

政府總部  
公務員事務局  
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**CIVIL SERVICE BUREAU**  
**GOVERNMENT SECRETARIAT**  
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18 July 2012

Mr Arthur Leung  
Clerk to Panel on Public Service  
Legislative Council Secretariat  
Legislative Council Complex  
1 Legislative Council Road  
Central  
Hong Kong

Dear Mr Leung,

**Panel on Public Service**  
**Follow-up to meeting on 19 March 2012**

At the meeting of the Panel on Public Service on 19 March 2012, the Civil Service Bureau undertook, in consultation with the Constitutional and Mainland Affairs Bureau, to advise Members of the non-cash employment benefits to which politically appointed officials are entitled.

The non-cash employment benefits of a politically appointed official serving as a Secretary of Department consist of –

- (a) paid vacation leave of 22 working days per year of service or such proportion of it on a pro rata basis, subject to a maximum accumulation limit of 22 working days, with any untaken leave forfeited upon termination of appointment or at the expiry of the term of office;
- (b) medical and dental benefits on the same basis as those provided to civil servants during the term of employment;
- (c) Mandatory Provident Fund contribution by the Government as determined in accordance with the Mandatory Provident Fund Schemes Ordinance;

- (d) the free use at his discretion of a driver and a car in Hong Kong; and
- (e) an official residence and a non-accountable entertainment allowance.

The non-cash employment benefits of a politically appointed official serving as a Director of Bureau or Director of the Chief Executive Office consist of items (a) to (d) above.

The non-cash employment benefits of a politically appointed official serving as a Deputy Director of Bureau or a Political Assistant consist of items (a) to (c) above.

Thank you for your attention.

Yours sincerely,



( Jenny Choi )

for Secretary for the Civil Service

c.c. Secretary for Constitutional and Mainland Affairs  
(Attn.: Mr Ivanhoe Chang)