

香港特別行政區政府  
政務司司長辦公室



CHIEF SECRETARY  
FOR ADMINISTRATION'S OFFICE  
Government of the Hong Kong  
Special Administrative Region

CSO/ADM CR 4/1136/00(01)

7 February 2002

The Honourable Mrs Selina Chow Liang Shuk-ye, JP  
Chairman of the House Committee  
Legislative Council  
Legislative Council Building  
8 Jackson Road, Central  
Hong Kong

*Dear Selina*

**Provision of Papers by the Administration for Discussion at  
Meetings of Panels and Bills Committees**

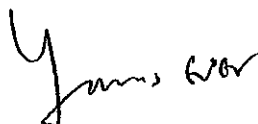
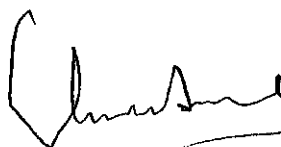
Thank you for your letter of 21 January 2002 on Members' agreement to the new deadlines for the provision of papers by the Administration to LegCo Panels. The Administration will endeavour to adhere to the agreed deadlines once the new arrangement comes into effect on 1 March 2002.

On Members' request that the Administration provides Panel papers to the LegCo Secretariat by 11:00 am if the deadline falls on a day before a public holiday, we would again try to accommodate this as far as possible. As I understand it, provision of Panel papers beyond the specified time will not prejudice the scheduled discussion of the item at the relevant Panel meeting.

As you are probably aware, to facilitate timely and more efficient provision of Panel papers, the Director of Administration is actively pursuing with a Working Group under the LegCo Commission our proposal to deliver papers to the LegCo Secretariat through electronic means. If Members were agreeable to receiving soft copy of papers from the LegCo Secretariat, the arrangement would result in even greater savings and efficiency on the part of the LegCo Secretariat.

/On Committee Stage .....

On Committee Stage Amendments (CSAs), I note that the Chairman of a Bills Committee may decide not to discuss Government's CSAs that arrive too late before the relevant Bills Committee meeting. We also urge that Members ensure that their proposed CSAs will be submitted well in advance to the relevant Bills Committee for consideration by all concerned.

A handwritten signature in black ink, appearing to read "James Wong".A handwritten signature in black ink, appearing to read "Donald Tsang".

( Donald Tsang )  
Chief Secretary for Administration