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Panel on Manpower

**Information note prepared by the Legislative Council Secretariat
for the meeting on 18 March 2010**

Policy and arrangements relating to admission of trainees to Hong Kong

The issue of admission of trainees to Hong Kong has not been discussed by the Panel on Manpower. According to the homepage of the Immigration Department (ImmD) -

- (a) a visa/entry permit is required for a person to undergo training in Hong Kong for a limited period of not more than 12 months, unless the person has the right of abode or right to land in Hong Kong. The applicant and the sponsoring company should both submit an application form to ImmD, which normally takes four weeks to process upon receipt of all the required documents;
- (b) an application may be favourably considered if -
 - (i) there is no security objection and no known record of serious crime in respect of the applicant;
 - (ii) the bona fides of the applicant and the sponsoring company are satisfied;
 - (iii) the sponsoring company is a well-established company, capable of providing the proposed training;
 - (iv) there is a contract signed between the sponsoring company and the applicant;
 - (v) the sponsoring company guarantees in writing the maintenance and repatriation of the applicant and that the applicant will receive training in the sponsor's premises until the end of the agreed period, after which the applicant will return to his place of residence;

- (vi) the proposed duration and content of the training programme can be justified; and
- (c) a successful applicant who is a Chinese resident of the Mainland has to apply for an Exit-entry Permit for travelling to and from Hong Kong and Macao and a relevant exit endorsement from the Public Security Bureau office where his household registration is kept.

Council Business Division 2
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