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Replies to initial written questions raised by Finance Committee Members in examining the Estimates of Expenditure 2016-17

Director of Bureau : Director of Administration

Session No. : 3

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CONTROLLING OFFICER'S REPLY

CSO001

(Question Serial No. 1520)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

For 2016-17, will the Government inform this Committee of:

- (1) the estimated expenditure on remuneration of the Chief Secretary for Administration?
- (2) the estimated expenditure on entertainment of the Office of the Chief Secretary for Administration?
- (3) the estimated expenditure on activities such as official duty visits and study tours of the Office of the Chief Secretary for Administration?
- (4) the number of days off taken by the Chief Secretary for Administration in 2015-16?

Asked by: Hon Albert CHAN Wai-yip (Member Question No. 21)

Reply:

In 2016-17, the provision earmarked for the salary of the Chief Secretary for Administration is \$3.97 million. The provisions earmarked for the expenses in relation to official entertainment and duty visits in the Chief Secretary for Administration's Private Office are \$0.15 million and \$1 million respectively.

As at 11 March 2016, the number of days of leave taken by the Chief Secretary for Administration in 2015-16 was 17 days.

- End -

CONTROLLING OFFICER'S REPLY

CSO002

(Question Serial No. 2555)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Would the Government please advise this Committee of the following:

- (1) What is the estimated annual expenditure on remuneration of Government Economist in the Financial Secretary's Office in 2016-17?
- (2) What is the estimated annual expenditure on remuneration of Principal Economist (1) in the Financial Secretary's Office in 2016-17?
- (3) What is the estimated annual expenditure on remuneration of Principal Economist (5) in the Financial Secretary's Office in 2016-17?

Asked by: Hon Albert CHAN Wai-yip (Member Question No. 42)

Reply:

The estimated full-year expenditure on remuneration of the posts for 2016-17 is as follows:

Post	Estimated full-year expenditure on remuneration
Government Economist	\$2,605,800
Principal Economist (1)	\$2,033,400
Principal Economist (5)	\$2,033,400

- End -

CONTROLLING OFFICER'S REPLY

CSO003

(Question Serial No. 2828)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the substantial increase of 18% in the expenditure for the Administration Wing in the coming year, will the Government advise on the details of the work involved and reasons for such an increase? Of the additional expenditure involved, what is the proportion of staffing and non-staffing expenses?

Asked by: Hon Christopher CHEUNG Wah-fung (Member Question No. 50)

Reply:

For programme (3), the provision for 2016-17 is \$93.2 million (18.0%) higher than the revised estimate for 2015-16. This is mainly due to establishment changes to meet operational needs, filling of vacancies and salary increment for staff, as well as anticipated increase in expenditure for hire of services and general departmental expenses. Around 22.9% of the additional expenditure is related to personal emoluments and personnel related expenses.

- End -

CONTROLLING OFFICER'S REPLY**CSO004****(Question Serial No. 3112)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Please list the estimated expenditure and actual expenditure of the Central Policy Unit as well as the salaries and number of staff members in each rank of the Central Policy Unit in the past 5 years.

2. Please list the studies conducted by the Central Policy Unit in the past 3 years as well as the organisations commissioned, topics and the expenditure involved.

Asked by: Hon Gary FAN Kwok-wai (Member Question No. 51)

Reply:

(1) The estimated and actual operational expenditure of the Central Policy Unit (CPU) in the past 5 years are as follows:

Financial Year	Estimated Operational Expenditure (\$ million)	Actual Operational Expenditure (\$ million)
2011-12	85.899	86.852
2012-13	85.760	83.150
2013-14	88.046	70.076
2014-15	105.004	89.632
2015-16	116.992	91.462 (revised estimate)

The salaries of staff members of the CPU in the past 5 years are as follows:

Type of Posts		Actual Provision for Salaries* (\$ million)				Revised Provision for Salaries* (\$ million)
		2011-12	2012-13	2013-14	2014-15	2015-16
Civil Service Posts	Directorate	8.977	9.779	10.424	11.073	13.033
	Non-directorate [#]	17.497	18.414	19.699	21.374	22.584
Non-civil Service Contract Posts	Directorate	11.093	11.035	9.908	13.857	11.033
	Non-directorate [#]	8.885	9.335	8.367	12.047	10.866

Note

*Include mandatory provident fund or civil service provident fund contribution, allowances as well as gratuities for non-civil service contract positions.

[#] Include Administrative Officers, Executive Officers, and Clerical and Secretarial Grade staff.

^{##} Include research personnel and other supporting staff.

The number of staff members of the CPU in the past 5 years is as follows:

Type of Posts*		2011-12 (as at 31.3.2012)	2012-13 (as at 31.3.2013)	2013-14 (as at 31.3.2014)	2014-15 (as at 31.3.2015)	2015-16 (as at 31.3.2016)
Civil Service Posts	Directorate	5	5	5	5	5**
	Non-directorate [#]	35	35**	35	35	35**
Non-civil Service Contract Posts	Directorate	4	4	4	4	4
	Non-directorate ^{##}	15	13	19	22	18

Note

*Does not include short-term positions.

**Include a vacant post to be filled.

[#] Include Administrative Officers, Executive Officers, and Clerical and Secretarial Grade staff.

^{##} Include research personnel and other supporting staff.

(2) In 2013-14 to 2015-16, the CPU commissioned a total of 12 consultancy studies. Details are as follows:

Year of Commissioning the Study	Research Institution	Title of Consultancy Study	Contract Value (HK\$)
2013-14	HKU	Study on Future Development of Retirement Protection in Hong Kong	1,428,000
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong: A Follow-up Study	399,060
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)	772,800
	Sun Yat-sen University	Study on the Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000
	CUHK	Study on Hong Kong Youth's Perceptions of the Mainland	659,493
	CUHK	Study on Civic Values and Engagement of "Post-90s" in Hong Kong	806,571
	PolyU	Study on Parenting Practices in Hong Kong	1,170,000 (funded by HAB)
2015-16	CUHK	Study on Family Mediation Services in Hong Kong	827,945 (funded by HAB)
	China Institute of International Studies	The Latest Development of the Five Central Asian Countries, Iran, Turkey, Afghanistan and Russia	300,000
	PolyU	The Role and Function of Hong Kong in the "One Belt, One Road" Strategy	65,000
	One Country Two Systems Research Institute	Study on Current Affairs and Topical Issues	811,440

Remarks :

HKU – University of Hong Kong
CUHK – The Chinese University of Hong Kong
PolyU – The Hong Kong Polytechnic University
HAB – Home Affairs Bureau

- End -

CONTROLLING OFFICER'S REPLY

CSO005

(Question Serial No. 0507)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In respect of appointing candidates into statutory and advisory bodies by the Chief Executive, Bureaux and departments, please inform this Committee of: the situation of recommendations and objections made by the Central Policy Unit (CPU) concerning these candidates since the Government of the current term has taken office; the statutory and advisory bodies involved; the number of candidates recommended and objected by the CPU respectively; the grounds given by the CPU for the recommendations and objections made; the number of candidates recommended by the CPU and finally given the appointment; and the number of candidates objected by the CPU and finally denied the appointment.

Asked by: Hon Frederick FUNG Kin-kee (Member Question No. 43)

Reply:

Bureaux and departments are responsible for the appointment procedures for the advisory and statutory bodies (ASBs) under their purview and would draw up lists of candidates for consideration by the appointment authorities. Bureaux may consult the Central Policy Unit (CPU) when preparing their lists of candidates for appointment, and the CPU's role is limited to giving advice or recommendations on potential candidates. It is up to Bureaux and appointment authorities to decide on the final nomination list and appointment list. CPU does not have the authority to approve or veto appointments. Since Bureaux are responsible for the appointment procedures for the ASBs under their purview, including the maintenance of the record for the names and number of the appointed candidates, CPU does not have statistics mentioned in the question.

- End -

CONTROLLING OFFICER'S REPLY

CSO006

(Question Serial No. 0511)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Would the Government please inform this Committee of the respective numbers of promotional and protocol-related activities held over the past 3 financial years and to be held in 2016-17 at the Office of Former Chief Executives? What are the expenditure involved and the staff establishments for each year, and their changes?

Asked by: Hon Frederick FUNG Kin-kee (Member Question No. 47)

Reply:

There are two Former Chief Executives (Former CEs) using the Office of Former Chief Executives (FCEO). They had performed a total of 159, 155 and 129 promotional and protocol-related activities for Hong Kong in 2013-14, 2014-15 and 2015-16 respectively.

The actual expenditure of the Office in 2013-14 and 2014-15 is \$4.62 million and \$5.59 million respectively. The revised estimated expenditure of 2015-16 is \$5.87 million and the projected expenditure for 2016-17 is \$6.63 million.

FCEO has been supported by two senior personal assistants, two assistant clerical officers, two personal chauffeurs and an office assistant since July 2012. The post of office assistant was regraded to the rank of clerical assistant in December 2015 upon the retirement of the former, and due to the operational need to strengthen clerical support in FCEO.

- End -

CONTROLLING OFFICER'S REPLY

CSO007

(Question Serial No. 3075)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

As regards the work of the Central Policy Unit (CPU), would the Government inform this Committee of: the actual and estimated expenditure of the CPU in the past 2 financial years; the amounts of remuneration for its Head and Full-time Members; the detailed list of opinion polls and studies conducted in the past 2 financial years as well as expenses incurred and the organisations undertaking the studies; and the opinion polls and studies scheduled for the coming 2 financial years (from 2016-17 onwards) as well as their respective estimated expenditure ?

Asked by: Hon Frederick FUNG Kin-kee (Member Question No. 42)

Reply:

In 2014-15, the estimated and actual operational expenditure of the Central Policy Unit (CPU) was \$105 million and \$89.63 million respectively. In 2015-16, the estimated and revised operational expenditure of the CPU was \$117 million and \$91.46 million respectively. In 2014-15, the actual expenditure for the remuneration of the Head and Full-time Members of the CPU was \$13.86 million, including an interim gratuity of \$1.68 million for the Head and end-of-contract gratuities of \$1.66 million for the 3 Full-time Members. The revised provision for their remuneration in 2015-16 was \$11.03 million.

A total of \$7.35 million and \$4.32 million were disbursed for 75 polls and 43 polls by CPU in 2014-15 and 2015-16 respectively. CPU commissions academic institutions and commercial research institutes to conduct polls on political, economic and social topics as well as matters of concern to the general public. In 2014-15 and 2015-16, CPU commissioned 4 contractors each year to conduct the polls. Since the polls are for the Government's internal reference, and to ensure that polls are conducted in an objective and scientific manner, details of the polls (including the contractors involved) are not disclosed to ensure the credibility of the findings.

In 2014-15 and 2015-16, the CPU commissioned a total of 10 consultancy studies. Details are as follows:

Year of commissioning the study	Research institution	Title of consultancy study	Contract value (HK\$)
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong: A Follow-up Study	399,060
	One Country Two Systems Research Institute	Study on The Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)	772,800
	Sun Yat-sen University	Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000
	CUHK	Study on Hong Kong Youth's Perceptions of the Mainland	659,493
	CUHK	Study on Civic Values and Engagement of 'Post-90s' in Hong Kong	806,571
	PolyU	Study on Parenting Practices in Hong Kong	1,170,000 (funded by HAB)
2015-16	CUHK	Study on Family Mediation Services in Hong Kong	827,945 (funded by HAB)
	China Institute of International Studies	Study on The Latest Development of the Five Central Asian Countries, Iran, Turkey, Afghanistan and Russia	300,000
	PolyU	Study on The Role and Functions of Hong Kong under the "One Belt, One Road" Strategy	65,000
	One Country Two Systems Research Institute	Study on Current Affairs and Topical Issues	811,440

Remarks:

CUHK - The Chinese University of Hong Kong

PolyU - The Hong Kong Polytechnic University

HAB - Home Affairs Bureau

In 2016-17, CPU has earmarked \$7 million for the polls and \$9.8 million for commissioned studies. CPU will continue to conduct studies on various topics, including priority policy issues highlighted in the 2016 Policy Address, such as poverty alleviation, care for the elderly, ageing population, youth development and environmental protection. Below are the consultancy studies that have commenced and will continue in 2016-17:

- Study on Parenting Practices in Hong Kong
- Study on Family Mediation Services in Hong Kong
- Study on Current Affairs and Topical Issues

Information on provisions beyond 2016-17 and the focus of study is not yet available at this stage.

- End -

CONTROLLING OFFICER'S REPLY

CSO008

(Question Serial No. 2466)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In respect of “business process re-engineering - to achieve overall improvements in public sector productivity and service quality; organisational restructuring - to support bureaux and departments in reviewing organisational structures and implementing changes to improve the performance of the organisations; application of technology - to identify business applications for new technology to achieve productivity and service improvements; performance measurement - to support bureaux and departments to develop clear objectives and targets, reflecting public benefits rather than internal processes, and to measure performance;”, please list out the respective number of times the Efficiency Unit provided support for various government bureaux and departments in the past 5 years.

Asked by: Hon Albert HO Chun-yan (Member Question No. 72)

Reply:

The required information is listed in the attached table.

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**Projects conducted by or involving inputs of the Efficiency Unit for
bureaux and departments on BPR, Organisational restructuring,
Application of Technology and Performance Measurement
in the past 5 years from 2011 to 2015**

	B/D¹	BPR²	Organisational Restructuring³	Application of Technology⁴	Performance Measurement⁵
1.	AFCDD	4			
2.	ArchSD			1	
3.	BD			2	
4.	CE's Office				1
5.	CEDB		1		
6.	C&ED	1			
7.	C&SD			1	
8.	DEVB	1		1	
9.	DH	9		2	
10.	EDB		2		
11.	EMSD	1			
12.	EU	3	1	3	2
13.	EU/ EABFU/SWD			1	
14.	EU/ EABFU/DH	1		1	
15.	FEHD	1		1	
16.	FHB		1		
17.	FSD	4	1		
18.	GFS	1			
19.	GRS		1	1	
20.	HAD	1			
21.	HD	1	1		1
22.	HKO	1		1	
23.	HKPF			1	
24.	HyD	1		1	
25.	IPD			1	
26.	Invest HK			1	
27.	LCSD	2			
28.	MD			1	
29.	OGCIO	2		3	

	B/D¹	BPR²	Organisational Restructuring³	Application of Technology⁴	Performance Measurement⁵
30.	RVD	1			
31.	SWD	1		1	
32.	THB		2		
33.	UGC Secretariat			1	
34.	Multiple B/Ds	2			

Note:

1. Abbreviations of bureaux/departments (B/Ds)

AFCD	Agriculture, Fisheries and Conservation Department
ArchSD	Architectural Services Department
BD	Buildings Department
CE's Office	Chief Executive's Office
CEDB	Commerce and Economic Development Bureau
C&ED	Customs and Excise Department
C&SD	Census and Statistics Department
DEVB	Development Bureau
DH	Department of Health
EABFU	Economic Analysis and Business Facilitation Unit
EDB	Education Bureau
EMSD	Electrical and Mechanical Services Department
EU	Efficiency Unit
FEHD	Food and Environmental Hygiene Department
FHB	Food and Health Bureau
FSD	Fire Services Department
GFS	Government Flying Service
GRS	Government Records Service
HAD	Home Affairs Department
HD	Housing Department
HKO	Hong Kong Observatory
HKPF	Hong Kong Police Force
HyD	Highways Department
IPD	Intellectual Property Department
Invest HK	Invest Hong Kong
LandsD	Lands Department
LCSD	Leisure and Cultural Services Department
MD	Marine Department
OGCIO	Office of the Government Chief Information Officer
RVD	Rating and Valuation Department
SWD	Social Welfare Department
THB	Transport and Housing Bureau
UGC Secretariat	University Grants Committee Secretariat

- Business process re-engineering (BPR)—to achieve overall improvements in public sector productivity and service quality
- Organisational restructuring—to support bureaux and departments in reviewing organisational structures and implementing changes to improve the performance of the organisations
- Application of technology—to identify business applications for new technology to achieve productivity and service improvements
- Performance measurement—to support bureaux and departments to develop clear objectives and targets, reflecting public benefits rather than internal processes, and to measure performance

CONTROLLING OFFICER'S REPLY**CSO009****(Question Serial No. 2129)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please give details of the meetings, visits or exchanges by the Offices to the relevant Mainland authorities for the past 1 year by setting out the following information of each trip in chronological order:

- (a) purpose and place;
 - (b) titles of Mainland officials met;
 - (c) number and post titles of Hong Kong officials in entourage;
 - (d) length of the trip in days;
 - (e) total expenses involved;
 - (f) whether any announcement was made prior to the trip; if not, what were the reasons for confidentiality;
 - (g) whether minutes of meetings were kept on file; if not, what were the reasons for that; and
 - (h) whether any agreement was reached; if yes, what were the details and what was the implementation progress of the agreement;
- (i) transportation (list out air passage and local transportation at the destination);
 - (ii) accommodation expenses;
 - (iii) meal expenses;
 - (iv) banquet or entertainment expenses; and
 - (v) gift expenses .

Date	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(ii)	(iii)	(iv)	(v)

Asked by: Hon Cyd HO Sau-lan (Member Question No. 102)

Reply:

Relevant information on the duty visits of the Offices of the Chief Secretary for Administration and the Financial Secretary to the Mainland in the past 1 year is as follows -

Date of visit* (Number of visits)	Place of visit	Number of officers^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
From 1 Mar 2015 to 29 Feb 2016 (28)	Beijing, Dongguan, Foshan, Fuzhou, Hangzhou, Shanghai, Shenzhen and Xiamen	1 to 14 per trip	To attend meetings, visits and events such as talks, forums and seminars (e.g. commemorative activities for the 70th Anniversary of the Victory of the Chinese People's War of Resistance Against Japanese, Shanghai / Hong Kong Economic and Trade Cooperation Conference, etc.), to exchange views and share experiences, and to enhance liaison and strengthen mutual relationship.	About HK\$283,000	About HK\$406,000	About HK\$261,000	About HK\$950,000

Remarks:

- * Except for visits to multiple cities, the duty visits lasted for half a day to seven days per trip.
- ^ Joined by officers of different ranks and led by a senior officer or directorate officer.
- # Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).

The expenses for official entertainment incurred in Mainland were about HK\$101,000 for the above period.

We are in touch with the relevant Mainland authorities on issues of mutual concern from time to time as and when necessary. Generally speaking, the meetings are recorded as appropriate, having regard to the different circumstances and factors such as nature of the meeting and subject matter, consensus (if any) reached by both sides, development of the subject matter, etc. We will decide whether and how the trips and the achievements should be made public in the light of the circumstances and needs.

In line with the Government's green policy, public officers should as far as possible refrain from bestowing gifts/souvenirs to others during the conduct of official activities. According to the existing guidelines, where bestowal of gifts/souvenirs is necessary or unavoidable due to operational, protocol or other reasons, the gift/souvenir items should not be lavish or extravagant and the number should be kept to a minimum. Also, the exchange of gifts/souvenirs should only be made from organisation to organisation. We do not specifically maintain separate accounts for the expenses on the procurement of gifts and souvenirs.

- End -

CONTROLLING OFFICER'S REPLY**CSO010****(Question Serial No. 2569)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the Youth Portal, would the Government advise this Committee of:

- (1) the portal's monthly number of visits since its launch;
- (2) the monthly number of visits of the associated Facebook page since its launch;
- (3) the monthly number of additional Likes on the associated Facebook page since its launch; and
- (4) the promotion channels through which teenagers become aware of the portal, and the financial provision and manpower involved?

Asked by: Hon KWOK Wai-keung (Member Question No. 44)

Reply:

Youth.gov.hk was launched in 2007 and redesigned in late 2012. The tables below show the monthly number of website visits, Facebook fanpage reach and changes in the number of Likes of the Facebook fanpage over the past three years since the revamp.

1. Youth.gov.hk website visit:

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	75 352	51 895	47 853	43 101	50 184	51 322	55 446	50 037	39 960	40 502	67 691	89 957
2014	57 390	80 507	54 827	69 917	67 026	49 859	96 962	57 164	47 217	51 346	41 659	43 538
2015	46 496	39 291	99 998	75 180	83 040	63 517	59 767	48 740	62 546	72 864	60 712	76 196

2. Reach (i.e. visit) of Youth.gov.hk's Facebook fanpage:

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	7 681	12 845	339 227	51 471	22 679	27 219	1 873 437	286 555	16 314	10 058	29 747	13 974
2014	12 173	1 989 691	784 489	1 650 318	480 223	828 896	143 629	29 761	29 321	11 844	5 853	27 041
2015	143 514	16 019	1 280 146	172 342	1 853 113	618 337	47 380	31 092	31 231	40 565	28 044	89 313

3. Monthly additional number of Likes of Youth.gov.hk's Facebook fanpage (total as at 31 December 2015: 11 798):

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	-162	-11	224	86	5	414	600	349	36	72	556	6
2014	16	1 166	154	254	113	574	49	8	1	24	25	759
2015	348	344	47	88	235	296	67	179	130	38	54	381

Apart from the main website and Facebook fanpage as mentioned above, Youth.gov.hk content is also available on YouTube while a new Facebook fanpage focused on Government Jobs (GovJobs) was launched in August 2015. Youth Portal content attracted 444 195 video views on YouTube in 2015 and there was 4 871 subscribers as at 31 December 2015. GovJobs Facebook content had a reach of 318 196 in 2015 and the number of Likes was 4 040 as at 31 December 2015.

4. Youth.gov.hk is promoted to young people mainly through online marketing initiatives including online promotional campaigns; keyword searches and online advertisements. One non-civil service contract staff is deployed on part-time basis in this respect. In 2015-16, a financial provision of around \$0.7 million has been allocated for the salary and initiatives concerned.

Promotion of Youth.gov.hk is also achieved through a wide diversity of youth engagement opportunities including other social media platforms, on-ground activities, newsletters, and collaboration with other organisations.

- End -

CONTROLLING OFFICER'S REPLY

CSO011

(Question Serial No. 0986)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Financial Secretary said in the Budget, "I set up a Facebook account ... , hoping that its contents could be presented to the wider community through a channel that was popular among young people in order to help broaden and rejuvenate my communication with the public. Social media enables me from another perspective to observe people's daily lives and to hear their voices, including messages that cannot be accessed through traditional media and views that have not been captured by the mainstream. In the past year, I have gained a much deeper appreciation for the current state of play. "

Up to now, the Facebook account has about 25 000 followers. Will the Government advise of the expenditure and staffing arrangement for managing the Facebook account in the last year? Please also explain how this Facebook account assists the Financial Secretary in understanding the views of young people, and whether it has achieved the anticipated targets and number of followers. Has the Government made comparison and references to the ways other officials handle their Facebook accounts? How much expenditure and manpower will be earmarked to strengthen communication with young people in the future, and what are the details of the relevant plans?

Asked by: Dr Hon LAM Tai-fai (Member Question No. 53)

Reply:

The Financial Secretary set up a Facebook account in February 2015 to provide more channels to hear public views, and to facilitate the general public to better understand the Budget and Government's work. We have not set any target in respect of the number of followers of this Facebook account.

This Facebook account has been maintained by existing staff of the Financial Secretary's Office with no additional resources involved.

- End -

CONTROLLING OFFICER'S REPLY

CSO012

(Question Serial No. 0771)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the details of the business process re-engineering and organisational restructuring?
What are the manpower and expenditure involved in 2016-17?

Asked by: Hon Emily LAU Wai-hing (Member Question No. 4)

Reply:

Business process re-engineering and organisational restructuring studies are initiated by other government agencies and the Efficiency Unit responds to requests as they arise as part of core operations. There is no separate breakdown of expenditure for the purpose.

Business process re-engineering is a means of maintaining the effectiveness of public services as public needs and expectations change over time, and as innovation in process and technology provide opportunities for changing the way services are delivered. Re-engineering involves rethinking and redesign of the processes being used to deliver a service in order to achieve the underlying objectives more effectively.

Organisational restructuring involves changes to the way in which a public sector agency deploys and manages people and systems so as to better meet changes in demand, expectations and need as conditions change in the operating environment. Review of an organisation's structure can help ensure resources and management attention are directed towards priorities and provide more efficient and effective service.

- End -

CONTROLLING OFFICER'S REPLY**CSO013****(Question Serial No. 0772)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please fill in the table below in respect of the planned visits to the HKSAR by national leaders and overseas senior officials:

The number of planned visits to the HKSAR
by national leaders and overseas senior officials

	2014-15 Number of visits/ Actual Expenditure	2015-16 Number of visits/Revised Expenditure	2016-17 Number of visits/ Estimated Expenditure
National leaders			
Overseas senior officials			

Asked by: Hon Emily LAU Wai-hing (Member Question No. 5)

Reply:

The number of planned visits to the HKSAR
by national leaders and overseas senior officials

	2014-15 Number of visits/ Actual Expenditure (\$million)	2015-16 Number of visits/Revised Expenditure (\$million) (as at 29.2.2016)	2016-17 Number of visits/ Estimated Expenditure (\$million)
National leaders	5 / 0.004	16 / 0.006	15 / 2.5
Overseas senior officials	152 / 1.16	159 / 0.82	165 / 1.5

The amount spent on the visits hinges very much on the status of the visits, security requirements of the principal visitors, duration of their stay in Hong Kong and size of the delegations, which vary for each visit.

- End -

CONTROLLING OFFICER'S REPLY**CSO014****(Question Serial No. 0773)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Regarding the remuneration for special appointments, please list out the name, post title and job nature of the persons who received/will receive the remuneration and their remuneration rates in 2014-15, 2015-16 and 2016-17 respectively.
2. Regarding the hire of services and professional fees, what are the items of services and professional fees and the amount involved?

Asked by: Hon Emily LAU Wai-hing (Member Question No. 6)

Reply:

1. Provisions of the salaries for the posts under the remuneration for special appointments in 2014-15, 2015-16 and 2016-17 are as follows –

Posts	2014-15 Actual Expenditure (\$ million)	2015-16 Revised Estimates (\$ million)	2016-17 Draft Estimates (\$ million)
Chief Secretary for Administration	3.79	3.97	3.97
Financial Secretary	3.66	3.83	3.83
Political Assistant for Financial Secretary	1.20	1.25	1.25
Head, Central Policy Unit (CPU)	2.92	3.20	3.15
Member (1), CPU	1.97	2.18	2.18
Member (2), CPU	2.12	2.32	2.34
Member (3), CPU	2.08	2.28	2.33

2. Detailed breakdown of major expenditure items under the hire of services and professional fees involved are as follows –

	2015-16 Revised Estimates (\$ million)
Consultants/Public Policy Research Fund	24.49
Building management related services	62.36
Other hired services and professional fees	92.11

- End -

CONTROLLING OFFICER'S REPLY

CSO015

(Question Serial No. 2983)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

At present, the Government does not have information on the total saving in public expenditure achieved through the employment of outsourced service by the civil service. In this connection, will the Government conduct a research on this topic in 2016-17? If yes, what are the details?

Asked by: Hon Emily LAU Wai-hing (Member Question No. 48)

Reply:

The Efficiency Unit has not been requested to conduct such a study in 2016-17.

- End -

CONTROLLING OFFICER'S REPLY

CSO016

(Question Serial No. 1928)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What measures did the Efficiency Unit take in the past year to support government departments in reviewing organisational structures? Please set out in detail the initiatives implemented last year. What are the specific plans for the coming year?

Asked by: Hon Kenneth LEUNG (Member Question No. 210)

Reply:

In 2015-16, the Efficiency Unit (EU) conducted an organisation review on Create Hong Kong (CreateHK). The study reviewed the organisation and operations of CreateHK with a view to enhancing its capability in fulfilling its mission and effectively and efficiently discharging its core functions. Areas reviewed in the study include the organisation structure, roles and responsibilities of CreateHK; the staff competencies and skill sets required to fulfil its functions; and the work practices and procedures in discharging its core duties. The study was completed in November 2015. Implementation of the study recommendations is being planned by CreateHK.

The EU also commissioned an external consultant to review the organisation and staffing structure of the Government Records Service (GRS) with a view to developing recommendations on the GRS' leadership and management structure taking into account best practices from overseas territories. The study was completed in December 2015.

The EU commenced a review on Ambulance Officers for the Fire Services Department to review the roles and functions of Ambulance Officer grade staff with a view to enhancing the Ambulance Command's capability in the efficient and effective management and provision of emergency ambulance services. The study is still in progress and is expected to be completed in Q2 2016. Changes to be implemented will be subject to the recommendations of the review.

In 2016-17, we will conduct organisational restructuring studies as requested by government agencies.

- End -

CONTROLLING OFFICER'S REPLY

CSO017

(Question Serial No. 1929)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide the details, scope of application and results of the studies on the application of new technology to achieve productivity and service improvements conducted by the Efficiency Unit (EU) over the past 5 years. What is the specific plan for the coming year?

Asked by: Hon Kenneth LEUNG (Member Question No. 2.11)

Reply:

The attached table lists projects conducted by or involving inputs of the Efficiency Unit (EU) for bureaux and departments (B/Ds) on application of new technology during the past five years (i.e. 2011 to 2015). In addition, the EU has implemented its own enterprise information management (EIM) system and redeveloped the 1823 operating system and youth portal platform. In 2016-17, as well as responding to requests for assistance from B/Ds as they arise, the EU continues to be heavily involved in the development and testing of the shared human resources management system and supporting wider roll-out of EIM systems. Speech analytics are also being tested in 1823 to improve service.

- End -

**Projects conducted by or involving inputs of the Efficiency Unit for bureaux and departments
on application of new technology¹ in the past 5 years from 2011 to 2015**

	B/D²	Projects	New technology used or recommended	Study results (Accepted by B/D/ Under consideration/ Project on-going)
1.	ArchSD	Enterprise Information Management (EIM) Strategy Study for ArchSD	Electronic information management technology	Accepted by B/D
2.	BD	Knowledge Management Study for Buildings Department	Electronic knowledge management and collaboration technology	Accepted by B/D
3.	BD	EIM Strategy Study for BD	Electronic information management technology	Accepted by B/D
4.	C&SD	EIM Strategy Study for C&SD	Electronic information management technology	Under consideration
5.	DEVB	Implementation of the Tree Management Information System	Business process management and business intelligence and analytic tools, Geographic Information System	Accepted by B/D
6.	DH	Pilot project on Automation of Health Screening Measures at Boundary Control Points	Facial recognition cum body temperature measurement	Accepted by B/D
7.	DH	Business Study on Automation of Health Screening Measures at Boundary Control Points	Facial recognition cum body temperature measurement	Under consideration
8.	EU	Development of General Office and Registry Information Automation System	Electronic document management	Project on-going

	B/D²	Projects	New technology used or recommended	Study results (Accepted by B/D/ Under consideration/ Project on-going)
9.	EU	EIM Strategy	Electronic information management technology	Project on-going
10.	EU	Development of the Best Practice for Electronic Recordkeeping System Implementation	Electronic information management technology	Project on-going
11.	EU/ EABFU/ SWD	“Be the Smart Regulator Programme”- Case Management cum Application Tracking Facility	Business process management software	Accepted by B/D
12.	EU/ EABFU/ DH	“Be the Smart Regulator Programme” – Electronic Radiation Licensing System	Business process management software	Accepted by B/D
13.	FEHD	Implementation of Food Import Control System	Business process management	Accepted by B/D
14.	GRS	EIM Strategy Study for Government Records Service	Electronic information management technology	Accepted by B/Ds
15.	HKO	EIM Strategy Study for HKO	Electronic information management technology	Under consideration
16.	HKPF	Consultancy for Information and Communications Technology Systems Strategy Review	Police Enterprise Architecture Framework	Accepted by B/D
17.	HyD	EIM Strategy Study for HyD	Electronic information management technology	Project on-going
18.	Invest HK	EIM Strategy Study for Invest HK	Electronic information management technology	Accepted by B/D

	B/D²	Projects	New technology used or recommended	Study results (Accepted by B/D/ Under consideration/ Project on-going)
19.	IPD	EIM Strategy Study for Intellectual Property Department	Electronic information management technology	Accepted by B/D
20.	MD	EIM Strategy Study for Marine Department	Electronic information management technology	Accepted by B/D
21.	OGCIO	Integrated e-Billing and e-Payment Platform Services under my GovHK Platform	Cloud-based shared services	Accepted by B/D
22.	OGCIO	Implementation of e-Procurement Pilot Programme	Cloud-based shared services	Accepted by B/D
23.	OGCIO	Government Human Resources Management Services Programme	Cloud-based shared services	Project on-going
24.	SWD	EIM Strategy Study for Social Welfare Department	Electronic information management technology	Accepted by B/D
25.	UGC Secretariat	EIM Strategy Study for UGC Secretariat	Electronic information management technology	Project on-going

Note:

1. Application of new technology—to identify business applications for new technology to achieve productivity and service improvements.

2. Abbreviations of Bureau/departments (B/Ds)

ArchSD	Architectural Services Department
BD	Buildings Department
C&SD	Census and Statistics Department
DEVB	Development Bureau

HKO	Hong Kong Observatory
HKPF	Hong Kong Police Force
HyD	Highways Department
Invest HK	Invest Hong Kong

DH	Department of Health
EABFU	Economic Analysis and Business Facilitation Unit
EU	Efficiency Unit
FEHD	Food and Environmental Hygiene Department
GRS	Government Records Service

IPD	Intellectual Property Department
MD	Marine Department
OGCIO	Office of the Government Chief Information Officer
SWD	Social Welfare Department
UGC Secretariat	University Grants Committee Secretariat

CONTROLLING OFFICER'S REPLY**CSO018****(Question Serial No. 2653)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Regarding the duty visits made by staff of the Offices of the Chief Secretary for Administration and the Financial Secretary over the past 5 years, please list each of them by year in the table below, providing details of the place of visit, purpose of visit, number of participating officials and expenditure involved:

Year	Work item and place of visit	Purpose of visit	Number of participating officials	Expenditure involved

2. For each of these duty visits, please list by year the data of total carbon footprints (including those made by flight to and from the place of visit as well as on-site transportation) in the table below, providing the method of estimation:

Year	Work item of visit	Total carbon footprints	Carbon footprints made by flights	Carbon footprints made by on-site transportation

3. Has carbon offsetting for the above duty visits been met by public funds or private money of the Financial Secretary and his Office? If yes, please list by year the data for the past 5 years in the table below:

Year	Work item of visit	Carbon dioxide emission offset	Method of carbon offsetting	Expenditure involved

Asked by: Hon Kenneth LEUNG (Member Question No. 3.29)

Reply:

1. Relevant information on the duty visits of the Offices of the Chief Secretary for Administration and the Financial Secretary* in the past 5 years is as follows -

Year of visit	Purpose of visit	Place of visit	Number of visits	Number of officers [^]	Total expenditure #
2011-12	To attend meetings, visits and events such as talks, forums, seminars and conferences, to exchange views and share experiences, and to enhance liaison and strengthen mutual relationship.	Mainland, Taiwan, Macao, USA, Canada, Brazil, Mexico, Peru, Turkey, Austria, Belgium, France, Germany, Hungary, Ireland, Italy, Netherlands, Poland, Romania, Spain, Switzerland, UK, Australia, New Zealand, Russia, South Africa, Brunei, Cambodia, India, Indonesia, Japan, Malaysia, Myanmar, Philippines, Saudi Arabia, Singapore, South Korea, Thailand, The United Arab Emirates, Vietnam	54	1 - 14	About HK\$3,253,000@
2012-13			57	1 - 10	About HK\$2,563,000@
2013-14			43	1 - 10	About HK\$2,290,000@
2014-15			41	1 - 12	About HK\$3,584,000
2015-16 (up to 29 Feb 2016)			49	1 - 14	About HK\$4,704,000

Remarks:

* Including all offices/units under Head 142 – Government Secretariat: Offices of the Chief Secretary for Administration and Financial Secretary.

[^] Joined by officers of different ranks and led by a senior officer or directorate officer.

Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).

@ Part of the expenditure was borne by the Information Services Department.

2. The Offices of the Chief Secretary for Administration and the Financial Secretary currently do not keep any data on the total carbon footprints of the duty visits.

3. The government currently has no regulations or guidelines requiring government officials to offset carbon footprints for duty visits.

- End -

CONTROLLING OFFICER'S REPLY**CSO019****(Question Serial No. 2166)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit, (2) Government Records Service, (3) CSO - Administration Wing, (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise this Committee, in tabular form, on the estimated expenditure in respect of the following units in 2016-17, with information on the establishment, ranks, salaries and relevant allowances for directorate civil servants, as well as the amount of personnel related expenses:

Programme (1) Efficiency Unit

Programme (2) Government Records Service

Programme (3) CSO - Administration Wing

Programme (4) Protocol Division

Asked by: Hon LEUNG Kwok-hung (Member Question No. 2023)

Reply:

The estimated number of directorate posts in the Offices of the Chief Secretary for Administration and the Financial Secretary in 2016-17 is 34. The estimated expenditure of these posts under Head 142 is as follows:-

Rank	Number	Estimated expenditure under Head 142 (including salaries, allowances and personnel related expenses, if any) (\$ million)
Programme (1): Efficiency Unit		
Head, Efficiency Unit	1	2.60
Deputy Head, Efficiency Unit	1	2.36

Rank	Number	Estimated expenditure under Head 142 (including salaries, allowances and personnel related expenses, if any) (\$ million)
Assistant Director of Management Services	2	3.54
Administrative Officer Staff Grade C	1	2.03
Principal Management Services Officer	2	3.26
Principal Executive Officer	1	1.57
Programme (2) : Government Records Service		
Principal Archivist	1	1.55
Programme (3) : CSO - Administration Wing		
Administrative Officer Staff Grade A	1	2.83
Administrative Officer Staff Grade B1	1	2.60
Administrative Officer Staff Grade B	4	9.24
Administrative Officer Staff Grade C	7	13.90
Government Economist	1	2.61
Deputy Government Economist	1	2.29
Principal Economist	5	9.80
Assistant Director of Management Services	1	2.03
Government Town Planner	1	1.86
Principal Executive Officer	1	1.61
Programme (4) : Protocol Division		
Director of Protocol	1	1.92
Principal Executive Officer	1	1.61
Total:	34	69.21

- End -

CONTROLLING OFFICER'S REPLY

CSO020

(Question Serial No. 2172)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please give a breakdown of the estimated number of staff, annual emoluments, housing allowance and allowances for the expenses on visits and entertainment pertaining to the following posts in the Central Policy Unit and Secretariat to the Commission on Strategic Development in the coming year.

- Head
- Deputy Head
- Member
- Research Director
- Assistant Director
- Senior Researcher
- Senior Administrative Officer
- Senior Statistician
- Researcher
- Research Assistant
- Systems Analyst
- Confidential Assistant
- Secretary to the Commission on Strategic Development
- Assistant Secretary to the Commission on Strategic Development
- Government Town Planner (Commission on Strategic Development)

Asked by: Hon LEUNG Kwok-hung (Member Question No. 2029)

Reply:

In 2016-17, the estimated number of staff and provision for remuneration of the respective posts of the Central Policy Unit (CPU) and the Commission on Strategic Development (CSD) Secretariat are as follows:

Post	No. of staff in 2016-17 (as at 1.4.2016)	Estimated provision for remuneration [#] in 2016-17 (\$)
Head	1	3,720,156
Deputy Head	1	2,604,000
Full-time Member	3	9,166,592
Secretary to the CSD	1	2,360,400
Assistant Secretary to the CSD	1	2,033,400
Government Town Planner (CSD)	1	1,859,400
Research Director	1	2,033,400
Senior Administrative Officer	4	5,619,840
Senior Statistician	1	1,404,960
Senior Researcher	10	7,959,444
Researcher	8	3,743,539
Research Assistant	0	0
Systems Analyst	1	549,588
Confidential Assistant	1	354,720

Note

Remuneration includes mandatory provident fund or civil service provident fund contribution, allowances, as well as gratuities for non-civil service contract posts.

Two sums of \$400,000 and \$650,000 in CPU's provision in 2016-17 have been earmarked respectively for CPU's duty visits outside Hong Kong and for expenses on official entertainment.

- End -

CONTROLLING OFFICER'S REPLY

CSO021

(Question Serial No. 2239)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In Matters Requiring Special Attention in 2016–17, it is mentioned that the Efficiency Unit will “work to develop partnerships, networks and other infrastructure to support public sector innovation and social innovation as part of the Government’s wider innovation programme”.

- (a) Will the Government advise this Committee of how public sector innovation will be supported, and the details of the development of networks and other infrastructure?
- (b) How will work in public sector innovation be prioritised? Will it involve any vetting standards and mechanisms?
- (c) What are the estimated expenditure, staffing and performance indicators involved for the above work?

Asked by: Hon Martin LIAO Cheung-kong (Member Question No. 42)

Reply:

- (1) The Efficiency Unit (EU) supports public sector innovation by: (i) research on emerging practices in public services and management; (ii) analysis of factors affecting demand and expectations for public services; (iii) development of ideas and recommendations for change; (iv) designing and developing prototypes for new systems and services; and (v) sharing learning and ideas with other public sector agencies through seminars and workshops. To help us in this work, we have established and continue to extend a network of contacts with other governments, academic institutions, consultancy practices and other bodies that can be of assistance in developing and implementing effective innovations in public services. Infrastructure that we have built and continued to develop includes the 1823 system and the Youth Portal. We have helped the Development Bureau create a shared

system for different departments involved in tree management. We have developed and implemented within the EU an enterprise information management system to integrate archive standard electronic records management with workflow and knowledge management, so that we can support Office of the Government Chief Information Officer (OGCIO) and Government Records Service in extending such services across the government. We are now helping to develop similar shared services for human resources management and are working on other ideas for shared services that can be deployed through the government cloud system provided by OGCIO. With the Social Innovation and Entrepreneurship Development Task Force (SIEDTF), we are also working to encourage entrepreneurship to help address social needs through innovation in business models, technology and service.

- (2) The main priorities are to find measures that can help the public services respond to demands arising from demographic change and to the effects of technological development. Analysis and design effort is directed towards how particular measures can be used to improve the ease with which individuals and businesses can deal with public agencies; and the ease and effectiveness with which public servants can discharge their responsibilities. This is achieved through user-centred design and agile innovation and prototyping as well as business process re-engineering and organizational review.
- (3) Public sector innovation is part of the core business of EU. While we will be giving particular attention in 2016-17 to supporting the initiatives of the Innovation and Technology Bureau to promote the use of information and communications technology for efficient government operations and effective delivery of e-Government services and to the work of the SIEDTF under the Commission on Poverty, we will do this from within existing resources and from the perspective of how innovation can help provide better services to the community.

- End -

CONTROLLING OFFICER'S REPLY**CSO022****(Question Serial No. 1588)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. What are the expenditure and contents of the publicity programmes to promote the services of the Government Records Service (GRS) among the public in 2016-17?
2. A provision of \$150,000 was earmarked for the procurement of archival records relating to Hong Kong from other places in 2015-16. What is the progress of procurement? What are the contents of the records?
3. Does the GRS have any plans to procure archival records relating to Hong Kong from different places in 2016-17? Please provide information on the expenditure involved and the relevant details.

Asked by: Hon MA Fung-kwok (Member Question No. 4)

Reply:

1. The expenditure and details of the publicity and educational programmes to be implemented by the Government Records Service (GRS) in 2016-17 are set out below -

Year	Publicity and educational programmes	Expenditure (\$ million)
2016-17	GRS plans to – <ul style="list-style-type: none"> - organise at least 25 group visits to GRS; - conduct a series of educational workshops to help teachers and students to use the archival holdings kept in GRS; - organise a series of thematic film shows; - launch a thematic exhibition together with an on-line Reference Resources Pages; - organise roving exhibitions in Tamar Central Government Offices, Hong Kong Central Library, Sha Tin Public Library and Ping Shan Tin Shui Wai Public Library; 	1.90 (estimated)

	<ul style="list-style-type: none"> - participate in a cultural and historical project with another institution; - enrich the contents of the Educational Resources Portal to attract more people to view the digitised holdings and information; - digitise popular and frequently-accessed items; and - continue to broadcast an Announcement for Public Interest to promote the services provided by GRS and public appreciation of Hong Kong's documentary heritage. 	
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2. In 2015-16, 46 digitised records relating to Hong Kong were acquired from The National Archives of the UK (TNA). They are mainly from four record series. Details are as follows –

	Series title	Covering years
(a)	Cabinet Office: Defence and Overseas Policy Committee and Sub-committees	1963-1984
(b)	Cabinet Office: Paymaster General's Office and Minister Without Portfolio's Office – Government Information Coordination Files (MB & BN Series)	1968
(c)	Cabinet Office: Committees (C Series)	1967-1970
(d)	Colonial Office and Foreign and Commonwealth Office: Original correspondence	1936-1939

Among the 46 records, 43 records were made available for public inspection in August 2015. The remaining records will be received from TNA in the second quarter of 2016. An amount of \$18,908 was spent for acquiring these records. Besides, GRS has also identified some photographs, maps and plans relating to Hong Kong from TNA and the estimated cost is about \$100,000. GRS will make these items available for public inspection as soon as the acquisition process is completed.

3. In 2016-17, GRS will continue to identify archival records relating to Hong Kong from other archives and acquire copies of such records in order to enrich its holdings. An amount of \$290,000 has been earmarked in the estimates for the purpose.

- End -

CONTROLLING OFFICER'S REPLY

CSO023

(Question Serial No. 2214)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In his Budget Speech, the Financial Secretary said that “I set up a Facebook account on the eve of the last Budget Speech, hoping that its contents could be presented to the wider community through a channel that was popular among young people in order to help broaden and rejuvenate my communication with the public.” In this regard, would the Government inform this Committee of:

- (a) the estimated expenditure on this work for 2016-17;
- (b) the number of officers responsible for this work and their respective ranks; and
- (c) their specific work plan in respect of social media.

Asked by: Hon SIN Chung-kai (Member Question No. 62)

Reply:

The Financial Secretary set up a Facebook account in February 2015 to provide more channels to hear public views, and to facilitate the general public to better understand the Budget and Government's work. This Facebook account has been maintained by the existing staff of the Financial Secretary's Office with no additional resources involved.

- End -

CONTROLLING OFFICER'S REPLY

CSO024

(Question Serial No. 2218)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Financial Secretary mentioned in his Budget Speech that “I initiated a three-year measure as from 2015-16 to contain expenditure by requiring policy bureaux to achieve more efficient use of resources through re-engineering, phasing out dated procedures and re-prioritising. We aim to reduce operating expenditure by two per cent in three financial years.” In this connection, will the Government advise this Committee:

- (a) how the Efficiency Unit (EU) supports policy bureaux and departments in reviewing organisational structures and implementing changes to achieve the goal of reducing operating expenditure by two per cent in three financial years, as well as the manpower and estimated expenditure involved; and
- (b) how the EU supports policy bureaux in business process re-engineering to achieve the goal of reducing operating expenditure by two per cent in three financial years, as well as the manpower and estimated expenditure involved?

Asked by: Hon SIN Chung-kai (Member Question No. 2)

Reply:

For both organisational restructuring and business process re-engineering studies, the Efficiency Unit (EU) will assign consultants to carry out work on request by other government agencies. Analysis of existing practices or organisation structure, assessment of possible changes and recommendations on changes form the core of the work of Management Services Officers, but they also offer advice and support on staff engagement, change management and the use of service design in the development of improved services. These services are the core functions of EU. No additional or earmarked manpower and expenditure has been assigned as a consequence of the 2% savings target.

- End -

CONTROLLING OFFICER'S REPLY

CSO025

(Question Serial No. 0325)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated in the Estimates that the Efficiency Unit will work with the Social Innovation and Entrepreneurship Development Fund Task Force to further develop programmes for capacity building in social entrepreneurship, implementation of innovative programmes, collective impact, shared value and use of social innovation labs to seed ideas and collaborations that can test new approaches to meeting social needs. In respect of each of these innovative programmes, will the Government inform this Committee of the following:

- (a) its details;
- (b) the number of beneficiaries;
- (c) the amount of provisions involved;
- (d) whether a mechanism has been established to assess the effectiveness; if yes, whether any assessments have been conducted and the results; if no, will such a mechanism be established?

Asked by: Hon WONG Kwok-hing (Member Question No. 65)

Reply:

Details of the programmes that the Social Innovation and Entrepreneurship Development Fund (SIE Fund) has previously launched that will continue to operate in the coming year are set out in the table below. The Task Force may choose to initiate further projects and to end or allow modification of existing projects over the course of the year. This will not affect the Estimates as the expenditure does not come from the General Revenue Account but from the SIE Fund.

Programme	Objective	Details
Capacity Building (CB) Programmes and Innovative Projects (IP) (ongoing)	To provide capacity building for the social innovation sector and support to starting up and scaling up new social ventures	<p>(I) 4 Intermediaries were engaged in 2015 to run the CB and IP programmes for up to 3 years. The expected outcome and impact over the 3 years of engagement period are:</p> <ul style="list-style-type: none"> ▪ Training and nurturing 2 700 or more potential social entrepreneurs; generating 700 or more ideas, and out of which funding 100 or more innovative projects. Up to end February 2016, the estimated total number of beneficiaries for innovative projects approved is 22 000. <p>(II) Other major CB Programmes supported by SIE Fund are:</p> <ul style="list-style-type: none"> ▪ the Asian Venture Philanthropy Network (AVPN) Annual Conference 2016, which serves as a platform for social investors and practitioners to gather and share their experiences so as to create greater social impact in Asia.; ▪ the Social Entrepreneurship School Education (SENSE) Programme, which aims to develop the secondary school students as next generation of social entrepreneurs and social entrepreneurship supporters; and ▪ the Food Support project, which builds an information sharing platform to improve the overall operations of the food support service sector.
Collective Impact (ongoing)	Create common agendas and structured collaboration between Government, NGOs, Business and Philanthropic organizations to achieve greater effectiveness in addressing particular social problems.	In 2015-16 a group was formed to explore opportunity for new measures to support early childhood educare as a means of addressing inter-generational poverty. Research was commissioned to map the current programmes and identify potential.

Shared Value	To encourage business to design programmes that provide business return, address specific social need, leverage corporate assets, and create measurable value for business and the community.	In 2015-16, a Shared Value Initiative was launched, started with a Shared Value Forum to introduce and promote the concept among business leaders in Hong Kong, followed by workshops to help businesses explore the concept further. In 2016-17, the SIE Fund will continue to promote the Shared Value Initiative in order to inspire actions in the business sector.
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Up to 2015-16, the SIE Fund has reserved about \$50 million for the CB Programmes and IP to be delivered by the 4 Intermediaries for a three-year period. For other CB Programmes, Collective Impact and Shared Value initiatives, the SIE Fund has so far committed to spend about \$18 million.

An external consultant has been engaged to conduct an evaluation Study of the SIE Fund's initiatives, including the effect of the projects run or supported by the Intermediaries, over the early years of operation. The Study commenced in March 2016. Two interim reports will be prepared in 2017 and 2018 for consideration by the Task Force. A final report will be available in 2019. The Task Force will take into account the findings and recommendations of the Study to review its operations of the SIE Fund and determine future developments.

- End -

CONTROLLING OFFICER'S REPLY

CSO026

(Question Serial No. 0050)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the part on the Efficiency Unit (EU) under this Programme, will the Government inform this Committee of the following:

- (a) The reasons why the EU's estimate for 2016-17 is 9.5% higher than that for 2015-16;
- (b) In respect of the 1823 Call Centre's service, the target of "answering 80% of the calls within 12 seconds" could not be met in three consecutive years. In 2015, the actual achievement rate was only 66%, which was even lower than that of 67% in 2014. Why the target could not be met? Are there any measures to ensure that the target can be met this year?
- (c) Will the Government increase manpower next year to improve the above service? If yes, what is the estimate required for the additional manpower? If no, the reasons for that?

Asked by: Hon WONG Kwok-kin (Member Question No. 2)

Reply:

(a) Provision for 2016-17 is \$20.3 million (9.5%) higher than the revised estimate for 2015-16. This is mainly due to increased provision for filling of vacancies, staff changes and salary increment for staff, as well as anticipated increase in general departmental expenses, partly offset by the anticipated reduction in expenditure for hire of services and cash flow requirement for non-recurrent items.

(b) & (c)

The performance indicator for time to answer an incoming call is one of three indicators that is used to measure 1823's performance. It is influenced by call volume and call duration

as well as by staffing levels. This particular target was not met in 2015 due to increased call volume and continued tight manpower with high turnover due to a booming labour market. Training requirements also increased to support the introduction of new services. As a consequence, although work efficiency increased with call handling time being lowered from an average of 450 seconds per call in 2014 to 444 seconds in 2015, time to answer calls in 2015 was again below the target mark. Customer satisfaction remained at a high level while completion at first contact increased to 99%.

During 2015, recruitment and training programmes for full time appointments were increased. In addition, more part time staff were recruited which helped meet demand arising from special departmental programmes. In the coming year, 1823 will continue to pursue various initiatives to improve the call response time. It will continue to work with departments to improve their communication with the public so as to reduce the number of avoidable enquiries and complaints. It will also launch more recruitment exercises, increase manpower, strengthen its training capacity and continue to improve its business process and knowledgebase to drive work efficiency.

- End -

CONTROLLING OFFICER'S REPLY**CSO027****(Question Serial No. 0177)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Will the Government inform this Committee of the following:

1. Have any provisions been made in the operational expenses for conducting research projects on the policy areas over the past 3 years? Please set out the projects in tabular form by entrustment cost, institution conducting the research, completion status, and the department which was provided with the findings for reference and follow-up?
2. Have the researches which were conducted over the past 3 years been used as reference for formulating policies/initiatives? If yes, please set out these projects in tabular format by subject matter and policy/initiative. If there have been no specific follow-ups, what was the purpose of the researches?

Asked by: Hon WONG Kwok-kin (Member Question No. 31)

Reply:

1. and 2. In 2013-14 to 2015-16, the Central Policy Unit (CPU) commissioned a total of 9 consultancy studies for different policy areas. Details are as follows:

Year of commissioning the study	Research institution	Title of consultancy study	Contract value (HK\$)	Date of completion
2013-14	HKU	Study on Future Development of Retirement Protection in Hong Kong	1,428,000	September 2014

Year of commissioning the study	Research institution	Title of consultancy study	Contract value (HK\$)	Date of completion
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong: A Follow-up Study	399,060	March 2015
	Sun Yat-sen University	Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000	October 2015
	CUHK	Study on Hong Kong Youth's Perceptions of the Mainland	659,493	February 2016
	CUHK	Study on Civic Values and Engagement of 'Post-90s' in Hong Kong	806,571	February 2016
	PolyU	Study on Parenting Practices in Hong Kong	1,170,000 (funded by HAB)	(in progress)
2015-16	CUHK	Study on Family Mediation Services in Hong Kong	827,945 (funded by HAB)	(in progress)
	China Institute of International Studies	Study on The Latest Development of the Five Central Asian Countries, Iran, Turkey, Afghanistan and Russia	300,000	January 2016
	PolyU	Study on The Role and Functions of Hong Kong under the "One Belt, One Road" Strategy	65,000	November 2015

The major function of CPU is to provide advice to the Chief Executive, the Chief Secretary for Administration and the Financial Secretary. Research undertaken by the CPU covers social, political and economic issues, and particularly those affecting cross-bureau policies. Consultancy studies commissioned by the CPU are mainly for the purpose of providing useful information, including multi-perspective and forward-looking analysis and views, for the Government's internal reference during the processes of policy formulation and review. Policy research reports are submitted to the Chief Executive, the Chief Secretary for Administration, the Financial Secretary and relevant bureaux for reference as appropriate. Nevertheless, policy development and formulation involve various aspects of work, including policy research, communication with stakeholders and balancing of their interests,

and in respect of complex issues the process can be lengthy. Policy research only forms part of the policy formulation process.

Remarks:

CUHK - The Chinese University of Hong Kong
HKU - The University of Hong Kong
PolyU - The Hong Kong Polytechnic University
HAB - Home Affairs Bureau

- End -

CONTROLLING OFFICER'S REPLY**CSO028****(Question Serial No. 0178)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

One of the key areas of work of the Efficiency Unit (EU) is “outsourcing and public private partnerships”. In this connection, will the Government inform this Committee:

- (a) of the departments that have been advised on their preparations for outsourcing in the past 3 years and the specific outsourcing programmes by department;
- (b) whether the effectiveness of existing outsourcing programmes has been reviewed; if yes, the details; and
- (c) whether the Government will review the standard employment contracts of the outsourced services; if no, the reasons for that?

Asked by: Hon WONG Kwok-kin (Member Question No. 33)

Reply:

- (a) The Efficiency Unit (EU) conducted the following studies related to outsourcing in the past three years (i.e. 2013, 2014 and 2015).

Client Bureaux / Departments	Projects
Government Property Agency (GPA)	Review of the Property Management Services Delivery provided by GPA
All bureaux and departments (B/Ds)	2012 Outsourcing Survey
All B/Ds	Follow-ups on 2010 Outsourcing and General Management Consultancy Survey

The first study was directed at the procurement arrangements for services already outsourced by GPA. The second and third pieces of work were to assess the quality of existing outsourcing arrangements and provide advice on the design and management of outsourcing generally.

In 2015-16, EU updated its guidelines on contracting out, “A User Guide to Contract Management”, to facilitate B/Ds in monitoring government outsourcing contracts.

- (b) In outsourcing projects, EU mainly develops recommendations for consideration by its client B/Ds. Decisions on implementation and assessment of effectiveness in practice are matters for the department or bureau for whom the studies are conducted. EU has not been asked to conduct any review on the existing outsourcing arrangements of any department or bureau in the past three years.
- (c) Since April 2005, for government service contracts relying heavily on the deployment of non-skilled workers, the Government has required government service contractors to sign the Standard Employment Contract (SEC) with non-skilled workers. The Government will continue to review the SEC as and where necessary.

- End -

CONTROLLING OFFICER'S REPLY**CSO029****(Question Serial No. 1879)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What is the full-year estimated expenditure of the Central Policy Unit for 2016-17? What are the respective estimated provisions for the salaries and allowances of its Head and each full-time and part-time Member?

Asked by: Hon WONG Yuk-man (Member Question No. 4)

Reply:

For 2016-17, the estimated operational expenditure of the Central Policy Unit is \$117,958,000. The estimated provisions for the full-year remuneration of its Head and each Full-time Member are as follows:

Post	Estimated Provision for Remuneration* in 2016-17 (\$)
Head	3,720,156
Member(1)	2,813,882
Member(2)	3,001,285
Member(3)	3,351,426

Note

* Remuneration includes mandatory provident fund contributions, allowances and gratuities.

Each Associate Member (formerly "part-time Member") is eligible for a monthly honorarium of \$2,000 (in accordance with the rate which was approved by Finance Committee on 12 April 1989). The estimated expenditure for the honoraria of Associate Members is \$720,000 for 2016-17.

- End -

CONTROLLING OFFICER'S REPLY

CSO030

(Question Serial No. 1880)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the respective full-year estimated expenditures on the remuneration of the Chief Secretary for Administration as well as the staff providing administrative support in the Chief Secretary for Administration's Private Office for 2016-17?

Asked by: Hon WONG Yuk-man (Member Question No. 5)

Reply:

In 2016-17, the provisions earmarked for the salaries of the Chief Secretary for Administration and the staff providing administrative support in the Chief Secretary for Administration's Private Office are \$3.97 million and \$9.42 million respectively.

- End -

CONTROLLING OFFICER'S REPLY

CSO031

(Question Serial No. 1881)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the respective full-year estimated expenditures on the remuneration of the Financial Secretary as well as the staff providing administrative support in the Financial Secretary's Private Office for 2016-17?

Asked by: Hon WONG Yuk-man (Member Question No. 6)

Reply:

In 2016-17, the provisions earmarked for the salaries of the Financial Secretary and the staff providing administrative support in the Financial Secretary's Private Office are \$3.83 million and \$9.09 million respectively.

- End -

CONTROLLING OFFICER'S REPLY

CSO032

(Question Serial No. 1893)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What is the estimated expenditure on opinion polls and consultancy studies conducted by the Central Policy Unit (CPU) for 2016-17? Are there any CPU consultancy studies conducted last year and be carried forward to 2016-17?

Asked by: Hon WONG Yuk-man (Member Question No. 18)

Reply:

In 2016-17, the Central Policy Unit (CPU) has earmarked \$7million and \$9.8 million in the estimated provision for conducting opinion polls and consultancy studies respectively. The following 3 consultancy studies of the CPU were rolled out in 2015-16 and would be carried forward to 2016-17:

- (1) Study on Parenting Practices in Hong Kong#
- (2) Study on Family Mediation Services in Hong Kong
- (3) Study on Current Affairs and Topical Issues

#The consultancy agreement for the study was signed in 2014-15.

- End -

CONTROLLING OFFICER'S REPLY

CSO033

(Question Serial No. 1894)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What is the “user-centred design” for 1823?

The existing mode of delivery of the 1823 service can easily become a tool for people with ill intention to disturb others. What are the procedures and timetable of review of such mode of service delivery by the Efficiency Unit (EU)? When are the findings of the review expected to be available?

Asked by: Hon WONG Yuk-man (Member Question No. 19)

Reply:

The design of 1823 is to provide members of the public with convenient means to obtain information and lodge requests regarding government services. A choice of channels is offered to suit different users. First is a round-the-clock phone service, run by agents whose training and supervision is focused on quality of service, supported by a knowledge base that allows most enquiries to be dealt with on the first contact and a case tracking system to ensure follow up to reports or complaints. Web based services, including a mobile friendly version allow online access to information in the knowledge base through a question and answer interface that help people find clear answers to their enquiries in a straightforward manner. A mobile app, Tellme@1823 makes it easy for people to lodge information and photographs. The nature and pattern of enquiries and complaints is constantly monitored to help improve the information in the knowledge base, the process of handling enquiries and complaints, and to provide information and advice to departments to help them improve the quality of their communication with the public and services to the community.

There is little evidence of abuse of the system. Following one case last year, 1823 has already reviewed case handling with departments and since December 2015 has put in place measures to:

- (1) Alert departments concerned when an organisation is being subject to frequent complaints over a short period of time; and
- (2) Where multiple departments are involved in handling a complaint, 1823 will recommend joint site visits so as to minimise any disturbance that may be caused to the organisation under complaint.

- End -

CONTROLLING OFFICER'S REPLY**CSO034****(Question Serial No. 3479)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated under the Programme that the Efficiency Unit ("EU") works on Government's business process re-engineering to achieve overall improvements in public sector productivity and service quality, and to support bureaux and departments in reviewing organisational structures and implementing changes to improve the performance of the organisations. In this connection, would the Government please inform this Committee of the number of departments to which the EU made recommendations on business process re-engineering, organisational restructuring, application of technology, performance measurement, social innovation and public private partnerships in the past 3 years? Of these recommendations, how many were accepted by the departments? What were the departments involved and the details of the recommendations? Were the recommendations effective? What were the expenditure and manpower involved in EU's work with regard to the proposals and recommendations?

Asked by: Hon CHAN Chi-chuen (Member Question No. 265)

Reply:

The attached table lists projects conducted by or involving inputs of the Efficiency Unit (EU) for bureaux and departments on the 6 key work areas concerned during the past 3 years (i.e. 2013 to 2015) by different areas of work.

Public satisfaction with the quality and efficiency of public services is a useful proxy measure for the overall effectiveness of measures being taken by departments to improve services, whether or not based on recommendations arising from EU studies. Since 2009, the EU has commissioned a survey on the Service Excellence Index for government services. The survey collects and assesses citizens' views on their experience with public service delivery to gauge their satisfaction level towards public service performance. The index provides a benchmark in 2009 and a trend indicator since then. In the 6 years over

which the survey has been conducted, the index has remained steady at around 64 (on a scale of 0 to 100). This is in line with the overall index for private sector services, compiled on a similar basis. However, this index does not allow measurement of the effect of particular improvements.

The manpower and expenditure incurred by EU in the past 3 years for its operation including, among others, the tasks listed in the question are shown in the table below –

	Establishment* (as at 1 April)	Expenditure* (\$million)
2013-14	75	80.0 (Actual)
2014-15	75 + 7 (T)	90.2 (Actual)
2015-16	75 + 7 (T)	97.1 (Revised Estimates)

T = Time-limited posts

* 1823 is not included

- End -

**Projects under the 6 key areas of work conducted by or involving inputs of the Efficiency Unit
for bureaux and departments in the past 3 years from 2013 to 2015**

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
1.	AFCD	Business Process Reengineering (BPR) Study on Enhancement of E-option for Licence Application and Booking Services for AFCD	Y						Y	
2.	AFCD	BPR Study on Enhancement of the Animal Licensing and Enforcement System for AFCD	Y						Y	
3.	ArchSD	Enterprise Information Management (EIM) Strategy Study for ArchSD				Y			Y	Electronic information management technology

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
4.	BD	Knowledge Management Study for BD				Y			Y	Electronic knowledge management and collaboration technology
5.	BD	EIM Strategy Study for BD				Y			Y	Electronic information management technology
6.	CE's Office	International Ranking Reports (Joint assessment with Economic Analysis and Business Facilitation Unit)					Y		N.A.	
7.	CEDB	Organisation Review on Create Hong Kong			Y				Y	
8.	C&SD	EIM Strategy Study for C&SD				Y			Under consideration	Electronic information management technology

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
9.	DEVB	Implementation of the Tree Management Information System (TMIS)				Y			Y	Business process management and business intelligence and analytic tools, Geographic Information System
10.	DEVB	BPR Study on TMIS Enhancement	Y						Y	
11.	DH	Regulatory Impact Assessment Study for the proposed amendments to the Pharmacy and Poisons Ordinance		Y					Y	
12.	DH	Pilot project on Automation of Health Screening Measures at Boundary Control Points	Y			Y			Y	Facial recognition cum body temperature measurement

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
13.	DH	BPR Study on Enhancement for School Dental Care Service Management in Linked Environment System	Y						Y	
14.	EU	Development of General Office and Registry Information Automation System				Y			Project on-going	Electronic document management
15.	EU	Survey on Public Attitudes to Public Service Delivery					Y		Project on-going	
16.	EU	EIM Strategy				Y			Project on-going	Electronic information management technology
17.	EU	2012 Outsourcing Survey		Y					Y	
18.	EU	Update on Guide to Corporate Governance for Subvented Organisations					Y		N.A.	

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
19.	EU	Review of Business Licensing Services and Small and Medium Enterprises Support Services	Y						Under consideration	
20.	EU	Focus Groups on Government Procurement	Y						Y	
21.	EU	Development of the Best Practice for Electronic Recordkeeping System Implementation				Y			Project on-going	Electronic information management technology
22.	EU	Business Study on Central Benefits Service	Y						Project on-going	
23.	EU	Social Innovation and Entrepreneurship Development Fund						Y	Project on-going	
24.	EU/ EABFU /SWD	“Be the Smart Regulator Programme”- Case Management cum Application Tracking Facility				Y			Y	Business process management software

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
25.	EU/ EABFU /DH	“Be the Smart Regulator Programme” – Electronic Radiation Licensing System	Y			Y			Y	Business process management software
26.	FHB	Consultancy Study on Review of Prince Philip Dental Hospital			Y				Y	
27.	FSD	Management Study on Administration of Regulatory Control over Ventilating Systems by Ventilation Division of FSD	Y						Y	
28.	FSD	Review on Ambulance Officers for FSD			Y				Project on-going	
29.	GFS	Management Study on GFS	Y						Project on-going	
30.	GPA	Review of the Property Management Services Delivery provided by GPA		Y					Y	

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
31.	GRS	EIM Strategy Study for Government Records Service				Y			Y	Electronic information management technology
32.	GRS	Review on the Organisation and Staffing Structure of the GRS			Y				Y	
33.	HAD	BPR Study for the Implementation of Enforcement Management Information System	Y						Y	
34.	HD	Consultancy Study on Manpower Review for Development and Construction Division of Housing Department	Y		Y				Y	
35.	HKO	EIM Strategy Study for HKO				Y			Under consideration	Electronic information management technology

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
36.	HKO	BPR Study on Dial-a-Weather Service for HKO	Y						Y	
37.	HyD	BPR Study for the Implementation of Vegetation Information System	Y						Y	
38.	HyD	EIM Strategy Study for Highways Department				Y			Project on-going	Electronic information management technology
39.	IPD	EIM Strategy Study for Intellectual Property Department				Y			Y	Electronic information management technology
40.	Invest HK	EIM Strategy Study for Invest HK				Y			Y	Electronic information management technology

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
41.	LCSD	BPR Study for the Development of a One-stop Performing Arts Web Portal	Y						Y	
42.	MD	EIM Strategy Study for Marine Department				Y			Y	Electronic information management technology
43.	OGCIO	Government Human Resources Management Services Programme	Y			Y			Project on-going	Cloud-based shared services
44.	OGCIO	BPR Study on Software Upgrade and Enhancement of GovHK Online Form System	Y						Y	
45.	RVD	BPR Study on Field Inspection System	Y						Under consideration	
46.	SWD	EIM Strategy Study for Social Welfare Department				Y			Y	Electronic information management technology

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational Restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)	Remarks (new technology used or recommended)
47.	SWD	BPR Study on Upgrade of Database Software and Interface Enhancements for Client Information System of SWD	Y						Y	
48.	THB	Scoping Study on Marine Department			Y				Y	
49.	THB	Organisation Review on Marine Department			Y				Y	
50.	UGC Secretariat	EIM Strategy Study for UGC Secretariat				Y			Project on-going	Electronic information management technology
51.	Multiple B/Ds	User Experience Design Study for Government Human Resources Management Services	Y						Y	

Note:

1. Abbreviations of bureaux/departments (B/Ds)

AFCD	Agriculture, Fisheries and Conservation Department
ArchSD	Architectural Services Department
BD	Buildings Department
CE's Office	Chief Executive's Office
CEDB	Commerce and Economic Development Bureau
C&SD	Census and Statistics Department
DEVB	Development Bureau
DH	Department of Health
EABFU	Economic Analysis and Business Facilitation Unit
EU	Efficiency Unit
FHB	Food and Health Bureau
FSD	Fire Services Department
GFS	Government Flying Service
GPA	Government Property Agency

GRS	Government Records Service
HAD	Home Affairs Department
HD	Housing Department
HKO	Hong Kong Observatory
HyD	Highways Department
IPD	Intellectual Property Department
Invest HK	Invest Hong Kong
LCSD	Leisure and Cultural Services Department
MD	Marine Department
OGCIO	Office of the Government Chief Information Officer
RVD	Rating and Valuation Department
SWD	Social Welfare Department
THB	Transport and Housing Bureau
UGC Secretariat	University Grants Committee Secretariat

2. Business process re-engineering—to achieve overall improvements in public sector productivity and service quality
3. Outsourcing and public private partnerships—to harness the flexibility, innovation and resources of the private sector to enhance quality of public services and achieve greater value for money
4. Organisational restructuring—to support bureaux and departments in reviewing organisational structures and implementing changes to improve the performance of the organisations
5. Application of technology—to identify business applications for new technology to achieve productivity and service improvements
6. Performance measurement—to support bureaux and departments to develop clear objectives and targets, reflecting public benefits rather than internal processes, and to measure performance
7. Social innovation – to support the Commission on Poverty's Social Innovation and Entrepreneurship Development Fund Task Force to promote social innovation in the community and in the public sector to help address social needs

CONTROLLING OFFICER'S REPLY**CSO035****(Question Serial No. 5369)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Could the Offices please provide in the following table information on the details and estimated expenditure of the studies conducted by consultancy companies or research agencies commissioned by the Offices of the Chief Secretary for Administration and the Financial Secretary in the past 3 years?

Time of study	Project name	Aims of study	Areas of study	Research agency	Manpower	Expenditure

Asked by: Hon CHAN Chi-chuen (Member Question No. 127)

Reply:

Details of studies conducted by consultancy companies or research agencies with provisions from the Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary in the past 3 years are listed in the attached table.

- End -

**Details of studies conducted by consultancy companies or research agencies with provisions
from the Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary in the past 3 years**

Year of Commissioning the Study	Unit	Research Institution	Title of Consultancy Study	Contract Value (HK\$)	Manpower Involved
2013-14	Efficiency Unit	Market Quest Consulting	2013 Survey on Public Attitudes to Public Service Delivery	305,000	The studies were conducted by the research organisations, no manpower of the Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary was involved
	Central Policy Unit	University of Hong Kong	Study on Future Development of Retirement Protection in Hong Kong	1,428,000	
		One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800	
2014-15	Efficiency Unit	Market Quest Consulting	2014 Survey on Public Attitudes to Public Service Delivery	330,000	
		ORC International	Employee Engagement Survey	378,000	
		Deloitte Advisory (Hong Kong) Limited	Business Study on Central Benefits Service	7,381,800	
		Hong Kong Institute of Social Impact Analysts Limited			
		Six Facet Limited			
	PricewaterhouseCoopers Advisory Services Limited	Review on the Organisation and Staffing Structure of the Government Records Service	4,280,000		

Year of Commissioning the Study	Unit	Research Institution	Title of Consultancy Study	Contract Value (HK\$)	Manpower Involved
2014-15	Efficiency Unit	Policy 21	Customer Satisfaction Survey of 1823	680,000	The studies were conducted by the research organisations, no manpower of the Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary was involved
		Ernst & Young Advisory Services Limited	Consultancy Service for Conducting a Research on Public Procurement	4,000,000	
	Central Policy Unit	The Chinese University of Hong Kong	Study on Social Attitudes of the Youth Population in Hong Kong: A Follow-up Study	399,060	
		One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)	772,800	
		Sun Yat-sen University	Study on the Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000	
		The Chinese University of Hong Kong	Study on Hong Kong Youth's Perceptions of the Mainland	659,493	
		The Chinese University of Hong Kong	Study on Civic Values and Engagement of "Post-90s" in Hong Kong	806,571	
2015-16	Efficiency Unit	Market Quest Consulting	2015 Survey on Public Attitudes to Public Service Delivery	345,000	
		Actrium Solutions (HK) Limited	Research about youth's view on obtaining information related to entrepreneurship and job-seeking	355,000	

Year of Commissioning the Study	Unit	Research Institution	Title of Consultancy Study	Contract Value (HK\$)	Manpower Involved
2015-16	Central Policy Unit	China Institute of International Studies	The Latest Development of the Five Central Asian Countries, Iran, Turkey, Afghanistan and Russia	300,000	The studies were conducted by the research organisations, no manpower of the Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary was involved
		The Hong Kong Polytechnic University	The Role and Function of Hong Kong in the “One Belt, One Road” Strategy	65,000	
		One Country Two Systems Research Institute	Study on Current Affairs and Topical Issues	811,440	
	Administration Wing (The provision is for the Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service’s study)	Hay Group	2015 Benchmark Study on the Earnings of Legal Practitioners in Hong Kong	790,800	

CONTROLLING OFFICER'S REPLY

CSO036

(Question Serial No. 5444)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Efficiency Unit has set up the 1823 system to provide 24-hour one-stop service for handling public enquiries on behalf of 22 departments and public complaints against the Government. What are the participating departments?

Would the Government inform this Committee of the staff establishment, salary expenditure and operating expenses of the 1823 system?

Over the past year, the 1823 system has been expanded to provide online services. What is the breakdown of handling non-telephone enquiries made through such means as electronic forms, emails, mobile applications, sending text SMS and letters to Tsuen Wan PO Box? What were the manpower and expenditure involved?

Asked by: Hon CHAN Chi-chuen (Member Question No. 203)

Reply:

The 22 participating departments of 1823 are –

- Agriculture, Fisheries and Conservation Department
- Architectural Services Department
- Buildings Department
- Civil Engineering and Development Department
- Companies Registry
- Drainage Services Department
- Electrical and Mechanical Services Department
- Food and Environmental Hygiene Department
- Hong Kong Housing Authority & Housing Department
- Hongkong Post
- Highways Department
- Labour Department

- Lands Department
- The Land Registry
- Leisure and Cultural Services Department
- Marine Department
- Office of the Government Chief Information Officer
- Rating and Valuation Department
- Social Welfare Department
- Tobacco Control Office, Department of Health
- Transport Department
- Working Family Student Financial Assistance Agency

As at 29 February 2016, 1823 has 407 full-time and 159 part-time staff. The operating expenditure in 2015-16 was \$117 million, of which about 89% was on salary payment.

1823 has provided email, fax and post channels since its inception. Over the years, it has launched new service channels, including web form, SMS and mobile application. A breakdown of the non-voice contacts from the public by various channels in 2015 is provided below.

Email	Mobile Apps	Web Form	SMS	Fax / Letter
231 200	64 400	19 000	29 500	12 100

All 1823 agents can handle both voice and non-voice contacts. The system automatically assigns voice and non-voice contacts to agents according to their availability and skill sets on different departments. In 2015, non-voice contacts from the public constituted around 8% of the total workload of 1823.

- End -

CONTROLLING OFFICER'S REPLY**CSO037****(Question Serial No. 5479)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide in the table below details of the duty visits made by the Financial Secretary in the past 3 years, including the date of visit, place of visit, size of entourage, purpose of visit, expenses on hotel accommodation, air tickets and meals and total expenditure for each visit. Please provide the amounts of sponsorships received and names of the sponsors (if any).

Date of visit	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Meal expenses	Total expenditure

Asked by: Hon CHAN Chi-chuen (Member Question No. 238)

Reply:

Date of visit (Number of visits)	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total Expenditure#
2013-14 (10)	Cambodia (Phnom Penh*), Myanmar (Nay Pyi Taw & Yangon)	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic	About HK\$240,000	About HK\$840,000	About HK\$250,000	About HK\$1,330,000 ¹

¹ Part of the expenditure was borne by the Information Services Department.

Date of visit (Number of visits)	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total Expenditure#
	Russia (Moscow & St. Petersburg), Indonesia (Bali*), USA (New York & Washington DC), UK (London), France (Paris), Beijing, Nansha, Dongguan, Wuhan, Changsha, Guangzhou, Taipei		Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.				
2014-15 (10)	Singapore, USA (New York, Boston & Washington DC), France (Paris), Italy (Milan), UK (London), Australia (Brisbane & Sydney), Saudi Arabia (Riyah), The United Arab Emirates* (Dubai & Abu Dhabi), Beijing*, Macao*, Zhuhai	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$319,000	About HK\$1,231,000	About HK\$293,000	About HK\$1,843,000
2015-16 (11)	Philippines (Cebu*), Germany (Dusseldorf & Frankfurt), Hungary (Budapest*), Poland (Warsaw), USA (New York & Washington DC), Peru (Lima), Turkey	2-4	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund, World Bank Group, and Asian Infrastructure Investment Bank), meet with relevant	About HK\$271,000	About HK\$1,268,000	About HK\$207,000	About HK\$1,746,000

Date of visit (Number of visits)	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total Expenditure#
	(Antalya), Romania (Bucharest), Beijing, Shanghai*, Foshan*, Fuzhou, Xiamen, Shenzhen		financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.				

Remarks:

- # Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).
- * Involved sponsorship of hotel accommodation and/or in-town transportation offered by the hosting governments. The actual value of sponsorship received is not available.

- End -

CONTROLLING OFFICER'S REPLY**CSO038****(Question Serial No. 5494)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Would the Offices of the Chief Secretary for Administration and the Financial Secretary please list in the table below expenditure details of the duty visits made by the Chief Secretary for Administration in the past 3 years (2013-14 to 2015-16), including the date of visit, place of visit, number of entourage members, purpose of visit, expenses on hotel accommodation, air tickets and meals, and total expenditure for each visit. Please list the amounts of sponsorships received and names of sponsors (if any).

Date of visit	Place of visit	Number of entourage members	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Meal expenses	Total expenditure

Asked by: Hon CHAN Chi-chuen (Member Question No. 258)

Reply:

Relevant information on the duty visits of the Chief Secretary for Administration in the past 3 years (2013-14, 2014-15 and 2015-16) is as follows -

Date of visit (Number of visits)	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
2013-14 (4)	Singapore*, Thailand* (Bangkok), Shenzhen, Zhuhai	1 - 2	To strengthen mutual relationships and attend events (e.g. plaque unveiling ceremony of the Shenzhen-Hong Kong Youth Innovation Entrepreneurship Base)	About HK\$4,000	About HK\$66,000	About HK\$16,000	About HK\$86,000 [@]
2014-15 (9)	Austria (Vienna), Germany (Berlin, Frankfurt), Malaysia (Kuala Lumpur, Malacca, Penang), Beijing, Fujian, Guangzhou*, Shenzhen	1 - 2	To strengthen mutual relationships, attend meetings and events (e.g. Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair in Guangzhou)	About HK\$83,000	About HK\$354,000	About HK\$80,000	About HK\$517,000
2015-16 (10)	Australia* (Canberra, Melbourne, Sydney), Belgium (Brussels), Brunei*, Italy (Rome, Venice), Ireland (Dublin), Netherlands (Amsterdam), Singapore, Beijing*, Shenzhen	0 - 3	To strengthen mutual relationships, attend meetings and events (e.g. opening ceremony of the Hong Kong Pavilion at the Venice Biennale)	About HK\$130,000	About HK\$610,000	About HK\$127,000	About HK\$867,000

Remarks:

- # Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).
- * Sponsorships of hotel accommodation and/or in-town transportation were offered by the hosting governments. The actual value of sponsorship received is not available.

@ Part of the expenditure was borne by the Information Services Department.

- End -

CONTROLLING OFFICER'S REPLY**CSO039****(Question Serial No. 5495)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

According to the Estimates, the estimated 517 non-directorate posts in the Offices of the Chief Secretary for Administration and the Financial Secretary as at 31 March 2016 will rise by 14 posts to 531 posts as at 31 March 2017. In addition, there will be 34 directorate posts in the Offices. Could the Government advise this Committee on the categories, salaries, allowances and job nature of the 34 directorate posts, and the categories, numbers, salaries, allowances and job nature of the 531 non-directorate permanent posts?

Asked by: Hon CHAN Chi-chuen (Member Question No. 259)

Reply:

The estimated number of directorate posts and non-directorate posts in the Offices of the Chief Secretary for Administration and the Financial Secretary is 34 and 531 respectively as at 31 March 2017. Details of these posts under Head 142 are as follows –

(a) Directorate posts

Grade	Number	Pay scale (note)
Administrative Officer	14	D2 to D6 (\$154,950 to \$235,950)
Head, Efficiency Unit	1	D4 (\$204,550 to \$217,000)
Deputy Head, Efficiency Unit	1	D3 (\$180,200 to \$196,700)
Economist	7	D2 to D5 (\$154,950 to \$223,650)
Town Planner	1	D2 (\$154,950 to \$169,450)

Grade	Number	Pay scale (note)
Director of Protocol	1	D2 (\$154,950 to \$169,450)
Management Services Officer	5	D1 to D2 (\$130,500 to \$169,450)
Executive Officer	3	D1 (\$130,500 to \$142,750)
Archivist	1	D1 (\$130,500 to \$142,750)
Total :	34	

(b) Non-directorate posts

Grade	Number	Pay scale (note)
Statistician	1	MPS45 to MPS49 (\$101,620 to \$117,080)
Town Planner	1	MPS45 to MPS49 (\$101,620 to \$117,080)
Treasury Accountant	1	MPS45 to MPS49 (\$101,620 to \$117,080)
Trade Officer	2	MPS34 to MPS44 (\$63,095 to \$95,215)
Analyst/Programmer	4	MPS28 to MPS49 (\$49,465 to \$117,080)
Accounting Officer	1	MPS28 to MPS33 (\$49,465 to \$62,235)
Librarian	2	MPS28 to MPS33 (\$49,465 to \$62,235)
Administrative Officer	15	MPS27 to MPS49 (\$47,235 to \$117,080)
Economist	33	MPS27 to MPS49 (\$47,235 to \$117,080)
Computer Operator	2	MPS21 to MPS33 (\$35,890 to \$62,235)
Archivist	18	MPS16 to MPS49 (\$28,140 to \$117,080)
Executive Officer	70	MPS15 to MPS49 (\$26,785 to \$117,080)
Management Services Officer	58	MPS14 to MPS49 (\$25,505 to \$117,080)
Curator	4	MPS14 to MPS44 (\$25,505 to \$95,215)

Grade	Number	Pay scale (note)
Other Common and Departmental Grades (e.g. Clerical and Secretarial grades, Supplies Supervisors, and other supporting staff etc.)	319	MOD0 to MPS39 (\$11,570 to \$77,650)
Total :	531	

Note : D stands for Directorate Pay Scale, MPS for Master Pay Scale and MOD for Model Scale 1 Pay Scale.

- End -

CONTROLLING OFFICER'S REPLY

CSO040

(Question Serial No. 5496)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What is the estimate for the remuneration and allowances for the Chief Secretary for Administration and the Administrative Assistant to Chief Secretary for Administration in 2016-17?

What is the estimate for the remuneration and allowances for the Financial Secretary, the Administrative Assistant to the Financial Secretary and the Political Assistant to the Financial Secretary in 2016-17?

Asked by: Hon CHAN Chi-chuen (Member Question No. 260)

Reply:

In 2016-17, the provisions earmarked for the salary and non-accountable entertainment allowance of the Chief Secretary for Administration are \$3.97 million and \$0.45 million respectively, while the provision earmarked for the salary of her Administrative Assistant is \$1.94 million.

In 2016-17, the provisions earmarked for the salary and non-accountable entertainment allowance of the Financial Secretary are \$3.83 million and \$0.34 million respectively, while the provisions earmarked for the salaries of his Administrative Assistant and Political Assistant are \$1.96 million and \$1.25 million respectively.

- End -

CONTROLLING OFFICER'S REPLY

CSO041

(Question Serial No. 5497)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

According to the Programme, it is the responsibility of the Government Records Service (GRS) to identify and preserve records of archival value, valuable government publications and printed materials and provide storage and disposal services for inactive records. In this regard, please:

- (1) list the total number (and linear metres) of records, publications and printed materials transferred or pending transfer by Government departments that were appraised by the GRS in the past year;
- (2) list the total number (and linear metres) of records, publications and printed materials transferred by Government departments that were retained and preserved by the GRS in the past year; and
- (3) list the total number (and linear metres) of records, publications and printed materials appraised by Government departments that were approved for destruction by the GRS in the past year.

Asked by: Hon CHAN Chi-chuen (Member Question No. 261)

Reply:

- (a) The numbers and linear metres (lm) of records appraised, transferred to the Government Records Service (GRS) for permanent preservation and approved for destruction in 2015 are as follows -

Year	Records appraised		Records transferred to GRS for permanent preservation		Records approved for destruction*	
	No. ('000)	lm	No. ('000)	lm	No. ('000)	lm
2015	159	4 037	29	782	104 900	61 418

- * *All requests for destruction of records are processed in accordance with the requirements set out in the corresponding records retention and disposal schedules (disposal schedules). The decision as to whether records are of no archival value or having potential archival value were made a few years back when the relevant disposal schedules were drawn up. For time-expired records having no archival value, GRS Director's approval would be given prior to their physical destruction. For those having potential archival value, they would be appraised again by the Public Records Office of GRS and only those confirmed to be of no archival value would be approved by GRS Director for destruction.*

The routine records, mainly of programme nature, of 10 departments took up 95% of the number of the records (58% of lm) in this column. They include computer printouts of tax-related systems from the Inland Revenue Department, arrival and departure cards from the Immigration Department, public files of companies registered under Companies Ordinance from the Companies Registry, various types of trade-related documents and cargo manifests from the Census and Statistics Department and the Trade and Industry Department, revenue-related administrative records such as copies of counterfoils of receipts issued, tickets and permits from the Environment Protection Department and the Marine Department, request forms for laboratory tests from the Department of Health, records relating to Certificate of Fire Service Installations and Equipment from the Fire Services Department, and various general and departmental forms from the Hong Kong Police Force.

- (b) As for publications and printed materials, GRS' Central Preservation Library for Government Publications (CPL) selects and preserves government publications and printed materials with permanent value. A copy of new publication/printed material will be forwarded by bureaux and departments (B/Ds) to CPL for selection. CPL is not responsible for granting approval for destruction of B/Ds' library items but will select suitable library items for preservation.

The numbers of publications and printed materials received for selection and preserved by CPL in 2015 are 9 672 and 1 355 respectively. We do not keep statistics in "linear metre" for selected items.

- End -

CONTROLLING OFFICER'S REPLY**CSO042****(Question Serial No. 5500)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

(1) What are the operational expenses of the Central Policy Unit (CPU) in the past year (2015-16)? How much of the expenses is on the annual salaries and half-yearly gratuities of its Head, Deputy Head, Member (1), Member (2), Member (3), Research Director and 10 Senior Researchers?

(2) What is the actual total expenditure of the Public Policy Research Funding Scheme? What is the estimated expenditure of the CPU for the coming year (2016-17)?

(3) Please tabulate the research and promotional projects approved by the CPU under the Scheme in the past 3 years. What are the manpower and expenditure involved?

(4) Please provide the names of non-tertiary institutions funded under the Scheme in the past 3 years, details of their research projects and the reasons for granting research funding to such institutions.

Asked by: Hon CHAN Chi-chuen (Member Question No. 264)

Reply:

(1) In 2015-16, the revised estimate for operational expenditure of the Central Policy Unit (CPU) is \$91.462 million. The revised provisions for the annual salaries of Head, Deputy Head, 3 Full-time Members, Research Director and 10 Senior Researchers are set out below.

Post	Revised Provision for Annual Salaries in 2015-16 (\$)
Head	3,196,500
Deputy Head	2,604,000
Member (1)	2,183,778
Member (2)	2,322,900
Member (3)	2,284,360

Post	Revised Provision for Annual Salaries in 2015-16 (\$)
Research Director	2,033,400
Senior Researchers	5,391,920

In 2015-2016, no gratuities are disbursable to Head and 3 Full-time Members, and the revised provision for the gratuities disbursable to Senior Researchers is \$675,497. Gratuities are not applicable to civil service posts such as Deputy Head and Research Director.

(2) The estimated operational expenditure of CPU for 2016-17 is \$117.958 million, \$30 million of which has been earmarked for the Public Policy Research (PPR) Funding Scheme.

(3) CPU has been responsible for administering the PPR Funding Scheme since 2013-14. As at 1 March 2016, 219 applications were received. 71 applications have been approved involving a total funding of \$37.08 million, while 41 applications are being processed. Details of the approved projects can be found on the website of CPU (www.cpu.gov.hk) and are reproduced as follows –

No.	Institution	Title	Fund awarded (HK\$)
1	HKBU	Land and Housing Policies in Post-Handover Hong Kong : Political Economy and Urban Space	416,760
2	LU	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255
3	LU	Retirement Planning for Pre-retiree in Hong Kong	516,954
4	LU	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies / Events	443,497
5	CUHK	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088
6	PolyU	Sustainable Planning Criteria (SPC) for Age-friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471
7	PolyU	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750
8	PolyU	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120
9	PolyU	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969
10	PolyU	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635
11	PolyU	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750

No.	Institution	Title	Fund awarded (HK\$)
12	PolyU	A Remote Sensing Study of Solar Energy Supply in Cloud-prone Areas of Hong Kong	359,869
13	PolyU	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906
14	PolyU	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490
15	PolyU	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100
16	PolyU	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600
17	HKUST	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415
18	HKUST	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200
19	HKU	Granger Causality Analysis of Land Supply and Housing Market Performance - Implications for Long Term Urban Land Policy in Hong Kong	519,570
20	HKU	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700
21	HKU	A Study of the Movement of Type A and B Babies in Hong Kong	308,706
22	HKU	Language Use, Proficiency and Attitudes in Hong Kong	714,985
23	HKU	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888
24	HKU	Family Caregiving and Long-term Care Decision of People with Dementia in Hong Kong	332,426
25	HKU	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812
26	HKU	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536
27	HKU	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366
28	DPRC	Age-friendly Housing Policies	579,383
29	OCTSRI	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000

No.	Institution	Title	Fund awarded (HK\$)
30	CityU	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036
31	CityU	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong	157,895
32	CityU	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883
33	CityU	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264
34	CityU	How to Improve Participatory Mechanisms in the Processes of Urban Redevelopment: The Case of Kowloon East (Hong Kong)	498,251
35	CityU	Making Policy for Child Care in Hong Kong	476,123
36	CityU	Exploration and Evaluation of Policy Options for Tackling the Illegal Subdivided Unit Problem in Hong Kong	212,175
37	CityU	Sustainability and Social Mobility in Professional Services: A Case Study of Accounting Profession in Hong Kong	548,775
38	HKBU	Shaping Arts Development and Education in Facilitating the Role of Hong Kong as a Cultural Hub of the Region	332,350
39	HKBU	Impacts of the Residential Physical and Social Environment on Daily Walking Behavior of Older Adults in Hong Kong	499,878
40	CUHK	Vocational-oriented Education at Senior Secondary Level: Perceptions, Decision-making, and Life Planning	691,210
41	CUHK	Enforcing and Complying with Voluntary Agreements as an Alternative Environmental Policy Instrument	195,332
42	HKIEd	Poverty of Ethnic Minority Children in Hong Kong	322,414
43	HKIEd	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917
44	HKIEd	A Panel Study of Media Effects on Hong Kong Youth's Political Participation	667,175
45	HKIEd	Impact of Family Friendly Policies: A Panel Study in Hong Kong	448,945
46	HKIEd	Towards a Refugee Policy for an Inclusive Hong Kong: Enhancing the Status of China's International City	652,303

No.	Institution	Title	Fund awarded (HK\$)
47	PolyU	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700
48	PolyU	Does Dual-class Share Structure Create Value for Shareholders in the Long Run? Evidence from an Empirical Study of Global Markets with Implications for Hong Kong Stock-listing Policies	898,840
49	PolyU	Civil and Criminal Liabilities for Ship-source Pollution in Hong Kong: Taking Stock of the Present and Seeing the Way Forward	278,530
50	PolyU	Evaluation of Green Practices for Grocery Retailers in Hong Kong and the Policy Implications for Sustainable Development	294,400
51	PolyU	The Effect of Isomorphic Pressure for BIM in Hong Kong Construction Industry	470,695
52	HKUST	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452
53	HKU	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975
54	HKU	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488
55	HKU	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894
56	HKU	Public Transport Policy Measures to Improve the Mobility of the Elderly in Hong Kong	526,700
57	HKU	Birds of a Feather: Cross-group Interaction between Mainland and Local University Students in Hong Kong	242,236
58	HSMC	Preventing Marginalization in Air Passenger and Freight Businesses - a Global Network Decision Support System	654,500
59	HKAES	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150
60	CityU	Discontinuing Youth's Violent Involvements with Social Capital Development	817,420
61	CityU	Tenant Purchase, Assisted Home Ownership and Social and Residential Mobility	657,296
62	HKBU	An Exploration of School Fieldtrip to Mainland in Hong Kong Secondary Schools: Students' Self-Authoring Civic Identity	630,766
63	CUHK	Designing a Sustainable Public-Private-Partnership Program to Enhance Diabetes Care and Evaluating Its Impact Using an Outcomes Simulation Model	552,000

No.	Institution	Title	Fund awarded (HK\$)
64	CUHK	Immigrant Entrepreneurship among Mainland Chinese University Graduates in Hong Kong: An Empirical Study with Multiple Perspectives	722,455
65	CUHK	Impact of Social Mobility on the Political Attitudes and Behaviours of Young People: A Comparative Study of Hong Kong, Taiwan, and Macao	1,636,653
66	HKIEd	Enhancing Executive Functioning of Children Living in Poverty: A Randomized Experiment Study	856,452
67	PolyU	Electrification of Single-Deck Bus and Minibus in Hong Kong	700,000
68	PolyU	Toward a Better Understanding of the Chinese Mindset in Cruise Tourism Development: A Conjoint Analysis of Chinese Travelers' Preferences for Cruising Attributes	463,025
69	HKUST	Carbon Trading in International Climate Cooperation and Its Implications to Hong Kong	195,500
70	HKU	A Sustainable Tourism and Mobility Framework for Assessing the Effects of the Individual Visit Scheme on the Public Transportation System in Hong Kong	690,000
71	Civic Exchange	The First Baseline Study of the General Public's Awareness and Attitudes Towards Biodiversity Conservation in Hong Kong	838,120

Abbreviations:

CityU – City University of Hong Kong
 HKBU – Hong Kong Baptist University
 LU – Lingnan University
 CUHK – The Chinese University of Hong Kong
 HKIEd – The Hong Kong Institute of Education
 PolyU – The Hong Kong Polytechnic University
 HKUST – The Hong Kong University of Science and Technology
 HKU – The University of Hong Kong
 HSMC – Hang Seng Management College
 DPRC – Dashun Policy Research Centre
 OCTSRI – One Country Two Systems Research Institute
 HKAES – Hong Kong Academy of Engineering Sciences

From time to time, CPU organises briefing sessions to brief interested parties on the PPR Scheme and meet with academics and researchers of various tertiary institutions and think tanks to encourage applications under the Scheme. CPU organises seminars and workshops to encourage academics, researchers, experts, practitioners, officials and other stakeholders to exchange views on the findings of the funded research. In 2015-16, 4 executive/clerical officers and 1 systems analyst (50% of the officer's time) who are

NCSC/agency staff were involved in administering the PPR Funding Scheme and the revised estimated operational expenditure was \$1,137,802.

(4) The PPR Funding Scheme, when administered by the Research Grants Council, was limited to institutions funded by the University Grants Committee only. Since 2013-14, the PPR Funding Scheme has been open to academics who are teaching undergraduate programmes or above; visiting scholars/adjunct professors/honorary professors/emeritus professors and research officers who are eligible to teach undergraduate programmes or above at local degree-awarding institutions; as well as public policy researchers at local non-profit-making think tanks. This is to encourage and support more academics and researchers to conduct public policy research, and would foster a culture of public policy research in a wider context. An assessment panel adopts uniform assessment criteria in processing all applications.

Details of the approved projects conducted by non-tertiary institutions can be found on the website of CPU (www.cpu.gov.hk) and are reproduced as follows –

No.	Institution	Title	Fund awarded (HK\$)
1	DPRC	Age-friendly Housing Policies	579,383
2	OCTSRI	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000
3	HSMC	Preventing Marginalization in Air Passenger and Freight Businesses - a Global Network Decision Support System	654,500
4	HKAES	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150
5	Civic Exchange	The First Baseline Study of the General Public's Awareness and Attitudes Towards Biodiversity Conservation in Hong Kong	838,120

Abbreviations:

DPRC – Dashun Policy Research Centre

OCTSRI – One Country Two Systems Research Institute

HSMC – Hang Seng Management College

HKAES – Hong Kong Academy of Engineering Sciences

- End -

CONTROLLING OFFICER'S REPLY

CSO043

(Question Serial No. 5502)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1) Please provide information in table form on the number of consultancy studies commissioned by the Central Policy Unit (CPU) in the past 3 years, and indicate which of these studies were conducted by non-tertiary education or non-local institutions as well as the institutions, expenditure, manpower, topics and study details involved.

2) There are reports that the CPU repeatedly allocated funds to the One Country Two System Research Institute (the Institute) for conducting studies. As the Head of CPU, by his status, has a direct relationship with the Institute, would the Government advise this Committee on the reasons for the CPU's repeated funding to the Institute, including reasons for the continuous funding to the study entitled "Trend of Discussions on Social and Political Issues in the Mass Media". What are the expenditure, content and details of the studies conducted by the Institute?

3) What are the estimated expenditure and manpower involved in the consultancy studies to be commissioned by the CPU in the coming year? What topics will be covered?

Asked by: Hon CHAN Chi-chuen (Member Question No. 267)

Reply:

1) CPU's work includes conducting policy research, analysing and assessing community concerns and public opinion. Where necessary, CPU commissions such work to suitable organisations.

In 2013-14 to 2015-16, CPU commissioned a total of 12 consultancy studies, of which 5 (items with "#") were conducted by non-tertiary or non-local institutions. Details are as follows:

Year of Commissioning the Study	Research Institution	Title of Consultancy Study	Contract Value (HK\$)
2013-14	HKU	Study on Future Development of Retirement Protection in Hong Kong	1,428,000
	One Country Two Systems Research Institute#	Study on The Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong: A Follow-up Study	399,060
	One Country Two Systems Research Institute#	Study on The Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)	772,800
	Sun Yat-sen University#	Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000
	CUHK	Study on Hong Kong Youth's Perception of the Mainland	659,493
	CUHK	Study on Civic Values and Engagement of "Post-90s" in Hong Kong	806,571
	PolyU	Study of Parenting Practices in Hong Kong	1,170,000 (funded by the HAB)
2015-16	CUHK	Study on Family Mediation Services in Hong Kong	827,945 (funded by the HAB)
	China Institute of International Studies#	Study on The Latest Development of the Five Central Asian Countries, Iran, Turkey, Afghanistan and Russia	300,000
	PolyU	Study on The Role and Functions of Hong Kong under the "One Belt, One Road" Strategy	65,000
	One Country Two Systems Research Institute#	Study on Current Affairs and Topical Issues	811,440

Remarks:

HKU – The University of Hong Kong

CUHK – The Chinese University of Hong Kong

PolyU – The Hong Kong Polytechnic University

HAB – Home Affairs Bureau

2) The objectives of the 3 studies, namely the “Study on The Trend of Discussions on Social and Political Issues in the Mass Media (2013)”, the “Study on The Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)” and the “Study on Current Affairs and Topical Issues”, are to acquire an in-depth understanding of the reports, foci, concerns and discussions of local media from multiple perspectives and to review and analyse the trends of public opinions, so as to facilitate CPU to have a more comprehensive understanding of community concerns and public opinions as well as changes in public sentiments. The “Study on Current Affairs and Topical Issues” covers not only the news reports and commentaries from the press, radio and television, but also the online version of the newspapers. CPU followed strictly the rules and procedures in the Stores and Procurement Regulations in the selection of research organisations to conduct the concerned studies and at least 5 contractors had been invited to submit proposals on each occasion. To select the most suitable research organisation, the proposals received were assessed in accordance with objective assessment criteria which included the proposed study approach, methodology and the rationale behind; the expertise of the organisation (including the composition of the proposed consulting team, their background and experience as well as the expert network of the organisation); and the proposed fee. Head of CPU has no relationship with the One Country Two Systems Research Institute at present. However, since he had worked for the Institute previously, CPU issued internal guidelines in 2012 stipulating that bids from the One Country Two Systems Research Institute would be considered only in competitive procurement exercises.

3) In 2016-17, CPU has earmarked \$9.8 million for commissioned studies. CPU will continue to conduct studies on various topics, including priority policy issues highlighted in the 2016 Policy Address, such as poverty alleviation, care for the elderly, ageing population, youth development and environmental protection. Below are the consultancy studies that have commenced and will continue in 2016-17:

- Study on Parenting Practices in Hong Kong
- Study on Family Mediation Services in Hong Kong
- Study on Current Affairs and Topical Issues

- End -

CONTROLLING OFFICER'S REPLY**CSO044****(Question Serial No. 5503)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is indicated in this Programme that the Protocol Division is responsible for planning and coordinating visits to the HKSAR by national leaders and overseas senior officials and arrange delivery of their visit programmes. Would the Government inform this Committee of the number of visits to the HKSAR by national leaders and senior officials of various countries that the Protocol Division was responsible for such arrangements in the past 3 years? Who were the national dignitaries involved? What were the expenditure and manpower involved?

Asked by: Hon CHAN Chi-chuen (Member Question No. 268)

Reply:

In the past 3 years from 2013-14 to 2015-16, the Protocol Division received a total of 537 visits to Hong Kong by national leaders and overseas senior officials. National leaders include Vice-Chairmen of National People's Congress Standing Committee, Vice-Chairmen of Chinese People's Political Consultative Conference National Committee and State Councillors. Overseas senior officials and international dignitaries include officials at the levels of Head/Deputy Head of State, Head/Deputy Head of Government, members of Royal Family and ministerial officials. Breakdown and expenditure incurred by the Protocol Division are appended below:-

<u>Year</u>	<u>Number of Dignitaries</u>	<u>Expenditure (\$million)</u>
2013-14	205	1.24
2014-15	157	1.16
2015-16	175	0.83

(as at 29 February 2016)

There are 3 officers in the Protocol Division who are responsible for co-ordinating visits of these guests.

- End -

CONTROLLING OFFICER'S REPLY**CSO045****(Question Serial No. 5507)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

As indicated under the Programme, the expenses on remuneration for special appointments of the Offices of the Chief Secretary for Administration and the Financial Secretary (the Offices) are \$20.908 million for 2015-16. Please provide in table form the posts, annual salaries, benefits and job nature in respect of the special appointments.

As indicated under the Programme, the expenses on honoraria for members of committees of the Offices are \$2.162 million for 2015-16. Please provide in table form the posts, annual salaries, benefits and job nature in respect of the members of committees.

As indicated under the Programme, the expenses on the hire of services and professional fees of the Offices are \$179.462 million for 2015-16. Please provide in table form the organisations, contract costs and job nature of the contracts concerned in respect of the hire of services and professional fees.

Asked by: Hon CHAN Chi-chuen (Member Question No. 272)

Reply:

(a) Provisions of the salaries for the posts under the remuneration for special appointments in 2015-16 are as follows:

Post	2015-16 Revised estimate (\$ million)
Chief Secretary for Administration	3.97
Financial Secretary	3.83
Political Assistant to Financial Secretary	1.25
Head, Central Policy Unit (CPU)	3.20
Member (1), CPU	2.18

Post	2015-16 Revised estimate (\$ million)
Member (2), CPU	2.32
Member (3), CPU	2.28

(b) Breakdown of major expenditure items under honoraria for members of committees and the provisions earmarked in 2015-16 revised estimate are as follows:

Name of committee/board/panel	Remuneration rate	2015-16 Revised estimate (\$ million)
Administrative Appeals Board	<u>Chairman</u> Annual retainer: \$119,300 Honorarium per full day sitting: \$6,130 Honorarium per written decision: \$12,240 <u>Deputy Chairman</u> Annual retainer: \$79,540 Honorarium per full day sitting: \$6,130 Honorarium per written decision: \$12,240	1.27
Municipal Services Appeals Board	<u>Member</u> \$935 per attendance	0.08
Associate Members Scheme	<u>CPU Associate Member</u> \$2,000 per month	0.81
Public Policy Research Funding Scheme Assessment Panel	<u>Member</u> \$935 per attendance	

(c) Breakdown of major expenditure items under the hire of services and professional fees and the 2015-16 revised estimates are as follows:

	2015-16 Revised estimate (\$ million)
Consultants/Public Policy Research Fund	24.49
Building management related services	62.36
Other hired services and professional fees	92.11

- End -

CONTROLLING OFFICER'S REPLY

CSO046

(Question Serial No. 3493)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the operation of the Central Policy Unit (CPU), please advise on the following:

- a) What is the estimated total operational expenditure for the CPU in 2016-17?
- b) What are the respective estimated expenditures for the salaries and allowances of the Head, each Full-time Member and other Members of the CPU in 2016-17?
- c) Please provide the list of Full-time Members and Part-time Members of the CPU and the allowances received by each Member in 2015-16.
- d) Please list the studies and opinion polls conducted by the CPU in the past 3 years as well as the organisations commissioned, the start dates and completion dates of the studies, the titles of the studies, the estimated expenditure involved and the actual expenditure incurred. Has the Government publicised the results of the above studies? If so, on what dates and by what means? If not, what are the reasons?
- e) For 2016-17 and 2017-18, does the CPU have any plans to conduct opinion polls? If so, please advise on the titles of the polls, the planned dates of the polls, the estimated expenditure involved, the organisations to be commissioned and whether the results of the polls will be made public.
- f) Did the CPU conduct any studies on Hong Kong's youth policy or youth issues in the past 3 years? If so, what are the details of the studies, the organisations responsible for the studies and the expenditure involved? Will the Government publicise the results of the above studies? If so, by what means can these results be accessed? If not, what are the reasons?
- g) How does the CPU select the organisations for conducting the studies? What are the selection criteria?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 35)

Reply:

a) For 2016-17, the estimated operational expenditure of the Central Policy Unit (CPU) is \$117,958,000.

b) For 2016-17, the estimated provisions for the remuneration and allowances of CPU's Head and each Full-time Member are tabulated below, whereas the estimated expenditure for the honoraria of Associate Members is \$720,000.

Posts	Estimated Provision for Remuneration* in 2016-17 (\$)
Head	3,720,156
Member(1)	2,813,882
Member(2)	3,001,285
Member(3)	3,351,426

Note

* This includes mandatory provident fund contributions, allowances and gratuities.

c) Names of Full-time Members of the CPU and the expenditure on their revised allowances for 2015-16 are listed as follows:

Posts	Names	Expenditure on Revised Allowances* for 2015-16 (\$)
Member(1)	Mr Lee Tak-keung	37,745
Member(2)	Professor Wong Chack-kie	37,745
Member(3)	Ms Kao Ching-chi, Sophia	396,065

Note

* This includes mandatory provident fund contributions and allowances (including leave passage allowance and housing allowance, if any).

During 2015-16, 31 Associate Members (formerly “part-time Members”) were appointed by the CPU, including 2 members who have now retired. Each Associate Member was eligible for a monthly honorarium of \$2,000 (in accordance with the rate which was approved by Finance Committee on 12 April 1989). The list of Associate Members who served in 2015-16 is set out below:

	Name	Profession/ Title
1.	Mr Chan Chi-yuen, Paul	Co-founder & CEO, Walk in Hong Kong
2.	Mr Johnny KM Chan	Chairman, Titan Works Limited
3.	Dr Cheung Kwok-wah	Dean, School of Education and Languages, The Open University of Hong Kong
4.	Ms Cheung Sau-yu, Stephanie	Solicitor and Mediator, F.Zimmern & Co. Solicitors & Notaries

	Name	Profession/ Title
5.	Mr Duncan Chiu	Managing Director, Radiant Venture Capital; Chairman, Lai Yuen Amusement Park Limited
6.	Mr Chow Ho-ding, Holden	Member of Islands District Council
7.	Mr Chua Hoi-wai	Chief Executive, The Hong Kong Council of Social Service
8.	Mr Fung Hau-chung, Andrew, JP	Executive Director and Head of Global Banking and Markets, Hang Seng Bank Limited
9.	Mr Hui Ching-yu, Christopher	Managing Director and Head of Project Management, Hong Kong Exchanges and Clearing Limited
10.	Professor Kwan Pun-fong, Vincent	Honorary Professor, Faculty of Engineering and Associate Director, Zhejiang Institute of Research and Innovation, The University of Hong Kong
11.	Ms Lam Lit-kwan	Town Planner
12.	Mr Lau Pak-wai, David	Managing Director and Head of Global Investment Banking, Hong Kong, J.P. Morgan
13.	Mr Lee Luen-fai	Director of Public Affairs, Sun Hung Kai Properties Limited
14.	Ms Jessica Leung	Business Development Director, Star Industrial Co., Ltd.
15.	Dr Leung Ka-man, Carman	Lecturer, Department of Physical Education, Faculty of Social Sciences, Hong Kong Baptist University
16.	Dr Li Pang-kwong, BBS, JP	Associate Professor, Department of Political Science and Director, Public Governance Programme, Lingnan University
17.	Mr Li Wing-kuen, Philip**	Managing Director, China Chengxin (Asia Pacific) Credit Ratings Company Limited
18.	Mr Lo Sui-sing, Thomas	Chief Operating Officer, RoadShow Holdings Limited
19.	Mr Ng Win-kong, Daryl, JP	Executive Director, Sino Group
20.	Mr Tam Wing-pong, SBS**	Member, Central Committee and Executive Committee, New People's Party
21.	Dr Tik Chi-yuen, SBS, JP	Chairperson of Third Side
22.	Mr Tse Sheung-wai, Desmond	Chairman & CEO, Illuminism Professional Education Management Company Limited
23.	Mr Wong Kwong-yiu	Managing Director, Wheelock Properties (Hong Kong) Limited
24.	Mr Wong Pak-hong, Vincent	CEO, SOW Ideas Limited
25.	Ms Wong Pui-sze, Priscilla, JP	Priscilla Wong Barrister-at-law
26.	Mr Wong Sing-wah	Director, Vigor Precision Limited
27.	Mr Wong Yuen-fai, SBS, JP	Retired Banker
28.	Dr Yan Xiaojun	Associate Professor, Department of Politics and Public Administration, The University of Hong Kong

	Name	Profession/ Title
29.	Professor Yep Kin-man, Ray	Professor & Associate Head, Department of Public Policy, City University of Hong Kong
30.	Ms Yeung Kin-ha, Yvonne	Chief Executive, Hong Kong Young Women's Christian Association
31.	Dr Yuen Mi-chang, Derek	Honorary Assistant Professor, Department of Politics and Public Administration, The University of Hong Kong

Note:

** Retired

d) In 2013-14 and 2015-16, the CPU commissioned a total of 12 consultancy studies. Details are as follows:

Year of Commissioning the Study	Research Institution	Title of Consultancy Study	Contract Value (HK\$)	Commencement and Completion Dates (estimated)	Release Date and Method
2013-14	HKU	Study on Future Development of Retirement Protection in Hong Kong	1,428,000	May 2013 – September 2014	Uploaded onto CPU's website in August 2014
	One Country Two Systems Research Institute	Study on The Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800	May 2013 – June 2014	Uploaded onto CPU's website in March 2015
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong: A Follow-up Study	399,060	May 2014 – March 2015	Uploaded onto CPU's website in March 2015

Year of Commissioning the Study	Research Institution	Title of Consultancy Study	Contract Value (HK\$)	Commencement and Completion Dates (estimated)	Release Date and Method
	One Country Two Systems Research Institute	Study on The Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)	772,800	June 2014 – June 2015	Under review
	Sun Yat-sen University	Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000	July 2014 – October 2015	Uploaded onto CPU's website in March 2016
	CUHK	Study on Hong Kong Youth's Perceptions of the Mainland	659,493	December 2014 – February 2016	Uploaded onto CPU's website in March 2016
	CUHK	Study on Civic Values and Engagement of "Post-90s" in Hong Kong	806,571	January 2015 – February 2016	Under review
	PolyU	Study on Parenting Practices in Hong Kong	1,170,000 (funded by HAB)	March 2015 – (June 2016)	Study not yet completed
2015-16	CUHK	Study on Family Mediation Services in Hong Kong	827,945 (funded by HAB)	June 2015 – (July 2016)	Study not yet completed

Year of Commissioning the Study	Research Institution	Title of Consultancy Study	Contract Value (HK\$)	Commencement and Completion Dates (estimated)	Release Date and Method
	China Institute of International Studies	Study on The Latest Development of the Five Central Asian Countries, Iran, Turkey, Afghanistan and Russia	300,000	June 2015 – January 2016	Under review
	PolyU	Study on The Role and Functions of Hong Kong under the “One Belt, One Road” Strategy	65,000	July 2015 – November 2015	Under review
	One Country Two Systems Research Institute	Study on Current Affairs and Topical Issues	811,440	August 2015 – (August 2016)	Study not yet completed

Remarks :

HKU – The University of Hong Kong

CUHK – The Chinese University of Hong Kong

PolyU – The Hong Kong Polytechnic University

HAB – Home Affairs Bureau

A sum of \$3.6 million, \$7.35 million and \$4.32 million were disbursed by the CPU for conducting polls in 2013-14, 2014-15 and 2015-16 respectively. From time to time, the CPU commissions academic institutions and commercial research institutes to conduct polls on social, economic and political topics as well as matters of concern to the general public. In the above 3 financial years, the CPU commissioned 4 contractors each year to conduct the polls. Since the polls are for the Government’s internal reference, and to ensure that polls are conducted in an objective and scientific manner, details of the polls including the contractors involved are not disclosed to ensure the credibility of the findings.

e) The CPU has earmarked \$7 million for conducting polls in 2016-17. Data concerning the provision for the year after 2016-17 are not yet available.

f) In 2013-14 to 2015-16, the CPU commissioned the following consultancy studies related to youth of Hong Kong:

Year of Commissioning the Study	Research Institution	Title of Consultancy Study	Contract Value (HK\$)	Release Date and Method
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong : A Follow-up Study	399,060	Uploaded onto CPU's website in March 2015
	CUHK	Study on Hong Kong Youth's Perceptions of the Mainland	659,493	Uploaded onto CPU's website in March 2016
	CUHK	Study on Civic Values and Engagement of 'Post-90s' in Hong Kong	806,571	Under review

Remarks :

CUHK – The Chinese University of Hong Kong

g) When selecting organisations for conducting consultancy studies, the CPU will follow the criteria and procedures set out in the Government's Stores and Procurement Regulations.

- End -

CONTROLLING OFFICER'S REPLY

CSO047

(Question Serial No. 3525)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What is the latest progress of the Government Records Service (GRS) in clearing the backlog of records management work of the past few years? In 2016-17, will the GRS strengthen its manpower support to speed up the clearing of government records? If yes, what are the ranks and number of the additional staff? If no, what are the reasons?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 228)

Reply:

The Government Records Service (GRS) had cleared the backlog for records appraisal of the past few years in 2015 as planned. In 2016-17, GRS will create one Senior Assistant Archivist post to strengthen its manpower support for records management work.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3534)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the enactment of the archives law and the freedom of information law, would the Government advise this Committee the followings:

- a) What is the latest progress of the study, consultation or drafting of the 2 pieces of legislation above? If the Government has not yet commenced the relevant work, what are the reasons?
- b) Has the Government drawn up any work plan and timetable for the enactment of the 2 pieces of legislation above in 2016-17? If yes, what are the details? If no, what are the reasons?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 264)

Reply:

1. The Law Reform Commission (LRC) has set up 2 Sub-Committees to study respectively the subjects of archives law and access to information. As we understand it, the 2 Sub-Committees are studying the existing systems and laws of other jurisdictions, and will conduct public consultation at a later stage, with a view to making appropriate recommendations on possible options for reform if need be. The Government will examine carefully the recommendations to be made by LRC, before mapping out the way forward.

2. The Administration Wing is responsible for the management of Government records and the Constitutional and Mainland Affairs Bureau is responsible for access to information. In the year 2016-17, they will continue to proactively participate in the LRC studies, and review and improve their respective systems as appropriate.

- End -

CONTROLLING OFFICER'S REPLY**CSO049****(Question Serial No. 3588)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

(a) With regard to the past applications under the Public Policy Research (PPR) Funding Scheme, please provide the number of applications of each year, details of the approved projects, titles of research, institutions and faculties involved, amount of funds awarded, start dates and scheduled end dates.

(b) In 2016-17, what is the estimated provision for the PPR Funding Scheme? What are the application and assessment procedures?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 332)

Reply:

a) The Public Policy Research (PPR) Funding Scheme was administered by the Research Grants Council (RGC) under the University Grants Committee from 2005-06 to 2012-13. RGC received a total of 748 applications from 2005-06 to 2012-13. A breakdown of the applications is as follows:

Financial Year	Number of PPR Funding Scheme Applications
2005-06	73
2006-07	116
2007-08	100
2008-09	44
2009-10	71
2010-11	105
2011-12	111
2012-13	128
Total	748

Among the applications, 150 projects were funded, involving \$75.25 million. Details are tabulated as follows:

Projects supported under the Public Policy Research Funding Scheme from 2005-06 to 2012-13

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
1	CityU	Department of Civil and Architectural Engineering	Assessment on Suitability of Existing Air Quality Objectives and Air Pollution Index Used in Hong Kong	386,000	01/04/2006	31/03/2008
2	CUHK	Department of Anaesthesia and Intensive Care	Cost-Effectiveness Analysis of an Acute Pain Service	804,000	11/04/2006	10/04/2009
3	CUHK	Department of Geography and Resource Management	Siting Locally Unwanted Land Uses: In Your Backyard or in Mine?	472,000	11/04/2006	10/07/2008
4	CUHK	Department of Social Work	Impacts of the Community Work Experience and Training Programme on Welfare Recipients	525,000	01/04/2006	30/06/2008
5	CUHK	Department of Sociology	Who Gets Ahead (or Stays Behind): Life Chances and Social Mobility in Hong Kong	916,000	11/04/2006	10/02/2009
6	HKUST	Division of Social Science	Social inequality and mobility in Hong Kong: A benchmark study	981,000	10/04/2006	09/10/2008
7	HKUST	Department of Chemical and Biomolecular Engineering	Hybrid vehicles and hydrogen economy as the interim and long-term solutions to Hong Kong's energy usage	771,000	11/04/2006	Application withdrawn
8	HKU	Department of Social Work and Social Administration	Integration of new immigrants in Hong Kong: a longitudinal investigation	696,825	01/04/2006	31/03/2009
9	HKU	School of Nursing	Cost and clinical effectiveness of the Hong Kong scoliosis	710,000	01/04/2006	30/06/2008
10	HKU	Department of Community Medicine	Horizontal equity in health care utilization in Hong Kong	387,000	11/01/2006	10/07/2007
11	HKU	Department of Real Estate and Construction	Innovative planning tools for urban renewal in Hong Kong	206,000	03/04/2006	02/07/2007
12	HKU	Department of Law	Forfeiture of crime tainted property in Hong Kong	417,000	01/03/2006	29/02/2008

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
13	CityU	Department of Civil and Architectural Engineering	Development and Validation of Design Tools for Estimating the Indoor Daylight Illuminance under the 15 CIE Standard Skies	360,160	01/10/2006	31/08/2008
14	CityU	Department of Applied Social Studies	The Possibilities of Gender Mainstreaming Social Policy on Family Violence in Hong Kong	327,624	01/10/2006	30/09/2008
15	HKBU	Department of Music	Development of Music Education in the 21st century: Cultural and Policy Issues	348,700	30/09/2006	30/03/2008
16	HKBU	Department of Music	The Relationship Between Musical Aptitude, Musical Achievement, and Academic Aptitudes: Implications for Student Diversity and Education	632,400	31/10/2006	30/04/2008
17	LU	Department of Economics	Fair Competition under Laissez-Faireism: Policy Options for Hong Kong	348,700	30/09/2006	30/12/2007
18	CUHK	Department of Economics	An Economic Analysis of Gender Earnings Gaps in Hong Kong, 1981-2006	356,000	30/09/2006	29/09/2008
19	CUHK	Department of Educational Administration and Policy	The Effect of Medium-of-Instruction Policy on Educational Advancement in HKSAR Society	643,200	01/09/2006	31/05/2008
20	CUHK	Department of Educational Psychology	Resources, Distribution, School Autonomy and Student Achievement: Modeling Direct Subsidy Scheme Effects	190,000	30/09/2006	29/09/2008
21	CUHK	School of Journalism & Communication	For a Sustainable Development of the Hong Kong Movie Industry: An Evaluation of the Film Council and the China Market as Policy Options	351,439	30/09/2006	29/12/2007
22	CUHK	School of Public Health and Primary Care	Traditional Chinese Medicine in Hong Kong: Utilization Pattern and Its Role in the Future Health Care System	441,100	30/09/2006	29/09/2008
23	HKUST	Division of Social Science	Mortality transition in Hong Kong and its major theoretical and policy implications	657,600	30/09/2006	30/03/2010
24	HKU	Department of Geography	Hong Kong as logistics hub in global value chains: analysis and policies	426,300	01/09/2006	31/08/2008

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
25	HKU	Department of Civil Engineering	Assuring Hong Kong's water supply: learning the lessons of the 1963 drought	480,000	30/09/2006	31/12/2008
26	HKU	Department of Real Estate and Construction	Urban planning and innovations for sustainable city development: an analytical and empirical analysis of master layout plans for comprehensive development areas	347,000	01/09/2006	31/08/2008
27	HKIED	Department of Early Childhood Education	Educational Provision for Ethnic Minority Students in Hong Kong: Meeting the Challenges of the Proposed Racial Discrimination Bill	559,000	30/09/2006	30/09/2009
28	HKIED	Department of Early Childhood Education	Improving Life Chances and Social Mobility Through Language Proficiency Provision in Early Childhood Education in Hong Kong: Meeting the Challenges of the Language Education Policy	587,000	30/09/2006	30/06/2009
29	HKUST	Department of Information Systems, Business Statistics and Operations Management	Do-Not-Call Registry and Marketing Solicitations in Hong Kong	444,520	01/03/2007	28/02/2009
30	HKBU	Department of Biology	Protection and Redevelopment of Agricultural Soil in Hong Kong	936,000	01/04/2007	31/03/2010
31	CUHK	Department of Anaesthesia and Intensive Care	Vascular events in noncardiac surgery patients cohort evaluation study (The VISION study)	707,084	01/04/2007	31/03/2010
32	CUHK	Department of Anaesthesia and Intensive Care	Cost-effectiveness of an Outpatient Preanaesthetic Clinic	605,920	01/04/2007	31/03/2010
33	PolyU	Department of Rehabilitation Sciences	Rehabilitation Needs of People with Schizophrenia and their Caregivers in Hong Kong: Implications for Public Policy	417,000	01/04/2007	30/06/2009
34	HKUST	Division of Social Science	Making cultural clusters: New strategies for culture-led urban redevelopment	612,600	01/02/2007	31/01/2009

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
35	HKU	Department of Medicine	Is there a need to promote family medicine concept in Hong Kong? - Meeting the need for recognition and treatment of depression as a model	383,416	01/04/2007	30/09/2008
36	HKU	School of Public Health	Long-term care cost drivers and expenditure projection to 2033	272,000	01/04/2007	30/09/2008
37	HKU	Department of Social Work and Social Administration	A study of the domestic violence costs and service utilization in Hong Kong	444,289	01/04/2007	31/03/2009
38	HKIED	Department of Social Sciences	Alternative Policy Instruments for Enhancing Citizenship Education	379,000	01/04/2007	31/03/2010
39	CityU	Department of Applied Social Studies	In Search of Family-friendly Policies in Low-income Neighborhoods: A Life Course Perspective	327,860	01/10/2007	31/03/2009
40	CUHK	School of Public Health and Primary Care	Developing a Policy Framework for Integration of Traditional Chinese and Allopathic Medicine in Hong Kong Using Delphi Technique	460,000	01/10/2007	30/09/2009
41	CUHK	Department of Geography and Resource Management	Inter-city Competition and Cooperation between Hong Kong and Shenzhen in the 11th Five-year Plan Period	584,000	01/09/2007	30/11/2009
42	CUHK	School of Journalism & Communication	Social, Psychological, and Safety Impact of Interactive Media on Children	698,000	01/04/2008	31/03/2010
43	HKIED	Department of Early Childhood Education	Chinese Language Education for Limited/Non-Chinese Speaking Ethnic Minority Children in the Public School Sector: Challenges and Opportunities	737,026	01/10/2007	30/09/2010
44	HKUST	Department of Finance	MPF Fund Styles, Flows and Related Allocation Decisions	446,000	01/09/2007	30/11/2009
45	HKUST	Division of Social Science	Hong Kong People on the Mainland: A Force for Integration?	799,017	01/09/2007	30/11/2009
46	HKU	Department of Real Estate and Construction	Sustainable development in urban renewal - a social, physical and engineering assessment	1,400,000	01/10/2007	31/12/2010

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
47	HKU	Department of Civil Engineering	A comprehensive policy framework for public private partnerships schemes in Hong Kong	202,000	01/10/2007	31/12/2009
48	HKU	Centre of Asian Studies	Locating Hong Kong in global networks of professional migrants	771,844	01/10/2007	30/06/2009
49	PolyU	Department of Applied Social Sciences	HOPE for the Challenge to Learn: Development and Evaluation of the "Hands On Parent Empowerment (HOPE) Project to Empower Socially Disadvantaged Parents as Active Agents in their Children's Learning	865,801	01/10/2007	30/09/2010
50	HKIED	Department of Education Policy and Leadership	A Formative Review of Applied Learning Policy and Its Implementation in the Hong Kong Trials	336,000	01/10/2007	31/05/2009
51	HKBU	Department of Biology	The Problems and the Solutions to E-waste Generation and Disposal in Hong Kong	540,552	01/04/2008	31/03/2010
52	HKBU	Language Centre	Specifying Hong Kong University Students' Core English Competency: Language Education and Planning	707,220	15/02/2008	14/02/2010
53	LU	Department of Economics	Hong Kong as an International Financial Centre for China and for the World	1,399,000	01/04/2008	31/03/2010
54	PolyU	Department of Logistics and Maritime Studies	Bilateral Liberalization of International Air Transport - An Economic and Public Policy Study for HKSAR	342,000	01/04/2008	30/06/2010
55	HKU	Department of Social Work and Social Administration	A study on effectiveness of integrated home care service in community care for elderly people in Hong Kong	620,560	01/03/2008	28/02/2009
56	HKU	Department of Social Work and Social Administration	Consultation mechanism and processes in major public works and in urban planning and redevelopment	312,000	01/02/2008	31/01/2009
57	HKU	Department of Law	The legal and policy implications of establishing the Communications Authority in Hong Kong	370,000	01/04/2008	30/09/2009
58	HKU	Department of Law	Review of animal welfare legislation in Hong Kong	497,000	01/04/2008	11/03/2010

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
59	HKIED	Faculty of Education and Human Development	Hong Kong Students' Attitudes to Citizenship: Monitoring Progress Ten Years after Hong Kong's Return to China	570,000	01/04/2008	30/06/2011
60	HKIED	Department of Education Policy and Leadership	Improving Vocational Outcomes for Hong Kong's Social and Economic Development: A Role for Vocational Teacher Education	634,898	01/04/2008	Terminated
61	HKIED	Department of Early Childhood Education	Enhancing the Quality of Learning and Teaching in Hong Kong Early Childhood Education: Meeting the Challenges of the New Policy	490,000	01/04/2008	31/03/2010
62	CUHK	Department of Educational Psychology	Ability Grouping and Reading Achievement: Mechanisms and effects on students in Hong Kong and 34 countries	355,992	01/10/2008	Terminated
63	CUHK	Department of Geography and Resource Management	Managing Environmental Conflicts Arising from Developments in Ecologically Sensitive Areas in Hong Kong	287,000	01/10/2008	Terminated
64	CUHK	School of Public Health and Primary Care	Legal recognition of same sex partnerships in a Chinese context: a public health perspective	700,000	01/10/2008	31/12/2010
65	PolyU	School of Hotel and Tourism Management	Evaluating Hong Kong's Competitiveness as an International Tourism Destination from the Economic Policy Perspective	504,000	01/10/2008	31/12/2010
66	PolyU	Department of Computing	Public Healthcare Welfare by Computerized TCM (Traditional Chinese Medicine) Diagnosis System	600,000	01/10/2008	30/09/2011
67	HKU	Dept of Community Medicine	Prediction of mortality and hospital use in older people in Hong Kong	700,000	01/10/2008	31/05/2010
68	HKIED	Department of Asian and Policy Studies	A comparative study of transnational higher education policy and governance in Hong Kong, Shenzhen China and Singapore	726,000	01/10/2008	31/12/2010

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
69	CityU	Department of Public and Social Administration	Exploring Peripheralisation and Residualisation in Hong Kong's Public Rental Housing: New Policy Challenges	421,590	01/10/2009	30/09/2011
70	LU	Department of Cultural Studies	Audience Development as Cultural Policy in Hong Kong since 1997	448,500	01/10/2009	30/09/2011
71	CUHK	Department of Sociology	The Impact of Socioeconomic Backgrounds on the Academic Achievement of Senior Secondary School Students: The Case of NSS Liberal Studies	556,140	01/10/2009	31/12/2012
72	CUHK	Department of Educational Administration and Policy	Economic returns to postsecondary sub-degree education	464,646	01/10/2009	30/06/2011
73	CUHK	Faculty of Law	Anatomy of a Financial Centre: A systemic analysis of Hong Kong's legal and regulatory framework for its securities market	448,500	01/09/2009	31/08/2012
74	CUHK	School of Public Health and Primary Care	Evaluation of the Impact of Elderly Health Care Voucher Scheme in Hong Kong and its Potential Extension	557,410	01/10/2009	31/12/2011
75	CUHK	Department of Cultural and Religious Studies	Policy for culture-led urban regeneration and development	291,525	01/10/2009	30/09/2011
76	CUHK	Department of Orthopaedics & Traumatology	Medico-social Impact of a Comprehensive Multi-disciplinary Program for the Care of Fragility Fracture of the Elderly Implications for Healthcare Policy in Hong Kong	363,608	01/10/2009	31/12/2012
77	CUHK	Department of Government & Public Administration	Political recruitment in an administrative state: grooming political talents for Hong Kong	333,146	01/09/2009	30/04/2011
78	CUHK	Department of Sociology	Noncognitive Human Capital as a Generator of Social Inequality: New Evidence and Policy Implications for Education in Hong Kong	313,950	01/10/2009	30/09/2011

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
79	CUHK	Department of Social Work	The Impact of the introduction of a statutory minimum wage on labour market conditions and the quality of life of vulnerable groups in Hong Kong	448,500	01/07/2009	31/01/2012
80	HKBU	Department of Geography	Restructuring of Hong Kong Manufacturing in the Pearl River Delta: Challenges and Policy Responses	373,152	01/10/2009	31/12/2011
81	PolyU	Department of Logistics and Maritime Studies	Green practices in Hong Kong's shipping industry - empirical evidence and policy implications	538,200	01/10/2009	31/12/2012
82	PolyU	Department of Land Surveying and Geo-Informatics	Impacts of climatic warming on high density living in Hong Kong using remote sensing and GIS modelling	412,620	01/10/2009	30/09/2011
83	PolyU	School of Design	Policy of Accessible Public Toilets for Visually Impaired People	269,100	01/10/2009	31/12/2011
84	HKUST	Division of Social Science	Occupational Segregation, Anti-Discrimination Policies & Gender Inequality in Hong Kong	313,950	30/09/2009	29/09/2011
85	HKU	Department of Law	Competition and Environmental Sustainability in Hong Kong's Energy Market	322,920	30/09/2009	29/12/2012
86	HKU	School of Nursing	A long term evaluation of the clinical and cost effectiveness of the Hong Kong Scoliosis Screening Programme	403,650	30/09/2009	29/12/2011
87	HKU	Department of Law	Legal Assistance for Asylum Seekers and Torture Claimants in Hong Kong	358,800	30/09/2009	29/12/2012
88	CityU	Department of Public and Social Administration	Partnerships for Sustainable Development: Implications for Public Policy in Hong Kong	627,900	30/09/2009	29/03/2012
89	CityU	Department of Civil and Architectural Engineering	An investigation of daylight linked lighting controls and the implications to building energy and environment policies	351,540	01/09/2010	31/08/2012
90	CityU	Department of Information Systems	Enhancing Hong Kong SMEs' Competitiveness via Open Information Services	848,160	01/10/2010	31/12/2012

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
91	HKBU	Department of English Language & Literature	Community Interpreting in Hong Kong	395,250	15/11/2010	14/11/2012
92	LU	Department of Cultural Studies	Cross-Sectoral Synergy in Cultural-creative SMEs: Creativity, talents and entrepreneurship	384,090	01/10/2010	30/06/2012
93	CUHK	School of Public Health and Primary Care	The Public Health Impacts of the Policy Decision to Reduce Alcohol Tax in Hong Kong	751,440	01/10/2010	31/12/2013
94	CUHK	Department of Management	Hong Kong or Singapore? Strategic Location Choice of Chinese Multinational Firms' Asia Regional Headquarters	279,000	30/09/2010	29/06/2012
95	PolyU	Department of Building and Real Estate	Evaluating the social, economical, cultural and heritage impacts of the "Revitalising Historic Buildings through Partnership Scheme" in Hong Kong	340,380	01/10/2010	31/12/2011
96	PolyU	Institute of Textiles and Clothing	Green apparel merchandising and its policy implications for Hong Kong's trade development	474,300	01/10/2010	30/09/2013
97	HKUST	Division of Social Science	Tracking Knowledge-Transfer from Universities to Society in Hong Kong's Innovation System	372,000	30/09/2010	29/12/2012
98	HKUST	Department of Economics	Private-Public Joint Ventures in Infrastructure Projects	373,860	01/09/2010	30/11/2012
99	HKUST	Department of Civil & Environmental Engineering	Developing comprehensive performance-based road pavement management strategies in Hong Kong	465,000	30/09/2010	29/12/2012
100	HKU	Department of Law	Promoting Economic Integrity through Institutional Alternative Dispute Resolution: A Law and Policy Perspective	427,800	17/09/2010	16/12/2012
101	HKU	Department of Social Work and Social Administration	A longitudinal study on intimate partner violence against Chinese pregnant women and child abuse in Hong Kong	322,710	30/09/2010	29/03/2012

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
102	HKU	Department of Electrical and Electronic Engineering	Managing the Transition towards a Low-carbon Economy: Stakeholder Engagement for Technological Environmental Innovation Decision-making in Hong Kong	571,950	30/09/2010	29/09/2012
103	HKU	School of Economics and Finance	Longevity increase, retirement saving and retirement age: Economic analyses and policy implications	345,960	01/07/2010	31/03/2013
104	HKU	Department of Urban Planning & Design	Segregation or Sorting? The Causes and Consequences of Hong Kong's Socio-Spatial Structure	620,310	01/10/2010	30/09/2012
105	HKU	Department of Social Work and Social Administration	A Study on Population Health and Health Economics for Hong Kong SAR	465,000	01/10/2010	30/09/2012
106	HKU	Faculty of Education	Educational Inequality and ICT Use in Schools: Bridging the Digital Divide	373,860	01/10/2010	30/09/2012
107	HKIEd	Department of Psychological Studies	An innovative methodology for data with a hierarchical structure and its applications and implications for policy-formulation	443,610	01/10/2010	30/09/2012
108	HKIEd	Department of Education Policy and Leadership	A Territory-wide Study on the Impact of the Voucher Scheme on Parents' Choice of Early Childhood Education Services	365,490	01/10/2010	31/03/2012
109	CUHK	School of Public Health and Primary Care	Hong Kong's Current Healthcare Reform: What Role Can Employers Play?	722,951	29/09/2011	28/09/2013
110	CUHK	School of Public Health and Primary Care	Differential impacts of anti-smoking legislation on death rates of cardiovascular and respiratory diseases in the subpopulations of Hong Kong	528,989	29/09/2011	28/09/2013
111	CUHK	Department of Psychiatry	Healthy sleep, healthy school life: a cluster randomised school-based interventional study for school start time and sleep health education for children and adolescents - implications for education and health policy	526,638	29/09/2011	28/09/2013

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
112	PolyU	Department of Applied Social Sciences	Enabling Context and Policy for Social Entrepreneurship in Hong Kong	491,372	01/12/2011	28/02/2014
113	PolyU	Department of Applied Social Sciences	Promoting Policy Favoring Multiculturalism and the Social Integration of Ethnic Minorities in Hong Kong	515,352	01/10/2011	30/09/2014
114	PolyU	Department of Applied Social Sciences	Parenting And Child Enhancement – Early Intervention Program for Preschool Children from Disadvantaged Families	891,052	01/01/2012	31/12/2014
115	PolyU	Department of Computing	Public Security and Personal Privacy: The Use of Biometrics Technology in Hong Kong	297,410	01/10/2011	30/09/2014
116	HKUST	Department of Civil & Environmental Engineering	Financially Sustainable Railway Development Strategies	793,483	01/09/2011	30/11/2013
117	HKU	School of Business	Resolving the Personalization-Privacy Dilemma	491,372	01/08/2011	31/10/2013
118	HKBU	Department of Geography	Effective governance for energy security in Hong Kong: improving public engagement and public trust in nuclear power decision-making	615,978	01/07/2011	30/09/2013
119	HKU	Department of Social Work and Social Administration	Mental Health Promotion: Using the Arts to Increase “understanding and support” for People Living with Mental Illness	406,733	01/10/2011	31/03/2013
120	HKU	Department of Real Estate and Construction	“Land Administration Practices and the Redevelopment of Franchised Bus Depots: an Implicit Consideration Analysis of the Terms of Bus Franchises and Land Leases”	308,407	01/10/2011	31/12/2013
121	HKU	Department of Sociology	'Home and Away': Female Transnational Professionals in Hong Kong	287,417	01/10/2011	30/09/2013
122	HKU	Department of Real Estate and Construction	Polluters or stakeholders, who should pay? Development of a more effective construction waste charging scheme in Hong Kong using system dynamics	372,025	01/10/2011	31/12/2013

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
123	HKU	School of Business	Hong Kong as Mainland China's export intermediary: determinants and policy recommendations	451,404	01/09/2011	30/11/2013
124	HKIED	Department of Social Sciences	Educational Experiences, Family Relationships and Sense of belonging: Cross-border primary school children commuters	540,744	01/01/2012	31/12/2013
125	CUHK	Faculty Office of Social Science	Making the Distinction between Nation, State and Country: Examining the Differences between Official Goals, Stakeholder Opinions and Popular Perception in Hong Kong's National Education Policy	258,617	01/10/2011	30/09/2013
126	CityU	Department of English	The sociolinguistic survey of Hong Kong in 2013	594,961	01/09/2012	Application withdrawn
127	CityU	Department of Applied Social Studies	Preventing Financial Crimes against Older People for Building a Safe and Secure Community	354,657	01/10/2012	30/09/2014
128	CUHK	Department of Linguistics and Modern Languages	Analyzing Stakeholders' Views on Environmental Issues through Text Analysis -- An Interdisciplinary Approach Using Computational Content Analysis	840,703	01/10/2012	31/12/2015
129	CUHK	Department of Sociology	Transitioning to Post-secondary Education or Work?: A Two-Wave Panel Study of Effects of Career Orientation, Parental Alignment, and Social Strain on Hong Kong's Senior High School Students	440,778	01/10/2012	30/09/2015
130	CUHK	Faculty of Law	Enhancing Innovation and Competition in Hong Kong's Telecommunications Industry	379,000	01/10/2012	30/09/2015
131	CUHK	Department of Cultural and Religious Studies	The Workforce and Professionalism of Film/Video Makers in Hong Kong: Youth, Industry, and Community-Building	214,901	01/10/2012	31/12/2014

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
132	CUHK	The Nethersole School of Nursing	Perspectives on cancer preventive services for ethnic minorities: implications for service needs and utilisation	232,570	01/12/2012	31/05/2014
133	PolyU	Department of Building and Real Estate	Evaluating the Economic, Social, and Cultural Impacts of Revitalizing Industrial Buildings in Hong Kong	527,100	01/10/2012	31/12/2014
134	PolyU	Department of Building and Real Estate	Framework for implementing the Transfer Development Rights in the Conservation of privately owned built heritage	420,700	01/10/2012	31/12/2014
135	PolyU	Department of Building and Real Estate	How to implement corporate codes of ethics in the Hong Kong construction companies in order to nurture a professional workforce	556,881	01/10/2012	30/06/2015
136	PolyU	Department of Computing	Addressing Privacy and Societal Concerns in the Usage of Emerging Biometrics and Data Protection Technologies	173,320	01/10/2012	31/12/2014
137	PolyU	Department of Logistics and Maritime Studies	A Time-dependent Dynamic Tariff System in an Electricity Retail Market with CO2 Emissions Control	561,000	01/10/2012	31/12/2015
138	PolyU	Institute of Textiles and Clothing	Beyond eco-labeling: Embedding green supply chain management practices in apparel trade	642,000	01/10/2012	30/09/2015
139	HKUST	Division of Social Science	Low Carbon Transport Futures in Hong Kong and Shenzhen	784,776	01/01/2013	31/03/2015
140	HKU	Department of Law	Conglomerates and Competition Law Enforcement in Hong Kong	405,999	01/10/2012	31/12/2015
141	HKIED	Department of Asian and Policy Studies	Poverty of Children Living in Immigrant Families	135,744	01/10/2012	30/09/2013
142	HKU	Department of Sociology	Purchasing Sex, Consuming Love? A Qualitative Study of Hong Kong Men Who Buy Sex	247,954	01/10/2012	31/12/2014
143	HKU	Department of Politics and Public Administration	Capacity Assessment of Civil Society Sectors in Hong Kong	687,000	01/10/2012	31/12/2015

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
144	HKU	Faculty of Education	The New Fine-Tuned Medium of Instruction Policy in Hong Kong: Analysis of Policy Interpretation and Local Implementation Practices	293,367	01/10/2012	31/12/2014
145	HKU	Faculty of Education	Hong Kong-Guangdong University Partnership: Toward regional integration of higher education in South China	550,070	01/10/2012	31/12/2015
146	HKU	Department of Civil Engineering	Columbarium Development: Public Transport Policy Implications	467,740	01/10/2012	30/09/2015
147	HKU	Department of Social Work and Social Administration	A study on suicide news reporting ecology in Hong Kong and Taiwan: accuracy, stereotyping and mutual causation	345,800	01/10/2012	30/09/2014
148	HKU	Faculty of Education	Ageing in place: Safe swallowing in the frail elderly living in the community	834,476	01/10/2012	31/12/2015
149	HKU	Faculty of Education	Digital Divide in Education: An Experiential Understanding	647,499	01/10/2012	31/12/2014
150	HKIEd	Department of Education Policy and Leadership	Engagement of Immigrant and Minority Students with Schools and Civil Society	657,952	01/10/2012	30/09/2014

The Central Policy Unit (CPU) has been responsible for the administration of the Scheme since 2013-14. As at 1 March 2016, 219 applications were received. 71 applications have been approved so far and the total subsidy amount was \$37.08 million. 41 applications are being processed. Details of the approved projects are as follows -

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
1	HKBU	Department of Geography	Land and Housing Policies in Post-Handover Hong Kong : Political Economy and Urban Space	416,760	01/01/2014	31/03/2015
2	LU	Department of Sociology and Social Policy	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255	01/06/2014	28/02/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
3	LU	Department of Sociology and Social Policy	Retirement Planning for Pre-retiree in Hong Kong	516,954	01/06/2014	28/05/2015
4	LU	Department of Political Science	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies / Events	443,497	01/01/2014	28/02/2015
5	CUHK	Department of Psychology	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088	31/12/2013	30/03/2016
6	PolyU	Department of Building and Real Estate	Sustainable Planning Criteria (SPC) for Age-friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471	10/01/2014	09/04/2015
7	PolyU	Department of Building and Real Estate	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750	25/02/2014	24/08/2015
8	PolyU	Department of Building Services Engineering	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120	01/02/2014	31/05/2015
9	PolyU	Department of Civil and Environmental Engineering	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969	03/03/2014	02/06/2015
10	PolyU	Department of Civil and Environmental Engineering	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635	25/02/2014	24/11/2015
11	PolyU	Department of Logistics and Maritime Studies	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750	17/02/2014	15/02/2015
12	PolyU	Department of Land Surveying and Geo-Informatics	A Remote Sensing Study of Solar Energy Supply in Cloud-prone Areas of Hong Kong	359,869	10/02/2014	09/06/2015
13	PolyU	Department of Management and Marketing	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906	10/02/2014	09/10/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
14	PolyU	School of Hotel and Tourism Management	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490	15/02/2014	14/08/2015
15	PolyU	School of Hotel and Tourism Management	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100	24/02/2014	23/02/2015
16	PolyU	School of Hotel and Tourism Management	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600	01/09/2014	30/11/2015
17	HKUST	Department of Civil and Environmental Engineering	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415	01/01/2014	31/12/2014
18	HKUST	Division of Social Science	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200	01/06/2014	31/05/2015
19	HKU	Department of Real Estate and Construction	Granger Causality Analysis of Land Supply and Housing Market Performance - Implications for Long Term Urban Land Policy in Hong Kong	519,570	10/02/2014	09/02/2015
20	HKU	Department of Social Work and Social Administration	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700	17/02/2014	16/01/2015
21	HKU	Department of Social Work and Social Administration	A Study of the Movement of Type A and B Babies in Hong Kong	308,706	25/02/2014	24/10/2014
22	HKU	Social Sciences Research Centre	Language Use, Proficiency and Attitudes in Hong Kong	714,985	01/05/2014	31/07/2015
23	HKU	Journalism and Media Studies Centre	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888	01/07/2014	30/06/2016
24	HKU	Department of Social Work and Social Administration	Family Caregiving and Long-term Care Decision of People with Dementia in Hong Kong	332,426	01/07/2014	31/07/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
25	HKU	Department of Urban Planning and Design	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812	01/08/2014	31/10/2015
26	HKU	Department of Anatomy	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536	11/05/2015	Application withdrawn
27	HKU	Department of Real Estate and Construction	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366	08/07/2014	07/02/2016
28	DPRC	NA	Age-friendly Housing Policies	579,383	09/04/2014	08/02/2015
29	OCTSRI	NA	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000	22/04/2014	22/01/2015
30	CityU	Department of Chinese, Translation and Linguistics	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036	15/12/2014	14/03/2016
31	CityU	Division of Building Science and Technology	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong	157,895	10/01/2015	09/10/2015
32	CityU	Department of Architecture and Civil Engineering	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883	01/01/2015	31/03/2016
33	CityU	Department of Public Policy	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264	10/03/2015	09/06/2016

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
34	CityU	Department of Public Policy	How to Improve Participatory Mechanisms in The Processes of Urban Redevelopment: The Case of Kowloon East (Hong Kong)	498,251	01/09/2015	31/08/2016
35	CityU	Department of Applied Social Sciences	Making Policy for Child Care in Hong Kong	476,123	15/06/2015	14/06/2016
36	CityU	Department of Public Policy	Exploration and Evaluation of Policy Options for Tackling the Illegal Subdivided Unit Problem in Hong Kong	212,175	01/09/2015	30/11/2016
37	CityU	Department of Public Policy	Sustainability and Social Mobility in Professional Services: A Case Study of Accounting Profession in Hong Kong	548,775	03/08/2015	02/08/2016
38	HKBU	Department of Marketing	Shaping Arts Development and Education in Facilitating the Role of Hong Kong as a Cultural Hub of the Region	332,350	01/09/2015	31/08/2016
39	HKBU	Department of Physical Education	Impacts of the Residential Physical and Social Environment on Daily Walking Behavior of Older Adults in Hong Kong	499,878	01/09/2015	31/08/2016
40	CUHK	Department of Sociology	Vocational-oriented Education at Senior Secondary Level: Perceptions, Decision-making, and Life Planning	691,210	01/06/2015	31/05/2016
41	CUHK	Department of Geography and Resource Management	Enforcing and Complying with Voluntary Agreements as an Alternative Environmental Policy Instrument	195,332	01/06/2015	30/11/2015
42	HKIED	Department of Asian and Policy Studies	Poverty of Ethnic Minority Children in Hong Kong	322,414	01/11/2014	31/10/2015
43	HKIED	Department of Asian and Policy Studies	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917	01/01/2015	31/03/2016
44	HKIED	Department of Asian and Policy Studies	A Panel Study of Media Effects on Hong Kong Youth's Political Participation	667,175	01/06/2015	31/03/2017
45	HKIED	Department of Asian and Policy Studies	Impact of Family Friendly Policies: A Panel Study in Hong Kong	448,945	15/06/2015	14/12/2016

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
46	HKIEd	Centre for Governance and Citizenship	Towards a Refugee Policy for an Inclusive Hong Kong: Enhancing the Status of China's International City	652,303	01/08/2015	31/07/2016
47	PolyU	Department of Building Services Engineering	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700	01/01/2015	31/12/2016
48	PolyU	School of Accounting and Finance	Does Dual-class Share Structure Create Value for Shareholders in the Long Run? Evidence from an Empirical Study of Global Markets with Implications for Hong Kong Stock-listing Policies	898,840	13/04/2015	12/04/2017
49	PolyU	The Department of Logistics and Maritime Studies	Civil and Criminal Liabilities for Ship-source Pollution in Hong Kong: Taking Stock of the Present and Seeing the Way Forward	278,530	22/06/2015	21/06/2016
50	PolyU	The Department of Logistics and Maritime Studies	Evaluation of Green Practices for Grocery Retailers in Hong Kong and the Policy Implications for Sustainable Development	294,400	21/09/2015	20/09/2016
51	PolyU	Department of Building and Real Estate	The Effect of Isomorphic Pressure for BIM in Hong Kong Construction Industry	470,695	01/09/2015	31/08/2016
52	HKUST	Division of Social Science	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452	01/08/2014	31/07/2015
53	HKU	Department of Civil Engineering	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975	15/09/2014	14/12/2015
54	HKU	Division of Information and Technology Studies	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488	01/02/2015	31/01/2016
55	HKU	Department of Civil Engineering	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894	09/03/2015	08/06/2016

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
56	HKU	Department of Civil Engineering	Public Transport Policy Measures to Improve the Mobility of the Elderly in Hong Kong	526,700	24/09/2015	23/09/2016
57	HKU	Department of Sociology	Birds of a Feather: Cross-group Interaction between Mainland and Local University Students in Hong Kong	242,236	15/09/2015	14/09/2016
58	HSMC	Department of Supply Chain Management	Preventing Marginalisation in Air Passenger and Freight Businesses – a Global Network Decision Support System	654,500	01/06/2015	31/05/2017
59	HKAES	NA	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150	15/09/2014	14/09/2015
60	CityU	Department of Applied Social Sciences	Discontinuing Youth's Violent Involvements with Social Capital Development	817,420	05/10/2015	04/10/2016
61	CityU	Department of Public Policy	Tenant Purchase, Assisted Home Ownership and Social and Residential Mobility	657,296	01/03/2016	28/02/2017
62	HKBU	Department of Education Studies	An Exploration of School Fieldship to Mainland in Hong Kong Secondary Schools: Students's SelfAuthoring Civic Identity	630,766	15/10/2015	14/01/2017
63	CUHK	Department of Medicine and Therapeutics	Designing a Sustainable Public-Private-Partnership Program to Enhance Diabetes Care and Evaluating its Impact Using an Outcomes Simulation Model	552,000	15/11/2015	14/11/2016
64	CUHK	Centre for Entrepreneurship	Immigrant Entrepreneurship among Mainland Chinese University Graduates in Hong Kong: An Empirical Study with Multiple Perspectives	722,455	01/11/2015	31/07/2016
65	CUHK	Centre for Social and Political Development Studies	Impact of Social Mobility on the Political Attitudes and Behaviours of Young People: A Comparative Study of Hong Kong, Taiwan, and Macao	1,636,653	01/10/2015	30/09/2016

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
66	HKIEd	Department of Special Education and Counselling	Enhancing Executive Functioning of Children Living in Poverty: A Randomized Experiment Study	856,452	01/03/2016	28/02/2018
67	PolyU	Department of Civil and Environmental Engineering	Electrification of Single-Deck Bus and Minibus in Hong Kong	700,000	01/01/2016	31/12/2016
68	PolyU	School of Hotel and Tourism Management	Toward a Better Understanding of the Chinese Mindset in Cruise Tourism Development: A Conjoint Analysis of Chinese Travelers' Preferences for Cruising Attributes	463,025	01/03/2016	31/08/2017
69	HKUST	Department of Economics	Carbon Trading in International Climate Cooperation and Its Implications to Hong Kong	195,500	01/01/2016	31/12/2017
70	HKU	Department of Civil Engineering	A Sustainable Tourism and Mobility Framework for Assessing the Effects of the Individual Visit Scheme on the Public Transportation System in Hong Kong	690,000	15/12/2015	14/12/2016
71	Civic Exchange	NA	The First Baseline Study of the General Public's Awareness and Attitudes Towards Biodiversity Conservation in Hong Kong	838,120	11/01/2016	10/01/2017

Abbreviations:

CityU - City University of Hong Kong

HKBU – Hong Kong Baptist University

LU – Lingnan University

CUHK – The Chinese University of Hong Kong

HKIEd – The Hong Kong Institute of Education

PolyU – The Hong Kong Polytechnic University

HKUST – The Hong Kong University of Science and Technology

HKU – The University of Hong Kong

HSMC – Hang Seng Management College

DPRC – Dashun Policy Research Centre

OCTSRI – One Country Two Systems Research Institute

HKAES – Hong Kong Academy of Engineering Sciences

b) The CPU has earmarked \$30 million for the PPR Funding Scheme in 2016-17. Applications for the Scheme are accepted all year round. To ensure academic freedom and the quality of research, an Assessment Panel comprising experienced academics and experts is responsible for the assessment of applications. All applications will be vetted by the 2 members of the Assessment Panel and at least 2 reviewers who are academics and experts outside the Panel including overseas experts. The Assessment Panel will then make an overall review of the scores and remarks given by the members and reviewers before holding discussions and making decisions. A declaration of interests system is in place to ensure that assessment are fair and just.

- End -

CONTROLLING OFFICER'S REPLY**CSO050****(Question Serial No. 3853)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

(a) With regard to the past applications under the Strategic Public Policy Research (SPPR) Funding Scheme, please provide the number of applications of each year, details of the approved projects, titles of research, institutions and faculties involved, amount of funds awarded, start dates and scheduled end dates.

(b) In 2016-17, what is the estimated provision for the SPPR Funding Scheme? What are the application and assessment procedures?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 333)

Reply:

(a) The Strategic Public Policy Research Funding Scheme (SPPR) was administered by the Research Grants Council from 2008-09 to 2012-13 during which a total of 66 applications were received. A breakdown of the applications is as follows -

Financial Year	Number of Applications
2008-09	11
2009-10	12
2010-11	18
2011-12	13
2012-13	12
Total	66

Among the applications, 13 projects were funded, involving \$37.15 million in total. Details are as follows -

Projects supported under the Strategic Public Policy Research Funding Scheme
from 2008-09 to 2012-13

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End Date / Scheduled End Date
1	HKIEd	Department of Psychological Studies	A Benefit-finding Intervention for Family Caregivers of Persons with Alzheimer Disease	4,992,639	30/06/2009	29/06/2015
2	HKUST	Division of Social Sciences	Hong Kong Panel Study of Social Dynamics	3,960,000	30/06/2009	29/12/2014
3	CityU	Department of Applied Social Studies	The making of a creative Hong Kong: Creativity for all ages, and age integration in creative industries	1,000,000	30/06/2010	29/06/2012
4	CUHK	School of Journalism and Communication	Mapping the Hong Kong Game Industries: Cultural Policy, Creative Cluster, and Asian Markets	3,500,000	30/06/2010	29/06/2014
5	PolyU	Department of Applied Social Sciences	Forging New Trans-border Links: Social/Community Economies in Hong Kong and the Pearl River Delta	3,800,000	01/05/2010	30/04/2013
6	HKU	Department of Urban Planning & Design	The Linkages of Producer Services between Hong Kong and the Pearl River Delta	1,000,000	01/05/2010	31/10/2012
7	HKIEd	Department of Asian and Policy Studies	The Role of Hong Kong's Financial Centre in China's Development	1,152,415	01/06/2011	31/08/2014
8	CUHK	School of Public Health and Primary Care	Using a systematic approach to evaluate primary care development in Hong Kong, Shenzhen, Kunming and Shanghai	2,500,000	15/06/2011	14/12/2014

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End Date / Scheduled End Date
9	CUHK	Department of Social Work	Trends and Implications of Poverty and Social Disadvantages in Hong Kong: A Multi-disciplinary and Longitudinal Study	3,250,000	01/04/2012	31/03/2017
10	HKIEd	Department of Asian and Policy Studies	Creating an Adequate and Equalizing but Affordable Retirement Protection System in Hong Kong	3,250,000	30/06/2012	29/06/2017
11	HKU	Department of Mechanical Engineering	Effective Nuclear Safety Governance for Hong Kong and Guangdong China: A Stakeholder Trust-based Model	3,250,000	01/01/2012	30/6/2016
12	HKU	Department of Social Work and Social Administration	Social integration of children born in Hong Kong to Mainland women: A study of long-term implications on education, health and social services	1,840,000	01/06/2013	31/05/2016
13	HKU	Department of Social Work and Social Administration	An Integrated Study of the Population Policy for Hong Kong	3,657,000	01/03/2013	28/2/2018

Note:

CityU - City University of Hong Kong

CUHK - The Chinese University of Hong Kong

HKIEd - The Hong Kong Institute of Education

PolyU - The Hong Kong Polytechnic University

HKUST - The Hong Kong University of Science and Technology

HKU - The University of Hong Kong

(b) The SPPR Funding Scheme merged with the Public Policy Research (PPR) Funding Scheme in 2013-14 when the Central Policy Unit took up the administration of the latter scheme which now also supports longer-term research projects with a higher level of funding. A total of \$30 million has been earmarked for the PPR Funding Scheme in 2016-17. Applications are accepted throughout the year. To ensure academic freedom and quality of research, an Assessment Panel comprising experienced academics and experts is responsible for the assessment of applications. All applications will first be vetted by 2 members of the Assessment Panel and no less than 2 reviewers who are academics and

experts outside the Panel, including overseas experts. Subsequently, the Assessment Panel will take into consideration the scores awarded and comments made by the members and the reviewers as a whole for discussion and decision. A declaration of interests system is in place to ensure that assessments are fair and just.

- End -

CONTROLLING OFFICER'S REPLY**CSO051****(Question Serial No. 3933)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

At present, other than the staff members of the Central Government Offices (CGO), who can be allowed free access to the East Wing Forecourt of the CGO without prior application? Will the Government consider relaxing the restriction of access to the area in 2016-17? If yes, what are the details? If no, what are the reasons?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 465)

Reply:

The Central Government Offices ("CGO"), including the East Wing Forecourt ("the Forecourt"), is government property held by the Administration Wing. The Forecourt is primarily used as a vehicular access for the CGO and a pick up/drop off point for passengers, as well as a passageway for visitors and staff members of the CGO and the Legislative Council ("LegCo") Complex. The Forecourt is neither a public place nor a designated public open space. The Director of Administration, being the land allocatee and lawful occupier, has the legal right and responsibility to exercise appropriate control and restriction on the use of the Forecourt, having regard to the security and actual needs.

In end-September 2014, some protestors forced their way into the Forecourt, and thereafter a large-scale Occupy Movement persisted in the vicinity of the CGO. For security reasons, the Government has to close the Forecourt temporarily. During its temporary closure, only staff of CGO with genuine operational needs can have access to the Forecourt.

After the end of the Occupy Movement in end 2014, a number of protestors put up tents and other articles in the vicinity of Tim Mei Avenue occupying the area for a prolonged period. Despite the Government's law enforcement action to clear the tents and articles last June, a series of incidents took place thereafter including the explosion of a rubbish bin in the demonstration area of the LegCo, and the arrest of a person suspected of possessing smoke-producing material fit for unlawful purposes around Admiralty. Up to now, there are people who still sleep and demonstrate continuously outside the CGO, setting up tents

from time to time. In view of the relatively high security risk persistently faced by the CGO, the Forecourt still needs to be closed temporarily. The Government will continue to monitor the situation and keep under review the arrangements for the Forecourt in due course.

- End -

CONTROLLING OFFICER'S REPLY

CSO052

(Question Serial No. 7066)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the key area of work of the Efficiency Unit on outsourcing and public private partnerships ("PPP"), please provide details on:

1. the titles, related departments, private sector organisations engaged, expenditure and staffing in the public sector bodies involved for all outsourced projects: and
2. the titles, related departments, private sector organisations in partnership, expenditure and staffing in the public sector bodies involved for all PPP projects.

Asked by: Dr Hon Fernando CHEUNG Chiu-hung (Member Question No. 621)

Reply:

The Efficiency Unit (EU) does not have the information requested. The EU provides guidance to help departments assess whether outsourcing or public private partnerships (PPP) arrangements are appropriate, to help them design effective procurement and to manage the contracts or partnerships. In 2015-16, the EU was not invited to conduct any studies into outsourcing or PPP. No particular provision has been made for such studies in the estimates for 2016-17. Any requests will be addressed with existing resources.

- End -

CONTROLLING OFFICER'S REPLY

CSO053

(Question Serial No. 4979)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

(a) Regarding the Public Policy Research (PPR) Funding Scheme administered by the Government's Central Policy Unit (CPU), please provide information on the respective numbers of applications, numbers of projects that have been granted funding, amounts of funding granted to the projects, titles of the projects and total amounts of funding granted in the past 5 years (2011-12 to 2015-16).

(b) Among the projects funded by the PPR Funding Scheme, how many of them had their funding support terminated prematurely in the past 5 years (2011-12 to 2015-16)? What were the reasons? What was the amount of public money involved? Please provide the details.

(c) Please provide information on the salaries and posts of the 10 CPU staff members with the highest salaries in the past 5 years (2011-12 to 2015-16).

Asked by: Hon IP Kin-yuen (Member Question No. 97)

Reply:

a) The Public Policy Research (PPR) Funding Scheme was administered by the Research Grants Council (RGC) under the University Grants Committee from 2005-06 to 2012-13. The RGC received a total of 239 applications from 2011-12 to 2012-13. Among the applications, 42 projects were funded, involving \$20.5 million. The details are as follows:

Projects supported under the Public Policy Research Funding Scheme from 2011-12 to 2012-13

Serial No.	Institution	Project title	Fund awarded (HK\$)
1	CUHK	Hong Kong's Current Healthcare Reform: What Role Can Employers Play?	722,951
2	CUHK	Differential impacts of anti-smoking legislation on death rates of cardiovascular and respiratory diseases in the subpopulations of Hong Kong	528,989
3	CUHK	Healthy sleep, healthy school life: a cluster randomised school-based interventional study for school start time and sleep health education for children and adolescents – implications for education and health policy	526,638
4	PolyU	Enabling Context and Policy for Social Entrepreneurship in Hong Kong	491,372
5	PolyU	Promoting Policy Favoring Multiculturalism and the Social Integration of Ethnic Minorities in Hong Kong	515,352
6	PolyU	Parenting And Child Enhancement – Early Intervention Program for Preschool Children from Disadvantaged Families	891,052
7	PolyU	Public Security and Personal Privacy: The Use of Biometrics Technology in Hong Kong	297,410
8	HKUST	Financially Sustainable Railway Development Strategies	793,483
9	HKU	Resolving the Personalization-Privacy Dilemma	491,372
10	HKBU	Effective governance for energy security in Hong Kong: improving public engagement and public trust in nuclear power decision-making	615,978
11	HKU	Mental Health Promotion: Using the Arts to Increase “understanding and support” for People Living with Mental Illness	406,733
12	HKU	“Land Administration Practices and the Redevelopment of Franchised Bus Depots: an Implicit Consideration Analysis of the Terms of Bus Franchises and Land Leases”	308,407
13	HKU	“Home and Away”: Female Transnational Professionals in Hong Kong	287,417
14	HKU	Polluters or stakeholders, who should pay? Development of a more effective construction waste charging scheme in Hong Kong using system dynamics	372,025
15	HKU	Hong Kong as Mainland China's export intermediary: determinants and policy recommendations	451,404
16	HKIEd	Educational Experiences, Family Relationships and Sense of Belonging: Cross-border primary school children commuters	540,744
17	CUHK	Making the Distinction between Nation, State and Country: Examining the Differences between Official Goals, Stakeholder Opinions and Popular Perception in Hong Kong's National Education Policy	258,617
18	CityU	The sociolinguistic survey of Hong Kong in 2013	594,961
19	CityU	Preventing Financial Crimes against Older People for Building a Safe and Secure Community	354,657
20	CUHK	Analyzing Stakeholders' Views on Environmental Issues through Text Analysis – An Interdisciplinary Approach Using Computational Content Analysis	840,703
21	CUHK	Transitioning to Post-secondary Education or Work?: A Two-Wave Panel Study of Effects of Career Orientation, Parental Alignment, and Social Strain on Hong Kong's Senior High School Students	440,778

Serial No.	Institution	Project title	Fund awarded (HK\$)
22	CUHK	Enhancing Innovation and Competition in Hong Kong's Telecommunications Industry	379,000
23	CUHK	The Workforce and Professionalism of Film/Video Makers in Hong Kong: Youth, Industry, and Community-Building	214,901
24	CUHK	Perspectives on cancer preventive services for ethnic minorities: implications for service needs and utilisation	232,570
25	PolyU	Evaluating the Economic, Social, and Cultural Impacts of Revitalizing Industrial Buildings in Hong Kong	527,100
26	PolyU	Framework for implementing the Transfer Development Rights in the Conservation of privately owned built heritage	420,700
27	PolyU	How to implement corporate codes of ethics in the Hong Kong construction companies in order to nurture a professional workforce	556,881
28	PolyU	Addressing Privacy and Societal Concerns in the Usage of Emerging Biometrics and Data Protection Technologies	173,320
29	PolyU	A Time-dependent Dynamic Tariff System in an Electricity Retail Market with CO2 Emissions Control	561,000
30	PolyU	Beyond eco-labeling: Embedding green supply chain management practices in apparel trade	642,000
31	HKUST	Low Carbon Transport Futures in Hong Kong and Shenzhen	784,776
32	HKU	Conglomerates and Competition Law Enforcement in Hong Kong	405,999
33	HKIEd	Poverty of Children Living in Immigrant Families	135,744
34	HKU	Purchasing Sex, Consuming Love? A Qualitative Study of Hong Kong Men Who Buy Sex	247,954
35	HKU	Capacity Assessment of Civil Society Sectors in Hong Kong	687,000
36	HKU	The New Fine-Tuned Medium of Instruction Policy in Hong Kong: Analysis of Policy Interpretation and Local Implementation Practices	293,367
37	HKU	Hong Kong-Guangdong University Partnership: Toward regional integration of higher education in South China	550,070
38	HKU	Columbarium Development: Public Transport Policy Implications	467,740
39	HKU	A study on suicide news reporting ecology in Hong Kong and Taiwan: accuracy, stereotyping and mutual causation	345,800
40	HKU	Ageing in place: Safe swallowing in the frail elderly living in the community	834,476
41	HKU	Digital Divide in Education: An Experiential Understanding	647,499
42	HKIEd	Engagement of Immigrant and Minority Students with Schools and Civil Society	657,952

With effect from 2013-14, the PPR Funding Scheme is administered by the Central Policy Unit (CPU). As at 1 March 2016, a total of 219 applications were received and 71 projects approved with a total funding of \$37.08 million. The details can be found on CPU's website (www.cpu.gov.hk) and are reproduced as follows:

Serial No.	Institution	Project title	Fund awarded (HK\$)
1	HKBU	Land and Housing Policies in Post-Handover Hong Kong: Political Economy and Urban Space	416,760
2	LU	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255
3	LU	Retirement Planning for Pre-Retiree in Hong Kong	516,954
4	LU	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies/Events	443,497

Serial No.	Institution	Project title	Fund awarded (HK\$)
5	CUHK	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088
6	PolyU	Sustainable Planning Criteria (SPC) for Age-Friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471
7	PolyU	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750
8	PolyU	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120
9	PolyU	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969
10	PolyU	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635
11	PolyU	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750
12	PolyU	A Remote Sensing Study of Solar Energy Supply in Cloud-Prone Areas of Hong Kong	359,869
13	PolyU	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906
14	PolyU	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490
15	PolyU	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100
16	PolyU	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600
17	HKUST	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415
18	HKUST	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200
19	HKU	Granger Causality Analysis of Land Supply and Housing Market Performance – Implications for Long Term Urban Land Policy in Hong Kong	519,570
20	HKU	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700
21	HKU	A Study of the Movement of Type A and B Babies in Hong Kong	308,706
22	HKU	Language Use, Proficiency and Attitudes in Hong Kong	714,985
23	HKU	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888
24	HKU	Family Caregiving and Long-Term Care Decision of People with Dementia in Hong Kong	332,426
25	HKU	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812
26	HKU	Redeveloping a Governance Model of the Complaint-Handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536
27	HKU	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366
28	DPRC	Age-Friendly Housing Policies	579,383
29	OCTSRI	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000

Serial No.	Institution	Project title	Fund awarded (HK\$)
30	CityU	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036
31	CityU	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong	157,895
32	CityU	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883
33	CityU	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264
34	CityU	How to Improve Participatory Mechanisms in The Processes of Urban Redevelopment: The Case of Kowloon East (Hong Kong)	498,251
35	CityU	Making Policy for Child Care in Hong Kong	476,123
36	CityU	Exploration and Evaluation of Policy Options for Tackling the Illegal Subdivided Unit Problem in Hong Kong	212,175
37	CityU	Sustainability and Social Mobility in Professional Services: A Case Study of Accounting Profession in Hong Kong	548,775
38	HKBU	Shaping Arts Development and Education in Facilitating the Role of Hong Kong as a Cultural Hub of the Region	332,350
39	HKBU	Impacts of the Residential Physical and Social Environment on Daily Walking Behavior of Older Adults in Hong Kong	499,878
40	CUHK	Vocational-Oriented Education at Senior Secondary Level: Perceptions, Decision-Making, and Life Planning	691,210
41	CUHK	Enforcing and Complying with Voluntary Agreements as an Alternative Environmental Policy Instrument	195,332
42	HKIED	Poverty of Ethnic Minority Children in Hong Kong	322,414
43	HKIED	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917
44	HKIED	A Panel Study of Media Effects on Hong Kong Youth's Political Participation	667,175
45	HKIED	Impact of Family Friendly Policies: A Panel Study in Hong Kong	448,945
46	HKIED	Towards a Refugee Policy for an Inclusive Hong Kong: Enhancing the Status of China's International City	652,303
47	PolyU	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700
48	PolyU	Does Dual-Class Share Structure Create Value for Shareholders in the Long Run? Evidence from an Empirical Study of Global Markets with Implications for Hong Kong Stock-Listing Policies	898,840
49	PolyU	Civil and Criminal Liabilities for Ship-Source Pollution in Hong Kong: Taking Stock of the Present and Seeing the Way Forward	278,530
50	PolyU	Evaluation of Green Practices for Grocery Retailers in Hong Kong and the Policy Implications for Sustainable Development	294,400
51	PolyU	The Effect of Isomorphic Pressure for BIM in Hong Kong Construction Industry	470,695
52	HKUST	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452
53	HKU	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975
54	HKU	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488
55	HKU	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894

Serial No.	Institution	Project title	Fund awarded (HK\$)
56	HKU	Public Transport Policy Measures to Improve the Mobility of the Elderly in Hong Kong	526,700
57	HKU	Birds of a Feather: Cross-Group Interaction between Mainland and Local University Students in Hong Kong	242,236
58	HSMC	Preventing Marginalization in Air Passenger and Freight Businesses – A Global Network Decision Support System	654,500
59	HKAES	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150
60	CityU	Discontinuing Youth's Violent Involvements with Social Capital Development	817,420
61	CityU	Tenant Purchase, Assisted Home Ownership and Social and Residential Mobility	657,296
62	HKBU	An Exploration of School Fieldtrip to Mainland in Hong Kong Secondary Schools: Students' Self-Authored Civic Identity	630,766
63	CUHK	Designing a Sustainable Public-Private-Partnership Program to Enhance Diabetes Care and Evaluating Its Impact Using an Outcomes Simulation Model	552,000
64	CUHK	Immigrant Entrepreneurship among Mainland Chinese University Graduates in Hong Kong: An Empirical Study with Multiple Perspectives	722,455
65	CUHK	Impact of Social Mobility on the Political Attitudes and Behaviours of Young People: A Comparative Study of Hong Kong, Taiwan, and Macao	1,636,653
66	HKIED	Enhancing Executive Functioning of Children Living in Poverty: A Randomized Experiment Study	856,452
67	PolyU	Electrification of Single-Deck Bus and Minibus in Hong Kong	700,000
68	PolyU	Toward a Better Understanding of the Chinese Mindset in Cruise Tourism Development: A Conjoint Analysis of Chinese Travelers' Preferences for Cruising Attributes	463,025
69	HKUST	Carbon Trading in International Climate Cooperation and Its Implications to Hong Kong	195,500
70	HKU	A Sustainable Tourism and Mobility Framework for Assessing the Effects of the Individual Visit Scheme on the Public Transportation System in Hong Kong	690,000
71	Civic Exchange	The First Baseline Study of the General Public's Awareness and Attitudes Towards Biodiversity Conservation in Hong Kong	838,120

Abbreviations:

CityU – City University of Hong Kong

HKBU – Hong Kong Baptist University

LU – Lingnan University

CUHK – The Chinese University of Hong Kong

HKIED – The Hong Kong Institute of Education

PolyU – The Hong Kong Polytechnic University

HKUST – The Hong Kong University of Science and Technology

HKU – The University of Hong Kong

HSMC – Hang Seng Management College

DPRC – Dashun Policy Research Centre

HKAES – Hong Kong Academy of Engineering Sciences

OCTSRI – One Country Two Systems Research Institute

- b) From 2011-12 to 2015-16, 2 projects (approved by the RGC and CPU respectively) were terminated because the Principal Investigators withdrew the applications. The details are as follows:

Institution	Project title	Amount awarded (HK\$)	Amount spent (HK\$)	Termination date
CityU	The sociolinguistic survey of Hong Kong in 2013	594,961	0	09/12/2013
HKU	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536	0	17/03/2015

Abbreviations:

CityU – City University of Hong Kong

HKU – The University of Hong Kong

c) The 10 CPU posts with the highest salaries in the past 5 years are as follows:

Post	No.	Pay scale*	Monthly salary (\$)				
			2011-12	2012-13	2013-14	2014-15	2015-16
Head	1	D8	208,250 - 214,500	219,200 - 225,800	224,800 - 231,550	238,200 - 245,350	255,050 - 262,700
Deputy Head	1	D4	166,950 - 177,200	175,750 - 186,500	180,250 - 191,250	191,000 - 202,650	204,550 - 217,000
Full-time Member	3	D3	147,150 - 160,600	154,900 - 169,050	158,850 - 173,350	168,300 - 183,700	180,200 - 196,700
Secretary to the CSD ^{##}	1						
Research Director	1	D2	126,500 - 138,350	133,150 - 145,650	136,550 - 149,350	144,700 - 158,250	154,950 - 169,450
Assistant Secretary to the CSD ^{##}	1						
Government Town Planner (CSD) ^{##}	1						
Senior Administrative Officer	4	MPS 45 - 49	82,975 - 95,595	87,340 - 100,625	89,565 - 103,190	94,905 - 109,340	101,620 - 117,080
Senior Statistician	1						
Chief Executive Officer	1						

Notes:

* D stands for Directorate Pay Scale and MPS stands for Master Pay Scale.

CSD stands for the Commission on Strategic Development.

- End -

CONTROLLING OFFICER'S REPLY**CSO054****(Question Serial No. 4806)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please give a breakdown of the actual expenditure on salaries, regularly-paid allowances and job-related allowances payable to the Chief Secretary for Administration in 2015-16, as well as the estimate for salaries, regularly-paid allowances and job-related allowances payable to the Chief Secretary for Administration in 2016-17.

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 606)

Reply:

The provisions earmarked for the salary and non-accountable entertainment allowance of the Chief Secretary for Administration in 2015-16 and 2016-17 are as follows –

	Salary (\$ million)	Non-accountable entertainment allowance (\$ million)
2015-16 (Revised Estimates)	3.97	0.44
2016-17 (Draft Estimates)	3.97	0.45

It should be noted that the monthly salary of the Chief Secretary for Administration at \$330,565 has remained unchanged since approval by the Finance Committee of the remuneration of Politically Appointed Officials (PAOs) with effect from 1 July 2002. For the period between July 2009 and January 2015, all PAOs took a voluntary pay cut by 5.38%.

Apart from a non-accountable entertainment allowance (tied to official residence) adjusted for inflation every year, no other allowances are paid to the Chief Secretary for Administration.

- End -

CONTROLLING OFFICER'S REPLY**CSO055****(Question Serial No. 4812)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please give a breakdown of the actual expenditure on salaries, regularly-paid allowances and job-related allowances payable to the Financial Secretary in 2015-16, as well as the estimate for salaries, regularly-paid allowances and job-related allowances payable to the Financial Secretary in 2016-17.

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 611)

Reply:

The provisions earmarked for the salary and non-accountable entertainment allowance of the Financial Secretary in 2015-16 and 2016-17 are as follows –

	Salary (\$ million)	Non-accountable entertainment allowance (\$ million)
2015-16 (Revised Estimates)	3.83	0.33
2016-17 (Draft Estimates)	3.83	0.34

It should be noted that the monthly salary of the Financial Secretary at \$319,385 has remained unchanged since approval by the Finance Committee of the remuneration of Politically Appointed Officials (PAOs) with effect from 1 July 2002. For the period between July 2009 and January 2015, all PAOs took a voluntary pay cut by 5.38%.

Apart from a non-accountable entertainment allowance (tied to official residence) adjusted for inflation every year, no other allowances are paid to the Financial Secretary.

- End -

CONTROLLING OFFICER'S REPLY

CSO056

(Question Serial No. 4815)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please explain the formula for calculating the non-accountable entertainment allowance payable to the Chief Secretary for Administration.

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 612)

Reply:

The rate of the non-accountable entertainment allowance is adjusted annually in accordance with the movement of the average monthly Composite Consumer Price Index (CCPI) for a 12-month period ending December as compared with that for the preceding 12-month period. For 2016-17, the allowance payable to the Chief Secretary for Administration will be increased by 3% with effect from 1 April 2016 based on the CCPI movement during the period from January to December 2015.

- End -

CONTROLLING OFFICER'S REPLY

CSO057

(Question Serial No. 4816)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please explain the formula for calculating the non-accountable entertainment allowance payable to the Financial Secretary.

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 614)

Reply:

The rate of the non-accountable entertainment allowance is adjusted annually in accordance with the movement of the average monthly Composite Consumer Price Index (CCPI) for a 12-month period ending December as compared with that for the preceding 12-month period. For 2016-17, the allowance payable to the Financial Secretary will be increased by 3% with effect from 1 April 2016 based on the CCPI movement during the period from January to December 2015.

- End -

CONTROLLING OFFICER'S REPLY**CSO058****(Question Serial No. 4410)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1) Please set out in table form the duty visits made by each Secretary of Department since the current-term Government took office, including the destination, purpose and programme of each visit, a list of the politically appointed officials in the entourage, the number of civil servants in the entourage and the total expenditure.

2) Please set out in table form the dates of vacation leave taken by each Secretary of Department since the current-term Government took office, and whether they were outside Hong Kong during their leave.

Asked by: Hon Alan LEONG Kah-kit (Member Question No. 72)

Reply:

1) Relevant information on the duty visits of the Chief Secretary for Administration is as follows -

Year of duty visit (Number of visits)	Place of visit	Size of entourage & members	Purpose and details of visit	Total expenditure *
2012-13 [#] (11)	UK (London), Spain (Barcelona, Madrid), Beijing, Chengdu, Guangzhou, Macau, Shenzhen	1 - 2	To strengthen mutual relationships, attend meetings and events (e.g. completion ceremony of the Sichuan-Hong Kong Rehabilitation Centre)	About HK\$525,000 [@]

Year of duty visit (Number of visits)	Place of visit	Size of entourage & members	Purpose and details of visit	Total expenditure *
2013-14 (4)	Singapore, Thailand (Bangkok), Shenzhen, Zhuhai	1 - 2	To strengthen mutual relationships and attend events (e.g. plaque unveiling ceremony of the Shenzhen-Hong Kong Youth Innovation Entrepreneurship Base)	About HK\$86,000
2014-15 (9)	Austria (Vienna), Germany (Berlin, Frankfurt), Malaysia (Kuala Lumpur, Malacca, Penang), Beijing, Fujian, Guangzhou, Shenzhen	1 - 2	To strengthen mutual relationships, attend meetings and events (e.g. Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair in Guangzhou)	About HK\$517,000
2015-16 (10)	Australia (Canberra, Melbourne, Sydney), Belgium (Brussels), Brunei, Italy (Rome, Venice), Ireland (Dublin), Netherlands (Amsterdam), Singapore, Beijing, Shenzhen	0 - 3	To strengthen mutual relationships, attend meetings and events (e.g. opening ceremony of the Hong Kong Pavilion at the Venice Biennale)	About HK\$867,000

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

From 1 July 2012 to 31 March 2013.

@ Part of the expenditure was borne by the Information Services Department.

Relevant information on the duty visits of the Financial Secretary is as follows –

Year of duty visit (Number of visits)	Place of visit	Size of entourage & members	Purpose and details of visits	Total expenditure[*]
2012-13 [#] (6)	Russia (Moscow, Vladivostok), Japan (Tokyo), Beijing, Tianjin, Zhongshan, Taipei	2-3	To attend meetings of international or regional organisations (e.g. Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$513,000 [@]
2013-14 (10)	Cambodia (Phnom Penh), Myanmar (Nay Pyi Taw & Yangon) Russia (Moscow & St. Petersburg), Indonesia (Bali), USA (New York & Washington DC), UK (London), France (Paris), Beijing, Nansha, Dongguan, Wuhan, Changsha, Guangzhou, Taipei	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$1,330,000 [@]
2014-15 (10)	Singapore, USA (New York, Boston & Washington DC), France (Paris), Italy (Milan), UK (London), Australia (Brisbane & Sydney), Saudi Arabia (Riyah), The United Arab Emirates (Dubai & Abu Dhabi), Beijing, Macao, Zhuhai	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$1,843,000

Year of duty visit (Number of visits)	Place of visit	Size of entourage & members	Purpose and details of visits	Total expenditure[*]
2015-16 (11)	Philippines (Cebu), Germany (Dusseldorf & Frankfurt), Hungary (Budapest), Poland (Warsaw), USA (New York & Washington DC), Peru (Lima), Turkey (Antalya), Romania (Bucharest), Beijing, Shanghai, Foshan, Fuzhou, Xiamen, Shenzhen	2-4	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund, World Bank Group, and Asian Infrastructure Investment Bank), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$1,746,000

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

From 1 July 2012 to 31 March 2013.

@ Part of the expenditure was borne by the Information Services Department.

2) Since assuming the positions in 2012, the Chief Secretary for Administration and Financial Secretary have been entitled to paid vacation leave of 22 working days per year of service or such proportion of it on a pro rata basis. They took vacation leave within their entitlement.

- End -

CONTROLLING OFFICER'S REPLY

CSO059

(Question Serial No. 5724)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise this Committee of:

- (1) the expenditure involved in managing Facebook and YouTube in the past 3 years and the estimated expenditure in this respect this year; and
- (2) the expenditure involved in managing the official accounts of the Chief Secretary for Administration and the Financial Secretary in Facebook and YouTube in the past 3 years and the estimated expenditure in this respect this year.

Asked by: Hon LEUNG Kwok-hung (Member Question No. 530)

Reply:

- (1) For the management of the Facebook and YouTube accounts held by units/offices under the Offices of the Chief Secretary for Administration and the Financial Secretary, the day-to-day operating expenses are minimal and the work involved is absorbed within existing resources.
- (2) The Financial Secretary's Office set up the Johnny Blogger YouTube account and the Financial Secretary's Facebook account in December 2013 and February 2015 respectively. The work of managing the accounts is absorbed within existing resources of the Financial Secretary's Office. The Chief Secretary for Administration has not set up any official Facebook and YouTube accounts.

- End -

CONTROLLING OFFICER'S REPLY

CSO060

(Question Serial No. 4579)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide information about the work of the Central Policy Unit on “assessing community concerns and public opinions” in the past year and the expenditure involved.

Asked by: Hon Claudia MO (Member Question No. 57)

Reply:

The major function of the Central Policy Unit (CPU) is to provide advice on policy matters to the Chief Executive, the Chief Secretary for Administration and the Financial Secretary. Apart from conducting policy research, the CPU seeks to understand community concerns and public opinion concerning social, economic and political issues through consultation with some 30 Associate Members, focus group discussion, dialogue and public opinion polls. In 2015-16, the expenses of CPU on the honoraria of Associate Members and public opinion polls are around \$720,000 and \$4.32 million respectively.

- End -

CONTROLLING OFFICER'S REPLY**CSO061****(Question Serial No. 4580)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated on the webpage of the Central Policy Unit (CPU) that the CPU “encourages, through various means, community discussion and participation in public policy formulation. It organises public forums to focus attention on issues of public concern.” Please provide information on all public forums organised by the CPU so far in the current term of the Government and the expenditure involved.

Asked by: Hon Claudia MO (Member Question No. 58)

Reply:

Public forums organised/co-organised by the Central Policy Unit since the commencement of the Fourth-term Government and the expenditure involved are as follows -

Public Forum	Date	Expenditure Involved (\$)
International Forum on China's Economy and Policy (co-organised with the Li & Fung Research Centre)	12 September 2012	47,000
Seminar on Traffic Development in Guangdong and its Impact on Hong Kong	8 January 2014	15,000
2014 Hong Kong/Guangdong Higher Education Cooperation Seminar	26 June 2014	17,630
International Conference on Bioethics (co-organised with the Chinese University of Hong Kong)	9-10 January 2015	78,142

Public Forum	Date	Expenditure Involved (\$)
Seminar on Electric Vehicles Study Dissemination	29 April 2015	23,127
International Forum on China's Economy and Policy - China's Economy: Entering A "New Normal" Era (co-organised with the Li & Fung Research Centre)	7 May 2015	65,721
Academia International Conference on Hong Kong and the World under the Belt and Road Initiative (co-organised with the Chinese University of Hong Kong)	17-18 December 2015	902,017

- End -

CONTROLLING OFFICER'S REPLY**CSO0062****(Question Serial No. 4581)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO - Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide details of the expenditure of the Central Policy Unit, changes in expenditure relating to its staff establishment and value-for-money indicators it adopted in the past 5 years.

Asked by: Hon Claudia MO (Member Question No. 59)

Reply:

The operational expenses and expenditure on salaries of staff members of the Central Policy Unit (CPU) in the past 5 years are as follows:

Financial Year	Total Operational Expenses (\$ million)	Expenditure on Salaries* (\$ million)	Total No. of Staff
2011-12	86.852	46.452	59
2012-13	83.150	48.563	57
2013-14	70.076	48.398	63
2014-15	89.632	58.351	66
2015-16	91.462 (Revised estimated expenditure)	57.516 (Revised estimated expenditure)	62

Note

*Salaries include mandatory provident fund or civil service provident fund contributions, allowances, as well as gratuities for non-civil service contract posts.

The major function of the CPU is to provide advice on policy matters to the Chief Executive, the Chief Secretary for Administration and the Financial Secretary. Similar to that of other think tanks, our work, by nature, can hardly be effectively measured by quantifiable value-for-money indicators. In the course of our duties, we endeavour to deliver our work in an economical, effective and efficient manner. The CPU also maintains

a simple and flexible organisation to act promptly on requests for analysis and recommendations.

- End -

CONTROLLING OFFICER'S REPLY

CSO063

(Question Serial No. 5277)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Would the Government inform this Committee of the following:

(1) How many additional civil service Information Technology (IT) posts were applied by the Offices of the Chief Secretary for Administration and the Financial Secretary from the Civil Service Bureau (CSB) over the past 3 years? How many of these posts applied were approved by the CSB (please list by department, year and post title)?

(2) What were the justifications of the CSB if application requests of such IT posts were revised or rejected?

Asked by: Hon Charles Peter MOK (Member Question No. 51)

Reply:

1. In the past 3 years, there has been no increase in the civil service posts of information technology (IT) staff in the Offices of the Chief Secretary for Administration and the Financial Secretary.
2. The Government's guiding principles for considering the creation of additional civil service posts are as follows: when the operational need is fully justified; and the work involved cannot be handled by streamlining of procedures, re-organisation, re-deployment of existing staff or any other means. The above principles are applicable across all the civil service grades, including the IT grades. Manpower in the IT grades will be increased as and when it is fully justified on the grounds of maintaining effective operation and addressing the manpower needs arising from new and improved services.

- End -

CONTROLLING OFFICER'S REPLY**CSO064****(Question Serial No. 5294)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In respect of the public relations expenditure of government departments, please inform this Committee of the following:

(1) the total expenditure of the Offices of the Chief Secretary for Administration and the Financial Secretary for publishing advertisements, sponsored content or advertorials in newspapers registered under the Registration of Local Newspapers Ordinance in the past year as well as the relevant details:

Date of publish (Day/Month/Year)	Status (one-off/ ongoing/done) (as at 29 February 2016)	Government or public organisation (including policy bureau/ department/ public organisation/ government advisory body)	Name and purpose of advertisement	Name of media organisation and newspaper	Frequency (as at 29 February 2016)	Expenditure (as at 29 February 2016)

(2) the expenditure of the Offices of the Chief Secretary for Administration and the Financial Secretary for sponsoring local free-to-air television stations, paid television stations and radio stations to provide information and produce programmes or materials in the past year as well as the relevant details:

Date of broadcast (Day/Month/Year)	Status (one-off/ ongoing/ done) (as at 29 February 2016)	Government or public organisation (including policy bureau/ department/ public organisation/ government advisory body)	Name and purpose of advertisement	Media organisation	Frequency (as at 29 February 2016)	Expenditure (as at 29 February 2016)

(3) the media organisations which published or broadcast advertisements/sponsored content of the Offices of the Chief Secretary for Administration and the Financial Secretary in the past 3 years, as well as the frequency and the total expenditure involved (in descending order of amount spent):

Name of media organisation	Frequency	Total expenditure (\$)

(4) the websites/network platforms on which the Offices of the Chief Secretary for Administration and the Financial Secretary published online advertisements/sponsored content in the past 3 years, as well as the frequency, the duration (days) and the total expenditure involved (tabulated in descending order of amount spent):

Website/ network platform	Content of advertisement	Frequency	Duration (days)	Hit rate, frequency of exposure and number of viewers	Total expenditure (\$)

Asked by: Hon Charles Peter MOK (Member Question No. 68)

Reply:

(1) The expenditure and details on the publication of advertisements, sponsored content or advertorials by the Offices of the Chief Secretary for Administration and the Financial Secretary in 2015-16 (as at 29 February 2016) in newspapers registered under the Registration of Local Newspapers Ordinance are set out in the table below:

Date of publish (Day/Month/Year)	Status (one-off/ ongoing/done)	Government or public organisation (including policy bureau/ department/ public organisation/ government advisory body)	Name and purpose of advertisement	Name of media organisation and newspaper	Frequency	Total expenditure
13/3/2015 ¹ and 30/6/2015	Done	Efficiency Unit - Youth.gov.hk	Name of advertorial 1: Youth.gov.hk 教中學生「逃 稅」? Purpose: Introduce Youth.gov.hk's relevant campaign	Metro Daily Ltd	2	\$250,000
22/2/2016	One-off	Commission on Poverty	Name of advertorial 2: 不懂法文也可 以申請法國工 作假期!! Purpose: Introduce Youth.gov.hk's relevant content	Headline Daily	1	

Remarks: On 26 February 2016, the Financial Secretary's Office published the 2016-17 Budget Highlights in Sky Post and Headline Daily through the Information Services Department. The expenditure involved was charged to Head 74: Information Services Department.

(2) For 2015-16 (as at 29 February 2016), the Offices of the Chief Secretary for Administration and the Financial Secretary did not incur any expenditure for sponsoring local free-to-air television stations, paid television stations and radio stations to provide information and produce programmes or materials.

¹ The advertorials published on 13/3/2015 and 30/6/2015 were procured through a service package.

(3) The media organisation which published or broadcast advertisements/sponsored content of the Offices of the Chief Secretary for Administration and the Financial Secretary in the past 3 years, as well as the expenditure involved and details are as follows:

Name of media organisation	Frequency	Total expenditure (\$)
Commercial Radio Hong Kong	10 episodes	199,990

(4) The details of the websites/network platforms on which the Offices of the Chief Secretary for Administration and the Financial Secretary published online advertisements/sponsored content in the past 3 years, as well as the expenditure involved and details are as follows (tabulated in descending order of the total expenditure involved for various websites/network platforms)²:

Website/ network platform	Content of advertisement	Frequency	Duration (days)	Hit rate, frequency of exposure and number of viewers³	Total expenditure (\$)
Group A. Various platforms (Facebook, Youtube, Yahoo and online forums)	Youth.gov.hk's relevant contents and/or campaigns	4	323	Average hit rate: 0.2% Frequency of exposure: 105 792 265 Number of viewers: -- Number of clicks: 163 995	337,750
Various platforms (Facebook, Google and Yahoo)	Youth.gov.hk's relevant contents and/or campaigns	3	120 (on-going ⁴)	(As at 23 March 2016) Average hit rate: 0.5% Frequency of exposure: 3 426 003 Number of viewers: -- Number of clicks: 16 178	107,000

² An advertisement arrangement may have involved one or more than one platforms or websites. Similar advertisement items are grouped together for clarity purposes.

³ The figures from the service provider of Youth.gov.hk are the number of clicks and not the number of viewers.

⁴ Advertisements in this item are still in progress until April 2016.

Website/ network platform	Content of advertisement	Frequency	Duration (days)	Hit rate, frequency of exposure and number of viewers ³	Total expenditure (\$)
Various platforms (e.g. Yahoo, Google, media websites, etc.)	Launch of Facebook fanpage of Social Innovation and Entrepreneurship Development Fund	1	44	Hit rate: 0.6% Frequency of exposure: 2 116 612 Number of viewers: -- Number of clicks: 13 047	30,000
Group B. Yahoo and Google	Youth.gov.hk's relevant contents and/or campaigns	7	611	Average hit rate: 0.5% Frequency of exposure: 27 178 515 Number of viewers: -- Number of clicks: 144 241	315,000
Group C. Various websites (e.g. uwants.com, discuss.com.hk, etc.)	Youth.gov.hk's relevant contents and/or campaigns	2	175	Hit rate: Not applicable ⁵ Frequency of exposure: -- Number of viewers: Not applicable ⁵ Number of clicks: 50 059	75,000
Group D. Facebook	Youth.gov.hk's relevant contents and/or campaigns	1	52	Hit rate: 0.03% Frequency of exposure: 29 401 947 Number of viewers: -- Number of clicks: 8 864	50,000

⁵ This item was to advertise by means of online forums whereby only the number of clicks was required and provided by the service providers.

Website/ network platform	Content of advertisement	Frequency	Duration (days)	Hit rate, frequency of exposure and number of viewers ³	Total expenditure (\$)
	Youth.gov.hk's relevant contents and/or campaigns	1	20	Hit rate: 1.0% Frequency of exposure: 1 757 857 Number of viewers: -- Number of clicks: 17 032	Not applicable ⁶
Group E. Yahoo (Online education supplement)	Youth.gov.hk's relevant contents and/or campaigns	1	68	Hit rate: 1.3% Frequency of exposure: 68 000 Number of viewers: -- Number of clicks: 852	49,800
Group F. Social Enterprise Gallery website	5 interview clips and interview contents on website: to share key concepts and tips on social innovation and entrepreneurship	1	714 (as at 29 February 2016)	Not applicable ⁷	30,000
Group G. cpjobs.com	Youth.gov.hk's relevant contents and/or campaigns	1	30	Hit rate: 0.1% Frequency of exposure: 188 577 Number of viewers: -- Number of clicks: 231	14,000

- End -

⁶ The online advertisement formed part of a Youth.gov.hk's campaign which was outsourced to a service provider at a total cost of \$48,000. The expenditure on the advertisement item alone was not available from the service provider.

⁷ Hit rate, frequency of exposure and number of viewers are not applicable as this item belongs to sponsored contents.

CONTROLLING OFFICER'S REPLY

CSO065

(Question Serial No. 5315)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

(1) Please tabulate the details concerning the social media platforms set up and run by the Offices of the Chief Secretary for Administration and the Financial Secretary and agencies under their commission (including outsourced contractors or consultants) in 2015-16 (as at 29 February 2016).

Commencement date (month/year)	Status (updating in progress/ceased updating)	Offices of the Chief Secretary for Administration and the Financial Secretary / agencies under their commission	Name	Social media platforms	Purpose of establishment and contents	No. of “likes”/ subscribers / average monthly visits	Regular compilation of summary of comments and follow-up (yes/no)	Average no. of posts per day and average no. of interactions per post (total no. of “likes”, comments and shares)	Ranks and no. of officers responsible for running the platforms	Expenditure for setting up the platforms and daily operational expenses

(2) Please provide the number of deleted messages and blocked accounts on the above social media platforms.

Asked by: Hon Charles Peter MOK (Member Question No. 89)

Reply:

(1) The details concerning the social media platforms set up and run by the Offices of the Chief Secretary for Administration and the Financial Secretary in 2015-16 (as at 29 February 2016) are listed at Annex.

(2) There is no deleted message or blocked account on the social media platforms concerned.

- End -

Annex

Commencement date (month/year)	Status (Updating in progress/ Ceased updating)	Offices of the Chief Secretary for Administration and the Financial Secretary / their subvented agencies	Name	Social media platforms	Purpose of establishment and content	No. of “likes”/ subscribers / average monthly visits	Regular compilation of summary of comments and follow-up (yes/no)	Average no. of posts per day and average no. of interactions per post (total no. of “likes”, comments and shares)	Ranks and no. of officers responsible for running the platforms	Expenditure for setting up the platforms and daily operational expenses
8/2015	Updating in progress	Efficiency Unit (Chief Secretary for Administration’s Office)	GovJob HK	Facebook	To provide the latest information on government vacancies and feature the government job videos on youth.gov.hk	No. of “likes”: 6 179	Yes	Average no. of posts per day: Around 0.6 Average no. of interactions per post: Around 30	1 Content Editor (non-civil service contract staff) on a part-time basis	Expenditure is minimal for setting up the platform and day-to-day operation
10/2015	Updating in progress	Policy and Project Co-ordination Unit (Chief Secretary for Administration’s Private Office)	(1) Life Buddies HK (2) Life Buddies	(1) Facebook (2) YouTube	To enhance the publicity and promotion for the “Life Buddies” Scheme	(1) No. of “likes”: 654 (2) Total number of views of videos : 7 067	No	(1) Average no. of posts per day: Around 0.2 Average no. of interactions per post: Around 17 (2) Total number of videos uploaded: 14	1 Administrative Officer (in addition to other duties), assisted by 1 part-time staff	Expenditure is minimal for setting up the platform and day-to-day operation

CONTROLLING OFFICER'S REPLY**CSO066****(Question Serial No. 5734)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

(1) Please provide, in table form, the number of requests for information under the Code on Access to Information received by the Offices of the Chief Secretary for Administration and the Financial Secretary and its subvented organisations in 2015-16 as well as the relevant details:

Bureau/ Department/ Organisation	Number of requests received	Information involved (items)	Number of requests being handled	Number of requests in which all information was provided	Number of requests in which some information was provided	Average number of days taken to handle the requests (working days)

(2) the 3 pieces of information most frequently requested by the public and the number of such requests;

(3) the 5 requests for information which took the longest time to handle, the number of days taken to handle such requests and the reasons; and

(4) the content of the requests refused, the reasons for the refusal and the number of requests for reviews lodged by the public.

Asked by: Hon Charles Peter MOK (Member Question No. 169)

Reply:

During the period from January to September 2015, the Offices of the Chief Secretary for Administration and the Financial Secretary received 11 requests for information made under the Code on Access to Information (the Code). The information requested varied from case to case with no duplication. As at 30 September 2015, processing of the above cases was completed.

Among the above requests, 7 were met in full, 1 was met in part, 2 were refused and 1 was withdrawn. Reasons for refusal involved management and operation of the public service (paragraph 2.9 of the Code) (2 cases) and internal discussion and advice (paragraph 2.10 of the Code) (1 case)^{Note 1}. Except for 2 cases which took 20 days and 35 days^{Note 2} to process respectively, all other cases were completed within 10 days. As the above 2 cases touched on the work of various bureaux/departments/offices, longer processing time was needed to coordinate information and comments from multiple sources.

During the above period, the Offices of the Chief Secretary for Administration and the Financial Secretary had not received any request for internal review of the processing of the above cases.

Note 1: 1 of the cases involved more than 1 reason for refusal, so the total number of cases in the brackets exceeded 2.

Note 2: In accordance with the requirements of the Code, if it is not possible for a department to respond to a request within 21 days, an explanation should be given, and any deferral should not normally exceed 51 days from date of receipt of the request.

- End -

CONTROLLING OFFICER'S REPLY**CSO067****(Question Serial No. 4098)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the engagement of outsourced workers, please provide the following information:

	2015-16 (the latest position)
Number of outsourced service contracts	()
Total payments to outsourced service providers	()
Duration of service of each outsourced service provider	()
Number of outsourced workers engaged through outsourced service providers	()
Details of the positions held by outsourced workers (e.g. customer service, property management, security, cleansing and information technology)	
Monthly salary range of outsourced workers	
• \$30,001 or above	()
• \$16,001 to \$30,000	()
• \$8,001 to \$16,000	()
• \$6,501 to \$8,000	()
• \$6,240 to \$6,500	()
• below \$6,240	()
Length of service of outsourced workers	
• over 15 years	()
• 10 to 15 years	()
• 5 to 10 years	()
• 3 to 5 years	()
• 1 to 3 years	()
• under 1 year	()
Percentage of outsourced workers against the total number of staff in the Department	()

	2015-16 (the latest position)
Percentage of payments to outsourced service providers against the total staff costs of the Department	()
Number of workers who received severance payment/long service payment/contract gratuity	()
Amount of severance payment/long service payment/contract gratuity paid	()
Number of workers with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	()
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	()
Number of workers with paid meal break	()
Number of workers without paid meal break	()
Number of workers working 5 days per week	()
Number of workers working 6 days per week	()

() denotes changes in percentage as compared with 2014-15

Asked by: Hon WONG Kwok-hing (Member Question No. 79)

Reply:

Details on the engagement of outsourced workers in 2015-16 are provided as follows –

	2015-16 (as at 31 March 2016)
Number of outsourced service contracts	23 (-8.0%)
Total amount paid to outsourced service providers	\$74.93 million (-0.22%)
Duration of service of each outsourced service provider	Ranges from 7 to 72 months per contract
Number of workers engaged through outsourced service providers	404 (-5.61%)
Details of the positions held by outsourced workers (e.g. customer service, property management, security, cleansing and information technology)	
• Information technology	25 (+4.17%)
• Property management, security, cleansing and horticulture	356 (-4.56%)
• Research service	0 (N.A. ^{Note 1})
• Technical service	9 (+80.0%)
• Executive and clerical services	10 (+42.86%)
• Project coordination service	1 (-85.71%)
• Labour service	3 (-62.50%)

	2015-16 (as at 31 March 2016)
Monthly salary range of outsourced workers ^{Note 2} <ul style="list-style-type: none"> • \$30,001 or above • \$16,001 to \$30,000 • \$8,001 to \$16,000 • \$6,501 to \$8,000 • \$6,240 to \$6,500 • below \$6,240 	3 (+200%) 21 (-30.0%)
Length of service of outsourced workers <ul style="list-style-type: none"> • over 15 years • 10 to 15 years • 5 to 10 years • 3 to 5 years • 1 to 3 years • under 1 year 	Information not available ^{Note 3}
Percentage of outsourced workers against the total number of staff in the Department	41.65% (-1.80%)
Percentage of payment to outsourced service providers against the total staff costs of the Department	16.79% (-1.60%)
Number of workers who received severance payment/long service payment/contract gratuity	Information not available ^{Note 3}
Amount of severance payment/long service payment/contract gratuity paid	Information not available ^{Note 3}
Number of workers with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	Information not available ^{Note 3}
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	Information not available ^{Note 3}
Number of workers with paid meal break Number of workers without paid meal break	Information not available ^{Note 3}
Number of workers working 5 days per week Number of workers working 6 days per week	Information not available ^{Note 4}

Figures in () denote the change in percentage as compared with information as at 31 March 2015

Note 1 Percentage change is not available as there was no similar statistic this year.

Note 2 We do not have the information on the salaries of all outsourced workers, save for 13 contracts (24 workers) relating to information technology, technical service, executive and clerical services, project coordination service and labour service. No such requirement was specified in other contracts.

Note 3 We do not keep information on the length of service, severance payment, long service payment, and contract gratuity of outsourced workers and whether they have paid meal breaks as no such requirement was specified in the contracts.

Note 4 Information on the work arrangement of individual employees is not available.

- End -

CONTROLLING OFFICER'S REPLY**CSO068****(Question Serial No. 4099)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the engagement of agency workers, please provide the following information:

	2015-16 (the latest position)
Number of contracts with employment agencies	()
Contract sum paid to each employment agency	()
Length of contract for each employment agency	()
Number of agency workers	()
Breakdown of positions held by agency workers	
Monthly salary range of agency workers	
• \$30,001 or above	()
• \$16,001 to \$30,000	()
• \$8,001 to \$16,000	()
• \$6,501 to \$8,000	()
• \$6,240 to \$6,500	()
• below \$6,240	()
Length of service of agency workers	
• over 15 years	()
• 10 to 15 years	()
• 5 to 10 years	()
• 3 to 5 years	()
• 1 to 3 years	()
• under 1 year	()
Percentage of agency workers out of the total number of staff in the department	()
Percentage of amount paid to employment agencies out of the total departmental staff costs	()

	2015-16 (the latest position)
Number of workers who have received severance payments / long service payments / contract gratuities	()
Amount of severance payments / long service payments / contract gratuities paid	()
Number of workers whose severance payments / long service payments have been offset by and whose contract gratuities are calculated based on the accrued benefits attributable to employer's MPF contributions	()
Amount of severance payments / long service payments offset by and the amount of contract gratuities calculated based on the accrued benefits attributable to employer's MPF contributions	()
Number of workers with paid meal break	()
Number of workers without paid meal break	()
Number of workers on five-day week	()
Number of workers on six-day week	()

() denotes changes in percentage as compared with 2014-15

Asked by: Hon WONG Kwok-hing (Member Question No. 80)

Reply:

Details on the use of agency workers and T-contract staff ^{Note 1} in 2015-16 are as follows –

	2015-16 (as at 31 March 2016)	
	Type of Contract	
	Others	T-contract
Number of contracts with employment agencies	17 (+6.25%)	9 (+12.50%)
Contract sum paid to each employment agency	\$0.88 million (-47.23%)	\$4.74 million (+37.42%)
Duration of service of each employment agency	Ranges from 6 to 9 months per contract	Ranges from 3 to 15 months per contract
Number of agency workers	17 (-19.05%)	9 (+28.57%)
Details of the positions held by agency workers		
• project and research duties	2 (N.A. ^{Note 2})	0 (no change)
• executive and administrative support duties	3 (no change)	0 (no change)
• general clerical support and other duties	10 (-41.18%)	0 (no change)
• information technology	0 (no change)	9 (+28.57%)
• content editing duties	1 (no change)	0 (no change)
• marketing and public relations	1 (N.A. ^{Note 2})	0 (no change)

	2015-16 (as at 31 March 2016)	
	Type of Contract	
	Others	T-contract
Monthly salary range of agency workers		
• \$30,001 or above	1 (no change)	8 (+33.33%)
• \$16,001 to \$30,000	4 (+33.33%)	1 (no change)
• \$8,001 to \$16,000	12 (-25.0%)	0 (no change)
• \$6,501 to \$8,000	0 (no change)	0 (no change)
• \$6,240 to \$6,500	0 (no change)	0 (no change)
• below \$6,240	0 (N.A. ^{Note 2})	0 (no change)
Length of service of agency workers	Information not available ^{Note 3}	
• over 15 years		
• 10 to 15 years		
• 5 to 10 years		
• 3 to 5 years		
• 1 to 3 years		
• under 1 year		
Percentage of agency workers against the total number of staff in the Department	1.75% (-0.38%)	0.93% (+0.22%)
Percentage of payment to employment agencies against the total staff costs of the Department	0.20% (-0.21%)	1.06% (+0.29%)
Number of staff who received severance payment/long service payment/contract gratuity	Information not available ^{Note 3}	
Amount of severance payment/long service payment/contract gratuity paid	Information not available ^{Note 3}	
Number of staff with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to the Mandatory Provident Fund (MPF)	Information not available ^{Note 3}	
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	Information not available ^{Note 3}	
Number of staff with paid meal break	Information not available ^{Note 3}	
Number of staff without paid meal break		
Number of staff working 5 days per week	17 (-19.05%)	9 (+28.57%)
Number of staff working 6 days per week	0 (no change)	0 (no change)

Figures in () denote the change in percentage as compared with information as at 31 March 2015

Note 1 T-contract refers to term contract centrally administered by the Office of the Government Chief Information Officer.

Note 2 Percentage change is not available as there was no similar statistic last/this year.

Note 3 We do not keep information on the length of service, severance payment, long service payment, and contract gratuity of agency workers and whether they have paid meal breaks or not as no such requirement was specified in the contracts.

- End -

CONTROLLING OFFICER'S REPLY**CSO069****(Question Serial No. 4100)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the employment of non-civil service contract (NCSC) staff, please provide the following information:

	2015-16 (the latest position)
Number of NCSC staff	()
Breakdown of positions held by NCSC staff	
Expenditure on salaries of NCSC staff	()
Monthly salary range of NCSC staff	
• \$30,001 or above	()
• \$16,001 to \$30,000	()
• \$8,001 to \$16,000	()
• \$6,501 to \$8,000	()
• \$6,240 to \$6,500	()
• below \$6,240	()
Length of service of NCSC staff	
• over 15 years	()
• 10 to 15 years	()
• 5 to 10 years	()
• 3 to 5 years	()
• 1 to 3 years	()
• under 1 year	()
Number of NCSC staff successfully appointed as civil servants	()
Percentage of NCSC staff against the total number of staff in the Department	()
Percentage of staff costs for NCSC staff against the total staff costs of the Department	()

	2015-16 (the latest position)
Number of staff who received severance payment/long service payment/contract gratuity	()
Amount of severance payment/long service payment/contract gratuities paid	()
Number of staff with severance payment/long service payment offset by or contract gratuities calculated from the accrued benefits attributable to employer's contributions to the Mandatory Provident Fund (MPF)	()
Amount of severance payment/long service payment offset by or contract gratuities calculated from the accrued benefits attributable to employer's contributions to MPF	()
Number of staff with paid meal break	()
Number of staff without paid meal break	()
Number of staff on five-day week	()
Number of staff on six-day week	()

() denotes changes in percentage as compared with 2014-15

Asked by: Hon WONG Kwok-hing (Member Question No. 81)

Reply:

Details on the employment of full-time non-civil service contract staff (NCSC) staff in 2015-16 are as follows –

	2015-16 (as at 31 December 2015)
Number of NCSC staff	459 (-4.77%)
Details of the positions held by NCSC staff	
• IT and technical support duties	38 (+5.56%)
• call and email handling duties	353 (-4.08%)
• project and research duties	24 (-20.0%)
• executive, management and administrative support duties	41 (no change)
• general clerical support and other duties	3 (-57.14%)
Expenditure on salaries for NCSC staff	\$91.71 million (+2.17%)
Monthly salary range of NCSC staff	
• \$30,001 or above	60 (no change)
• \$16,001 to \$30,000	156 (+8.33%)
• \$8,001 to \$16,000	243 (-12.59%)
• \$6,501 to \$8,000	0 (no change)
• \$6,240 to \$6,500	0 (no change)
• below \$6,240	0 (no change)

	2015-16 (as at 31 December 2015)
Length of service of NCSC staff	
• over 15 years	0 (no change)
• 10 to 15 years	39 (no change)
• 5 to 10 years	99 (+6.45%)
• 3 to 5 years	44 (-31.25%)
• 1 to 3 years	140 (+37.25%)
• under 1 year	137 (-25.54%)
Number of NCSC staff successfully appointed as civil servants	Information not available
Percentage of NCSC staff against the total number of staff in the Department	47.08% (-1.12%)
Percentage of staff costs for NCSC staff against the total staff costs of the Department	27.65% (-0.12%)
Number of staff who received severance payment/long service payment/contract gratuity	308 (+14.93%)
Amount of severance payment/long service payment/contract gratuities paid	\$6.33 million (+19.73%)
Number of staff with severance payment/long service payment offset by or contract gratuities calculated from the accrued benefits attributable to employer's contributions to the Mandatory Provident Fund (MPF) ^{Note 1}	308 (+14.93%)
Amount of severance payment/long service payment offset by or contract gratuities calculated from the accrued benefits attributable to employer's contributions to MPF ^{Note 1}	\$3.63 million (+7.16%)
Number of staff with paid meal break	459 (-4.38%)
Number of staff without paid meal break	0 (N.A. ^{Note 2})
Number of staff working 5 days per week	456 (-4.60%)
Number of staff working 6 days per week	3 (-25.0%)

Figures in () denote percentage changes compared with information as at 31 December 2015

Note 1 According to government guidelines on the employment of NCSC staff, gratuity plus the Government's MPF contributions in respect of the NCSC staff is not more than 15% (for skilled jobs) or 10% (for non-skilled jobs) of the total basic salary drawn during the contract period. Government will not make reference to the staff's accrued benefits attributable to the MPF contributions made by the Government in calculating the contract gratuity.

Note 2 Percentage change is not available as there was no similar statistic this year.

- End -

CONTROLLING OFFICER'S REPLY

CSO070

(Question Serial No. 7213)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In respect of “business process re-engineering - to achieve overall improvements in public sector productivity and service quality”,

1. Please set out the details of the “business process re-engineering” projects and the departments and provisions involved in the past 3 years, and the manpower increased or reduced as a result.
2. Has there been any “business process re-engineering” review commissioned by a trading fund? If yes, please set out the details of the “business process re-engineering” projects and the departments and provisions involved in the past 3 years, and the manpower increased or reduced as a result.

Asked by: Hon WONG Kwok-kin (Member Question No. 9)

Reply:

1. Business process re-engineering (BPR) projects are initiated by other government agencies and the Efficiency Unit (EU) responds to requests as they arise as part of its core operations. There is no separate breakdown of expenditure for the purpose. The attached table lists the BPR projects conducted by or involving inputs of the EU in the past 3 years (i.e. 2013 to 2015).
2. The EU has not conducted any BPR study for trading fund departments in the past 3 years.

**BPR Projects Conducted by the Efficiency Unit
for Bureaux and Departments in the past 3 years from 2013 to 2015**

	Bureaux / Departments	Projects	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
1.	Agriculture, Fisheries and Conservation Department (AFCD)	BPR Study on Enhancement of E-option for Licence Application and Booking Services for AFCD	Y
2.	Agriculture, Fisheries and Conservation Department	BPR Study on Enhancement of the Animal Licensing and Enforcement System for AFCD	Y
3.	Development Bureau	BPR Study on Tree Management Information System Enhancement	Y
4.	Department of Health	Pilot project on Automation of Health Screening Measures at Boundary Control Points	Y
5.	Department of Health	BPR Study on Enhancement for School Dental Care Service Management in Linked Environment System	Y
6.	Efficiency Unit	Review of Business Licensing Services and Small and Medium Enterprises Support Service	Under consideration
7.	Efficiency Unit	Focus Groups on Government Procurement	Y
8.	Efficiency Unit	Business Study on Central Benefits Service	On-going
9.	Efficiency Unit / Economic Analysis and Business Facilitation Unit / Department of Health	“Be the Smart Regulator Programme” – Electronic Radiation Licensing System	Y
10.	Fire Services Department (FSD)	Management Study on Administration of Regulatory Control over Ventilating Systems by Ventilation Division of FSD	Y
11.	Government Flying Service (GFS)	Management Study on GFS	On-going
12.	Home Affairs Department	BPR Study for the Implementation of Enforcement Management Information System	Y

	Bureaux / Departments	Projects	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
13.	Housing Department	Consultancy Study on Manpower Review for Development and Construction Division of Housing Department	Y
14.	Hong Kong Observatory (HKO)	BPR Study on Dial-a-Weather Service for HKO	Y
15.	Highways Department	BPR Study for the Implementation of Vegetation Information System	Y
16.	Leisure and Cultural Services Department	BPR Study for the Development of a One-stop Performing Arts Web Portal	Y
17.	Office of the Government Chief Information Officer	Government Human Resources Management Services Programme	On-going
18.	Office of the Government Chief Information Officer	BPR Study on Software Upgrade and Enhancement of GovHK Online Form System	Y
19.	Rating and Valuation Department	BPR Study on Field Inspection System	Under consideration
20.	Social Welfare Department (SWD)	BPR Study on Upgrade of Database Software and Interface Enhancements for Client Information System of SWD	Y
21.	Multiple bureaux/departments	User Experience Design Study for Government Human Resources Management Services	Y

- End -