

**Government
Property Agency**
政府產業署

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本署檔號 Our Ref.:

來函檔號 Your Ref.: **CB4/PAC/R63**

19 December 2014

Mr. Anthony CHU
Clerk
Public Accounts Committee
The Legislative Council

Dear Mr CHU,

Public Accounts Committee
Consideration of Chapter 3 of the Director of Audit's Report No. 63
New Civil Aviation Department Headquarters

In response to your letter of 12 December 2014 on the subject matter, I am writing to provide the following reply:

Provision of reserve space for future expansion

- (a) a copy of the Government Property Agency's (GPA) memorandum dated 3 October 2007 to the Civil Aviation Department (CAD) and the Property Vetting Committee (PVC) is at **Annex A**;
- (b) a copy of the PVC's memorandum dated 22 October 2007 to the CAD for the approval of the schedule of accommodation of the new CAD headquarters is at **Annex B** (including a copy of the memorandum (item (i)) and email (item (iii)) as referred to in the PVC's memorandum. The memorandum referred to in item (ii) is already provided as Annex A above);

***Note by Clerk, PAC:** *Please see Appendix 29 of this Report for Annex A; and Appendix 30 of this Report for Annex B.*

Provision of furniture and equipment

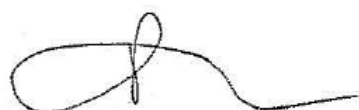
- (c) the details of space for the offices of Director-General of Civil Aviation and the Assistant Directors-General of Civil Aviation are as tabulated below –

Post	Standard Space (m ²)	Additional Space (m ²)	Total Space (m ²)
Director-General of Civil Aviation	37	14 (1.2m ² for computer table; 9.8m ² for specialized equipment for displaying air traffic control information; and 3m ² for display cabinet of airplane models)	51
Assistant Director-General of Civil Aviation (Air Traffic Management)	19	26 (1.2m ² for computer table; 15m ² for a situation room with special setup to handle unusual situations; and 9.8m ² for specialised equipment to display air traffic control information)	45
Assistant Director-General of Civil Aviation (Engineering and Systems / Airport Standards / Flight Standards / Air Services)	19	1.2 (1.2m ² for computer table)	20.2

Provision and utilisation of car parking spaces

- (d) GPA has advised CAD to consider making its under-utilised parking spaces available for temporary use (including vehicle parking and storage use) by other government users; and
- (e) GPA has discussed with CAD on the way forward to gainfully make use of its under-utilised parking spaces as soon as possible, and has considered making available such parking spaces for use by other government departments. GPA has suggested and CAD has already agreed for a user department to immediately take up on temporary basis about 900m² (involving forty under-utilised parking spaces and related access road) for storage use as from early 2015 until the relocation of the Air Traffic Management Division to the new Air Traffic Control Centre. Government rental expenditure will be saved as there is no need to lease extra accommodation for the concerned storage use for the time being. GPA will continue to work with CAD to make gainful use of any other under-utilised space.

Yours sincerely,



(Alan Siu)

Government Property Administrator

- c.c. Secretary for Transport and Housing
Director-General of Civil Aviation
Director of Architectural Services
Secretary for Financial Services and the Treasury
Director of Audit