

**Replies to initial written questions raised by Finance Committee Members in examining the
Estimates of Expenditure 2013-14**

Controlling Officer: Secretary General, Legislative Council Secretariat

Session No. : 5

Reply Serial No.	Question Serial No.	Name of Member	Head	Programme
LC001	393	Hon TAM Yiu-chung	112	Council Business Services
LC002	1877	Hon Christopher CHEUNG Wah-fung	112	Members' Offices and Remuneration, Council Business Services, Legal Service, Redress System, Library and Archives Services, Corporate Liaison and Education and Visitor Services
LC003	3004	Hon WONG Ting-kwong	112	Council Business Services
LC004	3160	Hon Cyd HO Sau-lan	112	Not specified
LC005	3381	Dr Hon Kenneth CHAN Ka-lok	112	Council Business Services
LC006	3382	Dr Hon Kenneth CHAN Ka-lok	112	Council Business Services
LC007	3383	Dr Hon Kenneth CHAN Ka-lok	112	Council Business Services
LC008	3384	Dr Hon Kenneth CHAN Ka-lok	112	Corporate Liaison and Education and Visitor Services
LC009	3385	Dr Hon Kenneth CHAN Ka-lok	112	Redress System
LC010	4436	Hon Frederick FUNG Kin-kee	112	Council Business Services
LC011	4437	Hon Frederick FUNG Kin-kee	112	Council Business Services
LC012	4838	Dr Hon Kenneth CHAN Ka-lok	112	Members' Offices and Remuneration
LC013	4840	Dr Hon Kenneth CHAN Ka-lok	112	Legal Service
LC014	4891	Dr Hon Kenneth CHAN Ka-lok	112	Not specified

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC001

Question Serial No.

0393

Head: 112 Legislative Council Commission

Subhead: (-) not specified

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

In this session (2012-13) and the last session (2011-12) of the Legislative Council, some Members proposed a large amount of motions and amendments in order to obstruct the passage of certain bills and funding proposals at the meetings of the Legislative Council or the Finance Committee, which is commonly known as "filibustering". In this connection, is it possible to list out the bills, motions, funding proposals and agenda for which more than 20 amendments or motions were received by the Legislative Council or the Finance Committee in this session and the last, as well as the specific numbers of these amendments and motions? How such resources of the Legislative Council that had been spent on processing these amendments and motions, e.g. the manpower resources required for the Secretariat to process these amendments and motions, the number of meetings the Legislative Council and the Finance Committee had to hold to vote on the amendments and motions, and the amount of paper required if each Member was given a copy of these amendments and motions? If "filibustering" keeps occurring in this session and the next, does the Secretariat need to request more resources from the Administration to deal with the situation? If it does, what is the additional resources requirement as estimated by the Secretariat?

Asked by: Hon TAM Yiu-chung

Reply:

Processing of bills and proposed resolutions for Council meetings

In the 2011-12 session, the processing work of bills and proposed resolutions was supervised by Assistant Secretary General ("ASG")³ with the support of the following staff in Council Business Division ("CBD")³:

- 0.5 Chief Council Secretary
- 1.5 Senior Council Secretaries
- 0.5 Senior Administrative Assistant
- 2 Administrative Assistants I

As for other Divisions, there is no separate breakdown of the manpower involved in assisting the processing of bills and proposed resolutions.

2. During the session, the Legislative Council Secretariat processed three bills and one proposed resolution to which more than 20 amendments were proposed by Members, as follows:

- (a) Legislative Council (Amendment) Bill 2012: 1 306 amendments;
- (b) Competition Bill: 27 amendments;
- (c) Road Traffic (Amendment) Bill 2011: 30 amendments; and
- (d) Proposed resolution under section 54A of the Interpretation and General Clauses Ordinance in relation to the re-organisation of the Government Secretariat: 297 amendments.

3. The staffing complement set out in paragraph 1 above was not intended to deal with such a large number of amendments. Through considerable overtime work and internal redeployment, the above staff absorbed the additional workload. No extra staff was recruited. The other information requested by Hon TAM Yiu-chung in relation to these amendments is set out in **Appendix I**.

4. In the current session (up to end-February 2013), there is no bill or proposed resolution to which more than 20 amendments were proposed by Members. Should an exceedingly large number of amendments to bills or proposed resolutions be received and the Secretariat is not able to cope with the related work within a specified time, the Secretariat will seek the direction of the President, the House Committee and The Legislative Council Commission, as the case may be.

Processing of financial proposals and amending motions for the Finance Committee

5. Headed by ASG1, the Finance Committee ("FC") team of CBD1 comprises the following staff members:

- 0.5 Chief Council Secretary
- 1 Senior Council Secretary
- 0.75 Council Secretary
- 0.75 Senior Legislative Assistant
- 0.75 Legislative Assistant

As for other Divisions, there is no separate breakdown of the manpower involved in the processing of financial proposals and amending motions for FC.

6. Details of the funding proposals to which more than 20 motions were moved by Members and other Members' motions moved at FC meetings are as follows:

- (a) Funding proposals relating to the re-organization of the Government Secretariat deliberated by FC in June and July 2012: 982 motions were proposed under paragraph 37A of FC Procedure;
- (b) Funding proposals relating to the Old Age Living Allowance under FCR(2012-13)54 deliberated by FC between October and December 2012: 806 motions were proposed under paragraph 37A of FC Procedure;
- (c) Motions on the notice requirement in respect of amendments to FC Procedure, Public Works Subcommittee Procedure and Establishment Procedure which was debated by FC between November 2012 and January 2013: 1 251 amending motions; and
- (d) Motions that seek to amend the procedures of FC and its two subcommittees which were originally scheduled for discussion at the FC meeting on 22 February 2013: 1 909 283 amending motions.

7. As regards items (a) to (c) in paragraph 6, the staffing complement set out in paragraph 5 above was not intended to deal with such a large number of amendments. Through considerable overtime work and internal redeployment, the above staff absorbed the additional workload. No extra staff was recruited.

8. As for item (d) of paragraph 6, if these amending motions are to be processed in accordance with the existing procedures, it is estimated that the preliminary vetting of the facts and accuracy of all the amendments in both Chinese and English languages would take about 408 man-months to complete (assuming 2 minutes for vetting each amendment in both languages). An additional provision of \$4.7 million will be incurred for engaging temporary staff remunerated at the basic salary of Administrative Assistant II to undertake the related vetting work.

9. The other information requested by Hon TAM Yiu-chung in relation to these motions and amending motions is set out in **Appendix II**.

Name in block letters: Mr Kenneth CHEN
Post Title: Secretary General
Date: 28.3.2013

I. Bills(a) Legislative Council (Amendment) Bill 2012
(considered by the Council in May 2012)

Amendments received (in both Chinese and English): - Hon Albert CHAN (1 232) - Hon WONG Yuk-man (74)	1 306
Amendments disposed of: - total voting time: 41 hours 17 minutes (approximately 1.9 minutes per amendment as the ringing of the Division Bell was shortened from 5 minutes to 1 minute) - the voting took place at 3 Council meetings involving 8 meeting days	1 305
Amendment withdrawn (Hon WONG Yuk-man)	1
Only the President was given hardcopies of the 1 306 amendments. Copies of paper required if hardcopies are provided to all other 59 Members	77 054 sheets (double-sided printing)

(b) Competition Bill
(considered by the Council in June 2012)

Amendments received (in both Chinese and English) - Hon Mrs Regina IP (12) - Hon Ronny TONG (12) - Hon LEUNG Kwok-hung (2) - Hon Albert HO (1)	27
Amendments disposed of: (one of the amendments proposed by Hon Ronny TONG was not moved due to the passage of preceding amendments) - total voting time: 2 hours 56 minutes (approximately 6.8 minutes per amendment as the Division Bell rang for 5 minutes for each amendment) - voting took place at 2 Council meetings involving 3 meeting days	26
Hardcopies of the 27 amendments were provided to all Members	

- (c) Road Traffic (Amendment) Bill 2011
(considered by the Council in December 2011)

Amendments received (in both Chinese and English) - Hon Andrew CHENG (24) - Hon KAM Nai-wai (6)	30
Amendments disposed of - total voting time: 8 minutes (17 amendments proposed by Hon Andrew CHENG were not moved due to the passage of preceding amendments and some of the amendments were voted on together) - voting took place at one Council meeting	13
Hardcopies of the 30 amendments were provided to the President and all Members	

II. Proposed resolution

- (a) Amendments proposed by Members to the proposed resolution under section 54A of the Interpretation and General Clauses Ordinance in relation to the re-organisation of the Government Secretariat
(processed in June 2012 but not considered by the Council due to insufficient time before the Council stood prorogued on 18 July 2012)

Amendments received (in both Chinese and English) - Hon Albert CHAN (167) - Hon WONG Yuk-man (129) - Hon Albert HO (1)	297
Hon WONG Yuk-man's amendments ruled out of order by the President	129
Amendments not disposed of due to insufficient time before the Council stood prorogued on 18 July 2012 (estimated voting time: 9 hours 24 minutes at approximately 1.9 minutes per amendment if they are all voted on)	297
Only hardcopies of Hon Albert HO's amendment were provided to all Members Copies of paper required if hardcopies of Hon Albert CHAN's 167 amendments are provided to the President and all Members	10 148 sheets (double-sided printing)

I. Motions moved under paragraph 37A of the Finance Committee Procedure

- (a) Funding proposals relating to the re-organization of the Government Secretariat which were deliberated by the Finance Committee in June and July 2012

Motions received (in Chinese only)	982 motions
Motions ruled out of order by the Chairman	72 motions
Motions disposed of (voting time at 1.5 minutes per motion)	237 motions (3 two-hour meetings)
Motions not yet disposed of due to insufficient time before the Council stood prorogued on 18 July 2012 (estimated voting time at 1.5 minutes per motion)	673 motions (8.4 two-hour meetings)
Copies of paper required if hardcopies of the motions (910 in total) are to be provided to the Chairman and all FC members	26 845 sheets (double-sided printing)

- (b) Funding proposals relating to the Old Age Living Allowance under FCR(2012-13) 54 which were deliberated by the Finance Committee between October and December 2012

Motions received (in Chinese only)	806 motions
Motions disposed of (voting time at 1.5 minutes per motion)	485 motions (6 two-hour meetings)
Motions withdrawn	19 motions
Motions not yet disposed of due to withdrawal of the FC paper under FCR(2012-13) 54 (estimated voting time at 1.5 minutes per motion)	302 motions 3.8 two-hour meetings
Copies of paper required if hardcopies of all the motions are to be provided to the Chairman and all FC members	27 807 sheets (double-sided printing)

II. Members' motions moved at the Finance Committee

- (a) Motion on the notice requirement in respect of amendments to the Finance Committee Procedure, Public Works Subcommittee Procedure and Establishment Subcommittee Procedure which was debated by the Finance Committee between November 2012 and January 2013

Amending motions received (in both Chinese and English)	1 251 motions
Amending motions ruled out of order by the Chairman	7 motions
Amending motions disposed of (voting time at 1.5 minutes per amendment)	0 motion
Amending motions not yet disposed of due to the passage of the adjournment motion to end the debate (estimated voting time at 1.5 minutes per amending motion if all of them are to be disposed of)	1 244 motions (15.6 two-hour meetings)
Copies of papers required if hardcopies of the 1 244 amending motions (in both Chinese and English) are to be provided to the Chairman and all FC members	85 836 sheets (double-sided printing)

- (b) Motions that seek to amend the procedures of the Finance Committee and its two subcommittees which were originally scheduled for discussion at the Finance Committee on 22 February 2013

Amending motions received (in both Chinese and English)	1 909 283 motions
Estimated voting time at 1.5 minutes per amending motion if all of them are to be disposed of	23 866 two-hour meetings
Copies of paper required if hardcopies of all the amending motions (in both Chinese and English) are to be provided to the Chairman and all FC members	131.74 million sheets (double-sided printing)

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC002

Question Serial No.

1877

Head: 112 Legislative Council Commission

Subhead : (-) Not specified

Programme: (1) Members' Offices and Remuneration, (2) Council Business Services,
(3) Legal Service, (4) Redress System, (5) Library and Archives Services,
(6) Corporate Liaison and Education and Visitor Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Please explain why the indicators for measuring performance only include data of the estimates for 2012-13 and not those for 2013-14? What is the basis for calculating the estimated funding provision for 2013-14? How are the figures arrived at?

Asked by: Hon Christopher CHEUNG Wah-fung

Reply:

The work of the Legislative Council ("LegCo") is organized into legislative sessions. The figures provided for the indicators used for measuring the performance of The Legislative Council Commission ("the Commission") are also provided on the basis of legislative sessions. The latest figures provided are therefore those for the 2012-13 legislative session (i.e. October 2012 to September 2013). This is different from government departments providing figures for their performance indicators on the basis of financial years.

2. Funding for the Commission to support the work of LegCo is provided under Head 112. The Estimates for 2013-14 amount to \$664.4 million. Recurrent expenditure is divided into two subheads: Subhead 366 for Members' remuneration and operating expenses reimbursements, and Subhead 000 for the Secretariat's operational expenses. Non-recurrent funding for the Secretariat is provided through Subhead 700 under the Operating Account or Subhead 885 under the Capital Account. The non-recurrent funding for Members, i.e. for setting-up and information technology ("IT") reimbursements, is provided through Subhead 872 under the Capital Account.

3. The recurrent part of the Estimates for 2013-14 amounts to \$652.156 million, as follows:

Recurrent expenditure under operating account	(\$'000)
Operational expenses (Subhead 000)	443,781
Remuneration and reimbursements for Members of the Legislative Council (Subhead 366)	208,375
Total	652,156

4. The non-recurrent part of the Estimates which amounts to \$12.228 million is calculated having regard to the estimated expenditure of non-recurrent items in the 2013-14 financial years, as follows:

Capital account and non-recurrent expenditure	(\$'000)
Members' expenses reimbursements: Setting up and IT expenses (Subhead 872)	4,025
Secretariat's projects, e.g. integration and application of IT in the LegCo Complex, production of teaching kits and corporate video, installation of education facilities and an electronic archives management system etc) (Subheads 700 and 885)	8,203
Total	12,228

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC003

Question Serial No.

3004

Head: 112 Legislative Council Commission

Subhead: (-) not specified

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Has the Legislative Council deployed additional resources in response to the filibustering by some Members last year (2012) and this year (2013)? If it has, what is the manpower and expenditure involved? Has the Legislative Council increased provision in preparation for the possible occurrence of filibustering in future? If it has, what is the manpower and expenditure involved?

Asked by: Hon WONG Ting-kwong

Reply:

No additional provision has been made in the 2013-14 Estimates for dealing with possible filibuster by Members. Should an exceedingly large number of motions or amendments be received and the Secretariat is not able to cope with the related work within a specified time, the Secretariat will seek the direction of the President, the House Committee, The Legislative Council Commission and/or the Finance Committee, as the case may be. The amount of additional manpower and other resources required will depend on the complexity and the actual number of motions or amendments to be processed. The Secretariat will monitor the situation and review the need to increase manpower and other resources to cope with the related work as and when necessary.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC004

Question Serial No.

3160

Head: 112 Legislative Council Commission

Subhead : 000 Operational expenses

Programme: Not specified

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Regarding the information on records management of the Legislative Council Secretariat in the past three years (i.e. 2010-2011, 2011-2012 and 2012-2013):

1. The number and ranks of Secretariat staff designated for records management; if there is no designated records management staff, please provide information on the staffing arrangement involved in records management, the number of hours spent on the relevant records management work and the scope of duties to be shared.

2. Please provide information on the closed programme and administrative records awaiting transfer to the Government Records Service ("GRS") for appraisal in the following tabulated form:

Records series	Covering years	Quantity of records in no. and linear metre	Year in which the records were appraised for retention by GRS	Classified or unclassified

3. Please provide information on the programme and administrative records transferred to GRS for preservation in the following tabulated form:

Records series	Covering years	Quantity of records in no. and linear metre	Years in which the records were transferred to GRS	Year in which the records were appraised for retention by GRS	Classified or unclassified

4. Please provide information on the records approved for destruction by GRS in the following tabulated form:

Records series	Covering years	Quantity of records in no. and linear metre	Years in which the records were transferred to GRS	Year in which the records were appraised for retention by GRS	Classified or unclassified

Asked by: Hon Cyd HO Sau-lan

Reply:

Records kept by the Legislative Council Secretariat ("the Secretariat") are not within the purview of the Government Records Service. The Legislative Council Commission has developed its own records policies and procedures which are implemented through a newly established Archives ("the LegCo Archives") in the Secretariat. The information given below reflects the functions and activities of the LegCo Archives in performing appraisal and disposal of the records held by different Divisions of the Secretariat.

Question 1: Staff responsible for archives and records management

I. 2010-11

Rank	Number of staff
Chief Archivist	1
Archivist	3 (including 1 vacant post)
Administrative Assistant II	1
Office Assistant	1 (vacant)

II. 2011-12

Rank	Number of staff
Chief Archivist	1
Archivist	3 (including 1 vacant post)
Senior Administrative Assistant	1
Administrative Assistant II	3
Office Assistant	1

III. 2012-13

Rank	Number of staff
Chief Archivist	1
Archivist	3 (including 2 vacant posts)
Senior Administrative Assistant	1
Administrative Assistant II	3
Office Assistant	1

Question 2: Records awaiting transfer to the LegCo Archives for appraisal (i.e. records retention will not be decided until appraisal is performed)

I. 2010-11

Records series	Covering years	Quantity of records in no. and linear metre	When records were (initially) assessed for retention	Classified or unclassified records
Records relating to the Select Committee to inquire into matters relating to the post-service work of Mr LEUNG Chin-man	2008-10	463 records [7.6 linear metres]	2011	classified and unclassified

II. 2011-12

Records series	Covering years	Quantity of records in no. and linear metre	When records were (initially) assessed for retention	Classified or unclassified records
Records relating to the social functions of Members	1998-2008	65 records [4.2 linear metres]	2011	unclassified
Records relating to the functions and administrative changes of the Secretariat	1970-2009	570 records [14.8 linear metres]	2011	classified and unclassified

III. 2012-13

Records series	Covering years	Quantity of records in no. and linear metre	When records were (initially) assessed for retention	Classified or unclassified records
Records of relating to the Subcommittee to study issues arising from Lehman Brothers-related minibonds and structured financial products	2008-12	2 755 records [45 linear metres]	2012	classified
Records relating to the Select Committee to study Mr LEUNG Chun-ying's involvement as a member of the jury in the West Kowloon Reclamation Concept Plan Competition and related issues	2012	49 records [3 linear metres]	2012	classified and unclassified

Question 3: Records transferred to the LegCo Archives for preservation

Records Series	Covering years	Quantity of records and linear metre	Year of transfer	When records were appraised for permanent retention	Classified or unclassified records
Records of the Council including Hansard, minutes of Council meetings, sessional papers and voting records	1858-2012	4 482 records [76.6 linear metres]	From 2011 to 2013	2010	unclassified
Records of committees, including Finance Committee, Public Accounts Committee, House Committee, Panels and select committees, etc.	1970-2011	14 079 records [490.6 linear metres]	From 2011 to 2013	2011	classified and unclassified
Records relating to research service and administrative circulars, etc. of the Secretariat	1970-2011	3 081 records [54.6 linear metres]	From 2011 to 2013	2011	classified and unclassified
Records and material donated by Members and former Members	1975-2012	147 records [2.6 linear metres]	From 2011 to 2013	2011	unclassified

Question 4: Records authorized for destruction by the LegCo Archives

(*Quantity of records in linear metres is for estimation only)

I. 2010-11

Records series	Covering years	Quantity of records in no. and linear metre*	Retention period determined by the Archives	Classified or unclassified records
Accounting records such as bank statements, vouchers, receipts, registers and forms	1969-2007	451 records [14.4 linear metres]	destruction	unclassified
Personnel records such as recruitment and posting files, and other miscellaneous personnel matters	2002-2003	19 [0.6 linear metres]	destruction	classified and unclassified
Complaints case records	1989-2004	1 051 [21 linear metres]	destruction	classified

II. 2011-12

Records series	Covering years	Quantity of records in no. and linear metres*	Retention period determined by the Archives	Classified or unclassified records
Personnel records such as recruitment and posting files, and other miscellaneous personnel matters	2001-2005	16 [0.5 linear metres]	destruction	unclassified
Complaints case records	1995-2006	966 [19.3 linear metres]	destruction	classified

III. 2012-13

Records series	Covering years	Quantity of records in no. and linear metre*	Retention period determined by the Archives	Classified or unclassified records
Accounting records such as bank statements, vouchers, receipts, registers and forms	1990-2004	723 records [23.1 linear metres]	destruction	unclassified
Personnel records such as recruitment and posting files, and other miscellaneous personnel matters	1994-2005	26 [0.8 linear metres]	destruction	unclassified
Complaints case records	1986-2009	3 582 [71.6 linear metres]	destruction	classified
Duplicate copies of Panel records	1996-2001	316 records [10.1 linear metres]	destruction	unclassified

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC005

Question Serial No.

3381

Head: 112 Legislative Council Commission

Subhead : 000 Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: N/A

Question:

Please provide the utilization rates and related expenditure of the Children's Corner, Infant Care Room and Breast Feeding Room since the commissioning of the new Legislative Council Complex in October 2011.

Asked by: Dr Hon Kenneth CHAN Ka-lok

Reply:

Children's Corner

The Children's Corner in the Legislative Council ("LegCo") Complex is an education activity room specially designed for children between the ages of three and eight to experience the legislative process and to understand the importance of public engagement in building the community. It is available for booking by schools, charitable organizations ("CO") and members of the public from Monday to Sunday. The usage of the Children's Corner since the commissioning of the LegCo Complex is as follows:

	2011-12 (October 2011- March 2012)	2012-13 (April 2012 - 5 March 2013)
No. of school and CO sessions (participants)	54 (1 565)	199 (5 185)
No. of public sessions (participants)	60 (391)	344 (3 140)
Total no. of sessions (participants)	114 (1 956)	543 (8 325)
Overall total no. of sessions (participants)	657 (10 281)	

2. The annual expenditure of the Children's Corner including staff and operating costs is around \$383,000.

Infant Care Room and Breast Feeding Room

3. The Infant Care Room and Breast Feeding Room are provided in the Complex to make it convenient for young parents who may need to bring their infants along to use the services and facilities of the Complex. They are open to all visitors from 9:00 am to 6:00 pm on all days. No record is kept on the utilization rate as the usage of these facilities is similar to the female, male and handicapped toilets for visitors in the Complex. The expenditure of the operation of the Infant Care Room and Breast Feeding Room, which is mainly on cleaning and electricity for general lighting and air-conditioning, is included in the expenses for the common facilities in the Complex. No extra cost is incurred for providing these services.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC006

Question Serial No.

3382

Head: 112 Legislative Council Commission

Subhead : 000 Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Since the commissioning of the Legislative Council ("LegCo") Complex in 2011, defect rectification, fitting-out and installation works are still underway. Will the LegCo Secretariat earmark additional provision in the coming year for the abovementioned works, if so, how much will the expenditure involve?

Asked by: Dr Hon Kenneth CHAN Ka-lok

Reply:

The repair, maintenance and improvement works of the LegCo Complex are undertaken by the Architectural Services Department. The LegCo Secretariat is not required to earmark provision for such matters.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC007

Question Serial No.

3383

Head: 112 Legislative Council Commission

Subhead : 000 Operational expenses

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

What is the current establishment of the security staff of the Legislative Council ("LegCo") Secretariat? What is the expenditure involved? Will additional security staff be employed in 2013-14? If so, what are the reasons? What is the estimated expenditure?

Asked by: Dr Hon Kenneth CHAN Ka-lok

Reply:

The establishment of the security staff of the LegCo Secretariat includes one Chief Security Officer, two Security Officers, six Senior Security Assistants, 34 Security Assistants I and 49 Security Assistants II, totalling 92 posts. The total expenditure for 2013-14 is estimated to be \$31.02 million. At present, the Secretariat has no plan to employ additional security staff.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC008

Question Serial No.

3384

Head: 112 Legislative Council Commission

Subhead : 000 Operational expenses

Programme: (6) Corporate Liaison and Education and Visitor Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

About enhancing public understanding of the work of the Legislative Council ("LegCo"), apart from its existing website, has the LegCo Secretariat made use of the internet to launch additional promotional initiatives (e.g. by setting up dedicated webpages on social networking platforms)? If it has, what are the details of the initiatives? What is the expenditure involved?

Asked by: Dr Hon Kenneth CHAN Ka-lok

Reply:

Apart from its website, the LegCo has launched its Webcasting System to enable the public to learn more about the work of the LegCo by viewing the live-broadcast meetings or past open meetings. The provision of the service does not incur additional resources. Moreover, the Secretary General of the LegCo Secretariat has opened his personal accounts on Facebook and Sina Weibo, which does not involve any public expenditure.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC009

Question Serial No.

3385

Head: 112 Legislative Council Commission

Subhead : 000 Operational expenses

Programme: (4) Redress System

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: N/A

Question:

What is the average expense for processing a new case (not including telephone cases) in 2012-13? Please provide the information in the following tabulated form:

Name of Members	Number of new cases processed (not including telephone cases)	Number of cases concluded (not including telephone cases)

Asked by: Dr Hon Kenneth CHAN Ka-lok

Reply:

During the period between 1 April 2012 and 31 December 2012:

- (a) the number of new cases processed (not including telephone cases) was 2 167; and
- (b) the number of cases concluded (not including telephone cases) was 2 369.

Apart from the cases referred to in (a) and (b) above, the Public Complaints Office also handles telephone enquiries (enquiries in respect of which further follow-up actions are not required) and views received by telephone from the public. During the period between 1 April 2012 and 31 December 2012, the number of telephone cases received and concluded by the Public Complaints Office was 1 360.

2. During the period between 1 April 2012 and 31 December 2012, the average expense for processing a new case (not including telephone cases) was \$3,186.

3. Details of the number of new cases (not including telephone cases) handled and the number of cases concluded (not including telephone cases) by individual Members of the Fourth Legislative Council ("LegCo") during the period between 1 April 2012 and 30 September 2012 are set out in **Appendix 1**.

4. Details of the number of new cases (not including telephone cases) handled and the number of cases concluded (not including telephone cases) by individual Members of the Fifth LegCo during the period between 1 October 2012 and 31 December 2012 are set out in **Appendix 2**.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**The Legislative Council Redress System
In the period between 1 April 2012 and 30 September 2012**

Members of the Fourth Legislative Council	New cases processed (not including telephone cases)	Cases concluded (not including telephone cases)
Hon Jasper TSANG Yok-sing, GBS, JP	79	73
Hon Albert HO Chun-yan	819	814
Ir Dr Hon Raymond HO Chung-tai, SBS, S.B.St.J., JP	19	21
Hon LEE Cheuk-yan	46	210
Dr Hon David LI Kwok-po, GBM, GBS, JP	20	32
Hon Fred LI Wah-ming, SBS, JP	58	60
Dr Hon Margaret NG	55	55
Hon James TO Kun-sun	49	64
Hon CHEUNG Man-kwong	7	11
Hon CHAN Kam-lam, SBS, JP	7	7
Hon Mrs Sophie LEUNG LAU Yau-fun, GBS, JP	803	818
Hon LEUNG Yiu-chung	56	198
Dr Hon Philip WONG Yu-hong, GBS	17	69
Hon WONG Yung-kan, SBS, JP	27	36
Hon LAU Kong-wah, JP	804	812
Hon LAU Wong-fat, GBM, GBS, JP	6	10
Hon Miriam LAU Kin-yee, GBS, JP	30	215
Hon Emily LAU Wai-hing, JP	33	50
Hon Andrew CHENG Kar-foo	26	37
Hon Timothy FOK Tsun-ting, GBS, JP	46	103
Hon TAM Yiu-chung, GBS, JP	23	34
Hon Abraham SHEK Lai-him, SBS, JP	19	13
Hon LI Fung-ying, SBS, JP	12	15
Hon Tommy CHEUNG Yu-yan, SBS, JP	37	38
Hon Frederick FUNG Kin-kee, SBS, JP	31	36
Hon Audrey EU Yuet-mee, SC, JP	54	218
Hon Vincent FANG Kang, SBS, JP	31	61
Hon WONG Kwok-hing, MH	12	15

Members of the Fourth Legislative Council	New cases processed (not including telephone cases)	Cases concluded (not including telephone cases)
Hon LEE Wing-tat	30	69
Dr Hon Joseph LEE Kok-long, SBS, JP	808	810
Hon Jeffrey LAM Kin-fung, GBS, JP	26	20
Hon Andrew LEUNG Kwan-yuen, GBS, JP	17	20
Hon CHEUNG Hok-ming, GBS, JP	11	18
Hon WONG Ting-kwong, BBS, JP	52	40
Hon Ronny TONG Ka-wah, SC	27	35
Hon CHIM Pui-chung	9	54
Prof Hon Patrick LAU Sau-shing, SBS, JP	16	23
Hon KAM Nai-wai, MH	9	20
Hon Cyd HO Sau-lan	35	292
Hon Starry LEE Wai-king, JP	23	84
Dr Hon LAM Tai-fai, BBS, JP	25	28
Hon CHAN Hak-kan	38	41
Hon Paul CHAN Mo-po, MH, JP	21	113
Hon CHAN Kin-por, JP	7	10
Dr Hon Priscilla LEUNG Mei-fun, JP	13	11
Dr Hon LEUNG Ka-lau	30	183
Hon CHEUNG Kwok-che	852	1 099
Hon WONG Sing-chi	38	195
Hon WONG Kwok-kin, BBS	22	52
Hon IP Wai-ming, MH	33	170
Hon IP Kwok-him, GBS, JP	9	14
Hon Mrs Regina IP LAU Suk-yee, GBS, JP	824	823
Dr Hon PAN Pey-chyou	38	125
Hon Paul TSE Wai-chun, JP	63	58
Dr Hon Samson TAM Wai-ho, JP	52	54
Hon Alan LEONG Kah-kit, SC	44	135
Hon LEUNG Kwok-hung	28	83
Hon Tanya CHAN	16	29
Hon Albert CHAN Wai-yip	57	87
Hon WONG Yuk-man	32	187

**The Legislative Council Redress System
In the period between 1 October 2012 and 31 December 2012**

Members of the Fifth Legislative Council	New cases processed (not including telephone cases)	Cases concluded (not including telephone cases)
Hon Jasper TSANG Yok-sing, GBS, JP	47	27
Hon Albert HO Chun-yan	41	33
Hon LEE Cheuk-yan	31	17
Hon James TO Kun-sun	33	21
Hon CHAN Kam-lam, SBS, JP	17	8
Hon LEUNG Yiu-chung	47	24
Dr Hon LAU Wong-fat, GBM, GBS, JP	25	23
Hon Emily LAU Wai-hing, JP	88	67
Hon TAM Yiu-chung, GBS, JP	63	25
Hon Abraham SHEK Lai-him, SBS, JP	31	22
Hon Tommy CHEUNG Yu-yan, SBS, JP	46	39
Hon Frederick FUNG Kin-kee, SBS, JP	27	16
Hon Vincent FANG Kang, SBS, JP	27	22
Hon WONG Kwok-hing, MH	75	67
Dr Hon Joseph LEE Kok-long, SBS, JP	82	37
Hon Jeffrey LAM Kin-fung, GBS, JP	33	8
Hon Andrew LEUNG Kwan-yuen, GBS, JP	104	99
Hon WONG Ting-kwong, SBS, JP	35	36
Hon Ronny TONG Ka-wah, SC	24	9
Hon Cyd HO Sau-lan	37	23
Hon Starry LEE Wai-king, JP	77	62
Dr Hon LAM Tai-fai, SBS, JP	57	23
Hon CHAN Hak-kan, JP	18	17
Hon CHAN Kin-por, BBS, JP	25	25
Dr Hon Priscilla LEUNG Mei-fun, JP	74	63
Dr Hon LEUNG Ka-lau	22	8
Hon CHEUNG Kwok-che	46	32

Members of the Fifth Legislative Council	New cases processed (not including telephone cases)	Cases concluded (not including telephone cases)
Hon WONG Kwok-kin, BBS	137	110
Hon IP Kwok-him, GBS, JP	20	3
Hon Mrs Regina IP LAU Suk-yea, GBS, JP	51	40
Hon Paul TSE Wai-chun, JP	18	4
Hon Alan LEONG Kah-kit, SC	58	26
Hon LEUNG Kwok-hung	22	14
Hon Albert CHAN Wai-yip	11	9
Hon WONG Yuk-man	51	36
Hon Claudia MO	27	17
Hon Michael TIEN Puk-sun, BBS, JP	19	4
Hon James TIEN Pei-chun, GBS, JP	22	3
Hon NG Leung-sing, SBS, JP	28	17
Hon Steven HO Chun-yin	58	22
Hon Frankie YICK Chi-ming	21	4
Hon WU Chi-wai, MH	20	11
Hon YIU Si-wing	20	10
Hon Gary FAN Kwok-wai	113	99
Hon MA Fung-kwok, SBS, JP	15	8
Hon Charles Peter MOK	20	3
Hon CHAN Chi-chuen	32	22
Hon CHAN Han-pan	101	99
Dr Hon Kenneth CHAN Ka-lok	25	10
Hon CHAN Yuen-han, SBS, JP	23	5
Hon LEUNG Che-cheung, BBS, MH, JP	27	17
Hon Kenneth LEUNG	101	99
Hon Alice MAK Mei-kuen, JP	105	99
Dr Hon KWOK Ka-ki	30	23
Hon KWOK Wai-keung	19	7
Hon Dennis KWOK	79	62
Hon Christopher CHEUNG Wah-fung, JP	73	60
Dr Hon Fernando CHEUNG Chiu-hung	74	23

Members of the Fifth Legislative Council	New cases processed (not including telephone cases)	Cases concluded (not including telephone cases)
Hon SIN Chung-kai, SBS, JP	61	22
Dr Hon Helena WONG Pik-wan	25	5
Hon IP Kin-yuen	82	60
Dr Hon Elizabeth QUAT, JP	37	31
Hon Martin LIAO Cheung-kong, JP	37	31
Hon POON Siu-ping, BBS, MH	39	31
Hon TANG Ka-piu	22	11
Dr Hon CHIANG Lai-wan, JP	28	23
Ir Dr Hon LO Wai-ki, BBS, MH, JP	19	4
Hon CHUNG Kwok-pan	104	99
Hon Christopher CHUNG Shu-kun, BBS, MH, JP	47	31
Hon Tony TSE Wai-chuen	25	7

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC010

Question Serial No.

4436

Head: 112 Legislative Council Commission

Subhead: (-) not specified

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Under Matters Requiring Special Attention in 2013-14, mention is made of "enhancing the effectiveness of the facilities and building management strategies in the management of the Legislative Council Complex to ensure the smooth operation of the Council and its committees". Will the Legislative Council Secretariat inform this Committee of the expenditure on electricity, water supply and town gas for the Complex in the past two years (from 2011-12 to 2012-13) and the estimated expenditure for 2013-14?

Asked by: Hon Frederick FUNG Kin-kee

Reply:

The expenditure on electricity and town gas for the Legislative Council ("LegCo") Complex in the past two years and the estimated expenditure for 2013-14 for such items are as follows:

Year	Expenditure on electricity	Expenditure on town gas	Remarks
2011-12 (from May 2011 to March 2012)	\$8,184,837	\$34,397	Secretariat staff, Members and Members' staff started moving into the LegCo Complex in May 2011. LegCo and its committees officially started to hold meetings in the LegCo Complex in October 2011.
2012-13	\$10,406,467	\$47,375	Actual expenses incurred between April 2012 and February 2013 (11 months)
2013-14	\$12,513,000	\$54,000	Estimated expenses, which include those arising from the increase of 10 Members

2. Apart from the electricity expenses shown above, The Legislative Council Commission needs to bear part of the expenses on electricity for the central chiller plant and seawater pump house after moving into the LegCo Complex. The expenditure incurred from May 2011 to March 2012 and

April 2012 to February 2013 was \$250,320 and \$3,395,565 respectively, while the estimated expenditure for 2013-2014 is \$4,261,000.

3. As fresh water and flushing water for the LegCo Complex are provided by the Administration free of charge, the Secretariat has no information on water supply expenses.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC011

Question Serial No.

4437

Head: 112 Legislative Council Commission

Subhead: (-) not specified

Programme: (2) Council Business Services

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Under Matters Requiring Special Attention in 2013-14, mention is made of "enhancing the effectiveness of the facilities and building management strategies in the management of the Complex to ensure the smooth operation of the Council and its committees". Will the Legislative Council Secretariat inform this Committee of the planned improvement items or new facilities at the Legislative Council Complex in the next three years (from 2013-14)? With regard to hardware support, are there any contingency plans in the light of the possible change in the number of Members of the Sixth Legislative Council in 2016?

Asked by: Hon Frederick FUNG Kin-kee

Reply:

The major improvement item for the Legislative Council ("LegCo") Complex in the next three years is the extension of the CITIC Tower footbridge to the LegCo Complex. The Administration is making arrangements to seek funding approval from the LegCo Finance Committee. The related construction works will take 24 months, for completion by the end of June 2015.

2. Regarding the possible increase of Members as from the Sixth LegCo in 2016, sufficient space has been provided in the Chamber and Conference Room 1 in the LegCo Complex to accommodate additional seats for Members. Additional facilities may also be provided through expansion works in the Complex. In addition, more Secretariat staff may be relocated off-site to make room for Members' use. The actual arrangements for any alteration or expansion works will be subject to the number of additional Members.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC012

Question Serial No.

4838

Head: 112 Legislative Council Commission

Subhead: (-) not specified

Programme: (1) Members' Offices and Remuneration

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Given the existing facilities at the Legislative Council Complex, what is the maximum number of Members and their offices that can be accommodated for business in the Complex? Has the Legislative Council earmarked any provisions this year to study whether the Complex can meet the future accommodation demands if the number of Members increases further? What is the expenditure involved?

Asked by: Dr Hon Kenneth CHAN Ka-lok

Reply:

At present, the facilities provided in the Legislative Council ("LegCo") Complex are sufficient for use by 70 Members and their offices.

2. Regarding the possible increase of Members as from the Sixth LegCo in 2016, sufficient space has been provided in the Chamber and Conference Room 1 in the LegCo Complex to accommodate additional seats for Members. Additional facilities may also be provided through expansion works in the Complex. In addition, more Secretariat staff may be relocated off-site to make room for Members' use. The actual arrangements for any alteration or expansion works will be subject to the number of additional Members. The Legislative Council Commission ("the Commission") will then discuss with the Government about the feasibility and details. It is not necessary for the Commission to earmark any provisions as the alteration or expansion works will be undertaken by the Government.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC013

Question Serial No.

4840

Head: 112 Legislative Council Commission

Subhead : 000 Operational expenses

Programme: (3) Legal Service

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

Has the Legislative Council ("LegCo") Secretariat earmarked additional resources for providing assistance in the processing of private bills introduced by Members? If so, how many items are involved? What is the estimated expenditure?

Asked by: Dr Hon Kenneth CHAN Ka-lok

Reply:

The LegCo Secretariat has not earmarked additional resources in this year's estimates for providing assistance in the processing of private bills introduced by Members. Based on past experience, the Secretariat has sufficient staff to cope with private bills introduced by Members.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

LC014

Question Serial No.

4891

Head: 112 Legislative Council Commission

Subhead : (-) Not specified

Programme: Not specified

Controlling Officer: Secretary General, Legislative Council Secretariat

Director of Bureau: Secretary General, Legislative Council Secretariat

Question:

How many closed circuit television ("CCTV") cameras in total are installed in the Legislative Council Complex? What are their maintenance costs?

Asked by: Dr Hon Kenneth CHAN Ka-lok

Reply:

A total of 443 CCTV cameras are installed in the Legislative Council Complex. The monthly expenditure on maintenance of the entire CCTV system is \$23,000.

Name in block letters: Mr Kenneth CHEN

Post Title: Secretary General

Date: 28.3.2013