

**Use of motor driven vehicles within the parks managed by  
Leisure and Cultural Services Department**

According to the Road Traffic Ordinance (Cap. 374), golf cart is classified as one type of village vehicles. Section 18(1) of Road Traffic (Village Vehicles) Regulations (Cap. 374N) stipulates that no person shall drive or use a village vehicle on a road unless there is a valid permit issued in respect of the vehicle. Under the existing regulations, Government departments are not required to apply to the Transport Department for permits for the use of village vehicles such as golf carts.

The Leisure and Cultural Services Department (LCSD) manages a number of large leisure venues, such as major parks and holiday camps which cover an extensive area. The Department provides motor driven vehicles such as golf carts and mechanical tractors (such as the three-wheel motor driven vehicles operated at Victoria Park) for use by venue staff to facilitate the day-to-day operation and to transport horticultural maintenance equipment/tools and sizable objects so as to meet the operational needs and to improve efficiency.

To ensure that the safe and effective use of village vehicles in the venues, LCSD has formulated a set of “Guidelines on the Use of Golf Carts in Leisure Venues” for compliance by venue staff when using golf carts and motor driven vehicles in venues, including the requirement that “no one is permitted to drive a golf cart or any motor vehicle on a public road except those who are properly trained and authorized by his/her supervisor for the discharge of official duties.” At the same time, staff using the vehicles concerned should comply with the relevant legislation including the Road Traffic Ordinance.

The Department provides training to staff on the use of motor driven vehicles. Staff driving the vehicles must have received such training. In addition, staff must comply with the safety precaution measures stipulated in the guidelines which include the following :

1. Post standard sign as follows at venue entrance and near the parking area to alert venue users.

“Caution : Please be aware of the motor-driven carts in use.”

2. Be cautious and give way to the venue users whilst driving. Avoid driving on peak days or time of heavy patronage by the public such as Saturdays, Sundays and public holidays.
3. Do not exceed the designed maximum seating and loading capacities of the golf cart. This capacity information should be properly labeled at the conspicuous parts on the golf cart for easy reference of the driver.
4. Check and ensure that the golf cart is in good order prior to driving.
5. Drive slowly and follow the speed limit of about 5 km / hour.

The Guidelines are circulated to all Sections of the Department on a regular basis to remind staff to follow the safety measures to ensure the safe and proper use of the vehicles.

As the vehicles owned by the Government are used for carrying out official duties within the venue boundary, the Government will, in accordance with the existing policy, take responsibility for the relevant insurance or legal liability.

**Leisure and Cultural Services Department**  
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