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Replies to initial written questions raised by Finance Committee Members in examining the Estimates of Expenditure 2016-17

Controlling Officer: Secretary General, Legislative Council Secretariat

Session No. : 3

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CONTROLLING OFFICER'S REPLY**LC001****(Question Serial No. 7179)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business Services
(3) Legal ServiceControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

In recent years, the Legislative Council ("LegCo") has frequently been plagued by filibusters and stormings. In this connection, please advise this Committee on the following:

- (1) What were the respective average expenditure incurred and manpower involved by the LegCo Secretariat in servicing the Council and its Committees in the past 3 years?
- (2) What were the respective expenditure incurred and manpower involved by the LegCo Secretariat in security matters in the past 3 years?

Asked by: Hon CHAN Han-pan (Member Question No. 6)Reply:

As at 1 April in 2013, 2014 and 2015, 409, 455 and 472 staff respectively in various Divisions of the Legislative Council Secretariat were involved in servicing Council and committee meetings. Details of these staff by functional areas are as follows:

Functional area	2013	2014	2015
Council business staff	129	141	144
Translation and interpretation staff	88	95	95
Legal service staff	17	18	20
Other supporting staff	175	201	213
Total	409	455	472

2. The expenditures incurred in the provision of the Council Business Services are as follows:

	2013-14 (Actual)	2014-15 (Actual)	2015-16 (Estimate)
Expenditure incurred in the provision of Council Business Services	\$ million	\$ million	\$ million
	364.62	412.81	433.60

3. The respective total number of meeting hours of the Council and its committees (including subcommittees) in these 3 financial years were/are 1 928, 2 030 and 2 007 with the average hourly expenditure at \$189,000, \$203,000 and \$216,000 respectively.

4. The expenditure incurred and manpower involved in providing security services in the past 3 years from 2013-14 to 2015-16 are as follows:

	2013-14 (Actual)	2014-15 (Actual)	2015-16 (Estimate)
Expenditure incurred in providing security services	\$ million	\$ million	\$ million
	31.698	34.640	38.036

	Permanent establishment as at		
No. of security staff	31.3.2014	31.3.2015	31.3.2016
	92	95	95

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3492)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

An incident occurred last year in which a canopy within the works site area of the extension of the CITIC Tower Footbridge to the Legislative Council ("LegCo") Complex at Tamar project (i.e. the Extension Project) tilted. In this connection, will the LegCo Secretariat inform this Committee whether any additional costs of works have been incurred in the incident? If yes, what are the amounts of the costs involved and which party is to pay the costs? In addition, is it necessary for the LegCo Secretariat to utilize its resources to repair the damage inflicted on the structure of the LegCo Complex and cover other losses arising from the incident? If yes, what are the expenditure items and the respective amount of each item?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 31)

Reply:

An existing canopy located within the works site area of the Extension Project was found tilted on 18 December 2015. The canopy in question and the Extension Project portion are independent structures separately connected to the main structure of the Legislative Council ("LegCo") Complex. The canopy is located underneath the Extension Project portion. The Architectural Services Department ("ArchSD") has completed the structural works for reinstalling the I-beams which support the canopy while the reinstallation works of the canopy cladding, glazing panels and building services are expected to be completed in March 2016. As the LegCo Complex is a government property, expenditure on works for the building structure and related facilities of the Complex, including the above works, is borne by ArchSD.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3496)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

After Mr Ronny TONG Ka-wah had resigned as a Member of the Legislative Council ("LegCo") in October last year, the LegCo Secretariat arranged works staff abruptly in February this year to separate his office, which was located at Room 810 of the LegCo Complex, from two adjoining offices to which his office was originally accessible. In this connection, will the LegCo Secretariat inform this Committee of the following:

- (a) When was the decision made to carry out the above works and what were the expenses involved?
- (b) What is the completion date of the above works?
- (c) Given that the Civic Party has put forward a candidate to stand in the by-election for the New Territories East geographical constituency, that candidate, if elected, will very likely use Room 810 as his office and request to remove the partitions between his and the adjoining rooms, why has the LegCo Secretariat not considered deciding whether it was necessary to carry out restoration works for Room 810 after the by-election result is available?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 45)

Reply:

Each Legislative Council ("LegCo") Member is provided with an office in the LegCo Complex. Mr Ronny TONG's office was a combined office shared with 5 Members belonging to the Civic Party.

2. To ensure that the new Member returned at the 2016 by-election, irrespective of political affiliation, would have an office for use once he/she was elected, it was necessary to reinstate the office vacated by Mr Ronny TONG to an individual Member's office no later than the date of by-election, i.e. 28 February 2016. The Secretariat therefore requested the Architectural Services Department ("ArchSD") to reinstate the office vacated by Mr Ronny TONG once his resignation took effect on 1 October 2015. The reinstatement works were completed by ArchSD on 20 February 2016.

3. As the LegCo Complex is a government property, expenditure on works for the building structure and related facilities of the Complex, including the above works, is borne by ArchSD.

- End -

CONTROLLING OFFICER'S REPLY

LC004

(Question Serial No. 3497)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the security arrangement for the Legislative Council ("LegCo") Complex, will the LegCo Secretariat inform this Committee of the following:

- (a) What are the details of the temporary and permanent security fixtures and equipment newly provided in the LegCo Complex in 2015-16, including their nature, number, purpose and the total expenditure incurred? Please provide a breakdown by individual items.
- (b) Is there any change in the establishment of permanent security staff in the LegCo Complex in 2015-16? If yes, what are the details of the change, including the number, ranks and pay levels of the security staff concerned?
- (c) Does the LegCo Secretariat have any plan to revise the establishment of permanent security staff in the LegCo Complex in 2016-17? If yes, what are the details of the change in establishment, including the number and ranks of the security staff concerned?
- (d) What are the number of temporary security staff employed by the LegCo Secretariat in 2015-16, their total number of duty hours and the total expenditure incurred?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 48)

Reply:

The security fixtures and equipment provided in the Legislative Council ("LegCo") Complex in 2015-16 and the expenditure incurred were as follows:

Item	Expenditure (HK\$)
(a) About 100 L-shaped mills barriers to protect the glass curtain walls of the LegCo Complex	462,000
(b) Replacement of 2 closed-circuit television cameras in the area under the drum of the LegCo Complex by ones with sound recording function	52,000
(c) Erection of gates at the entrance of the passageway to the LegCo Carpark and metal bollards in front of the guard kiosk also at the entrance; roller shutters at Public Entrance 1 and Members' Entrance 1 behind the glazed sliding doors for both entrances; and fences and gates at the LegCo Garden	—
(d) Erection of a gate at the new Footbridge Entrance	—
(e) Fixing of shatterproof protective films on glass curtain walls of the LegCo Complex	—

2. The expenditure incurred in items (a) and (b) was borne by The Legislative Council Commission ("the Commission"). As the LegCo Complex is a government property, expenditure on works for the building structure and related facilities of the Complex, including items (c) to (e) above, is borne by the Architectural Services Department.

3. There is no change in the establishment of permanent security staff of the LegCo Secretariat in 2015-16. 1 Senior Security Officer ("SSO") and 4 Security Assistant II ("SAII") posts were created on a time-limited basis by the Commission in April 2015. In 2016-17, 1 SSO and 11 SAII posts will be created. These include changing the time-limited posts of 1 SSO and 4 SAII posts to permanent ones and creating 7 additional SAII posts. The total expenditure incurred will be \$3.595 million.

4. The temporary security staff engaged in terms of man hours and the expenditure incurred in 2015-16 were as follows:

	Total number of man hours	Expenditure
June 2015	1 064	\$161,000
March 2016	185	\$32,375
Total	1 249	\$193,375

- End -

CONTROLLING OFFICER'S REPLY**LC005****(Question Serial No. 3877)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

The Legislative Council Secretariat provides lunch, dinner, refreshments and fruit for Members during Council meetings. What were the amounts of food waste generated from such meals in each of the past 3 legislative sessions? What were the methods adopted for treating such food waste and the amounts of food waste treated?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 365)Reply:

To facilitate Members' attendance at Council meetings which are normally held continuously without breaks, the Legislative Council Secretariat arranges lunches, refreshments and, where necessary, dinners for Members on Council meeting days. The cost is shared by Members.

2. The Secretariat normally engages caterers for the meals and orders the amount of food on a need basis. Since 2013, surplus food is donated to Foodlink Foundation, which is a registered charity, for re-distribution to the needy.

3. The weight of food donated to the Foundation in the past three legislative sessions was as follows:

<u>Legislative session</u>	<u>Weight (Kg)</u>
2013-14	761.3
2014-15	730.5
2015-16 (5 months: October 2015 to February 2016)	312.5

- End -

CONTROLLING OFFICER'S REPLY

LC006

(Question Serial No. 3924)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the security manpower in the Legislative Council ("LegCo") Complex, will the LegCo Secretariat advise on the following:

1. What were the numbers, ranks and remuneration expenses in respect of the security staff on permanent establishment in the past 3 financial years?
2. Will the Secretariat increase the permanent establishment of security staff in the LegCo Complex in 2016-17? If it will, what are the number, ranks and estimated expenditure in respect of the new posts to be created?
3. What is the total estimated expenditure in respect of security staff in the LegCo Complex in 2016-17?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 456)

Reply:

The permanent establishment of the Legislative Council ("LegCo") Secretariat's security staff by rank and the expenditure on their remuneration in the past 3 financial years are set out below:

	Permanent establishment as at		
	31.3.2014	31.3.2015	31.3.2016
Chief Security Officer	1	1	1
Security Officer	2	4	4
Senior Security Assistant	6	8	8
Security Assistant I	34	36	36
Security Assistant II	49	46	46
Total	92	95	95

	2013-14	2014-15	2015-16
Remuneration expenses for security staff	\$ million	\$ million	\$ million
	28.816	31.753	35.405

2. In 2016-17, 1 post of Senior Security Officer ("SSO") and 11 posts of Security Assistant II ("SAII") will be created. These include changing 1 SSO and 4 SAII posts, created on a time-limited basis by The Legislative Council Commission in April 2015, to permanent ones and creating 7 additional SAII posts. The total expenditure incurred will be \$3.595 million.

3. The estimated total remuneration expenses for security staff in the 2016-17 financial year is \$39.49 million.

- End -

CONTROLLING OFFICER'S REPLY

LC007

(Question Serial No. 3925)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the cleaners engaged in the outsourced cleaning work for the Legislative Council ("LegCo") Complex, will the Secretariat inform this Committee of the following:

1. What was the overall turnover rate of such cleaners since the commissioning of the LegCo Complex?
2. What are the details of the terms of employment for such cleaners currently, including their salaries, annual leave, working hours, etc.?
3. Has the LegCo Secretariat adopted any measures to gauge the views of such cleaners so as to evaluate the contractor's performance and check whether there has been any violation of the contract terms? If it has, what are the details of the relevant measures? If not, what are the reasons?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 457)

Reply:

The existing contract for the provision of cleansing service in the Legislative Council ("LegCo") Complex covers a period of 36 months from 15 September 2013 to 14 September 2016. The contract does not require the cleansing contractor to provide information on the turnover rate of its cleaners employed for the cleaning work for the LegCo Complex. The cleansing contractor has also advised that it has not compiled such information.

2. According to the service contract, the cleansing contractor is required to pay each cleaner/worker, during the service period, monthly wage in an amount not less than:

(a) the Average Monthly Salary for Cleaner (general) as promulgated in the latest Quarterly Report of Wage and Payroll Statistics published by the Census and Statistics Department; or

(b) statutory minimum wage plus paid rest days,

whichever is the higher. The contractor is also required to report to the LegCo Secretariat the result of each wage level review and make available documents and information for inspection by the LegCo Secretariat at any time.

3. Currently, the wage for cleaners is \$33 per hour and they normally work 8 hours per day. The cleaners are entitled to 1 paid rest day for every period of 7 days, 12 paid statutory holidays, and 7 days of annual leave increasing progressively to a maximum of 14 days according to their length of service.

4. The cleansing contractor is required to provide on a quarterly basis and upon request of the LegCo Secretariat details of the working hours, working days, payment of wages and record of contribution to the statutory provident fund schemes in respect of the cleaners employed for providing cleansing service for the LegCo Complex for inspection by the LegCo Secretariat. According to the information provided by the contractor and verified by the LegCo Secretariat, the wages for cleaners had been increased in each of the first 3 quarters of 2015 in accordance with the results of the wage level reviews mentioned in paragraph 2 above.

- End -

CONTROLLING OFFICER'S REPLY**LC008****(Question Serial No. 3926)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

What are the staffing complement and the estimated expenditure of the Legislative Council Secretariat in 2016-17 for providing and enhancing simultaneous interpretation services in Cantonese, English, Putonghua and sign language?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 458)Reply:

At present, simultaneous interpretation ("SI") in English, Cantonese and Putonghua is provided for all meetings of the Council and its committees, and sign language interpretation is available at Council meetings as a regular service.

2. Under the existing arrangements, SI service in English and Cantonese is undertaken by interpreters from the Government's Simultaneous Interpretation Section, while SI services in Putonghua and sign language are outsourced to service contractors. Details of manpower and estimated costs for the provision of SI services in 2016-17 are set out below:

SI service	Manpower deployment	Estimated cost (HK\$)
English and Cantonese	11 full-time interpreters plus a number of part-time interpreters	11,215,008
Putonghua	A core team of at least 12 interpreters	7,754,500
Sign language	A core team of 5 interpreters	975,600
Total:		19,945,108

3. The Legislative Council Commission ("the Commission") decided in December 2012 that as a policy objective, the provision of sign language SI service be extended to all committee meetings as from October 2014, in addition to Council meetings. This policy has yet to be implemented because of the limited supply of qualified sign language interpreters on the market. The Secretariat will keep in view the development of sign language interpretation manpower market, and further review the current service arrangement in 2016, with a view to adhering to the Commission's policy objective.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3927)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (4) Redress System

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the staffing situation of the Complaints Division of the Legislative Council ("LegCo"), will the Secretariat inform this Committee of the following:

1. How many posts in the LegCo Complaints Division are still vacant at present? What are the ranks and the number of vacant posts?
2. What are the respective staff turnover rates of the LegCo Complaints Division in the past 5 years? Please provide a breakdown of the staff turnover rates of the LegCo Complaints Division and the overall staff turnover rates of the LegCo Secretariat for comparison; and
3. What measures will the LegCo Secretariat adopt in 2016-17 to maintain the staff stability of the LegCo Complaints Division, with a view to providing better services to the public?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 459)

Reply:

At present, there is no vacancy in the Public Complaints Office ("PCO") (formerly known as "the Complaints Division").

2. The turnover rate of PCO as compared to the overall turnover rate of the Legislative Council ("LegCo") Secretariat is as follows:

Financial year	PCO		LegCo Secretariat	
	Turnover rate	(Number of staff)	Turnover rate	(Number of staff)
2010-11	11%	2	6%	24
2011-12	0%	0	9%	39
2012-13	36% ¹	6	5%	27
2013-14	5%	1	5%	29
2014-15	9%	2	7%	39
2015-16 (up to 1 March 2016)	13% ²	3	5%	30

3. In 2016-17, the LegCo Secretariat will continue to provide training courses, such as the handling of emotionally unstable complainants and the cultivation of mindfulness, to PCO staff so as to equip them with the necessary skills and knowledge, enhance their performance and increase their confidence in work. Moreover, continuous efforts will be made to streamline procedures to enhance work efficiency and productivity.

- End -

1 1 Council Secretary and 5 Administrative Assistants in PCO resigned in 2012-13. The turnover rate is 36% which is exceptionally high comparing with other years.

2 In 2015-16 (up to 1 March 2016), 2 Administrative Assistants in PCO resigned while 1 Administrative Assistant approaching the retirement age left the service of the LegCo Secretariat after completion of agreement; the turnover rate is 13%.

CONTROLLING OFFICER'S REPLY

LC010

(Question Serial No. 6597)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

The Legislative Council Commission indicates that it will enhance the research support for committees in 2016-17. What are the details and the expenditure?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 474)

Reply:

The Information Services Division of the Legislative Council ("LegCo") Secretariat is responsible for providing research support services to the Council and its committees. While research studies are undertaken primarily on request from committees, the Division also prepares syntheses and analyses of issues being considered or to be considered by the Council or its committees. In particular, the research publications entitled **Essentials** and **Research Briefs** are prepared with a view to providing concise summaries and analyses of facts in a timely and balanced manner. In 2016-17, the Division will strengthen its efforts to proactively prepare research papers to facilitate committees' consideration of policy issues, make available and display in the LegCo Library reliable, comprehensive and authoritative books and papers on issues being considered by committees, and organize informal briefings for committees and Members on research publications on a need basis. No additional expenditure will be incurred.

- End -

CONTROLLING OFFICER'S REPLY

LC011

(Question Serial No. 6598)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (5) Library and Archives Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

- (a) What were the number of visits to the Legislative Council ("LegCo") website in 2015-16 and the expenditure incurred?
- (b) Will there be any major revamp of the LegCo website in 2016-17? What is the estimated expenditure?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 476)

Reply:

- (a) The total number of visits to the Legislative Council ("LegCo") website for the first 11 months of 2015-16 was 7 238 522. As the LegCo website is managed in-house by the Information Technology Office of the Secretariat, no additional expenditure was incurred.
- (b) There is currently no plan to conduct a major revamp of the LegCo website in 2016-17. The Secretariat will continue to improve the functions of the website to facilitate easy retrieval of information by enhancing the searchability of the information on the website, improving the design of the webpage as well as releasing more LegCo information in open data formats.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 6599)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

The Legislative Council Commission indicates that it will implement the Policy on Access to the Legislature's Documents and Records in 2016-17. What are the details and estimated expenditure?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 477)

Reply:

The Legislative Council ("LegCo") passed a resolution on 19 March 2014 to amend the Rules of Procedure to set out the Council's policy on access to the Legislature's documents and records ("the Policy") and to establish the Committee on Access to the Legislature's Documents and Records ("CoA") to oversee the implementation of the policy. The Policy provides, among other things, that all closed documents and records will be available for public access 50 years after they have been in existence as long as the disclosure is not against the law. CoA may grant access to a document or record earlier than the 50-year closure period subject to certain exemptions from disclosure after a review of the document or record.

2. To streamline the processing of access requests and facilitate the work of Members, CoA has recently approved a new arrangement for handling access requests made by Members and government bureaux/departments to closed documents and records of dissolved or defunct committees to which they had access subject to certain conditions. Details of the new arrangement will be uploaded onto the website of the Legislative Council.

3. Additional workload generated from the Policy, including conducting review on access requests and servicing of CoA, is absorbed by the LegCo Secretariat through the redeployment of resources. No additional expense is required for the implementation of the Policy.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 6600)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

The Legislative Council Commission indicates that it will enhance media support services for committee meetings and duty visits of Members in 2016-17. What are the details and estimated expenditure?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 478)

Reply:

The Public Information Division ("PID") of the Legislative Council ("LegCo") Secretariat is responsible for providing media support services for the Council and Members in order to enhance public understanding of the work of the Council and its committees through various media platforms.

2. PID provides press marshalling and publicity services to facilitate media coverage of committee meetings and official duty visits of Members, as well as photographic and filming services on Council business matters for Members' use.

3. In the preparation of LegCo official media briefings, PID will assist the committees to keep in view media interests and concerns and provide public relations advice.

4. PID staff have all along provided support services to delegations of LegCo committees in overseas duty visits by releasing press releases and uploading photos onto Flickr. Where appropriate, PID staff will accompany delegations of committee in overseas duty visits.

5. In order to further promote the functions of LegCo as well as Members' work, the Secretariat will enhance the liaison with media to issue feature articles or programmes on the work of LegCo committees and its duty visits.

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CONTROLLING OFFICER'S REPLY

(Question Serial No. 6601)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

The Legislative Council Commission indicates that it will disseminate information about the work of the Council through the use of social media websites in 2016-17. What are the details, manpower resources and estimated expenditure involved?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 479)

Reply:

The Public Information Division ("PID") disseminates information about the work of the Council through various channels, including the use of 2 social media platforms, namely the Legislative Council ("LegCo") Flickr album and the LegCo YouTube Channel, to enable members of the public to closely follow the Council business. Photos of Members' participation in LegCo official events and activities are uploaded on Flickr albums while video recordings of meetings and activities of the Council and its committees are posted on the LegCo YouTube Channel.

2. Two PID staff members are responsible for uploading Flickr photos as part of their duties. Uploading YouTube videos is outsourced to a contractor at a cost of HK\$27,000 per month. The accounts on both social media platforms were registered free of charge.

- End -

CONTROLLING OFFICER'S REPLY

LC015

(Question Serial No. 6602)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

(a) What were the details of the initiatives of the Legislative Council ("LegCo") to enhance the barrier-free facilities inside and outside the LegCo Complex and the expenditure involved in 2015-16?

(b) What is the estimated expenditure for the above initiative in 2016-17?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 480)

Reply:

The extension of the CITIC Tower Footbridge to the Legislative Council ("LegCo") Complex was completed and opened for use in February 2016. Persons with disabilities and their accompanying persons may use the new Footbridge Entrance on 1/F of the LegCo Complex, which is a barrier-free access, to enter the LegCo Complex. In addition, the following enhancements to the barrier-free facilities inside the LegCo Complex are in progress and targeted for completion in 2016-17:

- (a) extension of the tactile guide path from Public Entrance 2 to the Video Corner on G/F; and
- (b) addition of audio signal for turnstiles at various locations in the LegCo Complex.

2. As the LegCo Complex is a government property, expenditure on works for the building structure and related facilities of the Complex, including the above items, is borne by the Architectural Services Department and not by The Legislative Council Commission.

3. Barrier-free facilities in the vicinity of the LegCo Complex are provided by the Government. In 2015-16, the Highways Department constructed a tactile guide path leading from Tim Mei Avenue outside Members' Entrance 2 of the Complex to the Harcourt Road Footbridge. The tactile guide path on the CITIC Tower Footbridge was also extended to connect with the Footbridge Entrance of the LegCo Complex.

- End -

CONTROLLING OFFICER'S REPLY

LC016

(Question Serial No. 6603)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (4) Redress System

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

How many complaint cases were received by the Legislative Council ("LegCo") respectively in the past 3 years? How many of them were approved for convening case conferences? How many complaint cases are still being processed?

Asked by: Dr Hon Kenneth CHAN Ka-lok (Member Question No. 481)

Reply:

The Public Complaints Office assists Members in handling complaints, enquiries, proposals and requests for assistance received under the Legislative Council Redress System. The numbers of cases received by the Public Complaints Office and case conferences held in the past 3 financial years are as follows:

Financial year	Number of cases received	Number of case conferences held
2012-13	2 617	57
2013-14	16 472 ¹	79
2014-15	6 763 ²	81
2015-16 (up to 1 March 2016)	1 951	90

2. In 2015-16, the Public Complaints Office has completed the handling of 1 984 cases and 424 cases are still being processed, as at 1 March 2016.

- End -

¹ In 2013-14, of the 16 472 cases received by the Public Complaints Office, there were 13 582 cases of form letters (including 7 615 cases of form letters related to the Government's proposed excision of Tai Long Sai Wan from the country park area and 5 967 cases of form letters related to the Government's refusal to grant domestic free television programme service licence.

² In 2014-15, of the 6 763 cases received by the Public Complaints Office, there were 4 514 cases of form letters related to the proposed three-runway system at the Hong Kong International Airport.

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3821)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the work of the Accounts Office of the Complaints and Resources Management Division, would the Secretary General of the Legislative Council ("LegCo") Secretariat inform this Committee of the following:

Does the Accounts Office of the LegCo Secretariat have any performance indicators to measure its service performance in administering the payment of Members' remuneration package and processing Members' claims for operating expenses reimbursements? If yes, what are the details of the performance pledges and the specific number of days involved? If no, what are the reasons for not developing such performance indicators? Will it consider developing performance indicators in the future?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 323)

Reply:

Members' remuneration is paid on pre-determined pay days. As regards Members' claims for operating expenses reimbursement, they will normally be processed within 10 working days if the documents submitted are prepared properly and the supporting documents, if required, are complete.

- End -

CONTROLLING OFFICER'S REPLY

LC018

(Question Serial No. 3827)

Head: (112) Legislative Council Commission

Subhead (No. & title): (366) Remuneration and reimbursements for Members of the Legislative Council

Programme: (1) Members' Offices and Remuneration

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the operating funds provided for Members' Offices, would The Legislative Council Commission please advise:

What is the progress of the review on the operating expenses of Members' Offices?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 787)

Reply:

The Subcommittee on Members' Remuneration and Operating Expenses Reimbursement formed under the House Committee during the Fifth Legislative Council ("LegCo") had conducted a review of the remuneration and operating expenses reimbursements for LegCo Members. In May 2015, the Subcommittee forwarded a report on the findings of the review and its recommendations to the Administration for consideration by the Independent Commission on Remuneration for Members of the Executive Council and the Legislature, and Officials under the Political Appointment System of the HKSAR ("the Independent Commission"). A meeting was held between the Subcommittee and the Independent Commission in July 2015 to discuss the Subcommittee's report.

2. The Administration announced on 21 March 2016 that the Independent Commission had completed its review of the remuneration package and operating expenses reimbursements for Members of the Sixth LegCo and its recommendations thereon had been endorsed by the Chief Executive in Council. Details of the recommendations are set out in the LegCo Brief issued to Members on the same date.

- End -

CONTROLLING OFFICER'S REPLY

LC019

(Question Serial No. 3846)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (6) Corporate Liaison and Education and Visitor Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the reception of visitors by the Legislative Council ("LegCo"), will the authorities inform this Committee of the following:

1. Whether the visitor passes currently issued by the authorities to visitors entering LegCo are chip cards which can be used to unlock electronic door locking devices or paper cards which cannot be used for such purpose?
2. Have the authorities switched from issuing visitors with chip visitor passes which can be used to unlock electronic door locking devices to issuing them with paper visitor passes which cannot be used for such purpose? If yes, what were the reasons?
3. Are the above-mentioned paper visitor passes discarded after use? If yes, how many such passes were discarded each year since the implementation of this measure?
4. Are the above-mentioned paper visitor passes made of recycled papers? If no, will the authorities consider using visitor passes made of recycled papers or reusing those paper visitor passes?
5. Will the authorities consider re-issuing chip visitor passes to visitors? If yes, what are the details? If no, what are the reasons?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 1105)

Reply:

At present, admission passes issued to visitors, including visitors of Members and the Secretariat, as well as members of the public visiting the Legislative Council ("LegCo") Complex do not have access rights. Admission passes previously issued to visitors of Members and the Secretariat were chip cards which carried access rights to different floors.

2. The admission passes were changed to paper form in October 2014 to enhance the security of the LegCo Complex. Such passes contain information, including the date of issue and the floor the visitor is allowed to access, for easy identification. Visitors are expected to be escorted by Members, Members' assistants or Secretariat staff at all times. As such, they are not issued chip cards that would have given them access through secured doors inside the Complex.

3. Admission passes are made of woodfree paper and the used passes are collected for recycling. They are not reusable as admission passes are only valid on the date of issue. The number of admission passes issued to visitors since October 2014 is as follows:

Year	Number
October 2014 – September 2015	118 973 (monthly average: 9 914)
October 2015 – February 2016	59 878 (monthly average: 11 976)

4. For security reason, the current form of admission passes for visitors will continue to be used. The Secretariat will consider specifying the requirement for the use of recycled paper in the next quotation exercise.

- End -

CONTROLLING OFFICER'S REPLY**LC020****(Question Serial No. 3847)**Head: (112) Legislative Council CommissionSubhead (No. & title): (-) Not SpecifiedProgramme: (-) Not SpecifiedControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

What are the number of times, dates, number of participants, details and effectiveness of the fire drills conducted by the authorities since the commissioning of the Legislative Council Complex?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 1106)Reply:

4 fire drills have been conducted since the commissioning of the Legislative Council ("LegCo") Complex in 2011 with details as follows:

Date	Number of participants	Assembly point	Evacuation time
25 November 2011	640	LegCo Square	around 12 minutes
8 March 2013	550	LegCo Square	around 10 minutes
16 December 2014	450	Tamar Park	around 13 minutes
11 December 2015	533	Tamar Park	around 11 minutes

2. The fire drills were generally conducted smoothly. Through the fire drills, the LegCo Complex users were able to familiarize themselves with the evacuation procedures when a fire broke out, the means of escape and the emergency escape routes to the assembly point.

3. Representatives of the Fire Services Department were invited to act as observers in all the fire drills and they were satisfied with the arrangements and the evacuation times.

- End -

CONTROLLING OFFICER'S REPLY

LC021

(Question Serial No. 3848)

Head: (112) Legislative Council Commission

Subhead (No. & title): (-) Not Specified

Programme: (-) Not Specified

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Has the Legislative Council ("LegCo") Secretariat received any complaints or failure reports about the fire service system or fire exit doors in the LegCo Complex since the commissioning of the Complex? If it has, what are the details and follow-up actions taken?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 1107)

Reply:

Since the commissioning of the Legislative Council ("LegCo") Complex, the LegCo Secretariat has received about 40 reports on unwanted fire alarms and also a report on the malfunctioning of some fire exit doors during the fire drill in December 2014. Upon receipt of such reports, the LegCo Secretariat reported them to the Electrical and Mechanical Services Department ("EMSD"), which is responsible for the operation and maintenance services of the electrical, mechanical, air-conditioning and building services systems and equipment in the LegCo Complex, and required that on-site inspections and urgent repair be conducted immediately. EMSD were also requested to investigate and report on the causes of the incidents. According to EMSD after inspections, the unwanted fire alarms were caused by accidental triggering or system faults. The malfunctioning of some fire exit doors during the fire drill in December 2014 was caused by a defective electronic power converter which was replaced subsequently.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3849)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (6) Corporate Liaison and Education and Visitor Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

An initiative to "streamline work procedures in the admission of visitors to the Legislative Council ("LegCo") Complex after the implementation of enhanced security measures" is mentioned in the Controlling Officer's Report of the budget estimates for 2016-17. In this connection, will the authorities inform this Committee of the following:

1. What are the details of the enhanced security measures and the additional expenditure involved?
2. What are the details of the streamlined work procedures in the admission of visitors to the LegCo Complex?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 1108)

Reply:

From 1 May 2016, all persons seeking to enter the Legislative Council ("LegCo") Complex, except persons holding valid access cards issued by the LegCo Secretariat, will be required to produce their proof of identity to staff of the LegCo Secretariat for inspection and registration, and to pass through a metal detector and have their belongings screened by an X-ray machine at the entrance of the LegCo Complex. In 2016-17, 1 post of Senior Security Officer ("SSO") and 11 posts of Security Assistant II ("SAII") will be created. These include changing 1 SSO and 4 SAII posts, created on a time-limited basis by the Commission in April 2015, to permanent ones and creating 7 additional SA II posts. Four of the SA II posts to be created will relieve the security staff who have been re-deployed from other posts within the Estate and Security Office to carry out the security screening duties, and the cost involved is \$1,158,960.

2. The LegCo Secretariat is developing an electronic visitor management system with a view to reducing manual work and expediting the admission process. The system is planned to be launched in 2017.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3850)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

What are the barrier-free measures implemented and to be implemented by the Legislative Council ("LegCo") in the past 3 years and the coming year respectively?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 1109)

Reply:

With the completion of the extension of the CITIC Tower Footbridge to the Legislative Council ("LegCo") Complex in February 2016, persons with disabilities and their accompanying persons may use the new Footbridge Entrance on 1/F of the LegCo Complex, which is a barrier-free access, to enter the Complex. In addition, the following enhancements to the barrier-free facilities inside the LegCo Complex are in progress and targeted for completion in 2016-17:

- (a) extension of the tactile guide path from Public Entrance 2 to the Video Corner on G/F;
and
- (b) addition of audio signal for turnstiles at various locations in the LegCo Complex.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3851)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

What are the number of times, duration and details of various types of training on assisting persons with disabilities and implementing barrier-free access provided by the Legislative Council ("LegCo") Secretariat to its security staff in the past 3 years?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 1110)

Reply:

All newly recruited security staff of the Legislative Council ("LegCo") Secretariat are required to attend an induction programme. The programme includes an introduction on the types and use of barrier-free facilities in the LegCo Complex, provision of assistance for persons with disabilities during evacuation, operational practices in security screening for persons with disabilities, etc. Serving security staff are also required to attend briefings and drills and an annual refresher training programme to reinforce their professional knowledge and practical skills.

- End -

CONTROLLING OFFICER'S REPLY

LC025

(Question Serial No. 3938)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the provision of intercoms at the lift lobbies on Members' Office floors in the Legislative Council ("LegCo") Complex for communicating with Members' Offices, would the authorities please inform this Committee of the following: since the commissioning of the LegCo Complex, have the authorities received any requests from users of the LegCo Complex for installing intercoms at the lift lobbies of lift nos. 5 to 7 on Members' Office floors for communicating with the Members' Offices thereon? If yes, will the authorities carry out the above works and what are the details of the progress of the relevant works?

Asked by: Hon CHEUNG Kwok-che (Member Question No. 1111)

Reply:

The Legislative Council ("LegCo") Secretariat has received a request for installing intercoms at the lift lobbies of lift nos. 5 to 7 on Members' Office floors (i.e. 6/F to 10/F) of the LegCo Complex. Since the commissioning of the LegCo Complex, a video phone has been installed at the lift lobbies of lift nos. 5 to 7 on each Members' Office floor for communication with the Security Control Room. Intercoms have also been installed in the lift lobbies of lift nos. 1 to 4 on each Members' Office floor for communication between visitors and the Members' Offices on the relevant floors. As Members' visitors may only use lift nos. 1 to 4 to go to the Members' Offices that they intend to visit, the Secretariat considers it not necessary to install intercoms at the lift lobbies of lift nos. 5 to 7 on Members' Office floors.

- End -

CONTROLLING OFFICER'S REPLY**LC026****(Question Serial No. 2501)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

1. Please provide information on the outsourced security services engaged by the Legislative Council ("LegCo") Secretariat in the past 3 years, including the dates, the number of persons employed as well as the expenditure incurred.
2. LegCo Secretariat plans to create 7 posts to meet the demand for security services in the coming year. However, following the opening of the entrance connecting the CITIC Tower Footbridge and with the changes in political environment, will it be necessary to enhance the security services in LegCo?

Asked by: Hon Christopher CHEUNG Wah-fung (Member Question No. 7)Reply:

Temporary security staff were engaged by the LegCo Secretariat in June 2014, June 2015 and March 2016 to support the LegCo Secretariat's security services. The man hours of the temporary security staff engaged and the expenditure incurred are as follows:

	June 2014	June 2015	March 2016
Total number of man hours	3 456	1 064	185
Expenditure	\$742,000	\$161,000	\$32,375

2. The LegCo Secretariat will keep in view various changes and developments which may affect the security of the LegCo Complex and review the manpower requirement for security services where necessary.

- End -

CONTROLLING OFFICER'S REPLY**LC027****(Question Serial No. 2481)**Head: (112) Legislative Council CommissionSubhead (No. & title): (885) Capital Account of The Legislative Council CommissionProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

The Budget makes a provision of \$3 million under expenditure item 877 of The Legislative Council ("LegCo") Commission for the procurement of hardware, software and equipment for the existing Estate Management and Security Control System of the LegCo Complex. Please advise on the following:

1. Please set out in the table below the hardware, software and equipment to be procured under the item mentioned above:

Name of hardware/software/equipment	Expenditure involved	Uses	Expected commissioning date

2. What are the reasons for making the procurement?

Asked by: Hon Gary FAN Kwok-wai (Member Question No. 26)

Reply:

Name of hardware/software/equipment	Expenditure involved	Uses	Expected commissioning date
Radio Communication System ("RCS")	\$1,300,000	RCS supports radio communication among building management and security staff within the Legislative Council ("LegCo") Complex with the use of hand held walkie-talkie radios	December 2016 – February 2017
Access Control System ("ACS"), and Integrated Security Management System ("ISMS")	\$1,700,000	ACS enables the Estate and Security Office of the LegCo Secretariat to issue access cards, and manage access rights and relevant access records. ISMS serves as the central control platform for various building, fire and security systems of the LegCo Complex for integrated operation.	May 2017 – July 2017

2. The Estate Management and Security Control System ("EMSCS"), which mainly comprises RCS, ACS and ISMS, has been in use since October 2011 when LegCo was relocated to the LegCo Complex. Due to increasing complexity and volume in building management and security work, the functions, performance and resilience of the various systems under the existing EMSCS need to be enhanced. The problems encountered by the existing systems include technical capacity limitations of RCS, unstable access card reader response time and frequent hardware failure of ACS, and inadequate system capacity and resilient features of ISMS. The enhancements to RCS, ACS and ISMS will be able to address these problems.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 2482)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

The expenditure on Council Business Services in 2016-17 has been estimated by The Legislative Council Commission ("the Commission") to be 2.7% higher than the revised estimates for 2015-16. Please advise on the following:

1. What are the main reasons for the increasing trend in the expenditure for Council Business Services in recent years?
2. It is estimated by the Commission that 7 posts will be created in 2016-17 to meet the demand for security services. Please set out the details of the 7 posts by post title, salary, scope of work and duties.

Asked by: Hon Gary FAN Kwok-wai (Member Question No. 25)

Reply:

The increased expenditure on Council Business Services is mainly due to longer duration of Council meetings and some committee meetings, as well as the increasing complexity of business of the Council and its committees.

2. In 2016-17, 1 post of Senior Security Officer ("SSO") and 11 posts of Security Assistant II ("SAII") will be created. These include changing 1 SSO and 4 SAII posts, created on a time-limited basis by The Legislative Council Commission ("the Commission") in April 2015, to permanent ones and creating 7 additional SA II posts. The scope of work for the SSO and SAII posts covers building security, conference security and estate management.

3. The main duties of SSO include formulating plans on accommodation and building management for the Legislative Council ("LegCo") Complex; assisting in reviewing the security of the LegCo Complex and formulating security plans, policies, strategies and manpower deployment; and supervising the provision of security service, the operation of security systems and implementation of security projects. The current starting salary of SSO is \$64,745 per month, increasing by four annual increments to \$77,650, plus a monthly cash allowance of \$5,240. The main duties of SAII include undertaking general search, guard, escort and patrol duties; reception and operational duties in maintaining order in areas managed by the Commission; and performing other aspects of security work. The current starting salary of SAII is \$17,995 per month, increasing by six annual increments to \$25,505, plus a monthly cash allowance of \$440.

- End -

CONTROLLING OFFICER'S REPLY

LC029

(Question Serial No. 2473)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Please list the additional fixtures and equipment provided by the Legislative Council ("LegCo") for enhancing security against demonstration activities and the non-recurrent expenditures so incurred in the past 3 years.

Asked by: Hon Albert HO Chun-yan (Member Question No. 69)

Reply:

The fixtures and equipment provided to enhance the security of the Legislative Council ("LegCo") Complex in the past 3 years and the expenditure incurred were as follows:

Item	Expenditure (HK\$)
(a) About 100 L-shaped mills barriers to protect the glass curtain walls of the LegCo Complex	462,000
(b) Replacement of 2 closed-circuit television cameras in the area under the drum of the LegCo Complex by ones with sound recording function	52,000
(c) Locking bars for steel cabinets	22,000
(d) Erection of gates at the entrance of the passageway to the LegCo Carpark and metal bollards in front of the guard kiosk also at the entrance; roller shutters at Public Entrance 1 and Members' Entrance 1 behind the glazed sliding doors for both entrances; and fences and gates at the LegCo Garden	—
(e) Erection of a gate at the new Footbridge Entrance	—
(f) Fixing of shatterproof protective films on glass curtain walls of the LegCo Complex	—

2. The expenditure incurred in items (a) to (c) was borne by The Legislative Council Commission. As the LegCo Complex is a government property, expenditure on works for the building structure and related facilities of the Complex, including items (d) to (f) above, is borne by the Architectural Services Department.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 2474)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (5) Library and Archives Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

1. Please list the expenditures of the LegCo on purchasing books and subscribing newspaper clipping service from WiseNews in the past 3 years.
2. Please list the salaries, allowances and departmental expenses incurred for the LegCo Library in the past 3 years.

Asked by: Hon Albert HO Chun-yan (Member Question No. 69)

Reply:

The actual library expenditure on books in 2013-14 and 2014-15 were \$0.75 million and \$0.73 million respectively. The revised library expenditure on books in 2015-16 is \$1.02 million.

2. The actual expenditure on WiseNews and WiseSearch in 2013-14 and 2014-15 were \$2.01 million and \$2.25 million respectively. The revised expenditure on WiseNews and WiseSearch (including newspaper clipping service) in 2015-16 is \$2.46 million.

3. The actual operational expenditure of the Library (including salary, allowance and departmental expenses) in 2013-14 and 2014-15 were \$14.66 million and \$14.67 million respectively. The revised operational expenditure of the Library in 2015-16 is \$16.72 million.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3617)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

The 2016-17 estimate reflects an increase of 5.1% over the 2015-16 original estimate. Why is it so and what are the details?

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 289)

Reply:

Provision for Programme (2) Council Business Services for 2016-17 is \$19.8 million (5.1%) higher than the original estimate for 2015-16. This is mainly due to the increased cash flow requirement for the procurement of hardware, software and network equipment for a new electronic voting system (\$9.5 million), annual pay adjustment for staff (\$9.1 million) and the creation of 12 permanent posts (partly offset by the deletion of 5 time-limited posts) in 2016-17 to strengthen its support services to Members (\$1.2 million).

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3618)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Please advise on the expenditure and manpower involved in disseminating information about the work of the Council through the use of social media websites by the Legislative Council.

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 294)

Reply:

The Public Information Division ("PID") disseminates information about the work of the Council through various channels, including the use of 2 social media platforms, namely the Legislative Council ("LegCo") Flickr album and the LegCo YouTube Channel, to enable members of the public to closely follow the Council business. Photos of Members' participation in LegCo official events and activities are uploaded on Flickr albums while video recordings of meetings and activities of the Council and its committees are posted on the LegCo YouTube Channel.

2. Two PID staff members are responsible for uploading Flickr photos as part of their duties. Uploading YouTube videos is outsourced to a contractor at a cost of HK\$27,000 per month. The accounts on both social media platforms were registered free of charge.

- End -

CONTROLLING OFFICER'S REPLY**LC033****(Question Serial No. 3621)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (4) Redress SystemControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

Please list out the number of cases handled by the Complaints Division of the Legislative Council in the past 5 years. How many of them were referred to the Office of The Ombudsman?

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 298)Reply:

The number of cases handled and concluded by the Public Complaints Office (previously known as the Complaints Division) in the past 5 financial years is as follows:

Financial year	Number of concluded cases
2010-11	1 415
2011-12	1 686
2012-13	2 884
2013-14	16 302 ¹
2014-15	6 969 ²
2015-16 (up to 1 March 2016)	1 984

¹ In 2013-14, of the 16 302 cases handled and concluded by the Public Complaints Office, there were 13 582 cases of form letters (including 7 615 cases of form letters related to the Government's proposed excision of Tai Long Sai Wan from the country park area and 5 967 cases of form letters related to the Government's refusal to grant domestic free television programme service licence.

² In 2014-15, of the 6 969 cases handled and concluded by the Public Complaints Office, there were 4 514 cases of form letters related to the proposed three-runway system at the Hong Kong International Airport.

2. The Public Complaints Office did not refer any of the cases to the Office of The Ombudsman.

- End -

CONTROLLING OFFICER'S REPLY

LC034

(Question Serial No. 3622)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Please provide a list of media organizations which were issued media permits by the Public Information Division of the Legislative Council in 2014-15. What were the Secretariat's considerations for the issue of media permits?

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 301)

Reply:

According to the "Guidelines and Arrangements for Media Representatives in the Legislative Council Complex" endorsed by The Legislative Council ("LegCo") Commission which is available at the LegCo Website, the LegCo Secretariat issues Admission Passes to media representatives of mainstream local news media and major overseas news organizations who need to come to the LegCo Complex frequently to cover LegCo meetings and events.

2. Media representatives of news organizations who are not eligible to apply for Admission Passes or only need to access the LegCo Complex on an ad hoc basis may apply for Temporary Admission Passes. Online news media applicants who are able to produce evidence that the news portal has covered LegCo news or has interviewed LegCo Members may be issued with Temporary Admission Passes.

3. A breakdown of media organizations which were issued with Admission Passes and Temporary Admission Passes in 2014-15 is as follows:

Categories	Number
Television Stations	25
Radio Organizations	10
Newspapers	41
Magazines	11
News Agencies	15
Online News Media	13

- End -

CONTROLLING OFFICER'S REPLY

LC035

(Question Serial No. 3623)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Please provide a list of the destinations of duty visits of Members (both within and outside Hong Kong) arranged by the Legislative Council and the expenses so incurred in the past 5 years?

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 303)

Reply:

Details of duty visits undertaken by the Legislative Council ("LegCo") or its committees in the past 5 financial years are summarized in the tables below:

I. Duty visits outside Hong Kong

Financial Year	LegCo/Panel/Subcommittee	Place	Period	#Expenditure (HK\$)
2015-16 (as at 9/3/2016)	Panel on Commerce and Industry	Singapore	25-27/5/2015	11,634.73
	Legislative Council delegation led by the President	Shenzhen	31/5/2015	1,950.40
	Panel on Education	Germany and Switzerland	20-26/9/2015	482,946.52
	Panel on Food Safety and Environmental Hygiene	San Francisco	9-13/3/2016	475,321 (Estimated)
	Panel on Development	Singapore	20-23/3/2016	106,128 (Estimated)
2014-15	Legislative Council delegation led by the President	Shanghai	12-13/4/2014	442,737.77
	Legislative Council delegation led by the President	Shenzhen	21/8/2014	3,453.07
	Parliamentary Liaison Subcommittee	Northern Europe	14-21/9/2014	784,166.95
	Panel on Transport	Singapore	23-26/9/2014	133,677.15
	Parliamentary Liaison Subcommittee	Germany	1-6/3/2015	46,921.82
2013-14	Panel on Environmental Affairs	Republic of Korea	1-5/4/2013	436,795.84
	Subcommittee on Poverty	Taiwan and Japan	20-29/8/2013	473,977.45
	Panel on Environmental Affairs	Europe	2-8/3/2014	556,707.58
2012-13	-	-	-	-
2011-12	Subcommittee on Harbourfront Planning	United States and Canada	24/4-2/5/2011	688,472.41
	Panel on Manpower	Republic of Korea	24-28/7/2011	264,598.20
	Panel on Food Safety and Environmental Hygiene	Japan	25-30/9/2011	45,676.77
	Legislative Council delegation to the Asian Parliamentary Assembly Conference	Indonesia	28-29/9/2011	49,184.99

Expenditure includes travelling and accommodation expenses and subsistence allowances for Members and accompanying staff of the LegCo Secretariat, and miscellaneous expenses.

II. Duty visits in Hong Kong

Financial Year	LegCo/Panel/Subcommittee/ Public Complaints Office	Place	Date	*Expenditure (HK\$)
2015-16	Panel on Economic Development	Peak Tramway	9/4/2015	8,260
	Public Complaints Office	Yat Tung Estate, Tung Chung	9/4/2015	
	Panel on Housing	Kwai Shing West Estate and Kwai Shing East Estate, Kwai Chung	10/4/2015	
	Subcommittee on Issues Relating to the Development of Chinese Medicine	Hong Kong Standards and Testing Centre	27/4/2015	
	Panel on Education	The Hong Kong Institute of Education	5/5/2015	
	Public Complaints Office	Po Lam, Tseung Kwan O	11/5/2015	
	Subcommittee on Matters Relating to Railways	MTR Admiralty Station	19/5/2015	
	Public Accounts Committee	The Government Flying Service and the Civil Aviation Department	23/5/2015	
	Public Complaints Office	Sha Lo Wan, Lantau Island	1/6/2015	
	Public Works Committee	The Sludge Treatment Facility in Tuen Mun	27/6/2015	
	Public Complaints Office	West Kowloon Terminus of the Hong Kong Section of the Guangzhou-Shenzhen-Hong Kong Express Rail Link	27/7/2015	
	Panel on Security	The Government Flying Service	7/10/2015	
	Panel on Housing	Tanner Hill of the Hong Kong Housing Society	30/11/2015	
	Subcommittee on Matters Relating to Railways	The construction site of the West Kowloon Terminus of the Hong Kong Section of the Guangzhou-Shenzhen-Hong Kong Express Rail Link	13/12/2015	
	Panel on Home Affairs	Hong Kong Sports Institute	21/12/2015	
	Panel on Security	Police Headquarters	4/1/2016	
	Panel on Administration of Justice and Legal Services	The Judiciary	18/1/2016	
	Public Accounts Committee	Shine Skills Centre (Pokfulam)	19/1/2016	
	Subcommittee on Smoking (Public Health) Ordinance (Amendment of Schedule 2) Order 2015	Bus interchanges	1/2/2016	
	Panel on Housing	Tin Yiu Estate, Tin Shui Wai	1/2/2016	
	Panel on Home Affairs	Kowloon Tsai Park and Hong Kong Stadium	15/2/2016	
	Panel on Security	Fire Services Department's Central Fireboat Station and Shau Kei Wan Typhoon Shelter	29/2/2016	

Financial Year	LegCo/Panel/Subcommittee/ Public Complaints Office	Place	Date	*Expenditure (HK\$)
2014-15	Public Complaints Office	Hung Shui Kiu, Yuen Long	8/4/2014	21,905
	Public Complaints Office	Marsh Road, Wan Chai	23/4/2014	
	Panel on Security	Lok Ma Chau Spur Line Control Point	24/4/2014	
	Panel on Environmental Affairs	The Chemical Waste Treatment Centre	25/4/2014	
	Subcommittee on Matters Relating to Railways	The construction site of the West Kowloon Terminus of the Hong Kong Section of the Guangzhou-Shenzhen-Hong Kong Express Rail Link	28/4/2014	
	Public Complaints Office	Kin Ming Estate, Tiu Keng Leng	12/5/2014	
	Subcommittee on Integrated Education	Kowloon Bay St. John the Baptist Catholic Primary School	19/5/2014	
	Panel on Food Safety and Environmental Hygiene	Cheung Sha Wan Wholesale Vegetable Market and Cheung Sha Wan Temporary Wholesale Poultry Market	27/5/2014	
	Panel on Transport	The construction site of the To Kwa Wan Station of the Shatin to Central Link	3/6/2014	
	Public Complaints Office	Kwai Shing West Estate, Kwai Chung	24/6/2014	
	Public Complaints Office	Yat Fu Lane, Western District	25/7/2014	
	Panel on Environmental Affairs	The Pillar Point Sewage Treatment Works	8/9/2014	
	Public Complaints Office	Po Toi Island	23/9/2014	
	Panel on Development	The proposed site for the reprovisioning of the Harcourt Road fresh water pumping station	7/10/2014	
	Panel on Development	The Ex-Lamma Quarry Area	25/10/2014	
	Public Complaints Office	Lugard Road, the Peak	22/12/2014	
	Panel on Transport	The reclamation works of Hong Kong Boundary Crossing Facilities of the Hong Kong-Zhuhai-Macao Bridge near Tung Chung	3/2/2015	
	Public Complaints Office	Eastern Law Courts Building	10/2/2015	
	Bills Committee on District Cooling Services Bill	The Kai Tak Development	24/2/2015	
	Panel on Administration of Justice and Legal Services	The Judiciary	9/3/2015	
	Panel on Security	The Fire Services Department	23/3/2015	
	Public Complaints Office	Sha Tau Kok Frontier Closed Area	24/3/2015	

Financial Year	LegCo/Panel/Subcommittee/ Public Complaints Office	Place	Date	*Expenditure (HK\$)
2013-14	Panel on Economic Development	New cruise terminal, Kai Tak	22/4/2013	20,722
	Public Complaints Office	Metro Town, Tseung Kwan O	25/4/2013	
	Panel on Environmental Affairs	Waste Management Facilities	11/5/2013	
	Public Complaints Office	Kwu Tung North New Development Area, Sheung Shui	25/5/2013	
	Panel on Security	The Fire Services Department	27/5/2013	
	Panel on Food Safety and Environmental Hygiene	Public Markets	28/5/2013	
	Public Complaints Office	Nga Tsin Wai Tsuen, Kowloon City	6/6/2013	
	Panel on Security	The Marine Police Headquarters	10/6/2013	
	Subcommittee on Matters Relating to Railways	The West Kowloon Terminus of the Hong Kong Section of the Guangzhou-Shenzhen-Hong Kong Express Rail Link	24/6/2013	
	Panel on Food Safety and Environmental Hygiene	Public Markets	25/6/2013	
	Public Complaints Office	Pui Oi School, Tuen Mun	27/6/2013	
	Panel on Transport	MTR's Operations Control Centre, Tsing Yi	6/7/2013	
	Panel on Housing	Public rental housing	29/7/2013	
	Public Complaints Office	Prosperous Garden, Yaumatei	30/7/2013	
	Public Complaints Office	Tai Pak Terrace, Western District	9/8/2013	
	Panel on Environmental Affairs	The North East New Territories Landfill	1/9/2013	
	Panel on Security	Stanley Prison	25/11/2013	
	Panel on Administration of Justice and Legal Services	The Judiciary	3/12/2013	
	Panel on Commerce and Industry	The Hong Kong Science Park	12/12/2013	
	Panel on Welfare Services	Private residential care homes for the elderly at Dills Corner Garden	13/12/2013	
	Joint Subcommittee to Monitor the Implementation of the West Kowloon Cultural District Project	The West Kowloon Cultural District	17/12/2013	
	Panel on Environmental Affairs	The Sha Tin Refuse Transfer Station	19/12/2013	
	Panel on Food Safety and Environmental Hygiene	The New Territories North Animal Management Centre	23/12/2013	
	Subcommittee on Matters Relating to Railways	Shatin Freight Yard and Racecourse Station	10/1/2014	
	Panel on Housing	Po Tin Estate, Tuen Mun	14/1/2014	
	Public Complaints Office	Sheung Shui Wai, North District	5/2/2014	
	Panel on Food Safety and Environmental Hygiene	The Man Kam To Food Control Office	24/2/2014	
	Panel on Health Services	The Hospital Authority	28/2/2014	
	Panel on Food Safety and Environmental Hygiene	The Airport Food Inspection Office	7/3/2014	

Financial Year	LegCo/Panel/Subcommittee/ Public Complaints Office	Place	Date	*Expenditure (HK\$)
2012-13	Public Complaints Office	Wan Tsui General Out Patient Clinics, Chai Wan	24/4/2012	10,559
	Panel on Home Affairs	Yau Ma Tei Theatre	27/4/2012	
	Public Complaints Office	Cape Collinson Road, Chai Wan	18/6/2012	
	Panel on Education	The Hong Kong Examinations and Assessment Authority Assessment Centre	8/1/2013	
	Panel on Security	The Police Tactical Unit Headquarters	14/1/2013	
	Public Complaints Office	Yau Tam Mei Tsuen, Yuen Long	4/2/2013	
	Public Complaints Office	Hong Chi Morninghill School, Tuen Mun	26/2/2013	
	Public Complaints Office	Yau Tam Mei Tsuen, Yuen Long	12/3/2013	
	Subcommittee on Integrated Education	Buddhist Tai Kwong Chi Hong College	18/3/2013	
	Panel on Information Technology and Broadcasting	Cyberport	19/3/2013	
	Subcommittee on Integrated Education	Aberdeen Technical School	21/3/2013	
	Public Complaints Office	Ka Wing Building, Shamshuipo	21/3/2013	
2011-12	Panel on Food Safety and Environmental Hygiene	Radiation Examination Operation at Hong Kong Air Cargo Terminal	8/4/2011	8,786
	Panel on Economic Development	Tourist attractions on Lantau Island	20/4/2011	
	Public Complaints Office	Park Island, Ma Wan	16/5/2011	
	Panel on Education	The Hong Kong Polytechnic University	23/5/2011	
	Public Complaints Office	Wah Fu Estate, Pokfulam	13/6/2011	
	Panel on Commerce and Industry	The Hong Kong Science Park, Hong Kong Applied Science and Technology Research Institute, and Nano and Advanced Materials Institute	7/7/2011	
	Panel on Housing	The public housing developments at Kai Tak	30/1/2012	
	Bills Committee on Road Traffic (Amendment) (No.2) Bill 2011	The Transport Department	21/2/2012	
	Panel on Administration of Justice and Legal Services	The Judiciary	27/2/2012	
	Public Complaints Office	South East New Territories Landfill	20/3/2012	
	Panel on Welfare Services	Tuen Mun Children and Juvenile Home	27/3/2012	

* There is no breakdown on the expenditure for each visit. The expenditure is for travelling expenses only.

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 3624)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

What were the amounts of expenditure under different items of the Administration Division of the Legislative Council ("LegCo") Secretariat in the past 5 years?

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 308)

Reply:

The Administration Division of the Legislative Council ("LegCo") Secretariat comprises the General Administration Office ("GAO"), the Estate and Security Office ("ESO") and the Information Technology Office ("ITO"). As at 31 March 2016, there are 206 posts on the permanent establishment of the division and the establishment of GAO, ESO and ITO is 55, 109 and 42 respectively.

2. The major expenditure items of the Administration Division include personal emoluments and departmental expenses. Departmental expenses include items of expenditure such as office accommodation, office equipment, office supplies, hired services, staff development, etc. Under its accounting practices, the LegCo Secretariat does not compile information on personal emoluments and departmental expenses by offices. The respective amounts of expenditure under personal emoluments and departmental expenses of the Administration Division as a whole in the past 5 years were as follows:

	2011-12 Actual expenditure	2012-13 Actual expenditure	2013-14 Actual expenditure	2014-15 Actual expenditure	2015-16 Revised estimate
	\$ million	\$ million	\$ million	\$ million	\$ million
Personal emoluments	62.345	78.243	78.590	81.571	94.452
Departmental expenses	24.079	20.442	23.387	28.405	32.698
Total	86.424	98.685	101.977	109.976	127.150

- End -

CONTROLLING OFFICER'S REPLY**LC037****(Question Serial No. 3625)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

Please advise on the staffing complement of the security staff on permanent establishment in the Legislative Council Complex and the expenditure on emoluments for security staff in the past 5 years.

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 311)Reply:

The permanent establishment of security staff of the Legislative Council Secretariat in the past 5 years were as follows:

	Establishment as at				
	31.3.2012	31.3.2013	31.3.2014	31.3.2015	31.3.2016
Chief Security Officer	1	1	1	1	1
Security Officer	2	2	2	4	4
Senior Security Assistant	6	6	6	8	8
Security Assistant I	34	34	34	36	36
Security Assistant II	49	49	49	46	46
Total	92	92	92	95	95

2. The expenditure on emoluments for security staff in the years 2011-12 to 2015-16 was as follows:

2011-12	2012-13	2013-14	2014-15	2015-16
\$ million	\$ million	\$ million	\$ million	\$ million
20.465	27.553	28.816	31.753	35.405

- End -

CONTROLLING OFFICER'S REPLY

LC038

(Question Serial No. 3626)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Please advise on the respective expenditures of The Legislative Council Commission on engaging security consultants in the past 5 years.

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 314)

Reply:

The Legislative Council ("LegCo") Commission appointed a security consultant in July 2014 to conduct a review on how security management of the LegCo Complex could be improved to ensure that the operation of LegCo was free from hindrance and disruption while the Complex remained an open and welcoming place for members of the public. The cost of the review was \$200,000. Other than that, no other security consultants were engaged in the past 5 years.

- End -

CONTROLLING OFFICER'S REPLY**LC039****(Question Serial No. 3627)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

What were the expenditures involved in acquiring additional equipment such as metal detectors and X-ray machines etc. for the Legislative Council ("LegCo") Complex due to security considerations in the past 5 years?

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 315)Reply:

In the past 5 years, the Legislative Council ("LegCo") Secretariat procured the following items to enhance the security of the LegCo Complex:

Item	Expenditure (HK\$)
(a) About 100 L-shaped mills barriers to protect the glass curtain walls of the LegCo Complex	462,000
(b) Replacement of 2 closed-circuit television cameras in the area under the drum of the LegCo Complex by ones with sound recording function	52,000
(c) Locking bars for steel cabinets	22,000
Total:	536,000

2. Metal detectors and X-ray machines in the LegCo Complex have been provided since its commissioning in 2011 and the costs were borne by the Administration.

- End -

CONTROLLING OFFICER'S REPLY**LC040****(Question Serial No. 3628)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

Please advise on the number of security staff employed on supernumerary basis by the Legislative Council ("LegCo") Secretariat in response to untoward incidents in the past 5 years. What were the total working hours of such staff? What was the expenditure incurred?

Asked by: Dr Hon KWOK Ka-ki (Member Question No. 316)Reply:

No security staff was employed on supernumerary basis by the Legislative Council ("LegCo") Secretariat in response to untoward incidents in the past 5 years. However, temporary security staff were engaged by the LegCo Secretariat in June 2014, June 2015 and March 2016 to support the LegCo Secretariat's security services when the LegCo Complex was under high security threat. The temporary security staff engaged in terms of man hours and the expenditure incurred were as follows:

	June 2014	June 2015	March 2016
Total number of man hours	3 456	1 064	185
Expenditure	\$742,000	\$161,000	\$32,375

- End -

CONTROLLING OFFICER'S REPLY

(Question Serial No. 2900)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

As a result of the resignation of Hon Ronny TONG Ka-wah, the Legislative Council ("LegCo") Secretariat carried out alteration works for his office, including erecting hoardings to separate it from neighbouring Members' Offices. Subsequently, the LegCo Secretariat removed the hoardings upon the assumption of office of Hon Alvin YEUNG Ngok-kiu. Please provide the details of the expenditure involved in the relevant works.

Has the LegCo Secretariat incurred other expenditures in connection with this by-election for the New Territories East constituency seat?

Asked by: Hon Claudia MO (Member Question No. 53)

Reply:

Each Legislative Council ("LegCo") Member is provided with an office in the LegCo Complex. Mr Ronny TONG's office was a combined office shared with 5 Members belonging to the Civic Party.

2. To ensure that the new Member returned at the 2016 by-election, irrespective of political affiliation, would have an office for use once he/she was elected, it was necessary to reinstate the office vacated by Mr Ronny TONG back to an individual Member's office no later than the date of by-election, i.e. 28 February 2016. The Secretariat therefore requested the Architectural Services Department ("ArchSD") to reinstate the office vacated by Mr Ronny TONG once his resignation took effect on 1 October 2015. The reinstatement works were completed by ArchSD on 20 February 2016.

3. As the LegCo Complex is a government property, expenditure on works for the building structure and related facilities of the Complex, including the above works, is borne by ArchSD. The expenditure incurred by the LegCo Secretariat for the new Member's office is about \$900, which is the cost for the provision of telephone lines, name plates, etc.

- End -

CONTROLLING OFFICER'S REPLY**LC042****(Question Serial No. 0812)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

How many hours of Council meetings were wasted due to filibustering such as by requesting a quorum count and aborting meetings each year from 2012-13 to 2015-16? What is the projected expenditure for the wasted time of the Council meetings based on the day-to-day operational expenditure of the Legislative Council?

Asked by: Hon TAM Yiu-chung (Member Question No. 8)Reply:

Information about the statistics on Council meetings including the time spent on quorum calls and the meeting time reduced due to adjournment of the Council because of the lack of a quorum in each of the legislative sessions from 2012-13 to 2015-16 is as follows:

	No. of Quorum calls	Time spent on quorum calls	Reduced meeting time due to adjournment	Total
2012-13	191	----*	51 hr 44 min	51 hr 44 min
2013-14	366	49 hr 43 min	41 hr 6 min	90 hr 49 min
2014-15	325	56 hr 3 min	26 hr 15 min	82 hr 18 min
2015-16 (up to end Feb 2016)	282	54 hr 38 min	68 hr 23 min	123 hr 1 min

**Since 2013-14, the Electronic Voting System has been enhanced to capture the statistics on Council meetings including the time spent on quorum calls.*

2. The average hourly expenditure incurred for servicing meetings of the Council and its committees from 2012-13 to 2015-16 are approximately \$173,000, \$189,000, \$203,000 and \$216,000 (estimated) respectively.

- End -

CONTROLLING OFFICER'S REPLY

LC043

(Question Serial No. 2447)

Head: (112) Legislative Council Commission

Subhead (No. & title): (000) Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

As shown in the indicators under this programme, the number of committee meetings serviced as well as the number of pages of bills and instruments scrutinised and processed by the Secretariat have increased substantially. In this connection, will the Divisions advise on the following:

How many hours of Council meetings have been serviced by the Divisions?

How many hours of committee meetings have been serviced by the Divisions?

With the substantial increase in workload, have the Divisions increased the number of staff handling Council business and paper work? If yes, what is the number of additional staff?

What was the number of overtime hours worked by Secretariat staff for Council meetings or other meetings in the last legislative session?

Will the Divisions increase manpower and adopt other methods to relieve the workload of Secretariat staff in the coming year? If yes, what is the budget for that?

Asked by: Hon WONG Kwok-hing (Member Question No. 129)

Reply:

In the 2015-16 financial year, a total of around 509 hours of Council meetings and 1 487 hours of committee (including subcommittee) meetings were serviced by the Legislative Council Secretariat ("the Secretariat").

2. As at 1 April 2015, 472 staff were directly or indirectly involved in providing Council Business Services, with an increase of 17 staff as compared with the preceding year.
3. In the 2014-15 legislative session, the total number of overtime hours worked by the Secretariat staff directly or indirectly involved in servicing meetings of the Council and its committees, was about 16 299 hours.
4. The Secretariat will create 12 permanent posts in 2016-17 at an estimated expenditure of \$3.595 million to strengthen its support services to Members. The Secretariat will keep in view the manpower situation and continue to explore ways to relieve the workload of staff through, for instance, streamlining the work procedures by information technology automation.

- End -

CONTROLLING OFFICER'S REPLY**LC044****(Question Serial No. 2448)**Head: (112) Legislative Council CommissionSubhead (No. & title): (000) Operational expensesProgramme: (2) Council Business ServicesControlling Officer: Secretary General, Legislative Council Secretariat
(Kenneth CHEN)Director of Bureau: Secretary General, Legislative Council SecretariatQuestion:

1. In the past 3 sessions, the number of working hours and the expenditure involved in conducting additional meetings of the Legislative Council ("LegCo"), committees and subcommittees due to filibustering;
2. In the past 3 sessions, the number of Council meeting hours increased as a result of conducting quorum counts and the additional expenditure involved; and
3. Whether the LegCo Secretariat would revise the estimated number of meetings, meeting hours, manpower and expenditure involved in view of the possible chaotic situation in LegCo in the coming session?

Asked by: Hon WONG Kwok-hing (Member Question No. 130)Reply:

The increase in the meeting time of the Council and its committees due to filibusters cannot be ascertained. Information about quorum calls and the time reduced due to adjournment of the Council because of the lack of a quorum is as follows:

	No. of Quorum calls	Time spent on quorum calls	Reduced meeting time due to adjournment	Total
2012-13	191	----*	51 hr 44 min	51 hr 44 min
2013-14	366	49 hr 43 min	41 hr 6 min	90 hr 49 min
2014-15	325	56 hr 3 min	26 hr 15 min	82 hr 18 min
2015-16 (up to end Feb 2016)	282	54 hr 38 min	68 hr 23 min	123 hr 1 min

*Since 2013-14, the Electronic Voting System has been enhanced to capture the statistics on Council meetings including the time spent on quorum calls.

2. The Secretariat has taken into account all relevant factors in drawing up the estimates on the numbers and hours of meetings of the Council and its committees and the manpower and resources required.

- End -