

Item 6: With regard to the ICAC's Commissioner's Weekly Meeting, please provide the post titles of the attendees and the procedures for drafting and confirming the minutes of these meetings (a) during Mr Timothy TONG's tenure and (b) since Mr Simon PEH assumed the office of ICAC Commissioner.

- During Mr Timothy TONG's tenure and since Mr Simon PEH assumed the office of ICAC Commissioner, members of the ICAC's Commissioner's Weekly Meeting include: ICAC Commissioner, Head of Operations, Director of Community Relations, Director of Corruption Prevention, Assistant Director/Administration (AD/A) and Chief Staff Officer/Management & Administration (C/MA). In addition, Assistant Director/Community Relations 1 and Principal Press Information Officer (PPIO) also attend the meeting in relation to the Public Relations Items.
- Notes of these meetings covering the Public Relations Items were drafted by PPIO and the rest by C/MA. The draft which was reviewed by AD/A was sent to the members before the next meeting. Any suggestions from the members for amendment to the meeting notes could be made to C/MA direct and the notes after amendment would be re-distributed to the members. Members could also request to amend the notes on the next meeting. The item of Confirmation of Notes of Meeting has been formally included in the agenda of the Weekly Meeting since March 2014.