



From the Vice President (Resources and Administrative Services)
副校長 (資源及行政服務)
Norman W. Y. Ngai 倪偉耀

Our Ref.: RAS/SARD/03/02(C)/656

30 July 2003

BY FAX (No.: 2537 1204)

Clerk
Public Accounts Committee,
Legislative Council,
Hong Kong Special Administrative Region,
Legislative Council Building,
8 Jackson Road,
Hong Kong.
Attn.: Ms. Miranda Hon


Dear Ms. Hon,

**The Director of Audit's Report on the
results of value for money audits (Report No. 40)**

Further to your telephone conversation with our Miss Connie Wong of yesterday, I enclose the Institute's updated "Attendance rates of external and internal members at Council meetings" for your attention.

Regards,

Yours sincerely,


pp - Norman W.Y. Ngai
Vice President
(Resources & Administrative Services)

c.c. UGC
Encls. as stated
NN/CW/cs

Name of institution: The Hong Kong Institute of Education

Attendance rates of external and internal members at Council meetings

Date of meeting	Total no. of Council members		External member			Internal member *	
			No. of external members present at the meeting	No. of external members present at the meeting No. of Council members present at the meeting	× 100%	No. of internal members present at the meeting	No. of internal members present at the meeting No. of Council members present at the meeting
	external	internal					
2000-01 (July 2000 to June 2001)							
(1)	30.11.2000	16	11	13	54%	11	46%
(2)	29.3.2001	16	11	9	47%	10	53%
(3)	28.6.2001	16	11	7	41%	10	59%
(4)							
(5)							
(6)							
2001-02 (July 2001 to June 2002)							
(1)	5.7.2001	16	11	9	53%	8	47%
(2)	18.10.2001	16	11	10	53%	9	47%
(3)	31.10.2001	16	11	12	52%	11	48%
(4)	29.11.2001	16	11	9	45%	11	55%
(5)	21.3.2002	16	11	10	48%	11	52%
(6)	27.6.2002	16	11	13	57%	10	43%
2002-03 (July to November 2002)							
(1)	23.8.2002	16	11	7	44%	9	56%
(2)	12.9.2002	16	11	12	80%	3 **	20%
(3)	28.11.2002	16	11	9	47%	10	53%
(4)							
(5)							
(6)							

Remark: Please photocopy this form for use if the space provided is insufficient.

* Includes the President and 3 Vice Presidents of the Institute.

** According to The Hong Kong Institute of Education Ordinance, the President and staff/student Council Members were not eligible to attend that meeting