

香港特別行政區政府
政府資訊科技總監
辦公室



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By Fax & Post

13 June 2011

Ms Yue Tin-po,
Clerk to Panel,
Council Business Division 1,
Legislative Council Secretariat,
Room 1038, 10/F, Murray Road
Multi-storey Carpark Building,
Hong Kong

Dear Tin-po,

Panel on Information Technology and Broadcasting

Special Meeting on 16 June 2011

Thank you for your letter of 9 June 2011. As requested, I enclose the following documents to facilitate Members' understanding of the process of selecting implementation agent for the Internet Learning Support Programme —

LOT I

Documents related to Request for Proposal (RFP) exercise and Evaluation Panel

- (a) Request for Proposal document, together with the evaluation framework;
- (b) the proposals submitted by the Hong Kong Council of Social Service (HKCSS) and the eInclusion Foundation Limited (eInclusion);

- (c) composition of the Evaluation Panel;
- (d) papers and minutes of meetings of the Evaluation Panel;
- (e) Individual scores given to HKCSS and eInclusion; and
- (f) Evaluation Report together with initial draft.

LOT II

Documents related to the Review Committee's deliberations.

LOT III

Exchanges on the Internet Learning Support Programme among the Financial Secretary, the Secretary for Commerce & Economic Development, the Under Secretary for Commerce & Economic Development, the Permanent Secretary for Commerce & Economic Development (Communications & Technology) and Mr Godfrey as former Government Chief Information Officer.

— The list of documents is at Annex A.

2. We have sought the consent of HKCSS and eInclusion for the disclosure of their proposals as well as the Evaluation Report. We have blotted out the pages carrying commercially sensitive information (e.g. agreements and letters of intent with potential service partners). This notwithstanding, as these documents and internal Government exchanges carry personal data and sensitive information, they are intended for Members' reference only and should not be made available to the public.

3. In Items 8 and 9 of the Annex to the Appendix of your letter, Members have enquired about the revisions made to the draft Evaluation Report and the officials involved in the decision making process. The initial draft of the Evaluation Report and the finalised version are given at RFP 9. The revisions suggested by Evaluation Panel members were of a textual and editorial nature. The finalised Evaluation Report was endorsed by the Chairman (Mr Godfrey) and Panel Members without any additional comment. The Secretary of the Evaluation Panel then submitted the Evaluation Report to the Controlling Officer (also Mr Godfrey) for decision. PSCT was not involved in the formulation of the Evaluation Report. The process is borne out by the documents at REP 10 and RC 1.

4. Members have also asked about FS's power and the delegated authority for setting up a Financial Secretary Incorporated company, and precedent cases (Item (c) of the Appendix refers). We will provide the information separately.

5. The above documents should be able to show the decision making process in respect of the Internet Learning Support Programme. Please let me know if you require further assistance.

Yours sincerely,



(Miss Joey Lam)
for Government Chief Information Officer

Encl.

**Internet Learning Support Programme
Document List**

LOT I

Request for Proposal (RFP) and Evaluation Panel report

- | | |
|---|--------------|
| 1. Request for Proposal | [RFP 1] |
| 2. RFP Evaluation Framework | [RFP 2] |
| 3. Proposal from eInclusion Foundation Limited | [RFP 3] |
| 4. Proposal from Hong Kong Council of Social Service | [RFP 4] |
| 5. Composition of Evaluation Panel | [RFP 5] |
| 6. Minutes of Evaluation Panel meetings held on — | |
| (i) 30 April 2010 | [RFP 6(i)] |
| (ii) 13 July 2010 | [RFP 6(ii)] |
| (iii) 27 July 2010 | [RFP 6(iii)] |
| (iv) 3 August 2010 | [RFP 6(iv)] |
| Clarification Sessions — | |
| (v) 30 July 2010 (eInclusion) | [RFP 6(v)] |
| (vi) 30 July 2010 (HKCSS) | [RFP 6(vi)] |
| 7. Papers for the four Evaluation Panel meetings | [RFP 7] |
| 8. Individual scores given to HKCSS and eInclusion | [RFP 8] |
| 9. Evaluation Report — | |
| (a) Initial version | [RFP 9(a)] |
| (b) Final version | [RFP 9(b)] |
| 10. Minute dated 12 August 2010 from Senior Systems Manager (Digital Inclusion) to Government Chief Information Officer (GCIO), seeking approval to accept the recommendation of the Evaluation Panel | [RFP 10] |

LOT II

Review Committee on the Request For Proposal (RFP) exercise

1. GCIO's minute dated 18 August 2010 to the Permanent Secretary for Commerce and Economic Development (Communications and Technology) (PSCT), with two drafts. GCIO proposed adopting a collaborative approach. [RC 1]
2. PSCT's minute dated 20 August 2010 to the Secretary for Commerce and Economic Development (SCED), recommending the setting up of a review committee. [RC 2]
3. SCED's minute to PSCT dated 20 August 2010, supporting the appointment of a review committee. [RC 3]
4. PSCT's e-mail to GCIO on 1 September 2010 @ 0230pm, explaining the need for a review committee. [RC 4]
5. Exchanges before the 1st Review Committee meeting on 20 September 2010. [RC 5]
6. Outcome of the 1st Review Committee meeting, cleared by all members of the Review Committee. [RC 6]
7. Exchanges before the 2nd Review Committee meeting on 30 September 2010. [RC 7]
8. Outcome of the 2nd Review Committee meeting, cleared by all members of the Review Committee. [RC 8]
9. E-mail on 8 October 2010 @0110pm from GCIO to PSCT, with Note for the Record on GCIO's decision to conclude the RFP exercise without making a selection and to commence exploratory discussions about the collaborative approach. [RC 9]

LOT III

Relevant exchanges from September 2009 to March / May 2011

1. Project inception and Request For Proposal (RFP) [Log: preRC]
[pre-August 2010]
2. Review Committee stage [Log: RC]
[August – October 2010]
3. Discussions on collaboration and fallback options [Log:4BK]
[October 2010 – January 2011]
4. Dual Implementer approach [Log: Dual]
[4 – 6 January 2011 and onwards]

A copy of this document is kept at the Legislative Council Library.
Please contact the Legislative Council Library if you wish to refer to this document.