

Inspection Plan for [REDACTED] Hospital

(19 October 2010)

Day 1 (AM)	SMO+CNO +RN+SHA	NO+RN	HA+SHA (after inspecting OT)
	<u>Significant clinical services</u> ● OT (3/F)	<u>Other clinical services</u> ● Rehab Ward (2/F) ● Day Care Centre (2/F) ← ● Day Ward (2/F) ● 3/F Ward (3/F) ● Day Surgery & Endoscopy Centre (3/F) ● 4/F Ward (4/F)	<u>Other clinical services</u> ● Diagnostic Radiology Dept (G/F) ● Laboratory (1/F) ● Skin Laser & Cosmetic Surgery Centre (1/F) ● Urodynamic lab (1/F) ● Dental Dept (1/F) ● Physio Dept (1/F) ● Lithotripsy & Endourology Centre (1/F)
	SMO+CNO		
	<u>Other clinical services</u> ● OPD (G/F) ● Pharmacy (G/F) ● Dietetic & Weight Mx Centre (1/F) ● Echo & Stress Test Lab (1/F) ● Women's Health Centre & Breast Centre (1/F) ● Specialist clinic (1/F)		
Day 1 (PM)	SMO+CNO	NO+RN	SHA+HA
	<u>Documents</u>	<u>Documents</u>	<u>Supporting services</u> ● Purchasing Dept ● Maintenance Dept (roof) ● Laundry [REDACTED]
			<u>Documents</u>

	SMO+CNO+NO+RN+SHA+HA		
	<u>Satellite clinics</u> ● [REDACTED] Clinic ● [REDACTED] Clinic		

Inspection Plan for [REDACTED] Hospital
(20 October 2011)

AM	SMO+CNO+NO+RN		SHA+HA
	<ul style="list-style-type: none"> ● OT (3/F) 		<ul style="list-style-type: none"> ● Laundry (HA) ● Catering and Dietetic Service (HA) ● Dietetic & Weight Mx Centre (1/F) (SHA) ● Urodynamic lab (1/F)(SHA) ● Dental Dept (1/F)(SHA) ● Physio Dept (1/F)(SHA) ● Lithotripsy & Endourology Centre (1/F)(SHA) ● Mortuary(SHA) ● Admission Office (SHA)
	SMO+CNO+RN	NO+RN	
	<ul style="list-style-type: none"> ● CSSD (2/F) ● Day Surgery & Endoscopy Centre (3/F) 	<ul style="list-style-type: none"> ● Rehab Ward (2/F) ● Day Ward (2/F)  ● OPD (G/F) 	
PM	SMO+CNO+RN	NO+SHA	MO+HA
	<ul style="list-style-type: none"> ● Day Chemo and Ward (4/F) ● 3/F Ward (3/F) ● Pharmacy 	<ul style="list-style-type: none"> ● Specialist clinic (1/F) ● Skin Laser & Cosmetic Surgery Centre (1/F) ● Echo & Stress Test Lab (1/F) ● Women's Health Centre & Breast Centre (1/F) <p><u>Documents (NO)</u></p> <ul style="list-style-type: none"> ● Hospital policies and relevant reports: <ul style="list-style-type: none"> ■ Incident ■ Complaint <p><u>Documents (SHA)</u></p> <ul style="list-style-type: none"> ● Maintenance Dept (roof) ● Waste Management ● Cleansing service ● Ventilation ● Dangerous goods and medical gases ● Admission, fees and charges 	<ul style="list-style-type: none"> ● Diagnostic Radiology Dept (G/F) ● Laboratory (1/F) ● Satellite clinics

Inspection Plan for ██████████ Hospital
 (7&8 December 2010)

Day 1 (PM)	PMO+SMO+CNO/NO+RN+SHA+HA		CNO/NO+RN
	<u>Significant clinical services</u> <ul style="list-style-type: none"> ● OT (LSP 2/F) ● ICU (LSP 13/F) ● Renal Dialysis Centre (LSP 16/F) ● Maternity Ward/nursery (LSP 28/F & 29/F) 		<u>Other clinical services</u> <ul style="list-style-type: none"> ● OPD (LSP G/F) ● PPC/WC/PC (LSP 1/F) ● CSSD (LSP 3/F) ● RSC (LSP 5/F) ● O&GC/IVFC (LSP 6/F) ● D of D (LSP 7/F) ● D of O (LSP 8/F) ● <u>All centres (LSP 9/F)</u> ← ● All centres (LSP 10/F)
	SMO+SHA+HA	CNO/NO+RN	
	<u>Other clinical services</u> <ul style="list-style-type: none"> ● Pharm/Radio (LSP G/F) ● Radio/CT/MRI (LSP 1/F) ● LC (LSP 3/F) 	<u>Other clinical services</u> <ul style="list-style-type: none"> ● Wards (LSP 20/F) ● Wards (LSP 21/F) 	
Day 2 (AM)	CNO+RN	NO+RN	SHA+HA
	<u>Other clinical services</u> <ul style="list-style-type: none"> ● PW and Lab (LSP 26/F) ● All services (LSP 27/F) ● Wards (LSP 31-37/F) 	<u>Other clinical services</u> <ul style="list-style-type: none"> ● Wards (LSP 22-25) ● Centres (CB 5/F) ● Ortho Centre (CB 7/F) ● Plastic Centre (LSF G/F) 	<u>Supporting services/Other clinical services</u> <ul style="list-style-type: none"> ● Canteen (LSP 4/F) ● Supplies D (LSP 7/F) ● PET/Hydro Pool (LSP 18/F) ● Physio/Gym (LSP 19/F) ● Tomo/P&O Unit (CB 2/F) ● MRO (Phase II 5/F)

Day 2 (PM)	MO+CNO+RN	NO+RN	MO+SHA+HA
	<p><u>Other clinical services</u></p> <ul style="list-style-type: none"> ● Cardiac Cath (LSP 15/F) ● Endoscopy (LSP 15/F) <p><u>Documents</u></p>	<p><u>Documents</u></p>	<p><u>Other clinical services</u></p> <ul style="list-style-type: none"> ● All services (CB 3/F) ● <u>All services (CB 4/F)</u> ● Path/Pharm (LSF 1/F) <p><u>Documents</u></p> 

Inspection Plan for the [REDACTED] Hospital
 (6-7 December 2011)

Day 1	SMO+CNO+RN	MO+NO+SHA	NO+HA
	<ul style="list-style-type: none"> ● OT (LSP 2/F) ● ICU (LSP 13/F) ● Maternity/Nursery (LSP 27-29/F) ● Paediatric Ward (LSP 26/F) 	<ul style="list-style-type: none"> ● Pharmacy (LSP G/F) ● OPD, SOPD, Private Clinic (LSP G-1/F) ● Radiotherapy/MRI/CT (LSP 1/F) ● Linear Accelerator, Tomotherapy (CB 2/F) ● Lithotripsy Centre, Bone Densitometry, USG, Mammogram, MRI (LSP and CB 3/F) ● Nuclear Medicine/PET/Hydrotherapy (LSP 18/F) ● CSSD (LSP 3/F) 	<ul style="list-style-type: none"> ● Health Assessment/Dietetic/Endocrine Centre/Hepatology/Nephrology Centre/Clinical Psychology/Respiratory/Urology Centre (LSP 10/F) ● O&G/<u>Surgery Centre (LSP 9/F)</u> ← ● Ortho and Sports Centre (CB 7/F) ● Refractive/Cataract Centre (LSP and CB 5/F) ● <u>Day Care Ward, Oncology Centre, Cancer Genetic Centre, Pain Centre (CB 4/F)</u> ← ● Plastic Centre (CB 3/F) ● Prosthetic Service (CB 2/F) ● SOPD (LSF 2-3/F)
	<ul style="list-style-type: none"> ● Ward (LSP 20/F) ● Ward (LSP 21/F) ● Ward (LSP 22/F) ● Ward (LSP 23/F) <p><u>Documents</u></p> <ul style="list-style-type: none"> ● Obstetric Certificates ● Hospital policies and relevant reports: <ul style="list-style-type: none"> ■ Incident ■ Complaint 	<ul style="list-style-type: none"> ● Cardiology Centre (LSP 27/F) ● Pharmacy, Renal Dialysis Centre, CT simulator (LSP 16/F) ● Cardiac Centre, Endoscopy (LSP 15/F) ● O&G Centre, IVF Centre (LSP and CB 6/F) 	<ul style="list-style-type: none"> ● Hearing and Dizziness Lab (LSP 27/F) ● ENT Head and Neck Centre (LSP 27/F) ● Ward (LSP 37/F) ● Ward (LSP 36/F) ● Ward (LSP 35/F) ● Ward (LSP 33/F)

Day 2	MO+NO+HA	SHA
	<ul style="list-style-type: none"> ● Pathology (LSF 1/F) ● Ward (LSP 32/F) ● Ward (LSP 31/F) ● Ward (LSP 12/F) ● Satellite Clinic (Eye/Clinical Psychology/Fam Med Centre) (Central) 	<ul style="list-style-type: none"> ● Physiotherapy Dept. (LSP 19/F) ● Dentistry (LSP 7/F) ● Canteen and Kitchen (LSP 4/F) ● Laundry (LSF B1) ● Mortuary ● E&M (LSF B1, LSP 17/F) ● Admission Department (CB G/F) ● <p><u>Documents</u></p> <ul style="list-style-type: none"> ● System, Policy/Procedure, Schedule, Record, Irregularities <ul style="list-style-type: none"> ■ Maintenance ■ Waste Management ■ Cleansing service ■ Ventilation ■ Dangerous goods and medical gases ■ Admission, fees and charges

Debriefing (Tentative): 12 December 2011