

THE UNIVERSITY OF HONG KONG

香

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大

學

校長：徐立之教授
Vice-Chancellor
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July 29, 2003

Clerk
Public Accounts Committee
Legislative Council Building
8 Jackson Road
Central
Hong Kong

Attn: Ms Dora Wai

Dear Ms. Wai,

**The Director of Audit's Report
on the results of value for money audits (Report No. 40)**

**Chapter 8: University Grants Committee funded institutions -
Governance, strategic planning and financial and performance reporting**

Thank you for your letter of July 22, 2003, asking for a breakdown of the number of Council members into external and internal members.

2. I now enclose a revised form, incorporating the breakdown, as requested.
3. I understand that you have enquired about the progress of the establishment of an audit committee in the University. As you are aware, the University has recently adopted, for implementation, a report by an international review panel of external experts on its governance and management structures. A key recommendation of the report is to revamp the size and composition of the Council. Amendments to Statutes have been placed before the Legislative Council to enable the report's recommendations to take effect from November 1, 2003 when the new Council will come into being. The establishment of an audit committee, responsible directly to the Council, is also among the proposals of the review report. HKU is currently examining the role of an audit committee and its relationship with other committees and administrative units, before proposing the terms of reference for consideration by the new Council. Our Council has requested all the mechanisms and procedures recommended by the review panel to be in place before the end of 2003. We therefore are aiming at setting up the audit committee before the end of this calendar year.
4. I hope this provides the Public Accounts Committee with the required information. If any additional information is required, please let me know.

Yours sincerely,

Professor Lap-Chee Tsui
Vice-Chancellor

Name of institution: The University of Hong Kong

Attendance rates of external and internal members at Council meetings

Date of meeting	Total no. of Council members		External member		Internal member	
	external member	internal member	No. of external members present at the meeting	$\frac{\text{No. of external members present at the meeting}}{\text{No. of Council members present at the meeting}} \times 100\%$	No. of internal members present at the meeting	$\frac{\text{No. of internal members present at the meeting}}{\text{No. of Council members present at the meeting}} \times 100\%$
2000-01 (July 2000 to June 2001)						
(1) July 25, 2000	30	22	17	50%	17	50%
(2) September 1, 2000	30	22	23	52%	21	48%
(3) September 6, 2000	30	21	21	50%	21	50%
(4) October 31, 2000	26	21	16	43%	21	57%
(5) December 19, 2000	29	21	16	48%	17	52%
(6) March 27, 2001	29	20	13	39%	20	61%
(7) April 24, 2001	28	19	12	39%	19	61%
(8) June 26, 2001	28	17	13	45%	16	55%
2001-02 (July 2001 to June 2002)						
(1) September 25, 2001	26	23	18	46%	21	54%
(2) November 27, 2001	26	22	15	45%	18	55%
(3) January 29, 2002	25	23	16	44%	20	56%
(4) January 29, 2002	25	23	15	47%	17	53%
(5) May 13, 2002	24	22	16	46%	19	54%
(6) May 28, 2002	24	22	14	45%	17	55%
(7) May 28, 2002	24	22	11	41%	16	59%
2002-03 (July to November 2002)						
(1) July 30, 2002	24	21	8	35%	15	65%
(2) August 12, 2002	23	21	11	42%	15	58%
(3) September 24, 2002	24	21	16	46%	19	54%
(4) November 26, 2002	24	21	16	52%	15	48%

Remark: Please photocopy this form for use if the space provided is insufficient