

ITEM FOR FINANCE COMMITTEE

**NEW HEAD “GOVERNMENT SECRETARIAT :
INNOVATION AND TECHNOLOGY BUREAU”**

**HEAD 47 - GOVERNMENT SECRETARIAT :
OFFICE OF THE GOVERNMENT CHIEF
INFORMATION OFFICER**

**HEAD 55 - GOVERNMENT SECRETARIAT :
COMMERCE AND ECONOMIC DEVELOPMENT
BUREAU (COMMUNICATIONS AND TECHNOLOGY
BRANCH)**

**HEAD 155 - GOVERNMENT SECRETARIAT :
INNOVATION AND TECHNOLOGY COMMISSION**

Members are invited to approve the following changes to the 2014-15 Estimates to give effect to the establishment of a new Innovation and Technology Bureau –

- (a) creating a new Head of Expenditure entitled “Government Secretariat: Innovation and Technology Bureau” and a Recurrent Subhead under the General Revenue Account to account for the expenditure of Innovation and Technology Bureau, with the Permanent Secretary for Innovation and Technology as the Controlling Officer;
- (b) renaming the Head of Expenditure for the Communications and Technology Branch of the Commerce and Economic Development Bureau, and renaming the Controlling Officer;

/(c)

- (c) providing a funding provision of up to \$22,007,000 to the new Head of Expenditure, assuming the new Bureau can be established within 2014-15; and
- (d) providing an establishment ceiling of \$12,811,000 in terms of total notional annual mid-point salary value to the new Head of Expenditure and making consequential changes to the establishment ceilings of –

Head 47 - Government Secretariat : Office of the Government Chief Information Officer;

Head 55 - Government Secretariat : Commerce and Economic Development Bureau (Communications and Technology Branch) (to be renamed Government Secretariat : Commerce and Economic Development Bureau (Communications and Creative Industries Branch); and

Head 155 - Government Secretariat : Innovation and Technology Commission.

PROBLEM

For the purpose of establishing the Innovation and Technology Bureau (ITB), we need to provide funds for three politically-appointed officials (PAOs) (including the Director of Bureau (DoB), the Deputy Director of Bureau (DDoB) and the Political Assistant to the DoB), the Permanent Secretary of the proposed ITB and the necessary support for them, and make the necessary cost-neutral changes to the 2014-15 Estimates of Expenditure.

/PROPOSAL

PROPOSAL

2. We propose the following changes to the 2014-15 Estimates of Expenditure to give effect to the establishment of ITB –

- (a) creation of a new Head of Expenditure with a new Recurrent Subhead under the Operating Account of the General Revenue Account (GRA) for ITB, with the Permanent Secretary for Innovation and Technology (PSIT) as the Controlling Officer;
- (b) renaming the Head of Expenditure in respect of the Communications and Technology Branch (CTB) of the Commerce and Economic Development Bureau (CEDB) and renaming the Controlling Officer;
- (c) assuming the new Bureau can be established within 2014-15 –
 - (i) provision of up to \$22,007,000 for the relevant Subhead of the new Head of Expenditure. The actual provision required would be adjusted downward on a pro rata basis by about \$2,611,000 per month if the new Bureau could not be established by 1 August 2014;
 - (ii) a transfer of up to \$1,792,000 from the approved provisions for Head 47 (Office of the Government Chief Information Officer), Head 55 (CTB) and Head 155 (Innovation and Technology Commission) to the new Head of Expenditure of ITB. The actual reduction would be adjusted downward on a pro rata basis by about \$224,000 per month if the new Bureau could not be established by 1 August 2014;
 - (iii) provision of an establishment ceiling of \$12,811,000 expressed in terms of total notional annual mid-point salary (NAMS) value to the new Head of Expenditure; and
 - (iv) a transfer of \$2,688,000 in terms of NAMS value from Heads 47, 55 and 155 to the new Head of Expenditure,

Encl. 1 together with other detailed changes as set out in Enclosure 1.

/JUSTIFICATION

JUSTIFICATION

Establishment of the ITB

3. The justifications for establishing the ITB have been set out in the Establishment Subcommittee (ESC) paper EC(2014-15)7. As also explained in the paper, the staffing proposals for the establishment of the new ITB are intended to take effect from the commencement date of the resolution proposed to be passed under section 54A of the Interpretation and General Clauses Ordinance (Cap. 1) for the transfer of the statutory functions. The Secretary for Commerce and Economic Development has given notice of his intention to move the motion on the resolution at the Legislative Council (LegCo) meeting of 2 July 2014. For the purpose of computing the proposed changes to the 2014-15 Estimates in this paper and its enclosures, 1 August 2014 has been assumed to be the date of the establishment of ITB.

Creation of new Head and Subhead for ITB

4. The expenditure of bureaux (or branches in a bureau if the bureau concerned has more than one branch) in the Government Secretariat is charged to separate Heads of Expenditure under the GRA. With the proposed establishment of ITB, we need to create one new Head for the new bureau, and to rename the existing Head of Expenditure of CTB.

5. The proposed ITB will be headed by the Secretary for Innovation and Technology who will have overall responsibility for policy matters relating to innovation and technology and information technology (hereinafter collectively referred to as innovation and technology).

6. We propose to create a new Head to account for the expenditure of ITB with a new *Subhead 000 Operational expenses* under the Operating Account of the GRA, with PSIT as the Controlling Officer. Details of the 2014-15 provision under the new Head presented in the Estimates format with supporting explanations are in Enclosure 2.

Encl. 2

Changes in funding provision and establishment ceiling

7. Under the Operating Account of the new Head for the new ITB, we propose to earmark a funding provision of \$22,007,000 charged to *Subhead 000 Operational Expenses*, mainly for –

/(a)

- (a) the proposed creation of the PAO positions, the PSIT post, and the supporting civil service posts for the new ITB; and
- (b) the transfer of provision consequential to the deployment of civil service posts from the following three relevant existing Heads to the new Head for ITB –

Head 47 - Government Secretariat : Office of the Government Chief Information Officer;

Head 55 - Government Secretariat : Commerce and Economic Development Bureau (Communications and Technology Branch) (to be renamed Government Secretariat : Commerce and Economic Development Bureau (Communications and Creative Industries Branch); and

Head 155 - Government Secretariat : Innovation and Technology Commission.

8. The proposed provision of \$22,007,000 is to meet the recurrent expenditure of ITB from the date of establishment of ITB to the end of the current financial year, on the assumption that the expenditure will be required for the period from 1 August 2014 to 31 March 2015. The actual provision for 2014-15 will be adjusted on a pro rata basis as from the date of establishment of the ITB if it falls on a date after 1 August 2014. The expenditure for the full year will be included in the Draft Estimates in future financial years. The relevant Non-recurrent Subheads under the Operating Account and Capital Account Subheads will be created through the standing procedures and delegation of authority as and when required after the new ITB comes into operation.

9. We also propose an establishment ceiling of \$12,811,000 in terms of total NAMS value for the creation of 27 non-directorate civil service posts, which includes the provision for a total of eight non-directorate posts to be transferred from CTB (two in number), ITC (two) and OGCIO (four) for providing the necessary support to ITB. With the transfer of eight non-directorate posts to ITB¹, the proposed ceiling of \$12,811,000 for the new Head of ITB will be partly offset by the total reduction of \$2,688,000 in the establishment ceilings of the Heads of CTB, ITC and OGCIO. The net increase of \$10,123,000 hence represents the

/proposed

¹ The eight non-directorate posts include one Senior Information Officer, one Information Officer, one Executive Officer II, one Personal Secretary II, two Clerical Assistant, one Typist and one Workman II.

Encl. 3-5

proposed creation of 19 non-directorate posts² for the new ITB. Details of the changes in the establishment ceilings in the relevant Subheads in the Estimates of CTB (to be renamed as Communications and Creative Industries Branch (CCIB)), ITC and OGCIIO are provided at Enclosures 3 to 5.

Changes to the title of Controlling Officer and Head of Expenditure of CTB

10. With the establishment of the proposed ITB, CEDB will continue to comprise two branches. While the title and responsibilities of the Commerce, Industry and Tourism Branch remain unchanged, CTB will be renamed as CCIB after the transfer of the innovation and technology portfolio to the proposed ITB. We propose to rename the Head of Expenditure of CTB as “Government Secretariat: Commerce and Economic Development Bureau (Communications and Creative Industries Branch)” with the Permanent Secretary for Commerce and Economic Development (Communications and Creative Industries) as the new Controlling Officer.

FINANCIAL IMPLICATIONS

11. For the purpose of estimating the funding provision for the proposed ITB, we assume that the establishment of ITB would require a total provision of \$22,007,000 under its new Head of Expenditure from 1 August 2014 to 31 March 2015 to be partly offset by a total decrease of \$1,792,000 in provision for the Heads of CTB, ITC and OGCIIO from which net transfer has to be made from their original Estimates. The net increase of \$20,215,000 represents the staff cost of the DoB, DDoB, Political Assistant to the DoB, PSIT and the necessary staffing and administrative support to them for the eight-month period up to March 2015. If the actual date of establishment of ITB is later than 1 August 2014, the provision allocated in 2014-15 to the new Head for ITB will be adjusted on a pro-rata basis through the standing administrative arrangements. The detailed supplementary provision required by the relevant Head and Subheads, and the offsetting decrease in the Estimates of other Heads and Subheads are set out in the Enclosures. Details of the 2014-15 provision under the relevant Heads presented in the Estimates format with supporting explanations are set out in the Enclosure 2 to 5.

/PUBLIC

² The 19 non-directorate posts include one Administrative Officer, one Chief Information Officer, one Principal Information Officer, one Chief Executive Officer, one Senior Executive Officer, one Executive Officer I, two Personal Assistants, one Senior Personal Secretary, three Personal Secretaries I, two Clerical Officers, three Assistant Clerical Officers, one Personal Chauffeur and one Chauffeur.

PUBLIC CONSULTATION

12. We consulted the LegCo Panel on Information Technology and Broadcasting as well as the LegCo Panel on Commerce and Industry on the proposal on 14 and 15 April 2014 respectively. The Panel on Information Technology and Broadcasting held a further meeting on 3 May 2014 to receive deputations. Most of the deputations supported the establishment of ITB and both Panels supported the establishment of ITB as soon as possible. The proposal was also supported by the ESC at its meeting of 11 June 2014.

BACKGROUND

13. The Chief Executive announced in the 2014 Policy Address his intention to re-initiate the setting up of an ITB and work with various sectors to formulate objectives and policies for the development of innovation and technology in Hong Kong.

14. Innovation and technology are important economic drivers. They also underpin the development of various other economic sectors. To fully capture the opportunities provided by advancements in technology and the commercial potential they offer, it is important to have a dedicated policy bureau to provide high level leadership and stronger policy coordination across the stakeholders in the innovation and technology industries. The new ITB will strengthen, both in depth and breadth, the policy and support for the development of innovation and technology.

Commerce and Economic Development Bureau
July 2014

General Revenue Account for the 2014-15 Estimates

(a) Creation of New Subhead and Increase in Estimates and Establishment Ceiling

Head	New Subheads from date of transfer [*]	Estimates (\$)		Supplementary Provisions Sought		Establishment Ceiling [#] (\$)		Increase in Establishment Ceiling (\$)	Details of the Head from date of transfer
		Prior to date of transfer	From date of transfer	Subheads	(\$)	Prior to date of transfer	From date of transfer		
New Head – Government Secretariat: Innovation and Technology Bureau (ITB)	000 Operational expenses	-	22,007,000	000 Operational expenses	22,007,000	-	12,810,180	12,810,180	Enclosure 2
				Sub-total :	22,007,000				
Total Supplementary Provision Sought					22,007,000	Total Increase in Establishment Ceiling		12,810,180	

(b) Decrease in Estimates and Establishment Ceiling

Head	Estimates (\$)		Savings		Establishment Ceiling [#] (\$)		Decrease in Establishment Ceiling (\$)	Details of the Head from date of transfer
	Prior to date of transfer*	From date of transfer	Subheads	(\$)	Prior to date of transfer	From date of transfer		
55 – Government Secretariat: Commerce and Economic Development Bureau (Communications and Technology Branch) (CTB)	314,910,000	314,679,000	000 Operational expenses	231,000	52,033,320	51,686,280	347,040	Enclosure 3
			Sub-total:	231,000				
155 – Government Secretariat: Innovation and Technology Commission (ITC)	587,163,000	586,955,000	000 Operational expenses	208,000	106,272,660	105,961,200	311,460	Enclosure 4
			Sub-total:	208,000				
47 – Government Secretariat: Office of the Government Chief Information Officer (OGCIO)	690,227,000	688,874,000	000 Operational expenses	1,353,000	324,953,580	322,924,560	2,029,020	Enclosure 5
			Sub-total:	1,353,000				
Total Decrease in Estimates Offsetting Supplementary Provisions Sought in Part (a)				1,792,000	Total Decrease in Establishment Ceiling		2,687,520	

* “Date of transfer” in this Enclosure means the effective date of the establishment of ITB, which is assumed to be 1 August 2014 for the purpose of computing the proposed changes to the 2014-15 Estimates in this enclosure. The actual date of transfer will be the commencement date of the resolution proposed to be passed under section 54A of the Interpretation and General Clauses Ordinance (Cap. 1) for the transfer of the statutory functions for the purpose of establishing the proposed Innovation and Technology Bureau. If eventually the date of establishment of ITB is later than 1 August 2014, the provision allocated in 2014-15 to the new Head of ITB will be adjusted on a pro-rata basis through the standing administrative arrangements. The revised provision of CTB, OGCI and ITC arising from the transfer of eight posts to ITB will also be appropriately adjusted through standing procedures.

[#] The Establishment Ceiling will be rounded up to the nearest thousand for the presentation in Estimates.

NEW HEAD — GOVERNMENT SECRETARIAT:
INNOVATION AND TECHNOLOGY BUREAU

Sub-head (Code)		Estimate 2014–15
		\$'000
	Operating Account	
	Recurrent	
000	Operational expenses	22,007
	Total, Recurrent.....	22,007
	Total, Operating Account	22,007
	Total Expenditure	22,007

NEW HEAD — GOVERNMENT SECRETARIAT: INNOVATION AND TECHNOLOGY BUREAU

Details of Expenditure by Subhead

The estimate of the amount required in 2014–15 for the salaries and expenses of the Innovation and Technology Bureau is \$22,007,000.

Operating Account

Recurrent

2 Provision of \$22,007,000 under *Subhead 000 Operational expenses* is for the salaries, allowances and other operating expenses of the Innovation and Technology Bureau.

3 The establishment as at the date of transfer will be 31 permanent posts. Subject to certain conditions, the controlling officer may under delegated power create or delete non-directorate posts during the remainder of 2014–15, but the notional annual mid-point salary value of all such posts must not exceed \$12,811,000.

4 An analysis of the financial provision under *Subhead 000 Operational expenses* is as follows:

	2014–15 (Estimate) (\$'000)
Personal Emoluments	
- Salaries.....	14,058
- Allowances	-
- Job-related allowances.....	-
Personnel Related Expenses	
- Mandatory Provident Fund contribution.....	36
- Civil Service Provident Fund contribution	-
Departmental Expenses	
- General departmental expenses	7,913
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	22,007
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**Head 55 — GOVERNMENT SECRETARIAT: COMMERCE AND
ECONOMIC DEVELOPMENT BUREAU (COMMUNICATIONS AND
CREATIVE INDUSTRIES BRANCH)**

Sub- head (Code)	Estimate 2014-15
	<u>\$'000</u>
Operating Account	
Recurrent	
000 Operational expenses.....	134,844
Total, Recurrent	<u>134,844</u>
Non-Recurrent	
700 General non-recurrent.....	179,835
Total, Non-Recurrent	<u>179,835</u>
Total, Operating Account.....	<u>314,679</u>
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Total Expenditure.....	<u><u>314,679</u></u>

Head 55 — GOVERNMENT SECRETARIAT: COMMERCE AND ECONOMIC DEVELOPMENT BUREAU (COMMUNICATIONS AND CREATIVE INDUSTRIES BRANCH)

Details of Expenditure by Subhead

The estimate of the amount required in 2014–15 for the salaries and expenses of the Communications and Creative Industries Branch is \$314,679,000.

Operating Account

Recurrent

2 Provision of \$134,844,000 under *Subhead 000 Operational expenses* is for the salaries, allowances and other operating expenses of the Communications and Creative Industries Branch.

3 The establishment as at the date of transfer will be 107 permanent posts. It is expected that there will be an increase of ten posts including two supernumerary posts in the remainder of 2014–15. Subject to certain conditions, the controlling officer may under delegated power create or delete non-directorate posts during the remainder of 2014–15, but the notional annual mid-point salary value of all such posts must not exceed \$51,687,000.

4 An analysis of the financial provision under *Subhead 000 Operational expenses* is as follows:

**2014–15
(Estimate)
(\$'000)**

Personal Emoluments

- Salaries	70,088
- Allowances	1,570
- Job-related allowances	4

Personnel Related Expenses

- Mandatory Provident Fund contribution	166
- Civil Service Provident Fund contribution	1,725

Departmental Expenses

- General departmental expenses	61,291
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134,844

**Head 55 — GOVERNMENT SECRETARIAT: COMMERCE AND
ECONOMIC DEVELOPMENT BUREAU (COMMUNICATIONS AND
CREATIVE INDUSTRIES BRANCH)**

Commitments						
Sub-head (Code)	Item (Code)	Ambit	Approved commitment	Accumulated expenditure to 31.3.2014	Estimated expenditure 1.4.2014 to the day prior to the day of transfer	Balance
			_____	_____	_____	_____
			\$'000	\$'000	\$'000	\$'000
<i>Operating Account</i>						
700	<i>General non-recurrent</i>					
	438	DesignSmart Initiative	250,000	237,880	6,501	5,619
	480	Film Development Fund	320,000	250,744	6,911	62,345
	829	Business of Design Week and Hong Kong Design Centre Awards.....	37,500	24,275	11,290	1,935
	830	Design Incubation Programme.....	26,250	5,598	—	20,652
	866	CreateSmart Initiative	600,000	276,132	26,828	297,040
	897	Hong Kong Design Centre.....	170,000	137,813	17,400	14,787
		Total	1,403,750	932,442	68,930	402,378

**Head 155 — GOVERNMENT SECRETARIAT:
INNOVATION AND TECHNOLOGY COMMISSION**

Sub-head (Code)		Estimate <u>2014-15</u> \$'000
	Operating Account	
	Recurrent	
000	Operational expenses	<u>534,055</u>
	Total, Recurrent.....	<u>534,055</u>
	Non-Recurrent	
700	General non-recurrent.....	<u>46,000</u>
	Total, Non-Recurrent.....	<u>46,000</u>
	Total, Operating Account.....	<u>580,055</u>
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	Capital Account	
	Plant, Equipment and Works	
603	Plant, vehicles and equipment	<u>1,500</u>
661	Minor plant, vehicles and equipment (block vote).....	<u>5,400</u>
	Total, Plant, Equipment and Works.....	<u>6,900</u>
	Total, Capital Account.....	<u>6,900</u>
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	Total Expenditure.....	<u><u>586,955</u></u>

Head 155 — GOVERNMENT SECRETARIAT: INNOVATION AND TECHNOLOGY COMMISSION

Details of Expenditure by Subhead

The estimate of the amount required in 2014–15 for the salaries and expenses of the Innovation and Technology Commission is \$586,955,000.

Operating Account

Recurrent

2 Provision of \$534,055,000 under *Subhead 000 Operational expenses* is for the salaries, allowances and other operating expenses of the Innovation and Technology Commission.

3 The establishment as at the date of transfer will be 199 permanent posts. It is expected that there will be an increase of five permanent posts in the remainder of 2014-15. Subject to certain conditions, the controlling officer may under delegated power create or delete non-directorate posts during the remainder of 2014-15, but the notional annual mid-point salary value of all such posts must not exceed \$105,962,000.

4 An analysis of the financial provision under *Subhead 000 Operational expenses* is as follows:

	2014-15 (Estimate) (\$'000)
Personal Emoluments	
- Salaries	119,892
- Allowances	2,175
- Job-related allowances	2
Personnel Related Expenses	
- Mandatory Provident Fund contribution	528
- Civil Service Provident Fund contribution	1,953
Departmental Expenses	
- General departmental expenses	80,611
Subventions	
- Hong Kong Productivity Council	187,416
- Hong Kong Applied Science and Technology Research Institute Company Limited	141,478
	534,055

**Head 155 — GOVERNMENT SECRETARIAT:
INNOVATION AND TECHNOLOGY COMMISSION**

Commitments						
Sub-head (Code)	Item (Code)	Ambit	Approved commitment	Accumulated expenditure to 31.3.2014	Estimated expenditure 1.4.2014 to the day prior to the date of transfer	Balance
			\$'000	\$'000	\$'000	\$'000
Operating Account						
700		<i>General non-recurrent</i>				
	860	Research and Development Cash Rebate Scheme.....	200,000	71,414	15,333	113,253
			200,000	71,414	15,333	113,253
Capital Account						
603		<i>Plant, vehicles and equipment</i>				
	843	For Temperature Laboratory of Standards and Calibration Laboratory to replace an existing humidity chamber	2,800	—	—	2,800
	844	For Length Laboratory of Standards and Calibration Laboratory to set up new service for measurement of three-dimensional spatial coordinates and dimensions	3,000	—	—	3,000
	882	For Direct Current Laboratory of Standards and Calibration Laboratory to set up new calibration services for luminous flux of reference light sources	4,200	—	27	4,173
			10,000	—	27	9,973
		Total.....	210,000	71,414	15,360	123,226

**Head 47 — GOVERNMENT SECRETARIAT: OFFICE OF THE
GOVERNMENT CHIEF INFORMATION OFFICER**

Sub-head (Code)		Estimate 2014-15
		<u>\$'000</u>
	Operating Account	
	Recurrent	
000	Operational expenses	<u>657,326</u>
	Total, Recurrent.....	<u>657,326</u>
	Non-Recurrent	
700	General non-recurrent.....	<u>31,548</u>
	Total, Non-Recurrent.....	<u>31,548</u>
	Total, Operating Account	<u>688,874</u>
	Total Expenditure	<u><u>688,874</u></u>

Head 47 — GOVERNMENT SECRETARIAT: OFFICE OF THE GOVERNMENT CHIEF INFORMATION OFFICER

Details of Expenditure by Subhead

The estimate of the amount required in 2014–15 for the salaries and expenses of the Office of the Government Chief Information Officer (OGCIO) is \$688,874,000.

Operating Account

Recurrent

2 Provision of \$657,326,000 under *Subhead 000 Operational expenses* is for the salaries, allowances and other operating expenses of OGCIO.

3 The establishment as at the date of transfer will be 637 permanent posts. No change in establishment is expected in the remainder of 2014–15. Subject to certain conditions, the controlling officer may under delegated power create or delete non-directorate posts during the remainder of 2014–15, but the notional annual mid-point salary value of all such posts must not exceed \$322,925,000.

4 An analysis of the financial provision under *Subhead 000 Operational expenses* is as follows:

	2014–15 (Estimate) (\$'000)
Personal Emoluments	
- Salaries.....	353,247
- Allowances	5,300
- Job-related allowances.....	100
Personnel Related Expenses	
- Mandatory Provident Fund contribution	495
- Civil Service Provident Fund contribution	2,011
Departmental Expenses	
- Hire of services and professional fees	179,830
- Data processing.....	42,200
- General departmental expenses	30,000
Other Charges	
- Hosting Platform for e-Government Services.....	44,143
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	657,326
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**Head 47 — GOVERNMENT SECRETARIAT: OFFICE OF THE
GOVERNMENT CHIEF INFORMATION OFFICER**

Commitments

Sub-head (Code)	Item (Code)	Ambit	Approved commitment	Accumulated expenditure to 31.3.2014	Estimated expenditure 1.4.2014 to the day prior to the date of transfer	Balance
			<u> </u>	<u> </u>	<u> </u>	<u> </u>
			\$'000	\$'000	\$'000	\$'000

Operating Account

700		<i>General non-recurrent</i>				
	877	Internet Access for Needy Students	220,000	81,247	8,361	130,392
		Total	<u>220,000</u>	<u>81,247</u>	<u>8,361</u>	<u>130,392</u>