

立法會
Legislative Council

SC(2) Paper No. : L2

Ref : CB2/SC/08

**Select Committee to Inquire into Matters relating to
the Post-service Work of Mr LEUNG Chin-man**

**Work Plan
(as at 18 December 2008)**

The work plan of the Select Committee has been formulated with reference to the work plans of three previous Select Committees, a summary of which is provided in **Appendix I**; and the major areas of study of the Select Committee. Members may wish to conduct work in three main stages listed below.

Stage I - Preparatory work (Internal deliberations – about eight weeks)

2. The main activities during this stage are:
 - (a) to draw up and determine the practice and procedure of the Select Committee;
 - (b) to work out and decide on the areas of study of the Select Committee;
 - (c) to decide on the information to be obtained from relevant parties, receive briefings by the Secretariat on information obtained and on the sequence of events of incidents relating to the areas of study, analyze relevant information; and
 - (d) to identify the witnesses to be summonsed, decide on the order of the witnesses and the main areas of evidence to be obtained.

Stage II - Obtaining and deliberation on evidence from witnesses (Conduct of hearings - about 22 weeks)

3. The main activities during this stage are to obtain evidence from witnesses in respect of the areas of study and to consider the evidence obtained. The duration of this stage will depend on the scope of study, the number of witnesses summonsed, and the complexity of the issues involved.

Stage III - Preparation of and discussion on the draft report of the Select Committee
(Internal deliberations – about eight weeks)

4. The main activities during this stage are:
 - (a) to deliberate on the evidence obtained;
 - (b) to discuss the approach in drafting the report of the Select Committee;
 - (c) to prepare the draft report;
 - (d) to discuss the draft report; and
 - (e) to seek the comments (if any) of any person(s)/organization(s) against whom adverse comments are intended to be made on the relevant parts of the draft report.

5. The Select Committee will proceed as follows:
 - (a) **from mid December 2008 to mid February 2009** - to hold internal deliberations;
 - (b) **from mid February to July 2009** - to conduct hearings to receive evidence from witnesses; and
 - (c) **from August 2009 onwards** - depending on the progress of (b), to prepare the report and hold internal deliberations to discuss the report.

Schedule of meetings

6. The Select Committee may hold two meetings or hearings per week. The tentative schedule of meetings from January to July 2009 is in **Appendix II**. The timing includes a pre-hearing and a post-hearing internal meeting, each lasting for 30 minutes, if the meeting is a hearing.

Summary of the work plans of previous select committees

Select committees Stages	Select Committee on airport opening problems	Select Committee on building problems	Select Committee on SARS
<p>I. Preparatory work before hearings, mainly for the following purposes :</p> <p>(a) drawing up the practice and procedure;</p> <p>(b) identifying the witnesses to be summonsed to give evidence based on the information obtained from relevant bodies;</p> <p>(c) deciding on the order of witnesses to be summonsed; and</p> <p>(d) discussing the procedure for handling confidential documents.</p>	<p>Between its first meeting on 30 July 1998 and its first hearing on 21 September 1998, the Select Committee held five meetings to conduct preparatory work.</p> <p>(about 8 weeks)</p>	<p>Between its first meeting on 22 February 2001 and its first hearing on 22 April 2001, the Select Committee held eight meetings to conduct preparatory work.</p> <p>(about 8 weeks)</p>	<p>Between its first meeting on 5 November 2003 and its first hearing on 13 December 2003, the Select Committee held nine meetings to conduct preparatory work.</p> <p>(about 6 weeks)</p>
<p>II. Arrangement for hearings - A hearing normally lasts for two to four hours. Select Committees may take evidence from more than one witness at a hearing and some witnesses may be requested to appear more than once before a Select Committee to give evidence.</p>	<p>Between 21 September and 19 December 1998, the Select Committee held a total of 31 public hearings at which 27 witnesses were summonsed to give evidence.</p> <p>(about 3 months)</p>	<p>Between 21 April 2001 and 10 December 2002, the Select Committee held a total of 70 hearings at which 85 witnesses were summonsed to give evidence.</p> <p>(about 19.5 months)</p>	<p>Between 13 December 2003 and 24 April 2004, the Select Committee held a total of 30 public hearings at which 73 witnesses were summonsed to give evidence.</p> <p>(about 4.5 months)</p>

Select committees Stages	Select Committee on airport opening problems	Select Committee on building problems	Select Committee on SARS
<p>III. Consideration and discussion of draft report</p>	<p>After its last hearing on 19 December 1998, the Select Committee took six weeks to consider and discuss its report before it was tabled at the Council meeting on 27 January 1999.</p> <p>(about 6 weeks)</p>	<p>The Select Committee took six weeks to consider and discuss its first report before it was tabled at the Council meeting on 22 January 2003. It submitted the second report to the Council in May 2004.</p> <p>(about 6 weeks)</p>	<p>The Select Committee held 53 internal meetings between 9 December 2003 and 23 June 2004 to deliberate on the evidence and information obtained, and to discuss and finalize its report before it was tabled at the Council meeting on 7 July 2004.</p> <p>(The last hearing was held on 24 April 2004. There were about 9 weeks between the last hearing and the tabling of the report at the Council.)</p>

**Select Committee to Inquire into Matters relating to
the Post-service Work of Mr LEUNG Chin-man**

**Tentative schedule of meetings from January to July 2009
(as at 18 December 2008)**

The Select Committee may initially hold two meetings or hearings per week. The tentative schedule of meetings or hearings for the Select Committee from January to July 2009 is set out below[†]. The schedule of meetings will be reviewed in the light of progress of work of the Select Committee.

Stage I

<u>Date</u>	<u>Time</u>
Thursday, 8 January 2009	2:30 pm – 5:30 pm
Tuesday, 13 January 2009	2:30 pm – 4:30 pm
Thursday, 15 January 2009	4:30 pm – 6:30 pm ^Δ
Tuesday, 20 January 2009	4:30 pm – 6:30 pm
Thursday, 22 January 2009	2:30 pm – 5:30 pm

Chinese New Year break

Tuesday, 3 February 2009	4:30 pm – 6:30 pm
Thursday, 5 February 2009	2:30 pm – 5:30 pm

Stage II

<u>Date</u>	<u>Time*</u>
Thursday, 12 February 2009	2:00 pm – 7:00 pm
Saturday, 14 February 2009	9:00 am – 1:00 pm
Tuesday, 17 February 2009	4:30 pm – 7:30 pm
Saturday, 21 February 2009	9:00 am – 1:00 pm
Tuesday, 24 February 2009	4:30 pm – 7:30 pm
Thursday, 26 February 2009	2:00 pm – 7:00 pm
Thursday, 5 March 2009	2:00 pm – 5:30 pm
Saturday, 7 March 2009	9:00 am – 1:00 pm
Tuesday, 10 March 2009	4:30 pm – 7:30 pm
Thursday, 12 March 2009	2:00 pm – 7:00 pm
Tuesday, 17 March 2009	4:30 pm – 7:30 pm
Saturday, 21 March 2009	9:00 am – 1:00 pm
Wednesday, 8 April 2009	2:00 pm – 7:00 pm

Easter break

Wednesday, 15 April 2009	2:00 pm – 7:00 pm
Saturday, 18 April 2009	9:00 am – 1:00 pm
Tuesday, 21 April 2009	4:30 pm – 7:30 pm
Thursday, 23 April 2009	2:00 pm – 7:00 pm

<u>Date</u>	<u>Time*</u>
Tuesday, 28 April 2009	4:30 pm – 7:30 pm
Thursday, 30 April 2009	2:00 pm – 7:00 pm
Thursday, 7 May 2009	2:00 pm – 5:30 pm
Saturday, 9 May 2009	9:00 am – 1:00 pm
Tuesday, 12 May 2009	4:30 pm – 7:30 pm
Saturday, 16 May 2009	9:00 am – 1:00 pm
Tuesday, 19 May 2009	4:30 pm – 7:30 pm
Saturday, 23 May 2009	9:00 am – 1:00 pm
Tuesday, 26 May 2009	4:30 pm – 7:30 pm
Saturday, 30 May 2009	9:00 am – 1:00 pm
Tuesday, 2 June 2009	4:30 pm – 7:30 pm
Thursday, 4 June 2009	2:00 pm – 5:30 pm
Thursday, 11 June 2009	2:00 pm – 7:00 pm
Saturday, 13 June 2009	9:00 am – 1:00 pm
Tuesday, 16 June 2009	4:30 pm – 7:30 pm
Saturday, 20 June 2009	9:00 am – 1:00 pm
Tuesday, 23 June 2009	4:30 pm – 7:30 pm
Thursday, 25 June 2009	2:00 pm – 7:00 pm
Thursday, 2 July 2009	2:00 pm – 5:30 pm
Saturday, 4 July 2009	9:00 am – 1:00 pm
Tuesday, 7 July 2009	4:30 pm – 7:30 pm
Tuesday, 14 July 2009	4:30 pm – 7:30 pm
Friday, 17 July 2009	2:00 pm – 7:00 pm
Wednesday, 22 July 2009	2:00 pm – 7:00 pm
Friday, 24 July 2009	2:00 pm – 7:00 pm
Wednesday, 29 July 2009	2:00 pm – 7:00 pm
Friday, 31 July 2009	2:00 pm – 7:00 pm

◇ The tentative schedule of meetings does not include Stage III of the Select Committee's work on the preparation of and discussion on the draft report of the Select Committee.

* The meeting time includes a pre-hearing and post-hearing internal meeting (each lasting for about 30 minutes) if the meeting is a hearing.

△ The Chief Executive's Question and Answer Session will be held from 3:00 pm to 4:30 pm on the same day.