

ITEM FOR FINANCE COMMITTEE

RECOMMENDATIONS OF THE ESTABLISHMENT SUBCOMMITTEE

Encl. At the Enclosure is a summary of the recommendations of the Establishment Subcommittee (ESC).

2. Agenda items EC(2002-03)8 and 9 were recommended by ESC at its meeting on 11 December 2002. The relevant papers considered by the ESC have previously been forwarded to all Members and are therefore not enclosed.

3. Members are invited to approve the ESC recommendations.

4. The up-to-date position of the establishment of directorate posts in the civil service is as follows -

	Permanent	Supernumerary	Total
Position including posts approved by Members on 6 December 2002	1 535 (Note 1)	45	1 580
Item EC(2002-03)8	-	-	-
Item EC(2002-03)9	-	-	-
Number of supernumerary posts lapsed	-	-3 (Note 2)	-3
Total	<u>1 535</u>	<u>42</u>	<u>1 577</u>

/Note

Note 1 - Exclusive of 14 permanent posts in Independent Commission Against Corruption.

Note 2 - (a) One post of Chief Systems Manager (D1) in Inland Revenue Department lapsed on 1 December 2002.

(b) One post of Chief Electrical and Mechanical Engineer/Chief Building Services Engineer/Chief Electronics Engineer (D1) under Electrical and Mechanical Services Trading Fund lapsed on 6 December 2002.

(c) One post of Administrative Officer Staff Grade B (D3) in Official Receiver's Office lapsed on 19 December 2002.

Financial Services and the Treasury Bureau
December 2002

**Summary of the Recommendations of the Establishment Subcommittee
discussed at the meeting on 11 December 2002**

EC Item No.	Head of Expenditure	Recommendation
EC(2002-03)8	HEAD 153 – GOVERNMENT SECRETARIAT: ENVIRONMENT, TRANSPORT AND WORKS BUREAU (TRANSPORT AND WORKS)	<p>To recommend to Finance Committee the creation of the following permanent post with effect from 1 January 2003 as Administrative Assistant to Secretary for the Environment, Transport and Works –</p> <p>1 Administrative Officer Staff Grade C/ non-civil service position at D2-equivalent (D2) (\$117,040 - \$124,305)</p> <p>to be offset by deletion of the following permanent post in the Transport Sub-branch –</p> <p>1 Administrative Officer Staff Grade C (D2) (\$117,040 - \$124,305)</p>
EC(2002-03)9	HEAD 152 – GOVERNMENT SECRETARIAT: COMMERCE, INDUSTRY AND TECHNOLOGY BUREAU (COMMERCE AND INDUSTRY)	<p>To recommend to Finance Committee the creation of the following permanent post with effect from 1 January 2003 as Administrative Assistant to Secretary for Commerce, Industry and Technology –</p> <p>1 Administrative Officer Staff Grade C/ non-civil service position at D2-equivalent (D2) (\$117,040 - \$124,305)</p> <p>to be offset by deletion of the following permanent post in the Commerce and Industry Branch –</p> <p>1 Administrative Officer Staff Grade C (D2) (\$117,040 - \$124,305)</p>