

**Panel on Public Service
and Panel on Constitutional Affairs**

Joint meeting on 21 November 2005

List of follow-up actions

Overall directorate establishment position

1. To enable members to have an overview of the directorate establishment position in considering directorate staffing proposals, the Administration is requested to provide an information paper to the Establishment Subcommittee (ESC) before its meeting on 7 December 2005, setting out details of the directorate posts to be created and/or deleted in the 2005-06 and 2006-07 sessions, including the number and ranking of the directorate posts concerned, purpose of the creation and reasons for not deleting the same number of posts, etc.

Re-organization of the Chief Executive's Office

2. The Administration is requested to take into consideration the following major concerns/suggestions raised by members, and incorporate its response in its paper for submitting the relevant staffing proposals to ESC, where appropriate:
 - (a) Whether there is any overlap in the duties and responsibilities of the proposed Permanent Secretary post (D6) and those of the existing Director, Chief Executive (CE)'s Office (DCEO) post (D8);
 - (b) Whether there is any overlap in the duties and responsibilities of the proposed Information Coordinator (IC) post (D4) and those of the existing Assistant Director (Media) post (D2);
 - (c) Whether an officer appointed on non-civil service contract (NCSC) terms to fill the proposed IC post would have sufficient knowledge about the Government's internal operation;
 - (d) What measures would be put in place for monitoring and assessing the

effectiveness of the work of the IC, given that the previous IC post deleted in 2002 was not effective; and

- (e) With the creation of the proposed Permanent Secretary and IC posts, what measures would be put in place to strengthen the communication between the DCEO and Legislative Council (LegCo) Members in terms of both quantity and quality, and whether a standing mechanism would be established for the DCEO to meet regularly (e.g. monthly) with LegCo Members of different political parties and groups to exchange views on government policies and issues of mutual concern.

Proposal to provide flexibility for filling existing directorate civil service posts in the private offices of the Chief Secretary for Administration, Financial Secretary and Secretary for Justice under the Accountability System

- 3. Given that the incumbent Chief Secretary for Administration (CS) has, after assuming office in June 2005, appointed his Press Secretary on NCSC terms, the Administration is requested to provide, in its paper for submitting the relevant staffing proposal to ESC, information on the posting arrangements for the directorate civil servant who previously filled the Press Secretary post.