



中華人民共和國香港特別行政區政府總部食物及衛生局

Food and Health Bureau, Government Secretariat
The Government of the Hong Kong Special Administrative Region
The People's Republic of China

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Ms Elyssa Wong
Clerk to Panel
Panel on Health Services
Legislative Council
8 Jackson Road
Central

Dear Ms Wong,

**Mechanism for handing medical incidents
in public and private hospitals**

I refer to item 3 of the Appendix VI to LC Paper No. CB(2)5 /10-11. At the Panel meeting held on 14 June 2010, the Administration was requested to provide the number of cases of non-compliance with the requirements set out in the Code of Practice for Private Hospitals, Nursing Homes and Maternity Homes (the Code) with a breakdown by category in the past five years. Our response is at below.

The Code sets out the standards of good practice for private hospitals to adopt in order to provide quality care to patients. Requirements of the Code cover the management of staff, management of the premises and services, setting out policies and procedures, and setting up a system to deal with complaints. The Code also includes requirements on specific types of clinical and support services. Individual health care institution needs to observe requirements in relevant sections set out in the Code taking into account the scope and complexity of its functions. Compliance with requirements of the Code is an important consideration for registration and re-registration of private hospitals.

The number of non-compliance with the requirements of the Code with a breakdown by category from 2006 to 2010 is as follows-

Category	2006	2007	2008	2009	2010 (as of 31 August)	Total
Staff factors ¹	2	2	4	2	2	12
Policies & procedures ²	0	2	3	3	0	8
Staffing ³	0	0	0	0	1	1
Total	2	4	7	5	3	21

Remarks

1. "Staff factors" refer to cases of non-compliance of individual staff with established guidelines of the private hospitals.
2. "Policies & Procedures" refer to cases of lack of relevant guidelines or inadequacy of guidelines to set out specific procedures for services.
3. "Staffing" refers to the case of insufficient number of staff required.

Yours sincerely,

(Carmen YU)
for Secretary for Food and Health

cc.

DH (Attn : Dr Cindy Lai)
(Attn : Dr Tina Mok)