

**MERCHANT SHIPPING (SECURITY OF SHIPS AND PORT
FACILITIES) RULES**

(Mark-up)

MERCHANT SHIPPING (SECURITY OF SHIPS AND PORT FACILITIES) RULES

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MERCHANT SHIPPING (SECURITY OF SHIPS AND PORT FACILITIES) RULES

(Made under section 6 of the Merchant Shipping (Security of Ships and Port Facilities) Ordinance (of 2004))

PART 1

GENERAL PROVISIONS

Legend
Reg - Chapter XI-2
Code - Part A of
ISPS Code

2. Interpretation

In these Rules, unless the context otherwise requires –

“company” (公司), in relation to a ship, means –

Reg 1.1.7
P.8
SOLAS IX/I

- (a) the owner of the ship; or
- (b) any person who has assumed responsibility for the operation of the ship and, on assuming that responsibility, agreed to take over all duties and responsibilities imposed in respect of the ship by the International Safety Management Code;

“company security officer”(公司保安官員) means a person designated under rule 10(1) for the purposes of this Ordinance;

Code 2.1.7
P.5

“Declaration of security” (保安聲明) means an agreement reached between a ship and a port facility or a ship with which it interfaces specifying the security measures that each will implement;

Reg 1.15
P.9

“Interim Security Certificate”(臨時保安證書) means an Interim International Ship Security Certificate issued under rule 17;

Code 19.4
P.24

“International Safety Management Code” (國際安全管理規則) means the International Management Code for the Safe Operation of Ships and for Pollution Prevention;

“management” (管理人), in relation to a port facility, means the owner, occupier or operator of the port facility;

“port facility security officer” (港口設施保安官員) means a person designated under <u>rule 25(1)</u> for the purposes of this Ordinance;	<i>Code 2.1.8 P.5</i>
“port facility security plan” (港口設施保安計劃) means a plan referred to in section 16 of part A of the Code;	<i>Code 2.1.5 P.5</i>
“Security Certificate” (保安證書) means a certificate issued or endorsed under <u>rule 15</u> ;	<i>Code 19.2 P.21</i>
“security instruction” (保安指示) means an instruction that the Director may give when security level 3 is set under <u>rule 3</u> ;	<i>Code 4.2 P.7</i>
“security level” (保安級別) means a qualification of the degree of risk that any act or circumstance threatening the security of a ship or port facility will occur as set under <u>rule 3</u> ; (<i>cf. definitions of “security incident” and “security level” in Regulation XI-1 of the Convention</i>)	<i>Reg 1.14 P.8</i>
“ship security officer” (船舶保安官員) means a person designated under <u>rule 10(1)</u> for the purposes of this Ordinance;	<i>Code 2.1.6 P.5</i>
“ship security plan” (船舶保安計劃) means a plan referred to in section 9 of part A of the Code.	<i>Code 2.1.4 P.5</i>

2A. Director may exercise power under the Convention or the Code

(1) Any power that is exercisable by a Contracting Government or an Administration pursuant to Chapter XI-2 of the Convention or the Code shall, in relation to Hong Kong, be exercisable by the Director subject to the provisions of Chapter XI-2 of the Convention and the Code.

(2) [The Director/ An authorized officer] shall be an officer duly authorized by the Government as a Contracting Government for the purposes of Chapter XI-2 of the Convention and the Code.

3. Setting of security levels

The Director shall set security levels in accordance with regulation 3 of Chapter XI-2 of the Convention and section 4.1 of part A of the Code. (*cf. Regulation XI-2/3 of the Convention; section 4.1 of part A of the Code*)

Reg 3
P.10
Code 4.1
P.7

4. Security instructions

(1) Where security level 3 is set under rule 3, the Director may give such security instructions as he considers appropriate to –

Code 4.2
P.7

- (a) a Hong Kong ship;
- (b) a non-Hong Kong ship in the waters of Hong Kong; or
- (c) a port facility. (*cf. section 4.2 of part A of the Code*)

(2) The Director may delegate his power under subrule (1) to any person as he thinks fit.

(3) A ship or a port facility to which a security instruction is given shall act in accordance with the instruction without delay.

(4) If subrule (3) is contravened in relation to a ship in the waters of Hong Kong and the company or the master of the ship fails to notify the Director of the contravention, the company and the master of the ship each commits an offence and each is liable on conviction to a fine at level 5. (*cf. DI (15.2)*)

(5) The management of a port facility that contravenes subrule (3) commits an offence and is liable on conviction to a fine [of \$500,000 and to imprisonment for 3 years]. (*cf. DI (15.3)*)

5. Delegation of powers to recognized security organizations

Subject to the exceptions specified in section 4.3 of part A of the Code, the Director may, in writing, delegate to a recognized security organization his functions relating to security of ships or port facilities under Chapter XI-2 of the Convention and part A of the Code. (*cf. section 4.3 of part A of the Code*)

Code 4.3
P.7

6. Declaration of closed area

(1) If the Director reasonably believes that, in order to abate or contain any security threat, it is necessary to close any area of the waters of Hong Kong to all vessels or any class or type of vessels, he may declare that area to be an area closed to those vessels or that class or type of vessels, as the case may be.

(2) If a vessel, without reasonable excuse, enters a closed area in contravention of a declaration under subrule (1), the person who is in control of the vessel commits an offence and is liable on conviction to a fine at level 5 and to imprisonment for 6 months.

(3) The Director shall give such notice of a declaration under subrule (1) as he thinks fit.

PART 2

SHIPS

7. Hong Kong ships to comply with the Convention and the Code

A Hong Kong ship shall comply with regulations 4, 6 and 8 of Chapter XI-2 of the Convention. (*cf. paragraph 2 of Regulation XI-2/4 of the Convention, DI(5.2)*)

*Reg 4
P.10
Reg 6
P.11
Reg 8
P.12*

8. Non-Hong Kong ships to comply with Convention and the Code

(1) A non-Hong Kong ship in Hong Kong shall comply with regulations 4, 6 and 8 of Chapter XI-2 of the Convention. (*cf. paragraph 2 of Regulation XI-2/4 of the Convention, DI(5.3)*)

(2) A non-Hong Kong ship intending to enter Hong Kong shall comply with regulations 4 and 9.2 of Chapter XI-2 of the Convention. (*cf. paragraph 2 of Regulation XI-2/4 of the Convention, DI(5.4)*)

*Reg 4
P.10
Reg 6
P.11
Reg 8
P.12
Reg 4
P.10
Reg 9.2
P.13*

9. Companies to comply with the Convention and the Code

(1) The company of a ship shall comply with regulations 4, 5 and 8 of Chapter XI-2 of the Convention. (*cf. DI(5.1)*)

**Reg 4
P.10**

(2) The company of a ship shall provide the master, company security officer and ship security officer of the ship with such supports as are necessary for each of them to perform their respective functions under Chapter XI-2 of the Convention and part A of the Code. (*cf. section 6.2 of part A of the Code*)

**Reg 5
P.10
Reg 8
P.12**

10. Ship security officers and company security officers

(1) The company of a ship shall designate for the ship –

(a) a ship security officer as required under section 12.1 of part A of the Code; and (*cf. section 12.1 of part A of the Code*)

**Code 12.1
P.15**

(b) a company security officer as required under section 11.1 of part A of the Code. (*cf. section 11.1 of part A of the Code*)

**Code 11.1
P.14**

(2) A ship security officer and a company security officer shall comply with the provisions of part A of the Code that respectively apply to each of them and take into account the guidance contained in part B of the Code.

11. Control of ships in Hong Kong

(1) A ship in the waters of Hong Kong is subject to the control measures that may be imposed by the Director under regulation 9.1 or 9.3 of Chapter XI-2 of the Convention.

**Reg 9.1
P.13**

(2) The master of a ship shall, without delay, act upon the request or direction made or given under the regulation referred to in subrule (1) by the Director.

**Reg 9.3
P.15**

12. Control of ships intending to enter Hong Kong

(1) A ship intending to enter the waters of Hong Kong is subject to the control measures that may be imposed by the Director under regulation 9.2 or 9.3 of Chapter XI-2 of the Convention.

**Reg 9.2
P.14**

(2) The master of a ship shall, without delay, act upon the request or direction made or given under the regulation referred to in subrule (1) by the Director.

13. Maintenance of Hong Kong ships

The company and the master of a Hong Kong ship shall ensure that the security system and the associated security equipment of the ship that have been verified are properly maintained as required under section 19.1.4 of part A of the Code. (*cf. section 19.1.4 of part A of the Code*)

**Code 19.1.4
P.21**

14. Certificates for Hong Kong ships

(1) The company and the master of a Hong Kong ship shall ensure that the ship holds a valid Security Certificate or an Interim Security Certificate.

**Reg 4.2
P.7**

(2) A Hong Kong ship shall not engage on international voyage unless it holds and keeps on board either of the certificates referred to in subrule (1).

**Code 19
P.21**

(3) The master of a ship that contravenes subrule (2) commits an offence and is liable on conviction to a fine at level 3. (*cf. DI (15.1)*)

15. International Ship Security Certificates

(1) Subject to subrule (2), an International Ship Security Certificate may, on application by the company of a Hong Kong ship, be issued or endorsed in respect of the ship by –

**Reg 4.2
P.7
Code 19
P.21**

- (a) the Director;
- (b) a recognized security organization that is authorized [in writing] by the Director to issue or endorse the Certificate; or (*cf. section 19.2.2 of part A of the Code*)

- (c) upon the request of the Director, another Contracting Government or any person authorized by that Contracting Government. (*cf. section 19.2.3 of part A of the Code*) **Code 19.2.3
P.22**
- (2) A Security Certificate shall not be issued or endorsed in respect of a Hong Kong ship unless –
 - (a) a ship security plan of the ship has been approved by the Director or a recognized security organization; and
 - (b) the requirements of verification in accordance with section 19.1 of part A of the Code have been complied with in relation to the ship. (*cf. section 19.2.1 of part A of the Code*) **Code 19.2.1
P.21**
- (3) If the Director refuses to issue or endorse (as the case may be) a Security Certificate, he shall notify the applicant by a notice in writing stating the reasons for his refusal.
- (4) A Security Certificate is valid for such period as specified in the Certificate by the person who issued or endorsed the Certificate. (*cf. section 19.3.1 of part A of the Code*) **Code 19.3.1
P.22**
- (5) A Security Certificate ceases to be valid if any of the events mentioned in section 19.3.8 of part A of the Code occurs. (*cf. section 19.3.8 of part A of the Code*) **Code 19.3.8
P.23**

16. Obligations of companies in relation to ships

- Where a Security Certificate has been issued or endorsed in respect of a ship, the company of the ship shall, on transferring its responsibility for the operation of the ship to another company –
- (a) as soon as practicable transmit to that another company all information relating to the Certificate; or
 - (b) facilitate the verifications carried out for the ship. (*cf. section 19.3.9.2 of part A of the Code*) **Code 19.3.9
P.23**

17. Interim International Ship Security Certificates (*cf. section 19 of part A of the Code*)

(1) Subject to subrule (2), in a case falling within section 19.4.1.1, 19.4.1.2, 19.4.1.3 or 19.4.1.4 of part A of the Code, an Interim International Ship Security Certificate may on application by the company of a Hong Kong ship be issued in accordance with section 19.4.2 of part A of the Code in respect of the ship by – **Code 19.4 P.24**

- (a) the Director; or
- (b) a recognized security organization that is authorized [in writing] by the Director to issue the Certificate. (*cf. section 19.4.3 of part A of the Code*)

(2) An Interim Security Certificate shall not be issued in respect of a Hong Kong ship unless the requirements specified in section 19.4.2 of part A of the Code are verified to have been complied with in relation to the ship. (*cf. section 19.4.2 of part A of the Code*)

(3) If the Director refuses to issue an Interim Security Certificate, he shall notify the applicant by a notice in writing stating the reasons for his refusal.

(4) An Interim Security Certificate is valid until –

- (a) the expiration of 6 months from its date of issue; or
- (b) a Security Certificate is issued in respect of the ship,

whichever first occurs. (*cf. section 19.4.4 of part A of the Code*)

18. Cancellation of certificates

(1) The Director may, by notice in writing to the company of a ship, cancel a Security Certificate issued or endorsed in respect of the ship under rule 15 if he has reason to believe that –

- (a) regulation 4, 6 or 8 of Chapter XI-2 of the Convention has not been complied with in relation to the ship; or
- (b) the Certificate was issued or endorsed on the basis of false or erroneous information.

(2) The Director may, by notice in writing to the company of the ship concerned, cancel an Interim Security Certificate issued in respect of a ship under rule 17 if he has reason to believe that –

- (a) any of the requirements specified in section 19.4.2 of part A of the Code has not been complied with in relation to the ship; or
- (b) the Certificate was issued on the basis of false or erroneous information.

(3) The Director shall, in the notice referred to in subrule (1) or (2), state the reasons for cancelling the Security Certificate or the Interim Security Certificate, as the case may be.

19. Hong Kong ships outside Hong Kong to comply with requirements of security levels

(1) Subject to subrule (2), where a security level is set under rule 3, a Hong Kong ship outside Hong Kong shall without delay –

**Reg 3
P.10**

- (a) comply with the requirements specified in section 7 of part A of the Code in respect of the security level; and (*cf. regulation 4 of Chapter XI-2 of the Convention and section 7 of part A of the Code*)
- (b) implement the preventive and protective measures specified in its ship security plan in respect of the security level. (*cf. section 7 of part A of the Code*)

**Code 7
P.9**

**Reg 4
P.10**

**Code 7
P.9**

(2) If a Hong Kong ship is in the waters of another party to the Convention and the security level set by the government of that party is higher than that set under rule 3, the ship shall act on the security level set by that government as if the security level was set under that rule.

**Reg 4.3
P.10**

**Code 7.7
P.10**

20. Ships in Hong Kong waters to comply with requirements of security levels

(1) Subject to subrule (2), where a security level is set under rule 3, a ship in the waters of Hong Kong shall without delay –

- (a) comply with the requirements specified in section 7 of part A of the Code in respect of the security level; and (*cf. Code 7 P.9 regulation 4 of Chapter XI-2 of the Convention and Reg 4 P.10 section 7 of part A of the Code*)
- (b) implement the preventive and protective measures specified in its ship security plan in respect of the security level. (*cf. section 7 of part A of the Code*)

(2) Subrule (1) does not apply if a ship referred to in that subrule has complied with the requirements specified in section 7 of part A of the Code in respect of a security level higher than that set under rule 3 and has implemented the preventive and protective measures specified in its ship security plan in respect of that higher level. *Code 7 P.9*

(3) If this rule is contravened in relation to a ship, the company and the master of the ship each commits an offence and each is liable on conviction to a fine at level 5. (*cf. DI (15.2)*)

21. Duty to notify the Director of non-compliance

Reg 4.5 P.10

- (1) If –
 - (a) any of the requirements specified in respect of a ship referred to in rule 19 in that rule has not been complied with;
 - (b) any of the requirements specified in respect of a ship referred to in rule 20 in that rule has not been complied with; or
 - (c) any of the security instructions given to a ship referred to in rule 4 under that rule has not been complied with,

the master of the ship shall notify the Director of the details of such non-compliance without delay. (*cf. paragraph 5 of regulation 4 of the Convention*)

**Reg 4.5
P.10**

(2) If this section is contravened in relation to a non-Hong Kong ship, the master of the ship commits an offence and is liable on conviction to a fine at level 5. (*cf. DI (15.2)*)

22. Ships to complete and keep Declarations of Security

(1) If a ship is requested under section 5 of part A of the Code by the Director to complete a Declaration of Security, the master or ship security officer of the ship shall, without delay, complete the Declaration in the manner specified in that section. (*cf. sections 5.2-5.5 of part A of the Code*)

**Code 5
P.8**

(2) After completing a Declaration of Security in respect of a Hong Kong ship, the master or ship security officer, as the case may be, of the ship shall keep the Declaration on board during the next 10 calls of the ship at port facilities.

**Reg 9.2.3
P.14**

23. Duty to keep information and records

(1) A ship intending to enter the waters of Hong Kong shall keep on board the information specified in –

- (a) regulation 5 of Chapter XI-2 of the Convention; and
- (b) regulation 9.1.2.1 of Chapter XI-2 of the Convention on –
 - (i) where the ship has previously called at not less than 10 port facilities, the last 10 occasions where the ship called at port facilities immediately before it intends to enter the waters of Hong Kong; or
 - (ii) where the ship has previously called at less than 10 port facilities, all occasions where the ship called at port facilities immediately before it intends to enter the waters of Hong Kong.

**Reg 5
P.10**

**Reg 9.2.3
P.14**

- (2) A Hong Kong ship shall keep on board –
- (a) a ship security plan of the ship developed and approved in accordance with section 9 of part A of the Code (*cf. section 9.1 of part A of the Code*) **Code 9 P.11**
 - (b) all approvals (if any) for amendment to the ship security plan given pursuant to section 9 of part A of the Code (*cf. section 9.5.1 of part A of the Code*)
 - (c) the information specified in regulation 5 of Chapter XI-2 of the Convention; and (*cf. regulation 5 of Chapter XI-2 of the Convention*) **Reg 5 P.10**
 - (d) in the manner specified in section 10 of part A of the Code, the records specified in section 10.1 of that part for a period not less than 3 years. **Code 10 P.13**

PART 3

PORT FACILITIES

24. Port facilities to comply with the Convention and the Code

A port facility shall comply with regulation 10.1 of Chapter XI-2 of the Convention. (*cf. paragraph 1 of Regulation XI-2/10 of the Convention; DI (5.5)*) **Reg 10 P.15**

25. Port facility security officers

- (1) The management of a port facility shall designate a security officer for the port facility as required by section 17.1 of part A of the Code. (*cf. section 17.1 of part A of the Code*) **Code 17 P.19**
- (2) A port facility security officer shall comply with the provisions of part A of the Code that apply to him and take into account the guidance contained in part B of the Code. (*cf. section 17.2 of part A of the Code*)

26. Port facility security plans

The port facility security officer of a port facility shall ensure that a port facility security plan is prepared for the port facility and submitted to the Director for approval in accordance with section 16 of part A of the Code. (*cf. section 16 of part A of the Code*)

**Code 16
P.18**

27. Duty to notify the Director of material change in circumstances

If, since a port facility security plan of a port facility has been approved, there has been any material change in the circumstances that may affect the security of the port facility or the implementation of the port facility security plan, the port facility security officer of the port facility shall without delay –

**Code B 1.20
P.34**

- (a) report the details of the change to the Director;
- (b) cause the port facility security plan to be revised to take into account the change; and
- (c) submit the revised port facility security plan to the Director for approval. (*cf. DI (12.1)*)

28. Withdrawal of approval of port facility security plans

(1) If the Director has reason to believe that a material change referred to in rule 27 has occurred in respect of a port facility but the port facility fails to comply with the requirements specified in that rule, the Director may, by a notice in writing to the management of the port facility, withdraw his approval of the port facility security plan of the port facility.

(2) The Director shall in a notice referred to in subrule (1) state the reasons for withdrawing his approval of the port facility plan.

29. Port facilities to comply with requirements of security levels

(1) Where a security level is set under rule 3, a port facility shall without delay –

- (a) comply with the requirements specified in section 14 of part A of the Code in respect of the security level; and (*cf. section 7 of part A of the Code*) **Code 14
P.16**
 - (b) implement the preventive and protective measures specified in its port facility security plan in respect of the security level. (*cf. section 14 of part A of the Code*)
- (2) The management of a port facility that contravenes this rule commits an offence and is liable on conviction to a fine at level 5. (*cf. DI (15.3)*)

30. Port facilities to complete and keep Declarations of Security

- (1) If a port facility is requested under section 5 of part A of the Code by the Director to complete a Declaration of Security, the port facility security officer of the port facility shall, without delay, complete the Declaration in the manner specified in that section. (*cf. sections 5.3-5.5 of part A of the Code*) **Code 5
P.8**
- (2) After completing a Declaration of Security in respect of a port facility, the port facility security officer of the port facility shall keep the Declaration for a period not less than 1 year.

31. Rectification of non-compliance

- (1) If the Director has reason to believe that any requirement of the port facility security plan of a port facility is not complied with, he may direct the management of the port facility to rectify the condition of non-compliance within such period as he specifies.
- (2) If the non-compliance is not rectified to the satisfaction of the Director within the period specified under subrule (1), the management of the port facility concerned commits an offence and is liable on conviction to a fine at level 5.

PART 4 MISCELLANEOUS PROVISIONS

32. Appeals

(1) If a company of a ship is aggrieved by a decision of the Director made in respect of the ship under any of the following provisions, it may appeal to a court of survey in accordance with the Merchant Shipping (Court of Survey) Regulations (Cap. 369 sub. leg. A) –

- (a) rule 15 (refusing to issue or endorse a Security Certificate);
- (b) rule 17 (refusing to issue an Interim Security Certificate);
- (c) rule 18(1) (cancelling a Security Certificate);
- (d) rule 18(2) (cancelling an Interim Security Certificate).

(2) If the management of a port facility is aggrieved by a decision of the Director made in respect of the port facility under rule 28, the management may [].

(3) An appeal referred to in subrule (1) [or (2)] may only be made within [14 days] after –

- (a) the applicant has received a notice referred to in rule 15(4);
- (b) the applicant has received a notice referred to in rule 17(4);
- (c) the company has received a notice of cancellation referred to in rule 18(1) or (2); or
- (d) the management has received a notice of withdrawal referred to in rule 28(1),

as the case may be.

(4) The lodging of an appeal under this rule does not by itself operate as a stay of execution of a decision of the Director unless the court of survey or [], as the case may be, otherwise orders.

33. Fees

(1) The Director may charge fees in respect of the time spent by an authorized officer on providing services relating to any of the following matters –

- (a) issuing or endorsing a Security Certificate;

- (b) issuing an Interim Security Certificate;
- (c) approving a port facility security plan;
- (d) inspecting for the purposes of removal of detention of ships.

(2) The fee under subrule (1) is charged on an hourly basis and the fee is –

Cap 281F

- (a) in the case where an authorized officer is required to inspect a ship or a port facility in the course of providing services, \$3,270 for the first hour or part hour and \$1,115 for each subsequent hour or part hour; or
- (b) in any other case, \$1,115 for each hour or part hour.

Secretary for Economic Development
and Labour

Explanatory Note

"Company" means the owner of the ship or any other organization or person such as the manager, or the bareboat charterer, who has assumed the responsibility for operation of the ship from the owner of the ship and who on assuming such responsibility has agreed to take over all the duties and responsibilities imposed by the International Safety Management Code. (SOLAS IX/1)

▼

Chapter:	281F	Title:	MERCHANT SHIPPING (FEES) REGULATIONS	Gazette Number:	
Regulation:	7	Heading:	Fees for miscellaneous services	Version Date:	30/06/1997

Where for any service other than a service for which a fee is specified in the Schedule-

- (a) where an officer of the Marine Department is required to visit a vessel, shore installation navigational aid or other site, the fee payable for each such visit during office hours shall be \$3270 for the first hour or part hour and \$1115 for each subsequent hour or part hour during which the visit continues; and
- (b) the fee payable for such service in any other case during office hours shall be \$1115 for each hour or part hour during which the service continues.

(L.N. 247 of 1992; L.N. 333 of 1993; L.N. 334 of 1994; L.N. 270 of 1995)

▼

章：	281F	標題：	商船(費用)規例	憲報編號：	
條：	7	條文標題：	雜項服務的費用	版本日期：	30/06/1997

就附表已指明費用的服務以外的任何服務而言—

- (a) 凡海事處人員須巡視船隻、岸上設施、導航設備或其他場地，在辦公時間內進行每一次上述巡視須繳付的費用為首小時\$3270，不足1小時亦作1小時計，以及在該次巡視繼續期間，其後每小時為\$1115，不足1小時亦作1小時計；及
 - (b) 在辦公時間內於其他情況下提供上述服務，在該服務持續期間須繳付的費用為每小時\$1115，不足1小時亦作1小時計。
- (1992年第247號法律公告；1993年第333號法律公告；1994年第334號法律公告；1995年第270號法律公告)