



公司註冊處
Companies Registry

成立股份有限公司申請書
Application for Incorporation of a
Company Limited by Shares

AK1 (2017.2)
CB(1)1603/03-04 (01)

(公司條例第 15 條)
(Companies Ordinance s. 15)

表格
Form NC1

重要事項 Important Notes

- 填表前請參閱《填表須知》。
請用黑色墨水列印。
- Please read the accompanying notes before completing this form.
Please print in black ink.

(註 Note 7) 1 擬用的公司名稱 Intended Company Name(s)

擬用的公司英文名稱 Intended English Company Name

擬用的公司中文名稱 Intended Chinese Company Name

2 公司類別 Type of company

請在有關空格內加√號 Please tick the relevant box

☐ 私人 Private

☐ 公眾 Public

3 法定股本 Authorised Share Capital

股份類別 Class of Shares	貨幣 Currency	每股的面值 Nominal Value of each Share	股份數目 Number of Shares	總額 Total Amount

(註 Note 9) 4 公司擬用的首個香港註冊辦事處地址

The Intended Address of the First Registered Office of the Company in Hong Kong

(註 Note 10) 5 電郵地址 E-mail Address

(註 Note 3) 提交人的資料 Presentor's Reference

姓名 Name:

地址 Address:

電話 Tel:

傳真 Fax:

電郵地址 E-mail Address:

檔號 Reference:

指明編號第 / 號 (/)
Specification No. / (/)

請勿填寫本欄 For Official Use

公司註冊處條碼
CR Barcode

6 創辦成員 Founder Members

(如超過四名創辦成員，請用續頁 A 填報 Use Continuation Sheet A if more than 4 founder members)

成員的法律責任是有限的 The Liability of the Members is Limited.

A	英文姓名／名稱 Full name in English	<input type="text"/>
	中文姓名／名稱 Full name in Chinese	<input type="text"/>
	地址 Address	<input type="text"/>
	承購的股份數目 Number of shares taken	<input type="text"/>
B	英文姓名／名稱 Full name in English	<input type="text"/>
	中文姓名／名稱 Full name in Chinese	<input type="text"/>
	地址 Address	<input type="text"/>
	承購的股份數目 Number of shares taken	<input type="text"/>
C	英文姓名／名稱 Full name in English	<input type="text"/>
	中文姓名／名稱 Full name in Chinese	<input type="text"/>
	地址 Address	<input type="text"/>
	承購的股份數目 Number of shares taken	<input type="text"/>
D	英文姓名／名稱 Full name in English	<input type="text"/>
	中文姓名／名稱 Full name in Chinese	<input type="text"/>
	地址 Address	<input type="text"/>
	承購的股份數目 Number of shares taken	<input type="text"/>

7 遵從規定陳述書 Statement of Compliance

本人／我們 I/we *,

姓名／名稱 Full Name

(如屬法人團體，請填寫公司名稱 For a body corporate, please state the company name)

地址 Address

電郵地址 E-mail Address

爲本表格中指名的董事／秘書*，現核證公司已遵從《公司條例》中與註冊有關的所有規定及與註冊的先決及附帶事宜有關的所有規定。

being a Director/Secretary* named in this form, hereby certify that the company has complied with all or any of the requirements of the Companies Ordinance in respect of registration and of matters precedent and incidental thereto.

(註 Note 11)

註 Note 12) 簽署 Signed :

姓名 Name : _____

董事／秘書*
Director/Secretary *

*請刪去不適用者 Delete whichever does not apply

8 獲委任的首任個人秘書／董事的資料**Particulars of First Individual Secretary/Director Appointed**

(如有需要，請用續頁B填報)

(Use Continuation Sheet B if necessary)

請在有關空格內加 ☒ 號 Please tick the relevant box(es)**A 身分**

Capacity

☐

秘書

Secretary

☐

董事

Director

中文姓名
Name in Chinese英文姓名
Name in English

姓氏 Surname

名字 Other Names

前用姓名
Previous Names別名
Alias

(註 Note 15)

住址
Residential
Address

國家 Country

(註 Note 16)

電郵地址
E-mail Address

(註 Note 17)

身分證明
Identification

a 香港身分證號碼

Hong Kong Identity Card Number

b 海外護照

Overseas Passport

簽發國家 Issuing Country

號碼 Number

(註 Note 14)

出任董事職位同意書 Consent to Act as a Director: (秘書不適用 Not applicable for Secretary)

本人同意出任上述公司的董事一職，並確認本人已年滿十八歲。

I consent to act as a Director of the company and confirm that I have attained the age of 18 years.

簽署

Signed :

請在有關空格內加 ✓ 號 Please tick the relevant box(es)

B 身分
Capacity

☐ 秘書
Secretary

☐ 董事
Director

中文姓名
Name in Chinese

英文姓名
Name in English

<input type="text"/>	<input type="text"/>
----------------------	----------------------

姓氏 Surname

名字 Other Names

前用姓名
Previous Names

別名
Alias

(註 Note 15)

住址
Residential Address

<input type="text"/>	<input type="text"/>
----------------------	----------------------

國家 Country

(註 Note 16)

電郵地址
E-mail Address

(註 Note 17)

身分證明
Identification

a 香港身分證號碼
Hong Kong Identity Card Number

b 海外護照
Overseas Passport

<input type="text"/>	<input type="text"/>
----------------------	----------------------

簽發國家 Issuing Country

號碼 Number

(註 Note 14)

出任董事職位同意書 Consent to Act as a Director: (秘書不適用 Not applicable for Secretary)

本人同意出任上述公司的董事一職，並確認本人已年滿十八歲。
I consent to act as a Director of the company and confirm that I have attained the age of 18 years.

簽署
Signed :

(註 Note 18) **9 獲委任的首任法人團體秘書／董事的資料**
Particulars of First Corporate Secretary／Director Appointed

(如有需要，請用續頁 C 填報)
(Use Continuation Sheet C if necessary)

請在有關空格內加 ☒ 號 Please tick the relevant box(es)

A 身分
Capacity

☐ 秘書
Secretary

☐ 董事
Director

(註 Note 19)

中文名稱
Name in Chinese

(註 Note 19)

英文名稱
Name in English

(註 Note 20)

地址
Address

	國家 Country

(註 Note 21)

電郵地址
E-mail Address

公司編號 Company Number

(只適用於在香港註冊的法人團體)
(Only applicable to body corporate registered in Hong Kong)

(註 Note 14)

出任董事職位同意書 Consent to Act as a Director: (秘書不適用 Not applicable for Secretary)

本人同意出任上述公司的董事一職。

I consent to act as a Director of the company.

簽署

Signed :

請在有關空格內加 ✓ 號 Please tick the relevant box(es)

B 身分
Capacity

☐ 秘書
Secretary

☐ 董事
Director

(註 Note 19)

中文名稱
Name in Chinese

(註 Note 19)

英文名稱
Name in English

(註 Note 20)

地址
Address

	國家 Country
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(註 Note 21)

電郵地址
E-mail Address

公司編號 Company Number

(只適用於在香港註冊的法人團體)

(Only applicable to body corporate registered in Hong Kong)

(註 Note 14)

出任董事職位同意書 Consent to Act as a Director: (秘書不適用 Not applicable for Secretary)

本人同意出任上述公司的董事一職。
I consent to act as a Director of the company.

簽署
Signed :

本通知書包括 _____ 張續頁 A、_____ 張續頁 B 及 _____ 張續頁 C。

This Notification includes _____ Continuation Sheet(s) A, _____ Continuation Sheet(s) B and _____ Continuation Sheet(s) C.

(註 Note 4) 簽署 Signed:

簽署 Signed:

姓名 Name : _____
創辦成員 Founder Member

姓名 Name : _____
創辦成員 Founder Member

日期 Date : _____
日 DD / 月 MM / 年 YYYY

創辦成員(第 6 項) Founder Members (Section 6)

a	英文姓名／名稱 Full name in English	<input type="text"/>
	中文姓名／名稱 Full name in Chinese	<input type="text"/>
	地址 Address	<input type="text"/>
	承購的股份數目 Number of shares taken	<input type="text"/>
b	英文姓名／名稱 Full name in English	<input type="text"/>
	中文姓名／名稱 Full name in Chinese	<input type="text"/>
	地址 Address	<input type="text"/>
	承購的股份數目 Number of shares taken	<input type="text"/>
c	英文姓名／名稱 Full name in English	<input type="text"/>
	中文姓名／名稱 Full name in Chinese	<input type="text"/>
	地址 Address	<input type="text"/>
	承購的股份數目 Number of shares taken	<input type="text"/>
d	英文姓名／名稱 Full name in English	<input type="text"/>
	中文姓名／名稱 Full name in Chinese	<input type="text"/>
	地址 Address	<input type="text"/>
	承購的股份數目 Number of shares taken	<input type="text"/>

獲委任的首任個人秘書／董事的資料 (第 8 項)

Particulars of First Individual Secretary/Director Appointed (Section 8)

請在有關空格內加 ✓ 號 Please tick the relevant box(es)

身分
Capacity

☐ 秘書
Secretary

☐ 董事
Director

中文姓名
Name in Chinese

英文姓名
Name in English

姓氏 Surname

名字 Other Names

前用姓名
Previous Names

別名
Alias

(註 Note 15)

住址
Residential
Address

國家 Country

(註 Note 16)

電郵地址
E-mail Address

(註 Note 17)

身分證明 Identification

a 香港身分證號碼
Hong Kong Identity Card Number

b 海外護照
Overseas Passport

簽發國家 Issuing Country

號碼 Number

(註 Note 14)

出任董事職位同意書 Consent to Act as a Director: (秘書不適用 Not applicable for Secretary)

本人同意出任上述公司的董事一職，並確認本人已年滿十八歲。

I consent to act as a Director of the company and confirm that I have attained the age of 18 years.

簽署 Signed :

(註 Note 18) 獲委任的首任法人團體秘書／董事的資料 (第 9 項)
Particulars of First Corporate Secretary / Director Appointed (Section 9)

請在有關空格內加 ✓ 號 Please tick the relevant box(es)

身分
Capacity

☐ 秘書
Secretary

☐ 董事
Director

(註 Note 19) 中文名稱
Name in Chinese

(註 Note 19) 英文名稱
Name in English

(註 Note 20) 地址
Address

	國家 Country

(註 Note 21) 電郵地址
E-mail Address

公司編號 Company Number

(只適用於在香港註冊的法人團體)

(Only applicable to body corporate registered in Hong Kong)

(註 Note 14) 出任董事職位同意書 Consent to Act as a Director: (秘書不適用 Not applicable for Secretary)

本人同意出任上述公司的董事一職。

I consent to act as a Director of the company.

簽署 Signed : _____

公司條例（香港法例第 32 章）

第 15 條規定提交的
成立股份有限公司申請書

填表須知 — 表格 NC1

附註

引言

1. 為根據《公司條例》成立一間具法團地位的公司，必須向公司註冊處處長遞交一份指明表格連同一份由一位創辦成員核證的公司組織章程大綱及細則的副本以作申請。本表格是用以作出此用途。
2. 請劃一以中文或英文填報各項所需資料。如以中文填報，請用繁體字。公司註冊處不接納手寫的表格。
3. 請填報提交人的資料。除非有特別事項需要公司註冊處注意，否則毋須另加附函。

簽署

4. 本表格必須由兩位名列於本表格內的創辦成員簽署。如公司祇有一位創辦成員，則由該創辦成員簽署。公司註冊處不接納未簽妥的表格。

費用

5. 本表格必須連同正確的費用一併提交，否則公司註冊處不會接納，並會退回提交人。有關所需繳付費用的詳情，請參閱《主要服務收費表》資料小冊子。
6. 如以郵寄方式遞交表格，請連同一張港幣劃線支票繳付所需費用。支票抬頭請註明「公司註冊處」。請勿郵寄現金。

擬用的公司名稱（第 1 項）

7. (a) 在此項填報的擬用公司英文及中文名稱，必須與公司組織章程大綱內的公司英文及中文名稱相同。
(b) 公司註冊證書上的公司英文名稱的大小楷樣式，將依照在此項填報的擬用公司英文名稱而列印。

公司擬用的首個香港註冊辦事處地址（第 4 項）

8. 每間在香港成立為法團的公司，必須在本表格內通知公司註冊處處長其擬用的首個註冊辦事處的地址。
9. 請填報在香港擬用的註冊辦事處的詳細地址。海外地址、轉交地址及郵政信箱號碼恕不接受。由公司成立日期開始，此地址將成為公司的註冊辦事處地址。

電郵地址（第 5 項）

10. 請提供公司的電郵地址以方便聯絡（屬自願提供的資料）。

遵從規定陳述書（第 7 項）

11. 請提供秘書或董事的電郵地址以方便聯絡（屬自願提供的資料）。

12. 遵從規定陳述書必須由名列於本表格內的董事或秘書簽署。

首任秘書或董事的委任

13. (a) 公司的首任秘書及董事的委任，請在本表格的第 8 項或第 9 項填報。

(b) 每間在香港成立為法團的公司(私人公司除外)，必須有一名秘書及最少兩名董事。秘書職位可由其中一名董事兼任。

(c) 每間在香港成立為法團的私人公司，必須有一名秘書及最少一名董事，但秘書職位不可由公司的單一董事兼任。

14. 每名被委任的董事必須簽署本表內的「出任董事職位同意書」。

獲委任的首任個人秘書／董事的資料 (第 8 項)

15. (a) 請填報個人秘書在香港的住宅地址。海外地址、轉交地址及郵政信箱號碼恕不接受。

(b) 請填報個人董事的住宅地址。如屬海外地址，請同時填報「國家」一欄。轉交地址及香港郵政信箱號碼恕不接受。

16. 請提供個人秘書或董事的電郵地址以方便聯絡(屬自願提供的資料)。

17. 如個人獲委任為秘書或董事，請填報其香港身分證號碼。如該人並非香港身分證持有人，請填報其所持有的護照號碼及簽發國家。如該人既非香港身分證持有人，亦沒有任何國家的護照，則請在有關的空格內填「無」。

獲委任的首任法人團體秘書／董事的資料 (第 9 項)

18. 只有一名董事的私人公司的秘書，不得是一個亦以該私人公司的單一董事為單一董事的法人團體。

19. 如獲委任秘書為一商號，請在供法人團體秘書填寫名稱的空格內填寫商號名稱。

20. (a) 如秘書屬法人團體，應註明其在香港的註冊辦事處或主要辦事處的地址。海外地址、轉交地址及郵政信箱號碼恕不接受。

(b) 如董事屬法人團體，請註明其註冊辦事處或主要辦事處的地址。如屬海外地址，請同時填報「國家」一欄。轉交地址及香港郵政信箱號碼恕不接受。

21. 請提供法人團體秘書或董事的電郵地址以方便聯絡(屬自願提供的資料)。

個人資料收集聲明

收集目的

1. 本表格提供的個人資料會被公司註冊處作為下列任何一項或一項以上用途：-
 - (a) 執行《公司條例》(第 32 章)；
 - (b) 執行《公司條例》(第 32 章)的有關條文；
 - (c) 提供資料，以供公眾查閱；及
 - (d) 為任何人提供載有個人資料的文件副本，但須收取費用。

獲轉交資料的人士

2. 透過本表格收集的個人資料會在公司註冊處的登記冊中披露，以供公眾查閱。

APPLICATION FOR INCORPORATION OF A COMPANY LIMITED BY SHARES

Required by Companies Ordinance (Cap. 32)

Section 15

Notes for Completion of Form NC1

Introduction

1. To incorporate a company under the Companies Ordinance, an application for incorporation in the specified form must be delivered to the Registrar of Companies accompanied by a copy of the memorandum and articles of association certified as correct by a founder member. This form should be used for this purpose.
2. Please fill in all particulars and complete all items consistently in either Chinese ***OR*** English. In the case of Chinese, traditional Chinese characters should be used. Please note that handwritten forms will be rejected by the Companies Registry.
3. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.

Signature

4. This form must be signed by the founder member if the company is a one member company, or any two founder members named in this form. A form which is not properly signed will be rejected by the Companies Registry.

Fee

5. This form must be submitted with the correct fee. A form which is not submitted with the correct fee will be rejected by the Companies Registry. Please refer to the information pamphlet on 'Price Guide to Main Services' for the correct fee payable.
6. If the form is delivered by post, please send a crossed cheque in Hong Kong Dollars payable to 'Companies Registry'. Please do not send cash.

Intended Company Name(s) (Section 1)

7. (a) The English and Chinese company names stated in this Section should be identical to the English and Chinese company names contained in the name clause of the Memorandum of Association of the company.
(b) The case of letters of the English company name printed on the Certificate of Incorporation will follow the case of letters of the Intended English company name stated in this Section.

The Intended Address of the First Registered Office of the Company in Hong Kong (Section 4)

8. Every company incorporated in Hong Kong must notify the Registrar of Companies of the intended address of its first registered office in this form.
9. Full address of the Intended Registered Office in Hong Kong should be given. An overseas address, 'care of' address or post office box number is not acceptable. With effect from the date of incorporation, the company will be situated at the registered office address stipulated in this application form.

E-mail Address (Section 5)

10. Please supply the e-mail address of the company, on a voluntary basis, to facilitate electronic communication.

Statement of Compliance (Section 7)

11. Please supply the e-mail address of the Secretary or the Director, on a voluntary basis, to facilitate electronic communication.
12. The Statement of Compliance must be signed by a Director or Secretary named in this form.

Appointment of First Secretary and Director(s)

13. (a) The appointment of the first Secretary and Director(s) of the company must be reported in Section 8 or Section 9 of this form.
(b) Every company (not being a private company) incorporated in Hong Kong must have a Secretary and at least two Directors, one of whom may be the Secretary.
(c) Every private company incorporated in Hong Kong must have a Secretary and at least one Director. A sole Director of a private company may not also be the Secretary of the company.
14. An appointed Director must sign the 'Consent to act as Director' in this form.

Particulars of First Individual Secretary/Director Appointed (Section 8)

15. (a) Please provide the residential address of an individual Secretary in Hong Kong. An overseas address, 'care of' address or post office box number is not acceptable.
(b) Please provide the residential address of an individual Director. If an overseas address of the Director is given, please also complete the box for 'Country'. 'Care of' address and Hong Kong post office box number are not acceptable.
16. Please supply the e-mail address of the individual Secretary or the Director, on a voluntary basis, to facilitate electronic communication.
17. The Hong Kong Identity Card number, or in the absence of which, the number and issuing country of the passport of an individual Secretary or Director should be given. If he or she holds neither a Hong Kong Identity Card nor a passport, please state 'NIL' in the boxes provided.

Particulars of First Corporate Secretary/Director Appointed (Section 9)

18. No private company having only one director shall have as secretary of the company a body corporate the sole director of which is the sole director of the private company.
19. If the appointed Secretary is a firm, please state the name of the firm in the box for name of Corporate Secretary.
20. (a) If the Secretary is a body corporate, the address of its registered or principal office in Hong Kong should be given. An overseas address, 'care of' address or post office box number is not acceptable.
(b) If the Director is a body corporate, the address of its registered or principal office should be given. If an overseas address is given, please also complete the box for 'Country'. 'Care of' address and Hong Kong post office box number are not acceptable.
21. Please supply the e-mail address of the corporate Secretary or the Director, on a voluntary basis, to facilitate electronic communication.

Personal Information Collection Statement

Purpose of Collection

1. The personal data provided in this form will be used by the Companies Registry for one or more of the following purposes:-
 - (a) to administer the Companies Ordinance (Cap. 32);
 - (b) to assist in the enforcement of the relevant provisions of the Companies Ordinance (Cap. 32);
 - (c) to make the information contained in personal data registered under the Companies Ordinance available for public inspection; and
 - (d) to provide copies of the documents containing such personal data to any person subject to payment of a fee.

Classes of Transferees

2. Personal record contained in and obtained from the records maintained by the Registrar shall not be used for any purpose other than the purposes specified in the preceding subsection.