

Subcommittee on Building (Minor Works) Regulation

**List of follow-up actions arising from the discussion
at the meeting on 30 April 2009**

The Administration undertook to:

- (a) provide the draft of the specified forms to notify the Building Authority (BA) of the commencement of Classes I and II minor works, and certificates (in specified form) to be submitted to the BA by the prescribed registered contractors and minor works contractors appointed within 14 days after the completion of Classes I, II and III minor works, and explain whether such forms would provide for the building owner(s)/owners incorporations to signify their knowledge and authorization of the minor works in common areas to be undertaken/completed;
- (b) reconsider specifying a time limit for the BA to refer an application for registration to a Minor Works Contractors Registration Committee (Registration Committee) for recommendation, and for a meeting of a Registration Committee to be held to consider the application under section 12(3), so to address the Subcommittee's concern that applications might be held up for a long period of time;
- (c) consider specifying a time limit for the BA to make a determination of application for renewal of registration under section 15(2) and a determination of application for restoration of name to register under section 19(2); and
- (d) provide a mark-up copy of the Building (Minor Works) Regulation to show the amendments for members' easy reference.