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Panel on Food Safety and Environmental Hygiene

**Subcommittee to Study the Streamlining
of Food Business Licensing**

**Requests to the Administration for additional information and statistics
on food business licensing pursuant to the meeting on 2 March 2005**

Procedures and statistics

- (a) the number of food business licence applications and applications for Certificate of Compliance for club-houses (which also provide catering services) processed in the past three years, the types and outcome of these applications and the time taken to process these applications;
- (b) the procedures and requirements for obtaining the four certificates of compliance with health requirements, building requirements, fire services requirements and ventilation requirements (the procedures and the time required to be illustrated by flow charts);
- (c) the time taken by the Buildings Department (BD) to provide copies of building plans to food business licence applicants in the past three years;
- (d) the time taken by BD and the Fire Services Department to provide comments on food business licence applications to the Food and Environmental Hygiene Department, and the time taken by the two departments to provide responses to revision of plans or alternative proposals submitted by the applicants or authorised persons in the past three years;
- (e) the number of food business licence applications processed by BD in the past three years, the time required for processing, and the manpower (number and rank of staff) responsible for processing these applications;

- (f) details about the one-stop service offered to applicants for the Certificate of Complicance for club-houses, with flow charts to illustrate the procedures and requirements for obtaining the certificates and the time required, and the manpower (number and rank of staff) responsible for processing these applications;

Langham Place restaurants

- (g) review on the issuance of provisional licences to restaurants at Langham Place, e.g. time required to issue licences to restaurants at Langham Place, and problems/delays encountered in processing these licence applications;

Withdrawn applications

- (h) analysis of the reasons for withdrawal of applications, and at what stage these applications were withdrawn;

Fees for food business licences

- (i) how existing licence fees are calculated, and details of the proposal for cost recovery for processing applications which are subsequently withdrawn; and

Third party certification of compliance

- (j) the views collected from the trade on the proposal of third party certification of compliance during the review of the cinema licensing system conducted by the Subgroup on Business Facilitation.