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APPENDIX 22

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本署檔號 Our Ref.: UB/BAR/PAC/54 Vol.2

來函檔號 Your Ref.:

10 May 2010

Clerk, Public Accounts Committee
Legislative Council
Legislative Council Building
8 Jackson Road
Central, Hong Kong

(Attn: Ms Macy NG)

Dear Ms Ng,

**The Director of Audit's Report on the
results of value for money audits (Report No. 54)**

Hong Kong Chinese Orchestra Limited (Chapter 6)

I refer to the Hong Kong Chinese Orchestra Limited (HKCO)'s letter of 4 May 2010 to the Public Accounts Committee enclosing, among other things, information on the duties of the 20 artistic staff mentioned in Table 9 in paragraph 4.4 of the Audit Report.

In an attachment of the letter which presented a list of the musical instruments played by the artistic staff, the HKCO included a note that "Apart from activities mentioned in appendices, other duties also include time devoted in regular self-practice, sight reading, practicing new scores, media interviews, shooting and meetings, these are not considered by Audit Commission in conditioned hours".

We would like to clarify that in the analyses of scheduled working hours (Table 8 in para. 4.3) and actual working hours (Table 9 in para. 4.4), Audit has included the time of performances, rehearsals, outreaching community activities, self practices, meetings and other activities as shown in HKCO records (as mentioned in Note 14 to para. 4.9). In this regard, we would like to provide in the attached Appendix a breakdown (by work types) of the actual working hours of the 20 artistic staff. The time of self-practices, meetings and video-shooting included in counting their actual working hours has been highlighted for easy reference.

A Chinese translation of this letter will be forwarded to you shortly.

Yours sincerely,

(Mrs Josephine NG)
for Director of Audit

c.c. Executive Director, Hong Kong Chinese Orchestra Limited (Fax No.: 2850 5374)
Secretary for Home Affairs (Fax No.: 2840 1902)
Secretary for Financial Services and the Treasury (Fax No.: 2147 5239)

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Appendix

Breakdown of actual working hours for 2008-09

Staff	Actual working hours						
	Performances and rehearsals (local and overseas)	Outreach community activities	Training	Self practices (Note 1)	Meetings, discussions and recruitment exercises	Audio-recording and video-shooting (Note 2)	Total
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
Principal 1	615	9	11	42	35	4	716
Principal 2	622	17	11	42	23	4	719
Principal 3	610	14	17	42	22	4	709
Assistant principal 1	627	11	8	42	23	4	715
Assistant principal 2	619	16	17	42	22	4	720
Assistant principal 3	667	16	12	42	22	4	763
Musician 1	607	8	8	42	22	4	691
Musician 2	577	9	8	42	22	4	662
Musician 3	529	9	8	42	23	4	615
Musician 4	526	9	8	42	22	4	611
Musician 5	606	14	8	42	22	4	696
Musician 6	597	19	11	42	22	4	695
Musician 7	601	16	11	42	22	4	696
Musician 8	648	17	11	42	23	4	745
Musician 9	589	11	11	42	22	4	679
Musician 10	611	15	11	42	22	4	705
Musician 11	637	19	14	42	22	4	738
Musician 12	603	13	17	42	22	4	701
Musician 13	614	12	20	42	23	4	715
Musician 14	674	21	11	42	23	4	775
Total	12,179	275	233	840	459	80	14,066
Average	609	14	11	42	23	4	703

Note 1: A total of 14 half-day self practice sessions were scheduled in the duty rosters for the three months of September 2008, January and March 2009. While there were no attendance records for these sessions, Audit has included 3 hours for each session in counting the artistic staff's working hours (based on the contract provision that each work session would normally last for not more than 3 hours — see para. 4.2(a) of the Audit Report).

Note 2: The hours shown in column (f) included only those audio-recording and video-shooting for promotion purposes. Video-shooting hours during performances and rehearsals have been included under column (a).