

政府總部  
民政事務局

香港添馬添美道二號  
政府總部西翼十二樓



**GOVERNMENT SECRETARIAT  
HOME AFFAIRS BUREAU**

12TH FLOOR, WEST WING,  
CENTRAL GOVERNMENT OFFICES,  
2 TIM MEI AVENUE,  
TAMAR,  
HONG KONG.

本局檔號 OUR REF : HAB/CA2/1/15/1  
電話 TEL NO. : 3509 7103  
圖文傳真 FAXLINE : 2591 6002

25 July 2018

Mr Colin CHUI  
Clerk to Panel on Welfare Services  
Legislative Council Secretariat  
Legislative Council Complex  
1 Legislative Council Road  
Central, Hong Kong

Dear Mr Chui,

**Legislative Council  
Panel on Welfare Services**

**Work Progress of the Family Council**

During discussion of the work progress of the Family Council at the meeting of the Panel on Welfare Services of the Legislative Council on 11 June 2018, Members requested a copy of the Family Impact Assessment (FIA) Checklist adopted by the Government to conduct the FIA. I am now writing to provide the required information as attached in Annex.

2. Thank you for Members' interest in Government's work on FIA.

Yours sincerely,

A handwritten signature in black ink that reads 'Nick'.

(Nick AU YEUNG)

for Secretary for Home Affairs

### Form A: Family Impact Assessment Initial Screening

The Family Impact Assessment Initial Screening is consistent with the **four dimensions of Family Impact Assessment Checklist** (*User Manual (UM) para 43-49, p.11*)<sup>1</sup>. The four questions can serve to build awareness and provide a framework for a preliminary assessment of how policies bring **intended and unintended consequences for family well-being** (*UM para 31-33, p.9*).

Does the new/revised policy or legislation proposal bring an impact on:	No impact on families/ Not relevant	Yes, Possible impact on families	Uncertain, not sure if there is any possible impact
1 <b>Family Responsibility:</b> ( <i>UM para.44, p.12</i> ) Affect families' capacity to fulfil their functions: family formation, partnership relationships, economic support, childrearing, caregiving, reproduction, emotional support, provision of safety, education and socialization.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 <b>Family Stability:</b> ( <i>UM para.45, p.12</i> ) Affect families' capacity to maintain a stable structure and fulfil their marital, parental and family commitments, especially when children are involved and changes or transitions occur, such as aging, adoption or parental separation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 <b>Family Relationships:</b> ( <i>UM para.47, p.13</i> ) Affect work and family balance, family communication amongst members including couples, immediate family members and extended family members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 <b>Family Engagement:</b> ( <i>UM para.48, p.13</i> ) Affect families' connection with community, families' participation in social development and support of vulnerable families (e.g. ethnic minorities, family with special needs, low-income families).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If there is any check mark in boxes of “**Yes**” or “**Uncertain**”, **Form B: Family Diversity and Contexts and Form C: Family Impact Assessment Checklist should be gone through.**

#### Application for exemption

- We would like to apply for exemption from conducting Family Impact Assessment in the future on similar amendments to this particular **subsidiary legislation or regular review/updating of policy arrangements with no family impact** identified in the screening.

Justification:

<sup>1</sup> Corresponding references in the User Manual are provided in bracket.

### Form B: Family Diversity and Contexts

Many policies targeting at individuals will have a family impact. Impacts can be felt in different ways by different types of families or families of different stages. This tool helps policy-makers to stimulate thought about the diversity of family forms. It is important to capture this in FIA. You may check multiple options in the following table, but not necessarily in all three columns. *(UM para 66, p.24. Glossary of terms)*

Family Structures	Family Life Cycle Stages	Family Contexts
<input type="checkbox"/> Couple only families	<input type="checkbox"/> Forming couples	<input type="checkbox"/> Low-income families
<input type="checkbox"/> Families with dependent children	<input type="checkbox"/> New couples	<input type="checkbox"/> Unemployed families with or without children
<input type="checkbox"/> Single-parent families	<input type="checkbox"/> Pregnancy	<input type="checkbox"/> Families with children or adults with special needs
<input type="checkbox"/> Step or blended families	<input type="checkbox"/> With infants and preschoolers	<input type="checkbox"/> Families from different cultural/ethnic and linguistic backgrounds
<input type="checkbox"/> Multigenerational families	<input type="checkbox"/> With school age children	<input type="checkbox"/> Families caring for a person with a disability or chronic ill health or of frail old age
<input type="checkbox"/> Foster families	<input type="checkbox"/> With children in transition to adulthood	<input type="checkbox"/> Homeless families
<input type="checkbox"/> Older couple families	<input type="checkbox"/> Young adult transition and leaving home	<input type="checkbox"/> Families in which parents have mental health and substance abuse issues
<input type="checkbox"/> Persons living alone with families elsewhere	<input type="checkbox"/> Midlife adults with both young and old dependents	<input type="checkbox"/> Families with new arrival members
<input type="checkbox"/> Cross-border families	<input type="checkbox"/> With elderly dependents	<input type="checkbox"/> Families living in particular geographic region (Rural/Suburban/ Urban)
<input type="checkbox"/> Families with dependent child(ren) solely taken care of by grandparent(s)	<input type="checkbox"/> Elderly with adult children/grandchildren	<input type="checkbox"/> Families engaged in a specific type of occupation for their livelihood, including primary economic activities (e.g. fisheries, agriculture, etc.)
	<input type="checkbox"/> Caring for an ageing partner	<input type="checkbox"/> Families living in a specific type of accommodation
	<input type="checkbox"/> Separation or loss of a partner	<input type="checkbox"/> Families with doubly non-permanent resident children
	<input type="checkbox"/> Family with no economically active person	
<input type="checkbox"/> Any types of families other than the above, please specify:		
<input type="checkbox"/> ALL types of families		

**Form C: Family Impact Assessment Checklist** *(UM Annex 2, p.55. Case examples)*

**Dimension I: Family Responsibility** *(UM para.44, p.12)*

**Principle 1: Supporting the functions of families**

(e.g. family formation, partnership relationship, economic support, child rearing and caregiving, reproduction, emotional support, provision of safety, education and socialization)

*(UM, para 71, p.29. Levels of impact; para 78, p.33, Examples of impact levels)*

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	No impact/ Not relevant	Slight Impact	Some impact	Substantial impact
1.1 provide incentives or support to couples to get married or strengthen marital relationship?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts: <i>(UM paras 72 &amp; 75, p.29 &amp; 31. Negative impact and mitigation measures)</i>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
1.2 provide incentives to give birth to, foster or adopt children?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
1.3 affect parental competence and promote knowledge, skills and commitment necessary for raising children and youth?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Form C: Family Impact Assessment Checklist** *(UM Annex 2, p.55. Case examples)*

**Dimension I: Family Responsibility** *(UM para.44, p.12)*

**Principle 1: Supporting the functions of families**

(e.g. family formation, partnership relationship, economic support , child rearing and caregiving, reproduction, emotional support, provision of safety, education and socialization)

*(UM, para 71, p.29. Levels of impact; para 78, p.33, Examples of impact levels)*

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	No impact/ Not relevant	Slight Impact	Some impact	Substantial impact
1.4 affect family’s ability to provide education, transmit culture, knowledge and values across generations?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
1.5 affect the ability to care for family members with special needs (e.g. old age, physically or mentally disabled or chronically ill)?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
1.6 affect parent’s and other family members’ ability to provide economic support and to fulfill financial responsibility for dependent, older people and family with special needs including physically, mentally disabled or chronically ill?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Form C: Family Impact Assessment Checklist** *(UM Annex 2, p.55. Case examples)*

**Dimension I: Family Responsibility** *(UM para.44, p.12)*

**Principle 1: Supporting the functions of families**

(e.g. family formation, partnership relationship, economic support , child rearing and caregiving, reproduction, emotional support, provision of safety, education and socialization)

*(UM, para 71, p.29. Levels of impact; para 78, p.33, Examples of impact levels)*

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	No impact/ Not relevant	Slight Impact	Some impact	Substantial impact
1.7 affect absent parents' obligations to provide financial support for their children?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
1.8 affect the prevalence of family violence and protect the rights and safety of families and family members?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
1.9 affect services or supports for families? (e.g. health, socialization, recreation, emotional support and caregiving )	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Form C: Family Impact Assessment Checklist** (UM Annex 2, p.55. Case examples)

**Dimension II: Family Stability** (UM para.45, p.12)

**Principle 2: Strengthening family integrity and stability**

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	No impact/ Not relevant	Slight Impact	Some impact	Substantial impact
2.1 affect marital commitment or parental obligations ?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2.2 affect families' ability to maintain an adequate standard of living?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2.3 affect families' ability to advance economically and build family assets?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Form C: Family Impact Assessment Checklist** *(UM Annex 2, p.55. Case examples)*

**Dimension II: Family Stability** *(UM para.45, p.12)*

**Principle 2: Strengthening family integrity and stability**

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	<b>No impact/ Not relevant</b>	<b>Slight Impact</b>	<b>Some impact</b>	<b>Substantial impact</b>
2.4 recognize that major changes in family relationships or families going through key transitions such as becoming parents, getting married, bereavement, unemployment, couple separation and divorce, the onset of a long-term health condition that require support and attention, in order to mitigate the impact on children in particular?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>



**Form C: Family Impact Assessment Checklist** (UM Annex 2, p.55. Case examples)

**Dimension III: Family Relationships** (UM para.47, p.13)

**Principle 3: Promoting family harmony and better balance between work and family**

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	No impact/ Not relevant	Slight Impact	Some impact	Substantial impact
3.1 affect the time that family members can spend together?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3.2 affect family competence and resilience including strong communication skills, conflicts resolution strategies, relationship building skills and problem-solving abilities?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3.3 raise awareness on intergenerational relationships among family members?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Form C: Family Impact Assessment Checklist** *(UM Annex 2, p.55. Case examples)*

**Dimension III: Family Relationships** *(UM para.47, p.13)*

**Principle 3: Promoting family harmony and better balance between work and family**

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	<b>No impact/ Not relevant</b>	<b>Slight Impact</b>	<b>Some impact</b>	<b>Substantial impact</b>
3.4 affect families' ability to balance paid work and family life?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Form C: Family Impact Assessment Checklist** (UM Annex 2, p.55. Case examples)

**Dimension IV- Family Engagement** (UM para.48, p.13)

**Principle 4: Connecting families to the wider kin and community networks**

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	No impact/ Not relevant	Slight Impact	Some impact	Substantial impact
4.1 build on informal social support networks (such as community/neighborhood organizations) that are essential to families' lives?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4.2 take into account the family's need to coordinate the multiple services they may require and integrate well with other programs and services that the families use?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
4.3 respect, address and balance the diversity of family needs, values and behavior of families from diverse backgrounds and composition?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Form C: Family Impact Assessment Checklist** (UM Annex 2, p.55. Case examples)

**Dimension IV- Family Engagement** (UM para.48, p.13)

**Principle 5: Encouraging families to participate in policy development, program planning and evaluation**

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	No impact/ Not relevant	Slight Impact	Some impact	Substantial impact
5.1 consider the importance of partnerships between government agencies, communities and families in meeting the diverse needs of families and provide opportunities for families to participate in the development, implementation, delivery and evaluation of policies?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
5.2 provide full information and a range of choices pertinent to the policy/legislative proposal to families?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Form C: Family Impact Assessment Checklist** *(UM Annex 2, p.55. Case examples)*

**Dimension IV- Family Engagement** *(UM para.48, p.13)*

**Principle 6: Supporting vulnerable families**

Does the new/revised policy or legislation proposal:	If possible impacts on families, please indicate if it is positive or negative and describe what types and how these families will be affected	No impact/ Not relevant	Slight Impact	Some impact	Substantial impact
6.1 gives support to families who are vulnerable, disadvantaged or at risk?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
6.2 ensure the accessibility and quality of programs and services for culturally, economically, geographically, racially/ethnically, and religiously diverse families?	<input type="checkbox"/> Positive impacts on families <input type="checkbox"/> Negative impacts on families  Description of impact:  Mitigation measure(s) for negative impacts:	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

