

Procedures and lead-time for implementing the 25 LCS Priority Projects

	Procedures ^(Note 1)	Open Space	Library cum Indoor Recreation Centre Complex	Swimming Pool Complex
		Approx. time (month)		
(1)	LCSD to prepare the Project Definition Statement and obtain Home Affairs Bureau's approval. ^(Note 2)	4	4	4
(2)	LCSD to consult District Council on the project scope.	To implement in parallel with (1)	To implement in parallel with (1)	To implement in parallel with (1)
(3)	ArchSD to prepare the Technical Feasibility Statement and submit to ETWB for approval.	4	4	4
(4)	To select and appoint consultants	6	6	6
(5)	Upon inclusion in RAE ^(Note 3) , consultants to prepare sketch design, detailed design, working drawings and tender documents.	10 to 18 (depending on the scale and complexity)	18 to 22 (depending on the scale and complexity)	20 to 22 (depending on the scale and complexity)
(6)	To submit planning application to Town Planning Board for change of land use, if required.	6 (if necessary)	6 (if necessary)	6 (if necessary)
(7)	LCSD to consult District Council on the preliminary design of the project.	To implement in parallel with (5)	To implement in parallel with (5)	To implement in parallel with (5)
(8)	To consult LegCo Home Affairs Panel, then submit to Public Works Sub-Committee and Finance Committee for funding approval.	To implement in parallel with (5)	To implement in parallel with (5)	To implement in parallel with (5)
(9)	ArchSD to invite tenders, conduct tender assessment and obtain Central Tender Board approval.	4	4	4
Lead time required for pre-construction work ^(Note 4) :		28 to 42	36 to 46	38 to 46
(10)	Construction ^(Note 5)	18 to 35 (depending on the scale and complexity)	28 to 35 (depending on the scale and complexity)	31 to 35 (depending on the scale and complexity)

(Note 1) The above procedures and lead time only apply to normal priority projects. The time required for special process such as land resumption; environmental impact assessment; slope stability works etc has not been included.

(Note 2) For projects involving construction of government buildings, it is necessary to optimize site utilization by seeking joint users among departments. Otherwise, approval from the Property Strategy Group is required, which will take longer lead time varying from 6 to 18 months.

(Note 3) LCSD to submit application for inclusion in the Resource Allocation Exercise.

(Note 4) Time required for the activity in (Note3) has not been included.

(Note 5) Time includes slippage due to inclement weather and unforeseen circumstances.