



嶺南大學
LINGNAN UNIVERSITY

校長室(校董會及諮議會/校友事務) Office of the President (Council and Court Business/Alumni Affairs)

Ref: III(30) in Adm/500/1

14 July 2003

The Clerk
Public Accounts Committee
Legislative Council
Legislative Council Building
8 Jackson Road
Central, Hong Kong

Attention: Ms Dora Wai

Dear Ms Wai,

**The Director of Audit's Report on the
Results of value for money audits (Report No. 40)**

**Chapter 8: University Grants Committee funded institutions-
Governance, strategic planning and financial and performance reporting**

I would like to refer to your letter dated 27 June 2003 to the President requesting information of the attendance rates of external and internal Council members in each of the three years 2000-01 (July 2000 to June 2001), 2001-02 (July 2001 to June 2002) and 2002-03 (July 2002 to November 2002).

Enclosed herewith is the pro forma provided via your letter dated 10 July 2003 duly completed with the required information. Please note that on the "Total no. of Council members" column, the total number of Council members are broken down into external and internal members for ease of reference.

As regards how the University ensures that there was no over-reliance on the internal members for important decisions made at Council meetings, please note that external members constitute an absolute majority in the Council membership. At any meeting, when external members are out-numbered by internal members, it will not be possible to form a quorum. The same situation also applies to other standing committees of the Council.

Yours sincerely,

Li Kam-kee
Secretary to the Council

Encl.
c.c. Chairman of the Council
President

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Lingnan University

Attendance rates of external and internal members at Council meetings

Date of meeting	Total no. of Council members	External member		Internal member	
		No. of external members present at the meeting	$\frac{\text{No. of external members present at the meeting}}{\text{No. of Council members present at the meeting}} \times 100\%$	No. of internal members present at the meeting	$\frac{\text{No. of internal members present at the meeting}}{\text{No. of Council members present at the meeting}} \times 100\%$
2000-01 (July 2000 to June 2001)					
(1) 13-7-2000	33 (External : 25 Internal : 8)	18	72%	7	28%
(2) 11-11-2000	33 (External : 25 Internal : 8)	23	77%	7	23%
(3) 22-2-2001	32 (External : 25 Internal : 7)	18	72%	7	28%
(4) 26-4-2001	32 (External : 25 Internal : 7)	19	76%	6	24%
(5) 14-6-2001	31 (External : 25 Internal : 6)	17	77%	5	23%
2001-02 (July 2001 to June 2002)					
(1) 25-9-2001	31 (External : 25 Internal : 6)	18	75%	6	25%
(2) 18-12-2001	30 (External : 23 Internal : 7)	17	74%	6	26%
(3) 1-3-2002	30 (External : 23 Internal : 7)	19	73%	7	27%

Ref: III(30) in Adm/500/1-Attachment(Eng)

(4)	2-5-2002	31 (External : 23 Internal : 8)	19	73%	7	27%
(5)	27-6-2002	31 (External : 23 Internal : 8)	14	67%	7	33%
2002-03 (July to November 2002)						
(1)	27-11-2002	30 (External : 22 Internal : 8)	12	60%	8	40%