



THE HONG KONG  
POLYTECHNIC UNIVERSITY  
香港理工大學

校董會及顧問委員會秘書處  
**Council and Court Secretariat**

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校長: 潘宗光 教授  
President: Prof. Poon Chung-kwong  
*GBS, PhD, DSc, JP*

校董會及顧問委員會秘書:  
曾慶忠 事務副校長  
Secretary to Council and Court:  
Alexander Tzang *Deputy President*

11 July 2003

Ms Miranda Hon  
Clerk  
Public Accounts Committee  
Legislative Council Building  
8 Jackson Road  
Central  
Hong Kong

Dear Ms Hon

I refer to your letter of 27 June 2003 to our President Professor Poon Chung-kwong and am pleased to supply you with the attendance rates of our Council's external and internal members at meetings for the period from July 2000 to November 2002 in the proforma provided by your office as requested.

In response to your Committee's concern regarding external members' participation in decision making, we wish to point out that the PolyU Council's mix of external and internal representation is a good assurance that there will not be over-reliance on internal members when decisions are made at Council meetings. The PolyU Council is made up of 20 lay members from the business and professional sectors appointed by the Chief Executive, one lay member from the alumni who is not an employee of the University and appointed by Council, and 8 internal members (the President and Deputy President of the University as ex-officio members, two Deans of Faculty, three elected staff members, and a student member elected by and from the full-time students). Even in the unlikely scenario when all the internal members were present and only 50 per cent of the external members attended the meeting, the number of external members would still outnumber the internal representatives. In fact, according to statistics of the past three years, external members made up about 69 per cent of members present at meetings on average.

Thank you for your attention.

Sincerely yours

Alexander Tzang  
Secretary to Council

c.c.: President

Encl.

Name of institution: The Hong Kong Polytechnic University

**Attendance rates of external and internal members at Council meetings**

Date of meeting	Total no. of Council members	External member		Internal member		
		No. of external members present at the meeting	$\frac{\text{No. of external members present at the meeting}}{\text{No. of Council members present at the meeting}} \times 100\%$	No. of internal members present at the meeting	$\frac{\text{No. of internal members present at the meeting}}{\text{No. of Council members present at the meeting}} \times 100\%$	
<b>2000-01 (July 2000 to June 2001)</b>						
(1)	22 Sept 2000	29	16	66.7%	8	33.3%
(2)	23 Mar 2001	27	14	63.6%	8	36.4%
(3)	22 Jun 2001	28	15	71.4%	6	28.6%
(4)						
(5)						
(6)						
<b>2001-02 (July 2001 to June 2002)</b>						
(1)	21 Sept 2001	27	16	69.6%	7	30.4%
(2)	14 Dec 2001	29	16	69.6%	7	30.4%
(3)	22 Mar 2002	29	18	69.2%	8	30.8%
(4)	21 Jun 2002	29	17	70.8%	7	29.2%
(5)						
(6)						
<b>2002-03 (July to November 2002)</b>						
(1)	24 Sept 2002	29	18	72%	7	28%
(2)						
(3)						
(4)						
(5)						
(6)						

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