

**Panel on Information Technology and Broadcasting**  
**List of follow-up actions**  
 (position as at 5 May 2020)

<b>Subject</b>	<b>Date of meeting</b>	<b>Follow-up action required</b>	<b>Administration's response</b>
1. Full implementation of Electronic Recordkeeping System	20.4.2020	The Administration is requested to provide supplementary information on the number of bureaux/departments which would convert their existing paper-based file records to electronic format and keep in the proposed Electronic Recordkeeping System, and what measures would be taken if those files were not convertible.	The Administration to take note and follow up.

Council Business Division 1  
Legislative Council Secretariat  
 5 May 2020