

ITEM FOR FINANCE COMMITTEE

RECOMMENDATIONS OF THE ESTABLISHMENT SUBCOMMITTEE

Encl. At the Enclosure is a summary of the recommendations of the Establishment Subcommittee (ESC).

2. Agenda items EC(2003-04)1 to 3 were recommended by ESC at its meeting on 21 May 2003. The relevant papers considered by the ESC have previously been forwarded to all Members and are therefore not enclosed.

3. Members are invited to approve the ESC recommendations.

4. The up-to-date position of the establishment of directorate posts in the civil service is as follows -

	Permanent	Supernumerary	Total
Position including posts approved by Members on 7 March 2003	1 530 (Note 1)	42	1 572
Item EC(2003-04)1	-1	-1	-2
Item EC(2003-04)2	-1	-	-1
Item EC(2003-04)3	-	-	-
Number of supernumerary posts lapsed	-	-7 (Note 2)	-7
Total	<u>1 528</u>	<u>34</u>	<u>1 562</u>

/Note 1

Note 1 - Exclusive of 14 permanent posts in Independent Commission Against Corruption.

Note 2 - (a) Two posts of one Senior Principal Executive Officer (D2) and one Administrative Officer Staff Grade C (D2) in the Innovation and Technology Commission of Government Secretariat lapsed on 9 March 2003 and 1 April 2003 respectively.

(b) Two multi-disciplinary posts of Chief Architect (D1) in Housing Department lapsed on 20 March 2003.

(c) Two posts of one Chief Architect (Multi-disciplinary) (D1) and one Chief Quantity Surveyor (D1) in Architectural Services Department lapsed on 1 April 2003.

(d) One post of Administrative Officer Staff Grade C (D2) in the Invest Hong Kong lapsed on 1 April 2003.

Summary of the Recommendations of the Establishment Subcommittee
discussed at the meeting on 21 May 2003

EC Item No.	Head of Expenditure	Recommendation
EC(2003-04)1	HEAD 143 – GOVERNMENT SECRETARIAT : CIVIL SERVICE BUREAU	To recommend to Finance Committee the following to facilitate the incorporation of the Official Languages Agency into the Civil Service Bureau with effect from 1 July 2003 and provision of administrative support to the Secretary for the Civil Service –
	HEAD 115 – OFFICIAL LANGUAGES AGENCY	(a) the deletion of the following grade and rank – Chief Conference Interpreter (D1) (\$98,595 - \$104,615);
		(b) the deletion of the following permanent posts in the existing Official Languages Agency – 1 Administrative Officer Staff Grade B (D3) (\$128,365 - \$136,015); 1 Chief Conference Interpreter (D1) (\$98,595 - \$104,615);
		(c) the creation of the following permanent post in the existing Civil Service Bureau as Administrative Assistant to Secretary for the Civil Service – 1 Administrative Officer Staff Grade C/ non-civil service position at D2-equivalent (D2) (\$117,040 - \$124,305);
		(d) the deletion of the following supernumerary post in the existing Civil Service Bureau – 1 Administrative Officer Staff Grade C (D2) (\$117,040 - \$124,305); and
		(e) an increase in the ceiling placed on the total notional annual mid-point salary value of all non-directorate posts in the permanent establishment under Head 143 in 2003-04 from \$137,508,000 by \$106,661,000 to \$244,169,000.

EC Item No.	Head of Expenditure	Recommendation
EC(2003-04)2	HEAD 152 – GOVERNMENT SECRETARIAT: COMMERCE, INDUSTRY AND TECHNOLOGY BUREAU (COMMERCE AND INDUSTRY BRANCH) HEAD 181 – TRADE AND INDUSTRY DEPARTMENT HEAD 155 – INNOVATION AND TECHNOLOGY COMMISSION	To recommend to Finance Committee the following proposal on the reorganisation of Commerce, Industry and Technology Bureau with effect from 1 July 2003 – (a) the streamlining of certain responsibilities between the Commerce and Industry Branch of the Commerce, Industry and Technology Bureau and the Trade and Industry Department; (b) the implementation of some minor revision and redistribution of duties and responsibilities among some of the directorate staff of the Commerce and Industry Branch and the Trade and Industry Department; and (c) the deletion of the following permanent post in Innovation and Technology Commission – 1 Administrative Officer Staff Grade C (D2) (\$117,040 - \$124,305).
EC(2003-04)3	HEAD 151 – GOVERNMENT SECRETARIAT: SECURITY BUREAU	To recommend to the Finance Committee the creation of the following permanent post with effect from 1 July 2003 as Administrative Assistant to Secretary for Security – 1 Administrative Officer Staff Grade C/ non-civil service position at D2-equivalent (D2) (\$117,040 - \$124,305) to be offset by the deletion of the following permanent post in the Narcotics Division – 1 Administrative Officer Staff Grade C (D2) (\$117,040 - \$124,305)