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13 December 1999

Clerk to Panel
Legislative Council Secretariat
Legislative Council Building
8 Jackson Road
Hong Kong

(Attn: Mrs Eleanor Chow)

Dear Mrs Chow,

LegCo Panel on Constitutional Affairs
Meeting on 15 November 1999

Further to our letter of 7 December setting out the Administration's comments on the draft minutes of the captioned meeting, our response to the enquiry raised by the Panel Chairman in paragraph 26 of the minutes is as follows.

On the issue of designation of "Controlling Officers", section 12 of the Public Finance Ordinance stipulates that estimates of expenditure laid before the Legislative Council shall designate a controlling officer in respect of each head and subhead. In this connection, a controlling officer is responsible and accountable for all expenditure from any head or subhead for which he is the controlling officer, and for all public moneys and Government property in respect of the department or service for which he is responsible. Normally a Head of Expenditure corresponds with a Department or an Agency and the Department or Agency Head is designated the Controlling Officer for the entire Head of Expenditure (including all the subheads under it). However, there are a few Heads of Expenditure with more than one Controlling Officer each of them being responsible and accountable for specified subheads under that Head of Expenditure. For example, under Head 177 Subventions : Non-Departmental Public Bodies, a total of seven Controlling Officers are designated for accounting for Government subventions to 12 non-government organisations. A full list of designated Controlling Officers for all the Heads in the 1999-2000 Estimates is at the Annex.

I should be most grateful if you could bring the above to the attention of the Chairman and members of the Panel.

Yours sincerely,

(Jacky Lum)
for Director of Administration

Heads of Expenditure

Head	Subhead	Controlling Officer
21 Chief Executive's Office	-	Private Secretary to Chief Executive
22 Agriculture and Fisheries Department	-	Director of Agriculture and Fisheries
25 Architectural Services Department	-	Director of Architectural Services
24 Audit Commission	-	Director of Audit
23 Auxiliary Medical Service	-	Chief Staff Officer of the Auxiliary Medical Services
82 Buildings Department	-	Director of Buildings
26 Census and Statistics Department	-	Commissioner for Census and Statistics
27 Civil Aid Service	-	Chief Staff Officer of the Civil Aid Service
28 Civil Aviation Department	-	Director of Civil Aviation
43 Civil Engineering Department	-	Director of Civil Engineering
29 Civil Service Training and Development Institute	-	Director, Civil Service Training and Development Institute
30 Correctional Services Department	-	Commissioner of Correctional Services
31 Customs and Excise Department	-	Commissioner of Customs and Excise
37 Department of Health	-	Director of Health
92 Department of Justice	-	Director of Administration and Development
39 Drainage Services Department	-	Director of Drainage Services
40 Education Department	-	Director of Education
42 Electrical and Mechanical Services Department	-	Director of Electrical and Mechanical Services
44 Environmental Protection Department	-	Director of Environmental Protection
45 Fire Services Department	-	Director of Fire Services
46 General Expenses of the Civil Service	001,003,010, 011,023,024, 025,027,028 & 037	Secretary for the Civil Service
	004	Director of Urban Services
	005	Director of Regional Services
	006	Registrar of Companies
	008	Chief Executive of Hong Kong Monetary Authority

Head	Subhead	Controlling Officer
46 General Expenses of the Civil Service	013,014,020, 022,032,033, 038 & 039	Director of Accounting Services
	081	Director-General of Telecommunications
	082	Postmaster General
	083	Director of Electrical and Mechanical Services
	084	Director of Administration
166 Government Flying Service	-	Controller, Government Flying Services
48 Government Laboratory	-	Government Chemist
50 Government Land Transport Agency	-	Government Land Transport Administrator
51 Government Property Agency	-	Government Property Administrator
35 Government Secretariat: Beijing Office	-	Director of Beijing Office
143 Government Secretariat: Civil Service Bureau	-	Secretary for the Civil Service
144 Government Secretariat: Constitutional Affairs Bureau	-	Secretary for Constitutional Affairs
145 Government Secretariat: Economic Services Bureau	-	Secretary for Economic Services
146 Government Secretariat: Education and Manpower Bureau	-	Secretary for Education and Manpower
147 Government Secretariat: Finance Bureau	-	Secretary for the Treasury
148 Government Secretariat: Financial Services Bureau	-	Secretary for Financial Services
149 Government Secretariat: Health and Welfare Bureau	-	Secretary for Health and Welfare
53 Government Secretariat: Home Affairs Bureau	-	Secretary for Home Affairs
150 Government Secretariat: Housing Bureau	-	Secretary for Housing
55 Government Secretariat: Information Technology and Broadcasting Bureau	-	Secretary for Information Technology and Broadcasting

Head	Subhead	Controlling Officer
142 Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary	-	Director of Administration
96 Government Secretariat: Overseas Offices	-	Secretary for Trade and Industry
56 Government Secretariat: Planning, Environment and Lands Bureau and Works Bureau	-	Secretary for Works
151 Government Secretariat: Security Bureau	-	Secretary for Security
152 Government Secretariat: Trade and Industry Bureau	-	Secretary for Trade and Industry
153 Government Secretariat: Transport Bureau	-	Secretary for Transport
58 Government Supplies Department	-	Director of Government Supplies
60 Highways Department	-	Director of Highways
63 Home Affairs Department	-	Director of Home Affairs
168 Hong Kong Observatory	-	Director of the Hong Kong Observatory
122 Hong Kong Police Force	-	Commissioner of Police
62 Housing Department	-	Director of Housing
70 Immigration Department	-	Director of Immigration
72 Independent Commission Against Corruption	-	Commissioner, Independent Commission Against Corruption
121 Independent Police Complaints Council	-	Secretary, Independent Police Complaints Council
73 Industry Department	-	Director-General of Industry
74 Information Services Department	-	Director of Information Services
47 Information Technology Services Department	-	Director of Information Technology Services
76 Inland Revenue Department	-	Commissioner of Inland Revenue
78 Intellectual Property Department	-	Director of Intellectual Property
80 Judiciary	-	Judiciary Administrator
90 Labour Department	-	Commissioner for Labour

91 Lands Department	-	Director of Lands
94 Legal Aid Department	-	Director of Legal Aid
Head	Subhead	Controlling Officer
112 Legislative Council Commission	-	Secretary General of the Legislative Council Secretariat
98 Management Services Agency	-	Director of Management Services
100 Marine Department	-	Director of Marine
106 Miscellaneous Services	163,188,190, 191,192 & 220 182,251,281, 284 & 789 253 262 289 296 769 & 777 736, 778 & 790 795	Director of Accounting Services Secretary for the Treasury Secretary for Security Secretary for Trade and Industry Director of Urban Services Director-General of Trade Secretary for the Civil Service Secretary for Health and Welfare Chief Executive, Hong Kong Monetary Authority
114 Office of The Ombudsman	-	The Ombudsman
115 Official Languages Agency	-	Commissioner for Official Languages
116 Official Receiver's Office	-	Official Receiver
120 Pensions	-	Director of Accounting Services
118 Planning Department	-	Director of Planning
130 Printing Department	-	Government Printer
136 Public Service Commission	-	Chairman, Public Service Commission
160 Radio Television Hong Kong	-	Director of Broadcasting
162 Rating and Valuation Department	-	Commissioner of Rating and Valuation
163 Registration and Electoral Office	-	Chief Electoral Officer
170 Social Welfare Department	-	Director of Social Welfare
174 Standing Commission on Civil Service Salaries and Conditions of Service	-	Secretary-General of the Standing Commission on Civil Service Salaries and Conditions of Service
175 Standing Committee on Disciplined Services Salaries and Conditions of Service	-	Secretary General of the Standing Committee on Disciplined Services Salaries and Conditions of Service
173 Student Financial Assistance Agency	-	Controller, Student Financial Assistance Agency

176 Subventions: Miscellaneous	437,461,457 & 420	Secretary for Trade and Industry
	417 & 462	Secretary for Security
	521,528,414,	Secretary for Health and Welfare
	460,864 & 938	
Head	Subhead	Controlling Officer
176 Subventions: Miscellaneous	527	Secretary for Education and Manpower
	503,475,502 & 948	Secretary for Home Affairs
	451	Director of Urban Services
	446 & 925	Director of Administration
177 Subventions: Non-Departmental Public Bodies	443 & 870	Secretary for Economic Services
	444,429 & 955	Secretary for Trade and Industry
	441 & 905	Director-General of Industry
	514,977 & 978	Secretary for Health and Welfare
	520,871 & 976	Secretary for Education and Manpower
	415,459,523,	Secretary for Home Affairs
	524,525,916,	
	918,942 & 973	
	526	Director of Administration
180 Television and Entertainment Licensing Authority	-	Commissioner for Television and Entertainment Licensing
110 Territory Development Department	-	Director of Territory Development
181 Trade Department	-	Director-General of Trade
186 Transport Department	-	Commissioner for Transport
188 Treasury	-	Director of Accounting Services
190 University Grants Committee	-	Secretary-General, University Grants Committee
194 Water Supplies Department	-	Director of Water Supplies
184 Transfers to Funds	-	Secretary for the Treasury