

## **List of questions relating to the formulation and testing of contingency plan**

### ***Scenario Planning***

1. What sector-wide and territory-wide scenarios <sup>(Note 1)</sup> have been identified for formulation of contingency plans?
2. What are the essential features and procedures in respect of each scenario?
3. Will Government assess the adequacy of contingency plans drawn up by individual service providers?
4. What are the roles and functions played by different Bureaux, departments and organizations in terms of planning, coordination and actual implementation of the sector-wide and territory-wide contingency plans?

### ***Resources***

5. What are the resource plans including the manning level at each emergency centres/organizations?
6. Would there be sufficient resources to cope with the possible outburst of Y2K-induced problems at different sectors at almost the same time on 31 December 1999? What are the details of the priority programme?

### ***Testing***

7. How are you going to test the effectiveness of the contingency plans?
8. Will external auditors be commissioned to verify the effectiveness of the contingency plans?
9. What are the testing results of organization-wide, sector-wide and territory-wide contingency plans? What kinds of problems have been identified? What remedial measures have been/would be taken?
10. How can Government ensure effective coordination and communication amongst different entities, particularly during emergencies?

### ***Publicity***

11. What are the details of the related publicity programme including the dissemination of information during emergencies?
12. How can the public prepare themselves for a smooth and orderly transition?
13. Certain scenarios are caused by lack of confidence amongst the general public, such as bank run. What measures will be taken to avoid the occurrence of these scenarios?

(Note 1)

In examining the Y2K issue, Members have noted that the Hong Kong Police Force has identified a number of scenarios for the formulation of contingency plans. These include:

- (a) complete/partial power failure across Hong Kong
- (b) complete/partial telephone failure
- (c) power failure in individual buildings
- (d) runs on banks
- (e) disruption in payment of wages
- (f) systems failure in the airport
- (g) security systems failure in prisons
- (h) traffic light failure
- (i) chemical spills
- (j) water failure
- (k) food chain failure
- (l) immigration backlog at control points
- (m) transportation systems failure