

LC Paper No. CB(2)1633/14-15(01)

香港警務處  
警政大樓 14 樓  
警察總部  
香港灣仔軍器廠街 1 號



HONG KONG POLICE FORCE  
14th Floor Arsenal House  
Police Headquarters  
1 Arsenal Street, Wanchai, Hong Kong

本署檔號 OUR REF : (13) in LM (3/2014) in CID/FCSV/CON 135/8 Pt 3 SP1

來函檔號 YOUR REF :

電話 TELEPHONE : 2860 8152

傳真 FAX NO. : 2528 2284

Hon Dr Fernando CHEUNG  
Chairman  
Subcommittee on Strategy and Measures to Tackle Domestic Violence and  
Sexual Violence

4 June 2015

Dear Dr CHEUNG,

Re: Panel on Welfare Services  
Subcommittee on Strategy and Measures to  
Tackle Domestic Violence and Sexual Violence


Regarding the Subcommittee's request made during the meeting on 12 May 2015 for a summary of the factors for Police to consider when completing an Emergency Referral Questionnaire and Action Checklist, our reply is as follows.

The Emergency Referral Questionnaire was introduced as an assessment tool to guide police officers to evaluate existing risk factors within the victim's family environment, such as, whether the abuser used/threatened to use violence against the victim/children in the past; whether weapons were used; whether both parties/either party have/has intended to separate/divorce; whether both parties have been divided in their views about child custody, etc. The Questionnaire is designed to remind frontline officers to examine whether it is necessary to take immediate crisis management actions for the victim, such as removing the victim and his/her children to a place of refuge or approaching the Social Welfare Department's outreaching teams for immediate crisis intervention.

The design and purpose of the Action Checklist is to ensure that concerted actions will be carried out and clearly documented by officers at the scene. These actions include interviewing the persons concerned separately, arrangement for medical treatment, investigating if child abuse is involved, locating witnesses/exhibits, checking for domestic violence injunction order, checking against the Enhanced Central Domestic Violence Database, obtaining consent for referral to the Social Welfare Department, issuing a Family Support Service Information Card and completing the Emergency Referral Questionnaire.

For further enquiries, please contact the undersigned at 2860 8152 or the subject officer, Woman Detective Senior Inspector LAU Wai-fan at 2860 2584.

Yours sincerely,

  
(M.P.J. Hemmings)  
for Commissioner of Police