARG) and NGO projects in support of the post-quake reconstruction in Sichuan.
2. To provide support for the Steering Committee on the HKSAR's support for Reconstruction in the Sichuan Earthquake Stricken Areas in its policy setting and strategic planning of the reconstruction support work.
3. To provide steer and advice to the dedicated team set up under the Chengdu Economic and Trade Office to help take forward and monitor the HKSAR's reconstruction support work in Sichuan.
4. To coordinate B/Ds in taking forward cooperation initiatives under the Pan Pearl River Delta (PPRD) Cooperation Forum.
5. To maintain liaison and enhance cooperation with government authorities of individual PPRD provinces and region.
6. To maintain liaison with the Macao Special Administrative Region Government and take forward cooperation between the two places.
7. To coordinate the HKSARG's cooperation with Beijing and Shanghai under the respective cooperation framework.

Revised Job Description
(after creation of the new posts)

Post Title : Deputy Secretary (Constitutional and Mainland Affairs) 2

Rank : Administrative Officer Staff Grade B (D3)

Responsible to : Permanent Secretary for Constitutional and Mainland Affairs

Main Duties and Responsibilities –

1. To advise, support and serve as the Secretary General of the Hong Kong-Taiwan Economic and Cultural Cooperation Promotion Council (ECCPC) in its policy-formulation and strategy setting in taking forward cooperation and exchanges with Taiwan.
2. To provide advice to bureaux and departments (B/Ds) in respect of the work of the ECCPC and the bilateral Hong Kong-Taiwan Business Cooperation Committee.
3. To liaise with the Liaison Office of the Central People's Government (CPG) and Taiwan organisations in the Hong Kong Special Administrative Region (HKSAR) on issues relating to Taiwan.
4. To provide secretariat support to the Steering Committee on Enhancing Hong Kong-Taiwan Economic Relations.
5. To advise B/Ds on issues relating to external affairs and to liaise with the Office of the Commissioner of the Ministry of Foreign Affairs of the PRC in the HKSAR.
6. To plan and coordinate the HKSARG's input in the compilation of the National Five-Year Plans, and to provide secretariat support for the Steering Committee on Preparatory Work for the HKSAR to Complement the Preparation of the National 12th Five-Year Plan.
7. To formulate strategies and coordinate actions in the promotion of the Basic Law, and to provide secretariat support for the Basic Law Promotion Steering Committee.

8. To ensure effective and efficient housekeeping of the four HKSAR Mainland Offices.
9. To ensure effective and timely handling of requests for assistance from Hong Kong residents in the Mainland.
10. To provide strategic leadership to enhance the HKSARG's cooperation with Fujian and Haixi Economic Zone.
11. To ensure timely and appropriate advice is given to B/Ds on developing and maintaining a good working relationship between the HKSARG and the CPG and other Mainland authorities.

Revised Job Description
(after creation of the new posts)

Post Title : Principal Assistant Secretary (Constitutional and Mainland Affairs) 1 (PAS(CMA)1)

Rank : Administrative Officer Staff Grade C (D2)

Responsible to : Deputy Secretary for Constitutional and Mainland Affairs (2) (DS(CMA)2) (AOSGB)

Main Duties and Responsibilities –

1. To provide advice on the conduct of the Hong Kong Special Administrative Region's (HKSAR) external affairs, including participation in international organisations, hosting of international conferences, negotiation on and conclusion of international agreements and their application to the HKSAR.
2. To maintain liaison with the Office of the Commissioner of the Ministry of Foreign Affairs in the HKSAR.
3. To provide advice on matters relating to the conduct and enhancement of Hong Kong-Taiwan relations;
4. To maintain liaison with Taiwan organisations in the HKSAR and the Taiwanese authorities.
5. To provide secretariat support for the Steering Committee on Enhancing Hong Kong-Taiwan Economic Relations and the newly established Hong Kong-Taiwan Economic and Cultural Cooperation and Promotion Council (ECCPC) in their respective policy setting and strategic planning of the advancement of Hong Kong-Taiwan relations.
6. To provide advice to bureaux and departments in respect of the work of the ECCPC and the bilateral Hong Kong-Taiwan Business Cooperation Committee.
7. To formulate strategies and coordinate the HKSARG's cooperation with Fujian and Haixi Economic Zone.

Revised Job Description
(after creation of the new posts)

Post Title : Principal Assistant Secretary (Constitutional and Mainland Affairs) 7 (PAS(CMA)7)

Rank : Administrative Office Staff Grade C (D2)

Responsible to : Deputy Secretary for Constitutional and Mainland Affairs (2) (DS(CMA)2) (AOSGB)

Main Duties and Responsibilities –

1. To coordinate the Hong Kong Special Administrative Region Government's (HKSARG) input in the compilation of the National Five-Year Plans, and to provide secretariat support for the Steering Committee on Preparatory Work for the HKSAR to Complement the Preparation of the National 12th Five-Year Plan.
2. To be responsible for the housekeeping of the four Mainland Offices, including the overall financial and accounting matters, personnel matters, and appointment of locally engaged staff.
3. To advise government bureaux and departments (B/Ds) on developing and maintaining a good working relationship between the HKSARG and the Central People's Government and other Mainland authorities.
4. To serve as the focal point for handling requests for assistance from Hong Kong residents in the Mainland and to engage relevant government B/Ds to provide the necessary advice and assistance on such requests.
5. To coordinate the promotion of the Basic Law and provide secretariat support for the Basic Law Promotion Steering Committee.
6. To provide administrative support for and undertake the residual work relating to the HKSAR's participation in the World Exposition 2010 Shanghai China.

Revised Job Description
(after creation of the new posts)

Post Title : Principal Assistant Secretary (Constitutional and Mainland Affairs) 6 (PAS(CMA)6)

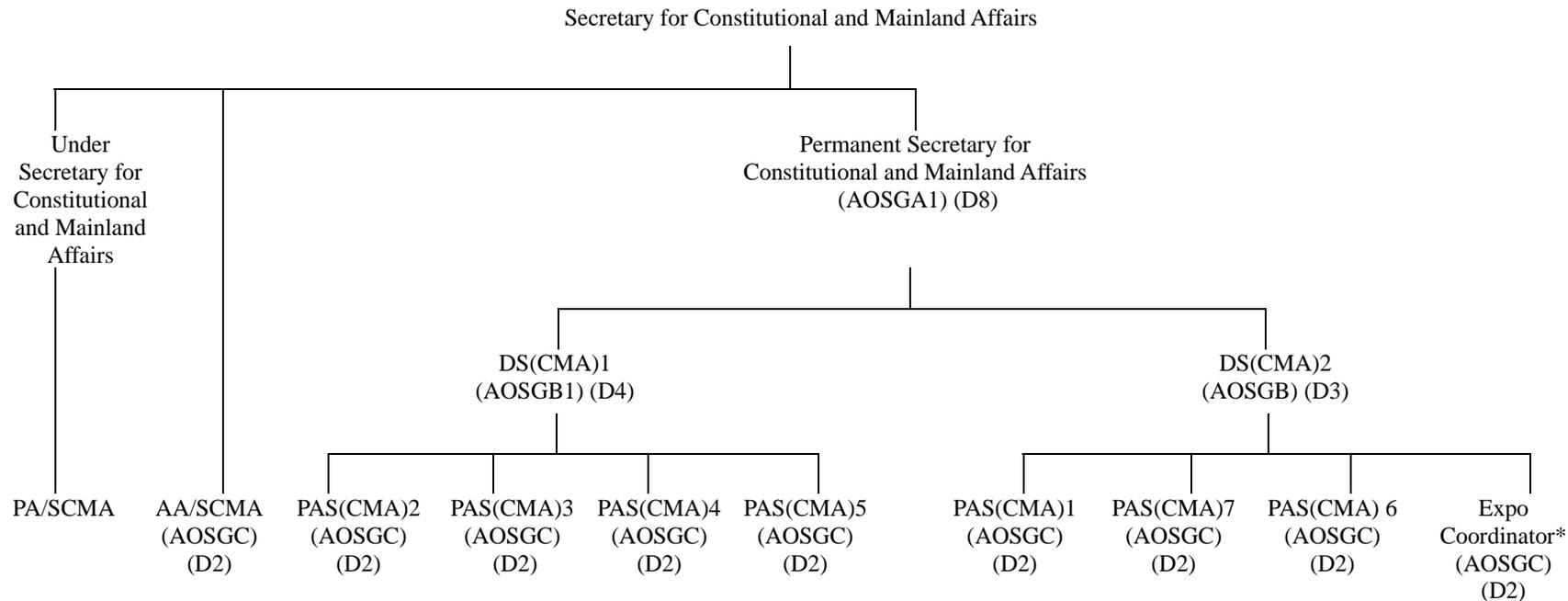
Rank : Administrative Office Staff Grade C (D2)

Responsible to : Deputy Secretary for Constitutional and Mainland Affairs (3) (DS(CMA)3) (AOSGB) (proposed new post)

Main Duties and Responsibilities –

1. To formulate policy strategies and coordinate cooperation initiatives with Guangdong and Shenzhen under the Hong Kong/Guangdong Cooperation Joint Conference; and to provide secretariat support to the Joint Conference and Hong Kong/Shenzhen Cooperation Meeting.
2. To provide policy support, coordinate efforts of bureaux and departments (B/Ds) and liaise with Guangdong government authorities in the implementation of the new Framework Agreement on Hong Kong/Guangdong Cooperation, including the updating of the policies, measures and initiatives under the Framework Agreement.
3. To coordinate B/Ds' efforts and liaise with Guangdong government authorities in taking forward the "Outline of the Plan for the Reform and Development of the Pearl River Delta" with a view to promoting the interest of Hong Kong.
4. To coordinate and spearhead the Hong Kong Special Administrative Region Government's efforts in cooperating with Shenzhen on the development of modern service industries in Qianhai.
5. To provide dedicated secretariat and management support to the Greater Pearl River Delta Business Council and its Sub-groups; to outreach to different sectors to tap into their views on Hong Kong's cooperation with the Mainland through different means and fora, including liaison with and organisation of joint functions with major chambers, professional bodies, academics and research organisations; and to support ad hoc research projects commissioned by the Business Council.

Existing Organisation Chart of Constitutional and Mainland Affairs Bureau



Legend:

* Supernumerary AOSGC post created for 20 months from 1 June 2009 to 31 January 2011.

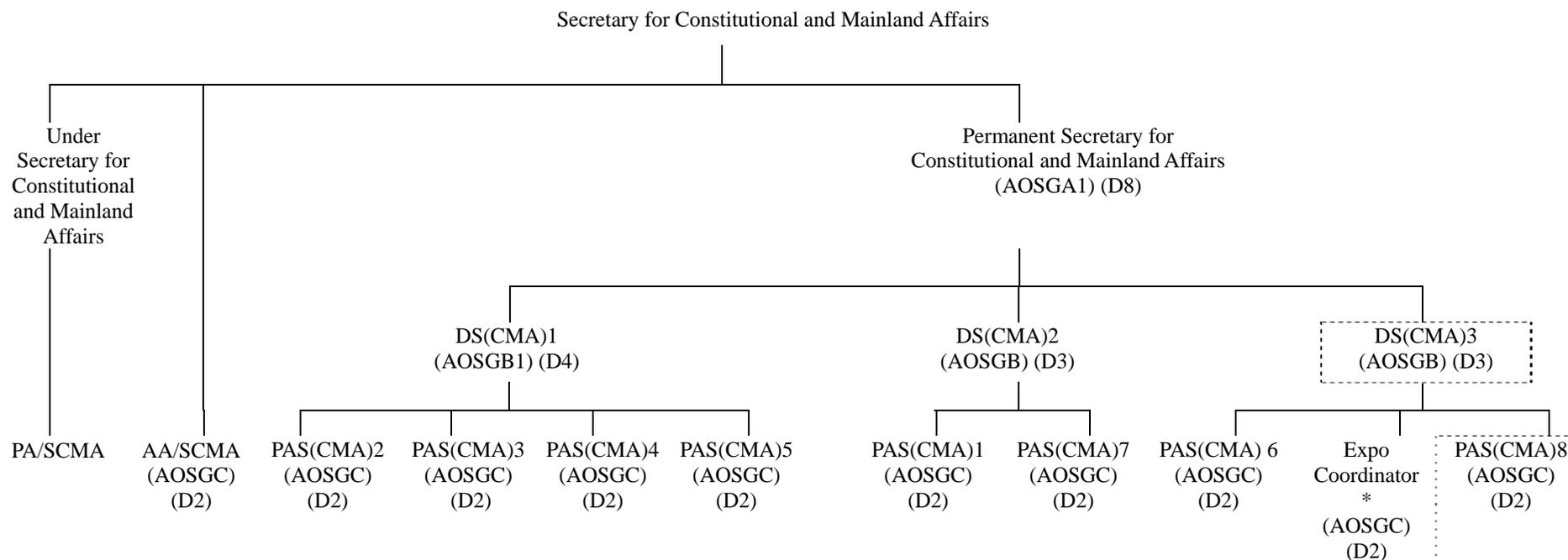
- AA/SCMA – Administrative Assistant to Secretary for Constitutional and Mainland Affairs
- AOSGA1 – Administrative Officer Staff Grade A1
- AOSGB – Administrative Officer Staff Grade B
- AOSGB1 – Administrative Officer Staff Grade B1
- AOSGC – Administrative Officer Staff Grade C
- DS(CMA) – Deputy Secretary (Constitutional and Mainland Affairs)
- PA – Political Assistant to Secretary for Constitutional and Mainland Affairs
- PAS(CMA) – Principal Assistant Secretary (Constitutional and Mainland Affairs)

Note:

Four Mainland Offices, namely, Beijing Office (BJO), Hong Kong Economic and Trade Office in Guangdong (GDETO), Hong Kong Economic and Trade Office in Shanghai (SHETO) and Hong Kong Economic and Trade Office in Chengdu (CDETO) under CMAB’s purview are not shown in this chart. The directorate establishment of the four Mainland Offices is as follows -

<u>BJO</u>	<u>GDETO</u>	<u>SHETO</u>	<u>CDETO</u>
Director/BJO (AOSGA) (D6)	Director/GDETO (AOSGB) (D3)	Director/SHETO (AOSGB) (D3)	Director/CDETO (AOSGC) (D2)
Deputy Director/BJO (AOSGB1) (D4)			
Assistant Director/BJO (AOSGC) (D2)			

Proposed Organisation Chart of Constitutional and Mainland Affairs Bureau



Legend:

- * Supernumerary AOSGC post created for 20 months from 1 June 2009 to 31 January 2011.
- Supernumerary AOSGB and AOSGC posts proposed to be created for 3 years from July 2010 to June 2013.

AA/SCMA – Administrative Assistant to Secretary for Constitutional and Mainland Affairs
 AOSGA1 – Administrative Officer Staff Grade A1
 AOSGB – Administrative Officer Staff Grade B
 AOSGB1 – Administrative Officer Staff Grade B1
 AOSGC – Administrative Officer Staff Grade C
 DS(CMA) – Deputy Secretary (Constitutional and Mainland Affairs)
 PA – Political Assistant to Secretary for Constitutional and Mainland Affairs
 PAS(CMA) – Principal Assistant Secretary (Constitutional and Mainland Affairs)

Note:

Four Mainland Offices, namely, Beijing Office (BJO), Hong Kong Economic and Trade Office in Guangdong (GDETO), Hong Kong Economic and Trade Office in Shanghai (SHETO) and Hong Kong Economic and Trade Office in Chengdu (CDETO) under CMAB’s purview are not shown in this chart. The directorate establishment of the four Mainland Offices is as follows -

<u>BJO</u>	<u>GDETO</u>	<u>SHETO</u>	<u>CDETO</u>
Director/BJO (AOSGA) (D6)	Director/GDETO (AOSGB) (D3)	Director/SHETO (AOSGB) (D3)	Director/CDETO (AOSGC) (D2)
Deputy Director/BJO (AOSGB1) (D4)			
Assistant Director/BJO (AOSGC) (D2)			

**The Existing Structure of Division 2 and the
Proposed Structure of Divisions 2 and 3
And Corresponding Job Descriptions of Posts Concerned**

DS level		
Existing Structure of Division 2	Proposed Structure of Divisions 2 and 3	
<p>DS(CMA)2 assumes the overall supervisory role of four PASs overseeing policy portfolios including –</p> <ul style="list-style-type: none"> (a) regional cooperation framework including those with Guangdong, Shenzhen, Beijing, Shanghai, Pan Pearl River Delta region (PPRD) and Macao; (b) Hong Kong/Taiwan relations; (c) relationship with the Central People's Government (CPG) and the Mainland authorities at all levels; (d) conduct of the Hong Kong Special Administrative Region (HKSAR)'s external affairs; (e) Sichuan reconstruction work; 	<p>DS(CMA)2 will assume the supervisory role of PAS(CMA)1 and PAS(CMA)7 and will–</p> <ul style="list-style-type: none"> (a) provide dedicated and high-level steer in forging ahead with Taiwan completely new cooperation directions and strategies with the establishment of the new Hong Kong-Taiwan Economic and Cultural Cooperation and Promotion Council (ECCPC). He will serve as the Secretary General of the ECCPC; (b) act as the central coordination point for HKSARG's input to complement the compilation of the National Five-Year Plans; (c) advise on the conduct of the HKSAR's external affairs; 	<p>The new DS(CMA)3 will assume the supervisory role of PAS(CMA)6, the Expo Coordinator, and the new PAS(CMA)8 and will –</p> <ul style="list-style-type: none"> (a) provide integrated and dedicated leadership in the overall policy setting to take forward the implementation of the new Framework Agreement; (b) push ahead Hong Kong/Shenzhen cooperation in the development of modern service industries in Qianhai; (c) ensure the effective provision of secretariat support to the Greater Pearl River Delta Business Council; (d) lead with integrated policy vision in regional cooperation fora with the Mainland, including PPRD Forum, Beijing, Shanghai and Macao; (e) push ahead the Sichuan reconstruction projects and ensure timely completion; and

Existing Structure of Division 2	Proposed Structure of Divisions 2 and 3	
<p>(f) the HKSARG's input to complement the preparation of the National Five-Year Plans;</p> <p>(g) the HKSAR's participation in Shanghai Expo;</p> <p>(h) housekeeping of the four HKSAR Mainland Offices;</p> <p>(i) requests for assistance from Hong Kong residents in the Mainland;</p> <p>(j) secretariat support to the Greater Pearl River Delta Business Council; and</p> <p>(k) promotion of Basic Law.</p>	<p>(d) provide policy steer in the promotion of Basic Law;</p> <p>(e) ensure effective and efficient housekeeping of the four HKSARG Mainland Offices;</p> <p>(f) ensure effective and timely handling of requests for assistance from Hong Kong residents in the Mainland;</p> <p>(g) provide strategic leadership to enhance the HKSARG's cooperation with Fujian and Haixi Economic Zone; and</p> <p>(h) advise on the HKSARG's relationship with the CPG.</p>	<p>(f) provide steer in the organisation of various HKSARG's activities in Shanghai Expo and the discussion of the disposition of the Hong Kong Pavilion after the Expo.</p>
PAS Level		
Existing Structure of Division 2	Proposed Structure of Division 2	Proposed Structure of Division 3
<p>PAS(CMA)1 is responsible for –</p> <p>(a) Hong Kong-Taiwan relations and cooperation;</p> <p>(b) advising on the HKSAR's conduct of external affairs; and</p> <p>(c) promotion of Basic Law.</p>	<p>PAS(CMA)1 will be responsible for –</p> <p>(a) Hong Kong-Taiwan relations and cooperation;</p> <p>(b) providing dedicated secretariat support for the newly established ECCPC;</p>	<p>PAS(CMA)6 will be responsible for –</p> <p>(a) coordinating the HKSARG's input and actions in support of the Hong Kong/Guangdong and Hong Kong/Shenzhen cooperation; providing support to the Hong Kong/Guangdong Cooperation Joint Conference and Hong Kong/Shenzhen Cooperation Meeting;</p>

Existing Structure of Division 2	Proposed Structure of Division 2	Proposed Structure of Division 3
<p>PAS(CMA)6 is responsible for –</p> <ul style="list-style-type: none"> (a) coordinating the HKSARG’s input and actions in support of the Hong Kong/Guangdong and Hong Kong/Shenzhen cooperation; providing support for the Hong Kong/Guangdong Cooperation Joint Conference and Hong Kong/Shenzhen Cooperation Meeting; (b) providing dedicated secretariat support to the Greater Pearl River Delta Business Council; and (c) coordinating the HKSARG’s input to complement the preparation of the National Five-Year Plans. <p>PAS(CMA)7 is responsible for –</p> <ul style="list-style-type: none"> (a) serving the Steering Committee and coordinating B/Ds in taking forward the Sichuan reconstruction work; (b) coordinating government bureaux and departments’ (B/D) input in the cooperation with PPRD region, Beijing, Shanghai and Macao; 	<ul style="list-style-type: none"> (c) providing advice to B/Ds in respect of the work of the Hong Kong-Taiwan Business Cooperation Committee (BCC); (d) advising on the HKSAR’s conduct of external affairs; and (e) taking forward the cooperation with Fujian and Haixi Economic Zone by taking advantage of the progress in cross-Strait relations. <p>PAS(CMA)7 will be responsible for –</p> <ul style="list-style-type: none"> (a) coordinating the HKSARG’s input to complement the preparation of the National Five-Year Plans; (b) promotion of Basic Law; (c) advising on the CPG/HKSAR Government relationship and liaison with CPG; (d) housekeeping of the HKSAR four Mainland Offices; (e) providing assistance to Hong Kong residents in distress in the Mainland; and 	<ul style="list-style-type: none"> (b) coordinating the implementation of the Framework Agreement on Hong Kong/Guangdong cooperation; (c) spearheading cooperation with Shenzhen in the development of modern services industries in Qianhai; and (d) providing dedicated secretariat support to the Greater Pearl River Delta Business Council. <p>PAS(CMA)8 will be responsible for –</p> <ul style="list-style-type: none"> (a) serving the Steering Committee and coordinating B/Ds in taking forward the Sichuan reconstruction work; (b) coordinating B/Ds’ input in taking forward cooperation initiatives reached by leaders in the annual PPRD Forum; and maintaining close liaison with the provincial authorities; (c) maintaining close liaison with Beijing and pushing ahead further cooperation initiatives agreed in Hong Kong/Beijing Economic and Trade Cooperation Conference; (d) discussing and liaising with Shanghai further cooperation under the Hong Kong/Shanghai Economic and Trade Cooperation Conference; and

Existing Structure of Division 2	Proposed Structure of Division 2	Proposed Structure of Division 3
<p>(c) advising on the CPG/HKSAR Government relationship and liaison with CPG;</p> <p>(d) housekeeping of the HKSAR four Mainland Offices;</p> <p>(e) providing assistance to Hong Kong residents in distress in the Mainland; and</p> <p>(f) providing continued support and liaison in Hong Kong for the HKSAR's participation in the Shanghai Expo.</p> <p>The Expo Coordinator is responsible for –</p> <p>(a) ensuring the smooth daily operation of the Hong Kong Pavilion in the Shanghai Expo and its proper management and maintenance;</p> <p>(b) ensuring the proper reception of VIPs touring the Hong Kong Pavilion and receiving such VIPs; and</p> <p>(c) coordinating the presentation of programmes and activities to be held in the Expo period by the HKSARG.</p>	<p>(f) providing administrative support for and undertaking the residual work relating to the HKSAR's participation in the Shanghai Expo.</p>	<p>(e) maintaining a positive relationship with Macao and coordinating B/Ds input to cooperation initiatives with Macao.</p> <p>The Expo Coordinator will be responsible for –</p> <p>(a) ensuring the smooth daily operation of the Hong Kong Pavilion in the Shanghai Expo and its proper management and maintenance;</p> <p>(b) ensuring the proper reception of VIPs touring the Hong Kong Pavilion and receiving such VIPs; and</p> <p>(c) coordinating the presentation of programmes and activities to be held in the Expo period by the HKSARG.</p>
