

Index Page

Replies to initial written questions raised by Finance Committee Members in examining the Estimates of Expenditure 2014-15

Controlling Officer : Permanent Secretary, Chief Executive's Office

Session No. : 10

File Name : CEO-2-e1.docx

Reply Serial No.	Question Serial No.	Name of Member	Head	Programme
CEO001	1252	CHAN Chi-chuen	21	(1) Chief Executive's Office
CEO002	0098	CHAN Ka-lok, Kenneth	21	(2) Executive Council
CEO003	0104	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO004	0105	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO005	0260	CHAN Wai-yip, Albert	21	(1) Chief Executive's Office
CEO006	0261	CHAN Wai-yip, Albert	21	(2) Executive Council
CEO007	0262	CHAN Wai-yip, Albert	21	(1) Chief Executive's Office
CEO008	0263	CHAN Wai-yip, Albert	21	(1) Chief Executive's Office
CEO009	2822	CHEUNG Wah-fung, Christopher	21	(1) Chief Executive's Office
CEO010	2303	FAN Kwok-wai, Gary	21	(1) Chief Executive's Office
CEO011	0765	FUNG Kin-kee, Frederick	21	(1) Chief Executive's Office
CEO012	0766	FUNG Kin-kee, Frederick	21	(1) Chief Executive's Office
CEO013	1631	HO Sau-lan, Cyd	21	(1) Chief Executive's Office (2) Executive Council
CEO014	2596	HO Sau-lan, Cyd	21	(1) Chief Executive's Office (2) Executive Council
CEO015	2207	KWOK Dennis	21	(1) Chief Executive's Office
CEO016	2208	KWOK Dennis	21	(1) Chief Executive's Office
CEO017	2209	KWOK Dennis	21	(1) Chief Executive's Office
CEO018	2210	KWOK Dennis	21	(2) Executive Council
CEO019	2212	KWOK Dennis	21	(1) Chief Executive's Office
CEO020	2114	KWOK Ka-ki	21	(1) Chief Executive's Office
CEO021	2348	LAM Kin-fung, Jeffrey	21	(1) Chief Executive's Office
CEO022	1815	LAM Tai-fai	21	(1) Chief Executive's Office
CEO023	1816	LAM Tai-fai	21	(1) Chief Executive's Office
CEO024	1831	LAU Wai-hing, Emily	21	(1) Chief Executive's Office
CEO025	1832	LAU Wai-hing, Emily	21	(1) Chief Executive's Office
CEO026	0143	LEUNG Kwok-hung	21	(1) Chief Executive's Office
CEO027	2456	LEUNG Kwok-hung	21	(1) Chief Executive's Office
CEO028	2474	LEUNG Kwok-hung	21	(1) Chief Executive's Office
CEO029	1970	TAM Yiu-chung	21	(1) Chief Executive's Office
CEO030	1477	TSE Wai-chun, Paul	21	(1) Chief Executive's Office
CEO031	2398	WONG Kwok-kin	21	(1) Chief Executive's Office
CEO032	1213	WONG Ting-kwong	21	(1) Chief Executive's Office
CEO033	0066	WONG Yuk-man	21	(1) Chief Executive's Office
CEO034	2722	WONG Yuk-man	21	(2) Executive Council
CEO035	3578	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO036	3579	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO037	3580	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO038	3581	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO039	3582	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO040	3583	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO041	3584	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO042	3585	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office

Reply Serial No.	Question Serial No.	Name of Member	Head	Programme
CEO043	3586	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO044	3587	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO045	4945	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO046	4946	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO047	4947	CHAN Ka-lok, Kenneth	21	(2) Executive Council
CEO048	4967	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO049	4968	CHAN Ka-lok, Kenneth	21	(2) Executive Council
CEO050	4969	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO051	4970	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO052	4971	CHAN Ka-lok, Kenneth	21	(1) Chief Executive's Office
CEO053	5301	CHAN Wai-yip, Albert	21	(1) Chief Executive's Office
CEO054	5353	CHAN Wai-yip, Albert	21	(1) Chief Executive's Office
CEO055	4617	HO Sau-lan, Cyd	21	(1) Chief Executive's Office (2) Executive Council
CEO056	4641	HO Sau-lan, Cyd	21	(1) Chief Executive's Office (2) Executive Council
CEO057	4667	HO Sau-lan, Cyd	21	(1) Chief Executive's Office
CEO058	4661	HO Sau-lan, Cyd	21	(1) Chief Executive's Office
CEO059	4668	HO Sau-lan, Cyd	21	(1) Chief Executive's Office
CEO060	4391	MOK, Charles Peter	21	(1) Chief Executive's Office
CEO061	6180	MOK, Charles Peter	21	(-) Not Specified
CEO062	6199	MOK, Charles Peter	21	(-) Not Specified
CEO063	6209	MOK, Charles Peter	21	(-) Not Specified
CEO064	6546	MOK, Charles Peter	21	(1) Chief Executive's Office
CEO065	5220	WONG Yuk-man	21	(1) Chief Executive's Office
CEO066	5221	WONG Yuk-man	21	(1) Chief Executive's Office
CEO067	5226	WONG Yuk-man	21	(1) Chief Executive's Office

CONTROLLING OFFICER'S REPLY

CEO001

(Question Serial No. 1252)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 11):

According to the content of the Programme, the Chief Executive's Office is responsible for planning and implementing arrangements for the Chief Executive's public and social engagements. In this regard, would the Office provide in the table below details of duty visits made by the Chief Executive in the past 2 years (2012-13 and 2013-14), including the place of visit, size of entourage, purpose of visit, expenses on hotel accommodation, air tickets and meals and total expenditure for each visit?

In addition, please set out the cities (including those in Mainland China) to which the Chief Executive has conducted official visits in the past 2 years (2012-13 and 2013-14) and the number of visits to each of the cities.

Date	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Meal expenses	Total expenditure

Name of city	Number of visits

Asked by: Hon CHAN Chi-chuen

Reply:

Details of duty visits made by the Chief Executive from 1 April 2012 to 28 February 2014 are set out at Annex.

Duty visits of the Chief Executive (1 April 2012 – 28 February 2014)

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
9 – 18 April 2012	New Zealand, Chile and Brazil	6	131,569.24	841,260.00	103,608.71	1,076,437.95	To pay visits to promote Hong Kong.
26 – 27 June 2012	Beijing	4	0	42,825.00	6,605.98	49,430.98	To officiate at “Towards a Better Future” exhibition to celebrate the 15 th anniversary of Hong Kong Special Administrative Region
14 September 2012	Guangzhou	3	0	0	1,520.00	1,520.00	To attend the 15 th Plenary of Hong Kong/Guangdong Co-operation Joint Conference.
30 November – 1 December 2012	Sanya	4	0	31,755.00	6,699.30	38,454.30	To attend the 8 th Pan-Pearl River Delta (PPRD) Regional Co-operation and Development Forum and Trade Fair.
7 December 2012	Guangzhou	2	0	0	1,260.00	1,260.00	To attend Hong Kong-Pearl River Delta (PRD) Industrial & Commercial Circle Goodwill Gathering 2012.
20 – 22 December 2012	Beijing	4	0	40,785.00	24,183.84	64,968.84	To make annual work report and call on various ministries of the Central People’s Government (CPG).
6 February 2013	Guangzhou and Shenzhen	4	0	0	1,110.00	1,110.00	To call on key leaders of Guangdong Provincial Government and Shenzhen Municipal Government.

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
4 – 6 March 2013	Beijing	4	0	41,875.00	19,167.17	61,042.17	To attend the opening ceremony of the first session of the 12 th National People's Congress (NPC) and meet provincial leaders.
16 – 20 March 2013	Beijing and Tianjin	5	0	47,268.00	27,453.72	74,721.72	To attend the closing ceremony of the first session of the 12 th NPC and call on various CPG ministries in Beijing; and to call on leaders of Tianjin Municipal Government and meet Hong Kong people in Tianjin.
21 March 2013	Shenzhen	3	0	0	0	0	To attend the opening ceremony of the C-MER (Shenzhen) Dennis Lam Eye Hospital and call on the Secretary of the Shenzhen Municipal Committee of the Communist Party of China.
6 – 7 April 2013	Hainan	3	4,276.37	16,088.00	30,082.12	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	2,750.88	40,900.00	7,850.08	51,500.96	To call on various CPG ministries .
4 – 5 June 2013	Shanghai	3	1,655.86	25,012.00	4,956.12	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
9 – 13 June 2013	New York, the United States	5	63,423.05	571,812.00	14,964.84	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	0	25,825.00	4,123.15	29,948.15	To attend the 9 th PPRD Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	4,068.31	26,646.00	2,084.02	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	46,333.51	141,572.00	18,957.41	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	8,127.60	40,655.00	13,859.93	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	11,345.90	24,086.00	6,368.56	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	0	0	5,871.57	5,871.57	To attend Hong Kong-PRD Industrial & Commercial Circle Goodwill Gathering 2013.
16 – 19 December 2013	Beijing	4	8,752.80	42,330.00	26,210.40	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	17,030.03	32,058.00	10,383.30	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	0	0	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO002

(Question Serial No. 0098)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 206):

- (a) What are the estimated expenditures on allowances payable to the Convenor of the Non-official Members of the Executive Council and each Non-official Member for 2014-15?
- (b) What were the attendance rates of the Convenor of the Non-official Members of the Executive Council and each Non-official Member at the meetings of the Executive Council in the past 2 years?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

- (a) The estimated expenditures on honoraria payable to the Convenor of the Non-official Members of the Executive Council and each Non-official Member for 2014-15 are \$1,340,000 and \$840,000 respectively.
- (b) We cannot provide information on the attendance rates of individual Members of the Executive Council since we do not compile any such statistics.

CONTROLLING OFFICER'S REPLY

CEO003

(Question Serial No. 0104)

Head: (21) Chief Executive's Office

Subhead (No. & title): (000) Operational expenses

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 502):

What are the salary, allowances and number of days of paid leave for the incumbent Information Coordinator?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The estimated expenditures on the salaries and allowances of the Information Coordinator for 2014-15 are \$2,180,000 and \$430,000 respectively. The Information Coordinator is entitled to 22 working days of paid leave each year.

CONTROLLING OFFICER'S REPLY

CEO004

(Question Serial No. 0105)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 503):

It is stated in the Estimates that the provision for a non-accountable entertainment allowance for the Chief Executive in 2013-14 is \$834,200. Would the Administration provide details of the usage of this non-accountable entertainment allowance?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The non-accountable entertainment allowance is paid to the Chief Executive for meeting expenses on official entertainment at his official residences. Since the allowance is non-accountable in nature, we do not have details of the related expenses.

CONTROLLING OFFICER'S REPLY**CEO005****(Question Serial No. 0260)**

Head: (21) Chief Executive's Office

Subhead (No. & title): (000) Operational expenses

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 17):

In the 2014-15 Estimates of the Chief Executive's Office, remuneration for special appointments is significantly higher than that in 2013-14 by \$3,315,000. What are the reasons? Please provide the post titles of people to whom remuneration for special appointments is payable and a breakdown of the estimated remuneration.

Asked by: Hon CHAN Wai-yip, Albert

Reply:

The increase in provision for remuneration for special appointments in the 2014-15 Estimates is mainly for the payment of end-of-contract gratuities to the Senior Special Assistant (SSA) and Senior Personal Assistant to Chief Executive (SPA/CE), as well as the full-year salaries and allowances of the Information Coordinator (IC), Special Assistant (SA) and Driver for the Director of the Chief Executive's Office (D,CEO). A breakdown of the estimated remuneration for the 6 officers under special appointment is as follows:

D,CEO	\$3.40m
IC	\$2.61m
SSA	\$2.99m (including end-of-contract gratuity)
SA	\$1.09m
SPA/CE	\$1.15m (including end-of-contract gratuity)
Driver for D,CEO	\$0.42m

CONTROLLING OFFICER'S REPLY

CEO006

(Question Serial No. 0261)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 18):

The estimated provision for the honoraria for Non-official Members of the Executive Council for 2014-15 is higher than the revised estimate for 2013-14 by \$160,000. Would the Administration inform this Committee of the reasons for such an increase, as well as the estimated honorarium for each incumbent Non-official Member of the Executive Council and that for the Convenor of the Non-official Members of the Executive Council in the current financial year?

Asked by: Hon CHAN Wai-yip, Albert

Reply:

The increase in the estimated provision for the honoraria for Non-official Members of the Executive Council for 2014-15 is due to a 3.5% increase in their honoraria under the existing mechanism (i.e. in accordance with the movement of the Consumer Price Index) with effect from October 2013. The estimated expenditures on the honoraria for the Convenor of the Non-official Members of the Executive Council and each Non-official Member for 2014-15 are \$1,340,000 and \$840,000 respectively.

CONTROLLING OFFICER'S REPLY

CEO007

(Question Serial No. 0262)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 19):

Would the Administration inform this Committee of the monthly and annual expenditures on the Chief Executive's emoluments for 2014-15?

Asked by: Hon CHAN Wai-yip, Albert

Reply:

For 2014-15, the estimated monthly and annual expenditures on the emoluments (including salaries and non-accountable entertainment allowance) of the Chief Executive are \$421,396 and \$5,056,752 respectively.

CONTROLLING OFFICER'S REPLY**CEO008****(Question Serial No. 0263)**

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 20):

According to the Administration, the establishment of the Chief Executive's Office as at 31 March 2014 will be as large as 103 permanent posts and there will be an increase of 1 non-directorate permanent post in 2014-15. Would the Administration inform this Committee of the title, duties and monthly salary of each permanent post in the Chief Executive's Office in 2014-15?

Asked by: Hon CHAN Wai-yip, Albert

Reply:

The types of permanent posts in the Chief Executive's Office and their respective numbers and monthly salaries in 2014-15 are tabulated below:

Types of duties	No. of posts	Monthly salary
1. Policy coordination; planning and arrangements for the Chief Executive's official activities; and coordination of news and public relations work	12	\$45,155 - \$207,950
2. Departmental administration	12	\$45,155 - \$103,190
3. Translation services	2	\$45,155 - \$103,190
4. Secretarial and other support services	20	\$12,745 - \$70,490
5. Clerical and general support services	30	\$10,560 - \$32,760
6. Domestic services for the Chief Executive's official residences	21	\$12,745 - \$51,825
7. Driving services	7	\$13,600 - \$23,285
Total	104	

CONTROLLING OFFICER'S REPLY

CEO009

(Question Serial No. 2822)

Head: (21) Chief Executive's Office

Subhead (No. & title): (000) Operational expenses

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 14):

Under *Operational expenses* in Programme (1) of this Head, remuneration for special appointments will increase by \$3.3m to reach \$11.66m in the coming financial year. What are the reasons for the increase? How many officers are involved and what are their specific duties?

Asked by: Hon CHEUNG Wah-fung, Christopher

Reply:

The provision for remuneration for special appointments in the 2014-15 Estimates is higher than that in the last financial year due to the payment of end-of-contract gratuities to the Senior Special Assistant (SSA) and Senior Personal Assistant to Chief Executive (SPA/CE), as well as the full-year salaries and allowances of the Information Coordinator (IC), Special Assistant (SA) and Driver for the Director of the Chief Executive's Office (D, CEO). The duties of these 5 officers under special appointment are as follows:

IC	Formulates media and public relations strategy for and coordinates the timetable of the introduction of major policies and programmes; liaises closely with Director of Information Services and Bureau Press Officers to ensure effective implementation of media and public relations strategy for major policies; monitors public and media feedback; and helps plan and implement the Chief Executive (CE)'s programme of public functions involving media interactions.
SSA	Advises CE on Mainland-related issues; liaises with the Central People's Government and provides support in the organisation of CE's visits to the Mainland; and researches into matters relating to CE's networking with business and community organisations with strong Mainland connections.
SA	Assists CE's Office in liaising with various sectors of the community; and conducts research and prepares briefs for CE and senior officials.
SPA/CE	Provides secretarial support to CE.
Driver for D,CEO	Performs driving duties for D,CEO.

CONTROLLING OFFICER'S REPLY**CEO010****(Question Serial No. 2303)**

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 41):

For the Chief Executive's Office, the financial provision for 2013-14 is higher than the original estimate by 2.3%, and the estimate for 2014-15 is higher than that for the previous year by 5.2%. Please provide the following information:

- (a) The reasons that the revised estimate for 2013-14 is higher than the original;
- (b) Details of the Chief Executive's visits to Mainland China in 2013-14 and the expenditure incurred, using the table below:

Place of visit	Mainland officials met	Purpose of visit	Expenditure

- (c) Details of the Chief Executive's reception of officials from Mainland China in 2013-14 and the expenditure incurred, using the table below:

Officials received	Purpose of meeting	Expenditure

Asked by: Hon FAN Kwok-wai, Gary

Reply:

- (a) The revised estimate for the Chief Executive's Office (excluding the Executive Council) for 2013-14 is higher than the original by 2.3% mainly due to the additional expenditure arising from civil service pay adjustments and the increase in general departmental expenses for operational needs. Part of the increased expenditure is offset by the decrease in remuneration for special appointments.
- (b) Details of duty visits made by the Chief Executive from 1 April 2013 to 28 February 2014 are set out at Annex.
- (c) In order to consolidate and strengthen Hong Kong's ties with foreign countries and Mainland China, the Chief Executive frequently receives representatives of governments, international organisations, the media and business communities, etc. from all over the world, including visitors from Mainland China. In view of the large number of organisations and visitors involved, we have not compiled information on the titles of visitors received and the expenditure incurred.

Duty visits of the Chief Executive (1 April 2013 – 28 February 2014)

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
6 – 7 April 2013	Hainan	3	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	51,500.96	To call on various ministries of the Central People's Government (CPG).
4 – 5 June 2013	Shanghai	3	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	5	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	29,948.15	To attend the 9 th Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	5,871.57	To attend Hong Kong-Pearl River Delta Industrial & Commercial Circle Goodwill Gathering 2013.
16 – 19 December 2013	Beijing	4	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO011

(Question Serial No. 0765)

Head: (21) Chief Executive's Office
Subhead (No. & title): (-) Not Specified
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 38):

Would the Administration inform this Committee of the following:

- (a) Details of duty visits made by the incumbent Chief Executive since he took office, listing the purpose and place of visit, expenditure involved, number of days and size of his entourage for each visit;
- (b) Provision for the emoluments of the Chief Executive for 2014-15;
- (c) Establishment of the Chief Executive's Office in the past financial year and in 2014-15, and the duties and salary of each post;
- (d) Expenditure on social engagements of the wife of the Chief Executive in the past financial year and in 2014-15, and a comparison with the relevant figures for the wives of previous Chief Executives;
- (e) A comparison of the utilisation of Fanling Lodge by the incumbent Chief Executive and his predecessors; the number of times that the incumbent Chief Executive has used Fanling Lodge for official and private activities since he took office; and the estimated operational expenses and establishment of Fanling Lodge for the coming financial year?

Asked by: Hon FUNG Kin-kee, Frederick

Reply:

- (a) Details of duty visits made by the Chief Executive from 1 July 2012 to 28 February 2014 are set out at Annex.
- (b) The estimated expenditure on the emoluments (including salaries and non-accountable entertainment allowance) of the Chief Executive for 2014-15 is \$5,056,752.
- (c) The types of permanent posts in the Chief Executive's Office, their respective numbers and expenditure on their emoluments (including salaries, allowances and job-related allowances) in 2013-14 and 2014-15 are tabulated below:

Types of duties	2013-14		2014-15	
	No. of posts on establishment	Revised estimate of expenditure on emoluments	No. of posts on establishment	Estimated expenditure on emoluments
Policy coordination; planning and arrangements for the Chief Executive's official activities; and coordination of news and public relations work	12	\$14,914,720	12	\$15,450,130
Departmental administration	11	\$9,273,773	12	\$9,549,245
Translation services	2	\$1,909,245	2	\$1,920,000
Secretarial and other support services	20	\$6,806,644	20	\$6,736,725
Clerical and general support services	30	\$8,189,295	30	\$8,050,363
Domestic services for the Chief Executive's official residences	21	\$6,098,402	21	\$6,077,606
Driving services	7	\$2,321,059	7	\$2,002,117
Total	103	\$49,513,138	104	\$49,786,186

(d) Apart from general support provided by this Office, no additional expenses were involved in discharging the official duties and social engagements of the wife of the Chief Executive.

(e) The numbers of official activities held by the Chief Executive at Fanling Lodge in the past 10 years are set out below:

<u>Year</u>	<u>No. of official activities</u>
2004-05	1
2005-06	0
2006-07	1
2007-08	3
2008-09	1
2009-10	3
2010-11	3
2011-12	1
2012-13	4
April 2013 – February 2014	2

This Office does not keep any record of private activities conducted by the Chief Executive at Fanling Lodge.

At present, 20 domestic staff and 1 Housekeeper of the Chief Executive's Office work at Government House and Fanling Lodge to provide hospitality services in official functions held by the Chief Executive, as well as domestic services required. The estimated expenditure on the management of Fanling Lodge for 2014-15 is \$780,000.

Duty visits of the Chief Executive (1 July 2012 – 28 February 2014)

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
14 September 2012	Guangzhou	3	1,520.00	To attend the 15 th Plenary of Hong Kong/Guangdong Co-operation Joint Conference.
30 November – 1 December 2012	Sanya	4	38,454.30	To attend the 8 th Pan-Pearl River Delta (PPRD) Regional Co-operation and Development Forum and Trade Fair.
7 December 2012	Guangzhou	2	1,260.00	To attend Hong Kong-Pearl River Delta (PRD) Industrial & Commercial Circle Goodwill Gathering 2012.
20 – 22 December 2012	Beijing	4	64,968.84	To make annual work report and call on various ministries of the Central People's Government (CPG).
6 February 2013	Guangzhou and Shenzhen	4	1,110.00	To call on key leaders of Guangdong Provincial Government and Shenzhen Municipal Government.
4 – 6 March 2013	Beijing	4	61,042.17	To attend the opening ceremony of the first session of the 12 th National People's Congress (NPC) and meet provincial leaders.
16 – 20 March 2013	Beijing and Tianjin	5	74,721.72	To attend the closing ceremony of the first session of the 12 th NPC and call on various CPG ministries in Beijing; and to call on leaders of Tianjin Municipal Government and meet Hong Kong people in Tianjin.
21 March 2013	Shenzhen	3	0	To attend the opening ceremony of the C-MER (Shenzhen) Dennis Lam Eye Hospital and call on the Secretary of the Shenzhen Municipal Committee of the Communist Party of China.
6 – 7 April 2013	Hainan	3	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	51,500.96	To call on various CPG ministries.

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
4 – 5 June 2013	Shanghai	3	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	5	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	29,948.15	To attend the 9 th PPRD Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	5,871.57	To attend Hong Kong-PRD Industrial & Commercial Circle Goodwill Gathering 2013.

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
16 – 19 December 2013	Beijing	4	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO012

(Question Serial No. 0766)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 39):

Would the Administration inform this Committee of the details of leave taken by the incumbent Chief Executive since he took office, including the number of times that he has taken leave and the number of leave days taken each time, and a comparison with the relevant figures for the former Chief Executives?

Asked by: Hon FUNG Kin-kee, Frederick

Reply:

Between 1 July 2012 and 28 February 2014, the incumbent Chief Executive took 23.5 days of leave in total in 5 periods. Former Chief Executive Mr TUNG Chee-hwa took 59.5 days of leave in 25 periods during his term of office of about 8 years. Former Chief Executive Mr Donald TSANG took 89.5 days of leave in 48 periods during his term of office of about 7 years.

CONTROLLING OFFICER'S REPLY

CEO013

(Question Serial No. 1631)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office, (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 35

Question (Member Question No. 13):

Regarding the records management work of the Chief Executive's Office (including all sections and the Executive Council Secretariat) in the past 3 years (up to 2013):

- Please provide information on the number and ranks of officers designated to perform such work. If no officers were designated for such work, please provide information on the number of officers and the hours of work involved in records management duties, and the other duties they had to undertake in addition to records management;
- Please list in the table below information on programme and administrative records which have been closed pending transfer to the Government Records Service (GRS) for appraisal:

Category of records	Years covered by the records	Number and linear metres of records	Retention period approved by GRS	Are they confidential documents

- Please list in the table below information on programme and administrative records which have been transferred to GRS for retention:

Category of records	Years covered by the records	Number and linear metres of records	Year in which the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents

- Please list in the table below information on records which have been approved for destruction by GRS:

Category of records	Years covered by the records	Number and linear metres of records	Year in which the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents

Asked by: Hon HO Sau-lan, Cyd

Reply:

1. In line with the service-wide records management requirements, the Chief Executive's Office has designated 1 Departmental Records Manager at the rank of Chief Executive Officer, underpinned by 1 Assistant Departmental Records Manager at the rank of Senior Executive Officer, to establish and implement a comprehensive departmental records management programme. We have also designated 1 directorate officer to oversee this matter. Other records management duties are mainly performed by staff at various ranks of the executive, clerical and secretarial grades. These duties include opening and closing of files, managing and maintaining an accurate file inventory, maintaining proper file storage, reviewing and arranging destruction of records, overseeing and monitoring records management activities, etc. in accordance with the departmental records management programme. Among them, 2 Confidential Assistants and 1 Clerical Assistant are deployed to perform these duties on a full-time basis, while the time spent by other staff on such duties varies according to actual needs.

2. Records which have been closed pending transfer from the Chief Executive's Office to the Government Records Service (GRS) for appraisal over the past 3 years (up to 2013) are as follows:

Category of records	Years covered by the records	Number of files (linear metres) (lm)	Retention period recommended by this Office or approved by GRS	Are they confidential documents
Programme	1996 – 2013	823 (42.59 lm)	7 years to permanent	Some are confidential
Administrative	1997 – 2013	40 (1.50 lm)	5 – 7 years	Some are confidential

3. Records which have been transferred from the Chief Executive's Office to GRS for retention over the past 3 years (up to 2013) are as follows:

Category of records	Years covered by the records	Number of files (linear metres) (lm)	Year in which the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents
Programme	2008 – 2010	92 (5.80 lm)	2011 – 2013	Permanent	Yes

4. Records which have been approved for destruction by GRS over the past 3 years (up to 2013) are as follows:

Category of records	Years covered by the records	Number of files (linear metres) (lm)	Year in which the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents
Programme	1997 – 2004	341 (1.5 lm)	Not applicable	7 years	No
Administrative	1999 – 2009	152 (66.56 lm)	Not applicable	2 – 7 years	No

CONTROLLING OFFICER'S REPLY**CEO014****(Question Serial No. 2596)**

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office, (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 35

Question (Member Question No. 52):

1. Regarding the expenses on entertainment and gifts of the Chief Executive's Office (including all sections and the Executive Council) over the past 3 years, please provide details using the table below:

Bureau/ branch/ department and year	Estimated expenses on entertainment and gifts in the year	Actual expenses on entertainment and gifts in the year	Cap on entertainment expenses (including beverages) per head for the year	Cap on gift expenses per guest for the year	Number of receptions held and total number of guests entertained in the year

2. Regarding the expenses on entertainment and gifts of your bureau and the departments under its purview in 2013-14, please provide details using the table below:

Bureau/ branch/ department	Date of reception (day/ month/ year)	Departments/ organisations and titles of the guests entertained (grouped by department/ organisation and indicating the number of guests)	Food expenses incurred in the reception	Beverage expenses incurred in the reception	Gift expenses incurred in the reception	Venue of the reception (department office/ restaurant in government facilities/ private restaurant/ others (please specify))

3. Please provide the estimated expenses on entertainment and gifts for 2014-15 using the table below:

Bureau/ branch/ department	Estimated provision for expenses on entertainment and gifts	Cap on entertainment expenses per guest	Cap on gift expenses per guest

Asked by: Hon HO Sau-lan, Cyd

Reply:

As a general rule, all politically appointed officials and civil servants should observe the same principles when providing official entertainment in the form of meals. They are required to exercise prudent judgment and economy in order to avoid any public perception of extravagance, and should act in accordance with the relevant regulations and administrative guidelines. According to the existing guidelines, expenditure on official meals should not exceed \$450 per person for lunch or \$600 per person for dinner, inclusive of all expenses incurred on food and beverages consumed on the occasion, service charges and tips. The Chief Executive's Office follows the same principles and guidelines on official entertainment. In 2011-12, 2012-13 and 2013-14 (as at 28.2.2014), the actual expenses on official entertainment incurred by the Chief Executive's Office were \$0.59m, \$0.64m and \$0.37m respectively. The estimated expenditure for 2014-15 is \$0.7m.

In addition, the Chief Executive receives a non-accountable entertainment allowance every year for meeting expenses on official entertainment at his official residences. The amount of the allowance was \$768,300 in 2011-12 and 2012-13, and \$799,800 in 2013-14. For 2014-15, the estimated expenditure on the allowance is \$834,200.

In line with the Government's green policy, public officers should as far as possible refrain from bestowing gifts/souvenirs on others in the conduct of official activities. According to the existing guidelines, where bestowal of gifts/souvenirs is necessary or unavoidable due to operational, protocol or other reasons, the gift/souvenir items should not be lavish or extravagant and the number should be kept to a minimum. Also, the exchange of gifts/souvenirs should only be made from organisation to organisation. As we do not maintain separate accounts for the expenses on the procurement of gifts and souvenirs, we do not have the relevant statistics.

CONTROLLING OFFICER'S REPLY

CEO015

(Question Serial No. 2207)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33-34

Question (Member Question No. 40):

Please provide the number of days on which the incumbent Chief Executive was on duty visits outside Hong Kong since he took office until 31 December 2013, listing the Mainland departments and/or principal officers that he called on during each visit.

Asked by: Hon KWOK, Dennis

Reply:

Details of duty visits made by the Chief Executive from 1 July 2012 to 31 December 2013 are set out at Annex.

Duty visits of the Chief Executive (1 July 2012 – 31 December 2013)

Date	Place of visit	Purpose of visit
14 September 2012	Guangzhou	To attend the 15 th Plenary of Hong Kong/Guangdong Co-operation Joint Conference.
30 November – 1 December 2012	Sanya	To attend the 8 th Pan-Pearl River Delta (PPRD) Regional Co-operation and Development Forum and Trade Fair.
7 December 2012	Guangzhou	To attend Hong Kong-Pearl River Delta (PRD) Industrial & Commercial Circle Goodwill Gathering 2012.
20 – 22 December 2012	Beijing	To make annual work report and call on various ministries of the Central People's Government (CPG).
6 February 2013	Guangzhou and Shenzhen	To call on key leaders of Guangdong Provincial Government and Shenzhen Municipal Government.
4 – 6 March 2013	Beijing	To attend the opening ceremony of the first session of the 12 th National People's Congress (NPC) and meet provincial leaders.
16 – 20 March 2013	Beijing and Tianjin	To attend the closing ceremony of the first session of the 12th NPC and call on various CPG ministries in Beijing; and to call on leaders of Tianjin Municipal Government and meet Hong Kong people in Tianjin.
21 March 2013	Shenzhen	To attend the opening ceremony of the C-MER (Shenzhen) Dennis Lam Eye Hospital and call on the Secretary of the Shenzhen Municipal Committee of the Communist Party of China.
6 – 7 April 2013	Hainan	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	To call on various CPG ministries.
4 – 5 June 2013	Shanghai	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	To attend the 9 th PPRD Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.

Date	Place of visit	Purpose of visit
5 – 8 October 2013	Bali, Indonesia	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	To attend Hong Kong-PRD Industrial & Commercial Circle Goodwill Gathering 2013.
16 – 19 December 2013	Beijing	To make annual work report and call on various CPG officials.

CONTROLLING OFFICER'S REPLY

CEO016

(Question Serial No. 2208)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 41):

Please provide the number of Mainland officials or members of Mainland organisations received by the incumbent Chief Executive since he took office until 31 January 2014, listing their official titles or the posts they held in the organisations.

Asked by: Hon KWOK, Dennis

Reply:

In order to consolidate and strengthen Hong Kong's ties with foreign countries and Mainland China, the Chief Executive frequently receives representatives of governments, international organisations, the media and business communities, etc. from all over the world, including visitors from Mainland China. In view of the large number of organisations and visitors involved, we have not compiled statistics on the number of visitors received, their post titles and the organisations they represented.

CONTROLLING OFFICER'S REPLY

CEO017

(Question Serial No. 2209)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33-34

Question (Member Question No. 46):

Please provide the number of times that the incumbent Chief Executive called on and received officers of the Liaison Office of the Central People's Government (LOCPG) since he took office until 31 January 2014, listing the posts that such officers held in the LOCPG.

Asked by: Hon KWOK, Dennis

Reply:

In order to discharge his official duties, the Chief Executive maintains contact from time to time with the officials of organisations set up by the Central People's Government in Hong Kong, including the Liaison Office of the Central People's Government in the Hong Kong Special Administrative Region. We have not compiled any statistics on contacts with individual organisations.

CONTROLLING OFFICER'S REPLY

CEO018

(Question Serial No. 2210)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33-34

Question (Member Question No. 48):

What is the total number of meetings held by the Executive Council (ExCo) in 2013-14? Please set out the attendance of each Member at ExCo meetings.

Asked by: Hon KWOK, Dennis

Reply:

From April 2013 to February 2014, the Executive Council held 42 meetings in total. We cannot provide information on the number of meetings that each Member of the Executive Council attended since we do not compile any such statistics.

CONTROLLING OFFICER'S REPLY

CEO019

(Question Serial No. 2212)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33-34

Question (Member Question No. 52):

Please provide information, including dates and names of organisers, on the activities that the wife of the Chief Executive attended in her official capacity since the incumbent Chief Executive took office until 31 January 2014.

Asked by: Hon KWOK, Dennis

Reply:

At present, the wife of the Chief Executive is the president or patron of 65 public interest or charitable organisations, such as the Community Chest of Hong Kong, Hong Kong Girl Guides Association, Hong Kong Women Development Association Limited, Hong Kong Breast Cancer Foundation and Samaritans Befrienders Hong Kong. She attends the activities of these and other organisations in her official capacity. In addition, she is often invited to accompany the Chief Executive in official activities. In view of the large number of organisations and activities involved, we have not compiled any statistics in this regard.

CONTROLLING OFFICER'S REPLY

CEO020

(Question Serial No. 2114)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 1):

- (1) Please set out all expenses on the Chief Executive's salaries, regular allowances and job-related allowances in 2013-14 and the estimates of such expenses for 2014-15.
- (2) Please explain the calculation of the Chief Executive's non-accountable entertainment allowance.

Asked by: Hon KWOK Ka-ki

Reply:

- (1) The estimated expenditure on the salaries of the Chief Executive is \$4,222,560 for both 2013-14 and 2014-15, and the estimated expenditure on the Chief Executive's non-accountable entertainment allowance is \$799,800 for 2013-14 and \$834,200 for 2014-15.
- (2) The rate of the Chief Executive's non-accountable entertainment allowance is adjusted annually in accordance with the movement of the Composite Consumer Price Index. For example, the rate of the allowance for 2014-15 will be increased by 4.3% according to the movement of the Composite Consumer Price Index.

CONTROLLING OFFICER'S REPLY

(Question Serial No. 2348)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 30):

The estimated provision for the Chief Executive's Office is higher than that for last year by \$3.9m. Would the Administration inform this Committee of the reasons for the increase in the estimate and the usage of the provision? It is expected that there will be an increase of 1 non-directorate permanent post in the Office in 2014-15. What is that post?

Asked by: Hon LAM Kin-fung, Jeffrey

Reply:

The estimated expenditure of the Chief Executive's Office (excluding the Executive Council) for 2014-15 is higher than the revised estimate for 2013-14 mainly because of an increase of about \$3.3m in the provision for remuneration for special appointments to enable the payment of end-of-contract gratuities to the Senior Special Assistant and Senior Personal Assistant to Chief Executive, as well as the full-year salaries and allowances of the Information Coordinator, Special Assistant and Driver for the Director of the Chief Executive's Office. In addition, there will be an increase of about \$360,000 in the estimated expenditure on personal emoluments and personnel related expenses, as well as an increase of about \$240,000 in the estimated expenditure on general departmental expenses. The Chief Executive's Office plans to create 1 Senior Executive Officer post in 2014-15 to meet the Office's need for executive support.

CONTROLLING OFFICER'S REPLY

CEO022

(Question Serial No. 1815)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 5):

For the Chief Executive's Office, the revised financial provision for 2013-14 is \$74.4m, which is higher than the actual expenditure in 2012-13 by 2.3%. Please give details of the increased requirements for the relevant expenses, as well as details of and expenses on manpower, salaries, duty visits, hospitality functions and engagements covered by the total expenditure.

Asked by: Hon LAM Tai-fai

Reply:

The revised estimate for the Chief Executive's Office (excluding the Executive Council) for 2013-14 is higher than the actual expenditure in 2012-13 by 2.3% mainly due to the additional salary expenditure arising from civil service pay adjustments and the creation of 2 non-directorate civil service posts. Part of the increased expenditure is offset by the decrease in remuneration for special appointments.

The establishment of the Chief Executive's Office (excluding the Executive Council) in 2013-14 is 89 permanent posts and the estimated salary expenditure involved is \$39.37m.

Details of duty visits made by the Chief Executive from 1 April 2013 to 28 February 2014 are set out at Annex.

For operational needs, the Chief Executive's Office has to maintain close liaison with members of the community, including Members of the Legislative Council, media workers, local personalities and representatives of different sectors, and receive visiting political and business leaders from around the world. Between 1 April 2013 and 28 February 2014, the Chief Executive's Office arranged a total of 136 hospitality events, incurring \$365,624 in entertainment expenses.

During the aforesaid period, the Chief Executive received a non-accountable entertainment allowance at a monthly rate of \$66,650 for meeting expenses on official entertainment at his official residences. Since the allowance is non-accountable in nature, we do not have details of the related expenses.

Duty visits of the Chief Executive (1 April 2013 – 28 February 2014)

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
6 – 7 April 2013	Hainan	3	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	51,500.96	To call on various ministries of the Central People's Government (CPG).
4 – 5 June 2013	Shanghai	3	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	5	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	29,948.15	To attend the 9 th Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	5,871.57	To attend Hong Kong-Pearl River Delta Industrial & Commercial Circle Goodwill Gathering 2013.
16 – 19 December 2013	Beijing	4	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO023

(Question Serial No. 1816)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 34

Question (Member Question No. 6):

For the Chief Executive's Office, the provision for 2014-15 is \$3.9m (5.2%) higher than the revised estimate for 2013-14, mainly due to increased requirements for operating expenses. What are the details of the increase in estimated expenditure and the expenses and manpower involved?

Asked by: Hon LAM Tai-fai

Reply:

The estimated expenditure of the Chief Executive's Office (excluding the Executive Council) for 2014-15 is higher than the revised estimate for 2013-14 mainly because of an increase of about \$3.3m in the provision for remuneration for special appointments to enable the payment of end-of-contract gratuities to the Senior Special Assistant and Senior Personal Assistant to Chief Executive, as well as the full-year salaries and allowances of the Information Coordinator, Special Assistant and Driver for the Director of the Chief Executive's Office. In addition, there will be an increase of about \$360,000 in the estimated expenditure on personal emoluments and personnel related expenses, as well as an increase of about \$240,000 in the estimated expenditure on general departmental expenses. Regarding staff establishment, the Chief Executive's Office plans to create 1 Senior Executive Officer post in 2014-15 to meet the Office's need for executive support.

CONTROLLING OFFICER'S REPLY**CEO024****(Question Serial No. 1831)**

Head: (21) Chief Executive's Office

Subhead (No. & title): (000) Operational expenses

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 36

Question (Member Question No. 1):

1. Regarding the Chief Executive's visits to Mainland China in 2013-14, please provide the following information:

Date	Place of visit and size of entourage	Purpose of visit	Expenditure

Regarding the Chief Executive's visits to Mainland China in 2014-15, please provide the following information:

Tentative date	Tentative place of visit and size of entourage	Purpose of visit	Estimated expenditure

2. Regarding the Chief Executive's overseas visits in 2013-14, please provide the following information:

Date	Place of visit and size of entourage	Purpose of visit	Expenditure

Regarding the Chief Executive's overseas visits in 2014-15, please provide the following information:

Tentative date	Tentative place of visit and size of entourage	Purpose of visit	Estimated expenditure

Asked by: Hon LAU Wai-hing, Emily

Reply:

Details of duty visits made by the Chief Executive from 1 April 2013 to 28 February 2014 are set out at Annex. For 2014-15, planned duty visits of the Chief Executive include attending Boao Forum for Asia Annual Conference and visiting Shanghai with Members of the Legislative Council in April 2014. Since other duty visits in the coming financial year are still under planning, we cannot provide the details. For budget purpose, this Office has reserved \$1.5m for the relevant expenses for 2014-15.

Duty visits of the Chief Executive (1 April 2013 – 28 February 2014)

Date	Place of visit	Size of entourage	Expenses*(\$)	Purpose of visit
6 – 7 April 2013	Hainan	3	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	51,500.96	To call on various ministries of the Central People's Government (CPG).
4 – 5 June 2013	Shanghai	3	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	5	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	29,948.15	To attend the 9 th Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.

Date	Place of visit	Size of entourage	Expenses*(\$)	Purpose of visit
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	5,871.57	To attend Hong Kong-Pearl River Delta Industrial & Commercial Circle Goodwill Gathering 2013.
16- 19 December 2013	Beijing	4	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO025

(Question Serial No. 1832)

Head: (21) Chief Executive's Office

Subhead (No. & title): (000) Operational expenses

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 2):

Regarding the remuneration for special appointments, the estimate for 2014-15 is higher than the revised estimate for 2013-14 by about \$3.3m. What are the reasons?

Asked by: Hon LAU Wai-hing, Emily

Reply:

The provision for remuneration for special appointments in the 2014-15 Estimates is higher than that in the last financial year due to the payment of end-of-contract gratuities to the Senior Special Assistant and Senior Personal Assistant to Chief Executive, as well as the full-year salaries and allowances of the Information Coordinator, Special Assistant and Driver for the Director of the Chief Executive's Office.

CONTROLLING OFFICER'S REPLY

CEO026

(Question Serial No. 0143)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 5):

What was the actual staff establishment of the Chief Executive's Office in the 2012-13 financial year? What were the actual salary, allowances, job-related allowances and contribution to Mandatory Provident Fund or Civil Service Provident Fund for each post/rank?

Asked by: Hon LEUNG Kwok-hung

Reply:

The types of permanent posts in the Chief Executive's Office and their respective numbers, as well as expenditure on their salaries, allowances, job-related allowances and contributions to Mandatory Provident Fund (MPF) or Civil Service Provident Fund (CSPF) in the 2012-13 financial year are tabulated below:

Types of duties	No. of posts on establishment	Salaries	Allowances	Job-related allowances	MPF contributions	CSPF contributions
Policy coordination; planning and arrangements for the Chief Executive's official activities; and coordination of news and public relations work	10	\$12,912,101	\$530,828	-	-	\$787,452
Departmental administration	11	\$8,044,966	\$136,176	-	\$15,426	\$270,193
Translation services	2	\$1,849,725	-	-	-	-
Secretarial and other support services	20	\$6,581,743	\$112,194	-	-	-
Clerical and general support services	30	\$7,725,369	\$225,417	\$445	\$19,948	\$9,349
Domestic services for the Chief Executive's official residences	21	\$5,016,860	\$923,076	\$4,438	\$101,289	-
Driving services	7	\$1,536,314	\$884,639	\$2,297	-	-
Total	101	\$43,667,078	\$2,812,330	\$7,180	\$136,663	\$1,066,994

CONTROLLING OFFICER'S REPLY**CEO027****(Question Serial No. 2456)**

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 471):

Would the Administration inform this Committee of the following:

(a) What is the present establishment of the Chief Executive's Office? Regarding the establishment, what is the estimated expenditure on emoluments (per officer) for the current year (i.e. 2014-15) (including those for the Chief Executive, the Director of the Chief Executive's Office, etc., if available)?

Post/rank	No. of officers	Estimated expenditure on emoluments (per officer)	Remarks

(b) How many days of paid leave per year is the Chief Executive entitled to?

(c) C Y Leung has taken leave for a number of times since he took office. Would the Administration give the details (from the day he took office to the present) in tabular form:

Period	Number of leave days	Reason

(d) How many days of leave did the 3 Chief Executives take each year during their terms of office? Please give the figures in tabular form:

	TUNG Chee-hwa	Donald TSANG	C Y LEUNG
1997			
1998			
1999			
2000			
2001			
2002			
2003			
2004			
2005			
2006			
2007			
2008			
2009			
2010			
2011			
2012			

2013			
2014			

Asked by: Hon LEUNG Kwok-hung

Reply:

(a) The establishment of the Chief Executive's Office in 2013-14 is 103 permanent posts. It is expected to increase to 104 permanent posts in 2014-15. The types of permanent posts, their respective numbers and the estimated expenditure on their emoluments (including salaries, allowances and job-related allowances) for 2014-15 are tabulated below:

Types of duties	No. of posts on establishment	Estimated expenditure on emoluments
Policy coordination; planning and arrangements for the Chief Executive's official activities; and coordination of news and public relations work	12	\$15,450,130
Departmental administration	12	\$9,549,245
Translation services	2	\$1,920,000
Secretarial and other support services	20	\$6,736,725
Clerical and general support services	30	\$8,050,363
Domestic services for the Chief Executive's official residences	21	\$6,077,606
Driving services	7	\$2,002,117
Total	104	\$49,786,186

(b) The Chief Executive is entitled to 22 working days of paid leave each year.

(c) Between 1 July 2012 and 28 February 2014, the incumbent Chief Executive took 23.5 days of leave in total in 5 periods.

(d) Former Chief Executive Mr TUNG Chee-hwa took 59.5 days of leave in 25 periods during his term of office of about 8 years. Former Chief Executive Mr Donald TSANG took 89.5 days of leave in 48 periods during his term of office of about 7 years. Please refer to section (c) above for information in respect of the incumbent Chief Executive.

CONTROLLING OFFICER'S REPLY

CEO028

(Question Serial No. 2474)

Head: (21) Chief Executive's Office
Subhead (No. & title): (-) Not Specified
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 36

Question (Member Question No. 520):

Would the Administration inform this Committee of the following:

- (a) Details of the incumbent Chief Executive's duty visits in 2013-14, listing the purpose, receiving officials, place of visit, expenses, number of days, size of entourage, etc. for each visit;
- (b) The revised salary, allowances, job-related allowances and contribution to the Mandatory Provident Fund for the Chief Executive in 2013-14, and the estimated figures for 2014-15;
- (c) The estimated establishment of the Chief Executive's Office and the estimated salary, allowances, job-related allowances and contribution to the Mandatory Provident Fund or Civil Service Provident Fund for each post/rank for 2014-15;
- (d) The number of times that the incumbent Chief Executive has used Fanling Lodge; the details of each official function held there, including the purpose, guests received, number of guests received, duration, expenditure incurred, size of entourage, etc.; and the revised estimate of operational expenses for Fanling Lodge for 2013-14?

Asked by: Hon LEUNG Kwok-hung

Reply:

- (a) Details of duty visits made by the Chief Executive from 1 April 2013 to 28 February 2014 are set out at Annex.
- (b) The estimated expenditure on the salaries of the Chief Executive is \$4,222,560 for both 2013-14 and 2014-15, and the estimated expenditure on the Chief Executive's non-accountable entertainment allowance is \$799,800 for 2013-14 and \$834,200 for 2014-15.
- (c) The establishment of the Chief Executive's Office in 2014-15 is expected to be 104 permanent posts. The types of permanent posts, their respective numbers and the estimated expenditure involved are tabulated below:

Types of duties	No. of posts on establishment	Salaries	Allowances	Job-related allowances	Mandatory Provident Fund contributions	Civil Service Provident Fund contributions
Policy coordination; planning and arrangements for the Chief Executive's official activities; and coordination of news and public relations work	12	\$15,061,190	\$388,940	-	-	\$940,497
Departmental administration	12	\$9,437,555	\$111,690	-	\$4,788	\$383,592
Translation services	2	\$1,920,000	-	-	-	-
Secretarial and other support services	20	\$6,678,345	\$58,380	-	-	-
Clerical and general support services	30	\$7,870,285	\$178,078	\$2,000	\$16,319	\$51,314
Domestic services for the Chief Executive's official residences	21	\$5,119,430	\$955,176	\$3,000	\$117,613	\$15,640
Driving services	7	\$1,271,880	\$727,237	\$3,000	-	-
Total	104	\$47,358,685	\$2,419,501	\$8,000	\$138,720	\$1,391,043

(d) The incumbent Chief Executive has held 5 official functions at Fanling Lodge, including a tea gathering with secondary students from Yuen Long, tree planting and a tea gathering with representatives of the Alumni Association of the Rural Training College. The Chief Executive's Office does not keep any record on private activities conducted by the Chief Executive at Fanling Lodge. At present, 20 domestic staff and 1 Housekeeper of the Chief Executive's Office work at Government House and Fanling Lodge to provide hospitality services in official functions held by the Chief Executive, as well as domestic services required. The revised estimate of management expenses for Fanling Lodge for 2013-14 is \$670,000.

Duty visits of the Chief Executive (1 April 2013 – 28 February 2014)

Date	Place of visit	Size of entourage	Expenses*(\$)	Purpose of visit
6 – 7 April 2013	Hainan	3	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	51,500.96	To call on various ministries of the Central People's Government (CPG).
4 – 5 June 2013	Shanghai	3	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	5	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	29,948.15	To attend the 9 th Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.

Date	Place of visit	Size of entourage	Expenses*(\$)	Purpose of visit
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	5,871.57	To attend Hong Kong-Pearl River Delta Industrial & Commercial Circle Goodwill Gathering 2013.
16- 19 December 2013	Beijing	4	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO029

(Question Serial No. 1970)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 34

Question (Member Question No. 1):

For the Chief Executive's Office, the provision for 2014-15 is higher than the revised estimate for 2013-14 by \$3.9m. What are the specific reasons and details of the additional expenditure? There will be an increase of 1 non-directorate permanent post in the Chief Executive's Office in 2014-15. What are the specific duties, nature of work and salary expenditure of that post? The remuneration for special appointments by the Chief Executive's Office for 2014-15 is higher than the revised estimate for 2013-14 by \$3.31m. What are the specific reasons and details of the additional expenditure?

Asked by: Hon TAM Yiu-chung

Reply:

The estimated expenditure of the Chief Executive's Office (excluding the Executive Council) for 2014-15 is higher than the revised estimate for 2013-14 mainly because of an increase of about \$3.3m in the provision for remuneration for special appointments to enable the payment of end-of-contract gratuities to the Senior Special Assistant and Senior Personal Assistant to Chief Executive, as well as the full-year salaries and allowances of the Information Coordinator, Special Assistant and Driver for the Director of the Chief Executive's Office. This is also the reason why the estimated expenditure on remuneration for special appointments for 2014-15 is higher than that for the previous year. In addition, there will be an increase of about \$360,000 in the estimated expenditure on personal emoluments and personnel related expenses, as well as an increase of about \$240,000 in the estimated expenditure on general departmental expenses.

The Chief Executive's Office plans to create 1 Senior Executive Officer post in 2014-15 to meet the Office's need for executive support. The estimated expenditure for the post is \$690,000.

CONTROLLING OFFICER'S REPLY

CEO030

(Question Serial No. 1477)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 1):

How many times, on how many newspapers and under how many pen names (please list all the pen names used) has Andrew FUNG, Information Coordinator (IC), published commentaries after he took office?

How much of the IC's working time (in percentage) did this type of work take up? Did IC enlist the help of other officers in gathering information? If yes, how many officers were involved and what were their ranks?

Did IC receive any remuneration for publishing commentaries on newspapers? If yes, what is the total amount received so far? Has all the remuneration received been submitted to the Treasury?

Asked by: Hon TSE Wai-chun, Paul

Reply:

Government officials explain Government policies and set out Government positions through the media from time to time. This is done to facilitate public understanding of the underlying considerations, content and details of policies, and soliciting public support through enhanced communication. Officials explain and illustrate Government policies in their official capacities, and their remarks also represent the position of the Government. We do not have any information on the publication of articles by the Information Coordinator (IC) using pen names.

IC has a wide range of duties. He is responsible for formulating media and public relations strategy for and co-ordinating the timetable of the introduction of major Government policies and programmes in different areas. He also liaises closely with the Director of Information Services and bureau press officers to ensure effective implementation of media and public relations strategy for major policies, monitors public and media feedback, and helps plan and implement the Chief Executive's programme of public functions involving media interactions. As IC's work involves wide-ranging, diversified and strategic communications and public relations tasks, it is difficult to quantify in terms of working hours. IC is supported by this Office's Press Section, which consists of 1 Administrative Officer, 5 Information Officers, 2 Clerical Grade officers and 2 Personal Secretaries.

Under the Civil Service Regulations, civil servants who wish to publish articles in newspapers or magazines in their private capacity for which remuneration will be provided must obtain prior permission from their heads of department for undertaking paid outside work in accordance with the relevant Civil Service Regulations and departmental guidelines. The above requirement is also applicable to the IC through the employment contract. This Office has not received any application for undertaking paid outside work from the incumbent IC.

CONTROLLING OFFICER'S REPLY

CEO031

(Question Serial No. 2398)

Head: (21) Chief Executive's Office
Subhead (No. & title): (-) Not Specified
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 24):

Regarding the expenditure of the Chief Executive's Office, would the Administration provide the following information:

- (a) How many times has the Chief Executive's Office received visitors since the current-term Chief Executive took office, and what is the expenditure incurred? What are the expenditure items involved in receiving visitors?
- (b) What is the expenditure on duty visits made by the current-term Chief Executive since he took office? Please set out the purpose and place of visit, expenses, number of days and size of entourage for each visit.
- (c) Does the Administration have any plan for the Chief Executive's duty visits for this year? If yes, what are the details?
- (d) What are the establishment, staff duties and related expenditure of the Chief Executive's Office?

Asked by: Hon WONG Kwok-kin

Reply:

- (a) Between 1 July 2012 and 28 February 2014, the Chief Executive's Office received visitors on 296 occasions, and the entertainment expenditure involved was \$845,004.
- (b) Details of duty visits made by the Chief Executive from 1 July 2012 to 28 February 2014 are set out at Annex.
- (c) For 2014-15, planned duty visits of the Chief Executive include attending Boao Forum for Asia Annual Conference and visiting Shanghai with Members of the Legislative Council in April 2014. Since other duty visits in the coming financial year are still under planning, we cannot provide the details.
- (d) The types of permanent posts in the Chief Executive's Office, their respective numbers and the estimated expenditure involved (including personal emoluments and personnel related expenses) for 2014-15 are tabulated below:

Types of duties	No. of posts on establishment	Estimated expenditure
Policy coordination; planning and arrangements for the Chief Executive's official activities; and coordination of news and public relations work	12	\$16,390,627
Departmental administration	12	\$9,937,625
Translation services	2	\$1,920,000
Secretarial and other support services	20	\$6,736,725
Clerical and general support services	30	\$8,117,996
Domestic services for the Chief Executive's official residences	21	\$6,210,859
Driving services	7	\$2,002,117
Total	104	\$51,315,949

Duty visits of the Chief Executive (1 July 2012 – 28 February 2014)

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
14 September 2012	Guangzhou	3	1,520.00	To attend the 15 th Plenary of Hong Kong/Guangdong Co-operation Joint Conference.
30 November – 1 December 2012	Sanya	4	38,454.30	To attend the 8 th Pan-Pearl River Delta (PPRD) Regional Co-operation and Development Forum and Trade Fair.
7 December 2012	Guangzhou	2	1,260.00	To attend Hong Kong-Pearl River Delta (PRD) Industrial & Commercial Circle Goodwill Gathering 2012.
20 – 22 December 2012	Beijing	4	64,968.84	To make annual work report and call on various ministries of the Central People's Government (CPG).
6 February 2013	Guangzhou and Shenzhen	4	1,110.00	To call on key leaders of Guangdong Provincial Government and Shenzhen Municipal Government.
4 – 6 March 2013	Beijing	4	61,042.17	To attend the opening ceremony of the first session of the 12 th National People's Congress (NPC) and meet provincial leaders.
16 – 20 March 2013	Beijing and Tianjin	5	74,721.72	To attend the closing ceremony of the first session of the 12 th NPC and call on various CPG ministries in Beijing; and to call on leaders of Tianjin Municipal Government and meet Hong Kong people in Tianjin.
21 March 2013	Shenzhen	3	0	To attend the opening ceremony of the C-MER (Shenzhen) Dennis Lam Eye Hospital and call on the Secretary of the Shenzhen Municipal Committee of the Communist Party of China.
6 – 7 April 2013	Hainan	3	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	51,500.96	To call on various CPG ministries.

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
4 – 5 June 2013	Shanghai	3	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	5	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	29,948.15	To attend the 9 th PPRD Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	5,871.57	To attend Hong Kong-PRD Industrial & Commercial Circle Goodwill Gathering 2013.

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
16 – 19 December 2013	Beijing	4	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO032

(Question Serial No. 1213)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 13):

Of the articles, blog posts and speeches issued in the name of the Chief Executive in the past year, how many were ghost-written? How many financial resources, working hours and officers were involved? What were the grades and ranks of the civil servants involved?

Asked by: Hon WONG Ting-kwong

Reply:

The Chief Executive's Office uses its existing resources and manpower to assist the Chief Executive in writing speeches, blog posts and articles. When necessary, this Office will seek information or assistance from the relevant bureaux or departments.

CONTROLLING OFFICER'S REPLY

CEO033

(Question Serial No. 0066)

Head: (21) Chief Executive's Office

Subhead (No. & title): (000) Operational expenses

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 74):

What are the estimated salary and allowances of the Information Coordinator of the Chief Executive's Office for 2014-15?

Asked by: Hon WONG Yuk-man

Reply:

The estimated expenditures on the salaries and allowances of the Information Coordinator for 2014-15 are \$2,180,000 and \$430,000 respectively.

CONTROLLING OFFICER'S REPLY

CEO034

(Question Serial No. 2722)

Head: (21) Chief Executive's Office
Subhead (No. & title): (-) Not Specified
Programme: (2) Executive Council
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 78):

How will the Chief Executive's Office vet all Non-official Members of the Executive Council again in the coming year to prevent the Executive Council from falling into disrepute because of some Member suspected of forging financial documents or involved in other types of commercial crimes?

Asked by: Hon WONG Yuk-man

Reply:

The Executive Council is the highest-level organ for assisting the Chief Executive in policy-making. Its role, composition, powers and responsibilities are clearly stipulated in the Basic Law. It has a constitutional status and has all along been performing its functions.

We fully understand that members of the public have set a high standard for and have high expectation on the conduct of Members of the Executive Council. As such, Non-Official Members of the Executive Council, like the Principal Officials, are required to undergo and pass extended integrity checking before taking up the appointment. We have no intention to change the existing arrangements.

CONTROLLING OFFICER'S REPLY

CEO035

(Question Serial No. 3578)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 505):

What was the expenditure on local social engagements of the Chief Executive in 2013-14? Would the Administration give a breakdown of the expenditure?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The expenditure on official entertainment of the Chief Executive from April 2013 to February 2014 was \$248,829. The expenditure was spent on receiving visitors to Hong Kong and entertaining people from various sectors of the local community, including Members of the Legislative Council, representatives of business and industrial associations, professionals and media representatives. During the same period, the Chief Executive also received a non-accountable entertainment allowance at a monthly rate of \$66,650 for meeting expenses on official entertainment at his official residences.

CONTROLLING OFFICER'S REPLY

CEO036

(Question Serial No. 3579)

Head: (21) Chief Executive's Office

Subhead (No. & title):

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 504):

Is the accountable entertainment allowance for the Chief Executive included in the job-related allowances set out in the Estimates under this subhead? Would the Administration give the amount of accountable entertainment allowance for the Chief Executive and details of its usage in 2013-14?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The expenditure on official entertainment of the Chief Executive is included in "General departmental expenses". The expenditure is spent on receiving visitors to Hong Kong and entertaining people from various sectors of the local community, including Members of the Legislative Council, representatives of business and industrial associations, professionals and media representatives. From April 2013 to February 2014, the expenditure involved was \$248,829.

CONTROLLING OFFICER'S REPLY

CEO037

(Question Serial No. 3580)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 501):

The revised estimate for 2013-14 is higher than the original for the same year, which means that the expenditure has exceeded the original estimate. The current estimate for 2014-15 is even higher than that for the previous financial year by 7.7 %. Mainly on what areas will the increased expenditure be spent?

In addition, would the Administration give a detailed list of expenditure items which are expected to increase in 2014-15?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The revised estimate for the Chief Executive's Office (excluding the Executive Council) for 2013-14 is higher than the original by 2.3% mainly due to the additional expenditure arising from civil service pay adjustments and the increase in general departmental expenses for operational needs. Part of the increased expenditure is offset by the decrease in remuneration for special appointments.

The estimated expenditure for 2014-15 is higher than the revised estimate for 2013-14 by 5.2% mainly because of an increase of about \$3.3m in the provision for remuneration for special appointments to enable the payment of end-of-contract gratuities to the Senior Special Assistant and Senior Personal Assistant to Chief Executive, as well as the full-year salaries and allowances of the Information Coordinator, Special Assistant and Driver for the Director of the Chief Executive's Office. In addition, there will be an increase of about \$360,000 in the estimated expenditure on personal emoluments and personnel related expenses, as well as an increase of about \$240,000 in the estimated expenditure on general departmental expenses.

CONTROLLING OFFICER'S REPLY

CEO038

(Question Serial No. 3581)

Head: (21) Chief Executive's Office

Subhead (No. & title): (000) Operational expenses

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 506):

How many duty visits were made by the Chief Executive in 2013-14? Would the Administration set out in detail the date, place and purpose of visit and expenses for each visit?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

Details of duty visits made by the Chief Executive from 1 April 2013 to 28 February 2014 are set out at Annex.

Duty visits of the Chief Executive (1 April 2013 – 28 February 2014)

Date	Place of visit	Size of entourage	Expenses*(\$)	Purpose of visit
6 – 7 April 2013	Hainan	3	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	51,500.96	To call on various ministries of Central People's Government (CPG).
4 – 5 June 2013	Shanghai	3	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	5	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	29,948.15	To attend the 9 th Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.

Date	Place of visit	Size of entourage	Expenses*(\$)	Purpose of visit
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	5,871.57	To attend Hong Kong-Pearl River Delta Industrial & Commercial Circle Goodwill Gathering 2013.
16 – 19 December 2013	Beijing	4	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO039

(Question Serial No. 3582)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 507):

What was the amount of charges on long-distance calls made by the Chief Executive in 2013-14? Of that amount, how much was charges on long-distance calls to Mainland China? Would the Administration set out the number of phone calls made to Mainland China by the Chief Executive from his office in 2013-14 and the geographical areas involved?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

We have not compiled statistics on the number of phone calls made by the Chief Executive or the Chief Executive's Office to individual regions or on the long-distance call charges involved. Apart from flat monthly charges, the Office's expenditure on phone calls (including long-distance calls, roaming calls and data transmission) in 2013-14 (up to February 2014) was \$126,401.

CONTROLLING OFFICER'S REPLY

CEO040

(Question Serial No. 3583)

Head: (21) Chief Executive's Office

Subhead (No. & title): (000) Operational expenses

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 508):

How many days of paid leave was the Chief Executive entitled to in 2013-14? How many days of leave did he take in 2012-13 and in 2013-14?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The Chief Executive is entitled to 22 working days of paid leave each year. Between 1 July 2012 and 28 February 2014, the incumbent Chief Executive took 23.5 days of leave in total.

CONTROLLING OFFICER'S REPLY

CEO041

(Question Serial No. 3584)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 509):

Of the expenditure of the Chief Executive's Office in 2013-14, how much was associated with work or activities related to the Liaison Office of the Central People's Government (LOCPG) in the Hong Kong Special Administrative Region? How many times did the Chief Executive visit the LOCPG in 2013-14? What were the purposes of the visits and the expenditure involved?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

In order to discharge his official duties, the Chief Executive maintains contact from time to time with the officials of organisations set up by the Central People's Government in Hong Kong, including the Liaison Office of the Central People's Government in the Hong Kong Special Administrative Region. We have not compiled any statistics on contact with individual organisations. The Chief Executive's Office uses its existing resources to handle the related work, and has no dedicated funding for meeting the expenditure involved.

CONTROLLING OFFICER'S REPLY

CEO042

(Question Serial No. 3585)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 510):

What was the expenditure involved in managing Government House and Fanling Lodge in 2013-14? Would the Administration set out the number of times that the Chief Executive used Fanling Lodge in 2013-14 and the expenditure incurred?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The total management expenses (revised estimate) for Government House and Fanling Lodge in 2013-14 are about \$5.96m and \$670,000 respectively.

While the Chief Executive's official functions are held mainly at Government House or the Chief Executive's Office building, the Chief Executive may also receive guests at Fanling Lodge where appropriate. In the 2013-14 financial year (as at February 2014), the Chief Executive held 2 official functions at Fanling Lodge. We do not keep any record on private activities conducted by the Chief Executive at Fanling Lodge.

CONTROLLING OFFICER'S REPLY

CEO043

(Question Serial No. 3586)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executives Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 511):

What was the expenditure on the official duties and social engagements of the wife of the Chief Executive in 2013-14? Would the Administration set out in detail the official duties that the wife of the Chief Executive performed, the number of engagements that she attended and the expenditure incurred by each engagement?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

At present, the wife of the Chief Executive holds honorary posts of 65 public interest or charitable organisations. Details are set out at Annex. She attends the activities of these and other organisations in her official capacity. In addition, she is often invited to accompany the Chief Executive in official activities. In view of the large number of organisations and activities involved, we have not compiled any statistics in this regard. Apart from general support provided by this Office, no additional expenditure is involved in the official duties and activities of the wife of the Chief Executive.

Honorary Posts Held by the Wife of the Chief Executive

Organisation	Position
1. Ebenezer School and Home for The Visually Impaired	Patron
2. Mother's Choice	Patron
3. Hong Chi Association	Patron
4. Helping Hand	Patron
5. Against Child Abuse Limited	Patron
6. Youth Outreach	Patron
7. Heep Hong Society	Patron
8. Harmony House Limited	Patron
9. Social Welfare Department "Volunteer Movement"	Volunteer-in-Chief
10. South China Athletic Association (Women Section)	Honorary Advisor
11. Suen Mei Speech & Hearing Centre	Patron
12. Red Ribbon Centre	Patron
13. Hong Kong Federation of Women Lawyers	Patron
14. The Hong Kong Girl Guides Association	President
15. The Hong Kong Chinese Women's Club	Patron
16. The Community Chest of Hong Kong	President
17. Association of Hong Kong Flag-guards	Honorary Patron
18. Hong Kong Federation of Women	Honorary Patron
19. Women's Welfare Club Western District Hong Kong	Honorary Patron
20. Hong Kong Breast Cancer Foundation	Honorary Patron
21. The Hong Kong Paediatric Society	Patron
22. Hong Kong Childhealth Foundation	Patron
23. Caritas Fund Raising Committee	Patron
24. Hong Kong Ballet	Honorary Patron
25. The Hong Kong Ballet Group	Honorary Patron
26. The Hong Kong Down Syndrome Association	Patron
27. The Family Planning Association of Hong Kong	Honorary President
28. Arts with the Disabled Association Hong Kong	Patron
29. Hong Kong Sports Association for the Mentally Handicapped	Patron
30. Hong Kong Special Olympics	Patron
31. The Hong Kong Society for the Aged	President
32. International Social Service Hong Kong Branch	Patron
33. The Hong Kong Association of Private Eye Surgeons	Honorary Patron
34. Hong Kong Young Women's Christian Association	Patron
35. Hong Kong Women Development Association Limited	Honorary Patron
36. Hong Kong PHAB Association	Patron
37. Hong Kong Federation of Handicapped Youth	Honorary Patron
38. Society for the Prevention of Cruelty to Animals (HK)	Patron
39. Hong Kong Oratorio Society	Honorary Patron
40. Hong Kong Dance Company	Patron
41. Hong Kong Alzheimer's Disease Association	Patron
42. The Samaritans Befrienders Hong Kong	Patron
43. Hong Kong Student Aid Society	Patron
44. The Friends of The Hong Kong Museum of Art	Honorary Patron
45. SAHK (The Spastics Association of Hong Kong)	Patron
46. Zonta Clubs in Hong Kong, Zonta International District 17	Patron
47. Lions Kidney Educational Centre and Research Foundation	Honorary Patron

Organisation	Position
48. The Helena May	Patron
49. Society for the Promotion of Hospice Care	Patron
50. Hong Kong & Kowloon Kaifong Women's Association Limited	Honorary President
51. Operation Santa Claus	Honorary Patron
52. Hong Kong Cheshire Home Foundation	Patron
53. St. James' Settlement	Honorary Patron
54. Shell/Island JC Scholarship for the Disabled	Honorary Patron
55. The Society of the Academy for Performing Arts	Honorary Patron
56. Watchdog Early Education Centre	Patron
57. Green Power	Honorary Patron
58. Food for Good Limited	Founder and Patron
59. The Samaritans	Patron
60. The Neighbourhood Advice-Action Council	Patron
61. Hok Yau Club	Honorary Patron
62. Treats	Patron
63. The Hospital Authority Charitable Foundation	Honorary Patron
64. Care for Your Heart	Honorary Patron
65. Make-A-Wish Hong Kong	Patron

CONTROLLING OFFICER'S REPLY

CEO044

(Question Serial No. 3587)

Head: (21) Chief Executive's Office

Subhead (No. & title):

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 512):

According to the Estimates, it is expected that there will be an increase of 1 non-directorate permanent post in the Chief Executive's Office in 2014-15. What is the estimated salary of that post? Would the Administration provide the title of that post and the reasons for creating it?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The Chief Executive's Office plans to create 1 Senior Executive Officer post in 2014-15 to meet the Office's need for executive support. The estimated expenditure on the salaries of that post is \$690,000.

CONTROLLING OFFICER'S REPLY

CEO045

(Question Serial No. 4945)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 268):

Regarding the post of Special Assistant of the Chief Executive's Office, would the Administration inform this Committee of the following:

- a) Number of posts at that rank and estimated expenditure on their emoluments for 2014-15;
- b) Duties of that post and whether they overlap with those of other officers in the Chief Executive's Office; if not, what are the grounds?
- c) Whether the Chief Executive's Office will review and consider deleting the post of Special Assistant in 2014-15; if not, what are the reasons?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

There is 1 Special Assistant post in the Chief Executive's Office. That post is responsible for assisting this Office in liaising with various sectors of the community, and conducting research and preparing briefs for the Chief Executive and other senior officials. The estimated expenditure on the salaries of that post for 2014-15 is \$1.1m. This Office has recruited the Special Assistant to meet actual needs, and has no plan to delete that post at present.

CONTROLLING OFFICER'S REPLY

CEO046

(Question Serial No. 4946)

Head: (21) Chief Executive's Office
Subhead (No. & title): (-) Not Specified
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 269):

Did the Chief Executive's Office use any resources to conduct publicity work through the Internet and social media in 2013-14? If yes, please provide a breakdown of the expenditure involved. What are the plan for and estimated expenditure on such work for 2014-15?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The Chief Executive's Office did not incur any expenditure on publicity work through the Internet and social media in 2013-14. No provision is made for such work for 2014-15.

CONTROLLING OFFICER'S REPLY

CEO047

(Question Serial No. 4947)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 270):

Does the Chief Executive plan to fill the 2 existing vacancies of Non-official Member of the Executive Council in 2014-15? If not, would the Chief Executive explain whether there is room for reducing the number of Non-official Members of the Executive Council? If the number of Members will not be reduced, what are the grounds?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

Article 55 of the Basic Law stipulates that Members of the Executive Council of the Hong Kong Special Administrative Region shall be appointed by the Chief Executive. The size of membership has not been prescribed. The Chief Executive may at any time invite public figures (including Members of the Legislative Council) to join the Executive Council.

CONTROLLING OFFICER'S REPLY

CEO048

(Question Serial No. 4967)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 526):

Would the Administration inform this Committee of the details of the Chief Executive's duty visits to Mainland China last year? How much expenditure was involved? On how many days was the Chief Executive away from Hong Kong on official business last year? How much was spent on accommodation for the Chief Executive and his entourage outside Hong Kong? How many duty visits are expected to be made by the Chief Executive in the coming year?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

Details of duty visits made by the Chief Executive from 1 April 2013 to 28 February 2014 are set out at Annex. For 2014-15, planned duty visits of the Chief Executive include attending Boao Forum for Asia Annual Conference and visiting Shanghai with Members of the Legislative Council in April 2014. Since other duty visits in the coming financial year are still under planning, we cannot provide the details.

Duty visits of the Chief Executive (1 April 2013 – 28 February 2014)

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
6 – 7 April 2013	Hainan	3	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	51,500.96	To call on various ministries of the Central People's Government (CPG).
4 – 5 June 2013	Shanghai	3	31,623.98	To call on leaders of Shanghai Municipal Government and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities and meet Hong Kong people who study and do business in Shanghai.
9 – 13 June 2013	New York, the United States	5	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	29,948.15	To attend the 9 th Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	206,862.92	To attend Asia-Pacific Economic Cooperation 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.

Date	Place of visit	Size of entourage	Expenses* (\$)	Purpose of visit
27 – 29 November 2013	Nanning, Qinzhou and Fangcheng-gang	3	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	5,871.57	To attend Hong Kong-Pearl River Delta Industrial & Commercial Circle Goodwill Gathering 2013.
16 – 19 December 2013	Beijing	4	77,293.20	To make annual work report and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO049

(Question Serial No. 4968)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 527):

For the Chief Executive's Office, what is the expenditure on translation services provided for the Executive Council this year?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

Translation services for the Executive Council are provided by the Civil Service Bureau. The Chief Executive's Office does not incur any expenditure on such services.

CONTROLLING OFFICER'S REPLY

CEO050

(Question Serial No. 4969)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 528):

How many invitations were received last year by the Chief Executive's Office, requesting the Chief Executive to officiate at activities? Of those activities, how many did the Chief Executive attend? What were the details of such activities? How many activities did the Chief Executive use to officiate at but not attend this year? What were the reasons? (Please set out in tabular form the date and content of each activity and the reasons for his absence.)

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

From time to time, the Chief Executive is invited to attend activities organised by different bodies, including government departments, international organisations, trade associations, organisations set up by the Central People's Government and the governments of other places in Hong Kong, and district organisations. The activities are of many different types, including award presentation ceremonies, celebratory receptions, forums, seminars and trade promotion events. In 2013-14, the Chief Executive received invitations to more than 800 activities, of which he attended a total of over 200, including officiating at ceremonies and speaking at seminars. In deciding whether to accept an invitation, the Chief Executive's Office will take into account a number of factors, including the theme, nature and scale of the activity; the Chief Executive's work schedule; and whether there are suitable officials who can represent the Government in attending the activity.

CONTROLLING OFFICER'S REPLY

CEO051

(Question Serial No. 4970)

Head: (21) Chief Executive's Office
Subhead (No. & title): (-) Not Specified
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 529):

Has the Chief Executive's Office purchased any new electronic products (e.g. portable computers, smart phones, tablet computers, etc.) this year? What is the expenditure involved? Which of the electronic products newly purchased were requested by the incumbent Information Coordinator?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The Chief Executive's Office purchases and upgrades computer software and hardware according to its actual needs and in compliance with the Government's procurement guidelines. The expenditure on computer software and hardware (including electronic products) of this Office from April 2013 to February 2014 was \$827,134.

CONTROLLING OFFICER'S REPLY

CEO052

(Question Serial No. 4971)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 530):

Has the Chief Executive's Office purchased any new pieces of office furniture (e.g. desks, chairs, conference tables, etc.) this year? What is the expenditure involved?

Asked by: Hon CHAN Ka-lok, Kenneth

Reply:

The expenditure on office furniture (including office desks, chairs, partitions and document cabinets) of the Chief Executive's Office from April 2013 to February 2014 was \$25,166.

CONTROLLING OFFICER'S REPLY

CEO053

(Question Serial No. 5301)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 57):

Would the Administration inform this Committee of the following:

A comparison of the utilisation of Fanling Lodge by the incumbent Chief Executive and his predecessors; the number of times that the incumbent Chief Executive has used Fanling Lodge for official and private activities since he took office; the operational expenses and establishment of Fanling Lodge in each of the past three years (up to 2013-14) and the estimated figures for 2014-15?

Asked by: Hon CHAN Wai-yip, Albert

Reply:

The numbers of official activities held by the Chief Executive at Fanling Lodge in the past 10 years are set out below:

<u>Year</u>	<u>No. of official activities</u>
2004-05	1
2005-06	0
2006-07	1
2007-08	3
2008-09	1
2009-10	3
2010-11	3
2011-12	1
2012-13	4
April 2013-February 2014	2

We do not keep any record of private activities conducted by the Chief Executive at Fanling Lodge.

At present, 20 domestic staff and 1 Housekeeper of the Chief Executive's Office work at Government House and Fanling Lodge to provide hospitality services in official functions held by the Chief Executive, as well as domestic services required. The management expenses for Fanling Lodge are set out below:

<u>Year</u>	<u>Management expenses</u>
2011-12	\$570,000
2012-13	\$620,000
2013-14	\$670,000 (Revised estimate)
2014-15	\$780,000 (Estimate)

CONTROLLING OFFICER'S REPLY**CEO054****(Question Serial No. 5353)**

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 110):

Please provide information on the government vehicles of your department.

	Number	Operational expenses in 2013	Estimated operational expenses for 2014-15
VIP saloon car			
Grade A saloon car			
Grade B saloon car			

Asked by: Hon CHAN Wai-yip, Albert

Reply:

Information on the government vehicles (of the categories mentioned in the question) of the Chief Executive's Office is set out below:

	Number	Operational expenses in 2013-14	Estimated operational expenses for 2014-15
VIP saloon car	2*	\$154,855	\$53,469
Grade A saloon car	2	\$220,273	\$185,242
Grade B saloon car	0	-	-

*Note: One of the VIP saloon cars was handed over to the Electrical and Mechanical Services Department on 24 January 2014 for disposal since it had reached the end of its economic life.

CONTROLLING OFFICER'S REPLY**CEO055****(Question Serial No. 4617)**

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office, (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 35

Question (Member Question No. 115):

In regard to the growing co-operation between Hong Kong and the Mainland in recent years, please provide relevant information on Hong Kong/Mainland cross-boundary projects or programmes in which the Chief Executive's Office or any of its sections (including the Executive Council Secretariat) has been involved.

(a) For Hong Kong/Mainland cross-boundary projects or programmes from 2011-12 to 2013-14, please provide information using the following table:

Project/ programme title	Details, objectives and whether it is related to the Framework Agreement on Hong Kong/ Guangdong Co- operation (the Framework Agreement)	Expenditure involved	Names of Mainland official and department/ organisation involved	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount of expenditure involved or impact on the public, society, culture and ecology been released to the public? If yes, through which channels and what were the manpower and expenditure involved? If no, what are the reasons?	Details of legislative amendments or policy changes involved in the project/ programme

(b) For Hong Kong/Mainland cross-boundary projects or programmes in 2014-15, please provide information using the following table:

Project/ programme title	Details, objectives and whether it is related to the Framework Agreement	Expenditure involved	Names of Mainland official and department/ organisation involved	Progress (% completed, commencement date, target completion date)	Will the details, objectives, amount of expenditure involved or impact on the public, society, culture and ecology be released to the public? If yes, through which channels and what will be the manpower and expenditure involved? If no, what are the reasons?	Details of legislative amendments or policy changes involved in the project/ programme

(c) Apart from the projects or programmes listed above, are there any other modes of cross-boundary co-operation? If yes, what are they? What were the manpower and expenditure involved in the past 3 years, and how much financial and manpower resources are earmarked in the 2014-15 Estimates?

Asked by: Hon HO Sau-lan, Cyd

Reply:

In the past 3 years, the Chief Executive's Office has not deployed any manpower or financial resources to directly deal with Hong Kong/Mainland cross-boundary projects or programmes. No manpower or financial resource has been earmarked for this purpose in the 2014-15 Estimates.

CONTROLLING OFFICER'S REPLY

CEO056

(Question Serial No. 4641)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office, (2) Executive Council

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 35 (if applicable)

Question (Member Question No. 138):

Regarding studies (if any) conducted by the Chief Executive's Office (including all its sections and the Executive Council Secretariat) for the purpose of formulating and assessing policies, please provide information in the following format.

(a) Using the table below, please provide information on public policy studies and strategic public policy studies for which funds were allocated in the past 2 financial years (2012-13 and 2013-14):

Name of consultant	Mode of award (open auction/ tender/ others (please specify))	Title, content and objectives of project	Consultancy fee (\$)	Start date	Progress of study (under planning/ in progress/ completed)	Follow-up actions taken by the Administration on the study report and their progress (if any)	If completed, have the details been made public? If yes, through what channels? If no, why?

(b) Have funds been reserved in the current financial year (2014-15) for conducting consultancy studies? If yes, please provide the following information:

Name of consultant	Mode of award (open auction/ tender/ others (please specify))	Title, content and objectives of project	Consultancy fee (\$)	Start date	Progress of study (under planning/ in progress/ completed)	Follow-up actions taken by the Administration on the study report and their progress (if any)	If expected to be completed this year, are there any plans to make the details public? If yes, through what channels? If no, why?

(c) What are the criteria for awarding consultancy projects to research institutions?

Asked by: Hon HO Sau-lan, Cyd

Reply:

No consultancy studies on public policy were commissioned by the Chief Executive's Office in 2012-13 and 2013-14. No funds have been reserved for conducting consultancy studies in 2014-15.

CONTROLLING OFFICER'S REPLY

CEO057

(Question Serial No. 4667)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 35

Question (Member Question No. 163):

(1) It is expected that there will be a net increase of 1 non-directorate permanent post in the Chief Executive's Office in 2014-15. In this regard, please set out the number of posts to be created or deleted (if any) in the Chief Executive's Office in that financial year; the grades, ranks and duties of these posts; the expenditure involved; and the purposes of creating such posts.

(2) It is mentioned in paragraph 3, Head 21, that the Chief Executive's Office is "responsible for ensuring that the Chief Executive receives the best advice and support for the formulation and co-ordination of policies as well as the administration of the Government of the Hong Kong Special Administrative Region (HKSAR)". Please explain the criteria for the "best" advice and support, how they are measured and by whom they have been set.

Asked by: Hon Cyd HO Sau-lan, Cyd

Reply:

(1) The Chief Executive's Office plans to create 1 Senior Executive Officer post in 2014-15 to meet the Office's need for executive support. The estimated expenditure on the salaries of that post is \$690,000.

(2) As stated by the Chief Executive in his Policy Address in 2014, the current-term Government is committed to promoting economic development, improving people's livelihood, and taking forward constitutional development for more effective governance. We seek change while maintaining stability, adopt an appropriately proactive approach, attach importance to long-term planning and have abandoned the mindset of focusing on short-term needs. Guided by the above policy objectives and priorities, the Chief Executive's Office liaises closely with policy bureaux, departments and other parties concerned to ensure that the Chief Executive receives timely and appropriate advice and support from them for the formulation and co-ordination of policies.

CONTROLLING OFFICER'S REPLY

CEO058

(Question Serial No. 4661)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 35

Question (Member Question No. 155):

Please give details of the Chief Executive's duty visits in the past 5 financial years and set out in chronological order the following information for each visit: (a) purpose and place of visit; (b) titles of officials met; (c) size of entourage and post titles; (d) days of visit; and (e) total expenditure involved, including expenses on (i) transportation (air tickets and local transportation); (ii) accommodation; (iii) meals; (iv) banquets or entertainment; and (v) gifts.

Date	(a)	(b)	(c)	(d)	(e)	(i)	(ii)	(iii)	(iv)	(v)

Asked by: Hon HO Sau-lan, Cyd

Reply:

Details of duty visits made by the Chief Executive from 1 April 2009 to 28 February 2014 are set out at Annex.

In the above-mentioned financial years, the actual amounts of expenditure on official entertainment (both in and outside Hong Kong) of the Chief Executive's Office are about \$460,000, \$560,000, \$590,000, \$640,000 and \$370,000 respectively. As we do not maintain separate accounts for the expenses on the procurement of gifts and souvenirs, we do not have the relevant statistics.

Duty Visits of the Chief Executive (1 April 2009 – 28 February 2014)

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
2009-10							
17 – 18 April 2009	Hainan	5	0	30,342.00	33,173.10	63,515.10	To attend Boao Forum for Asia Annual Conference, and meet with the Premier.
25 – 27 April 2009	Hefei	4	0	19,890.00	5,023.45	24,913.45	To attend Expo Central China.
9 – 10 June 2009	Nanning	3	0	12,956.33	2,007.08	14,963.41	To attend Pan-Pearl River Delta (PPRD) Regional Co-operation and Development Forum and Trade Fair.
27 September – 2 October 2009	Beijing	12	12,540.00	600,583.00	175,627.42	788,750.42	To participate in events to commemorate the 60 th anniversary of the People's Republic of China, and have working meetings with various ministries of the Central People's Government (CPG).
21 – 22 October 2009	Guangzhou	3	13,826.01	0	3,348.08	17,174.09	To exchange views with Guangdong Party Secretary and Governor.
12 – 16 November 2009	Singapore	7	117,053.00	104,044.00	48,263.51	269,360.51	To attend Asia-Pacific Economic Cooperation (APEC) Leaders' Meeting.
19 – 20 December 2009	Macao	6	0	0	13,399.86	13,399.86	To attend events to celebrate the 10 th anniversary of the Macao Special Administrative Region.
27 – 29 December 2009	Beijing	5	0	52,168.00	37,316.74	89,484.74	To make annual work report.
3 – 6 March 2010	Beijing	6	0	50,050.00	31,153.17	81,203.17	To attend opening of plenary meeting of National People's Congress (NPC), and have working meetings with various CPG ministries.

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
2010-11							
6 – 7 April 2010	Beijing	5	8,492.08	44,352.00	13,485.35	66,329.43	To attend signing ceremony of Framework Agreement on Hong Kong/Guangdong (HK/GD) Co-operation.
9 – 10 April 2010	Hainan	3	6,307.07	17,348.00	2,043.08	25,698.15	To attend Boao Forum for Asia Annual Conference.
26 April – 1 May 2010	Shanghai and Jiangsu	6	12,685.28	36,632.00	43,822.72	93,140.00	To promote closer co-operation between Hong Kong and the two places, and inspect Hong Kong Pavilion at Shanghai Expo.
25 – 27 July 2010	Chengdu	4	11,022.52	37,625.00	15,711.49	64,359.01	To inspect progress of Hong Kong's projects in support of relief efforts after the Sichuan earthquake.
31 August – 2 September 2010	Moscow, Russia	7	86,945.00	279,436.00	78,362.22	444,743.22	To lead a business delegation to Russia to promote Hong Kong and foster bilateral relations.
16 September 2010	Guangzhou	5	0	0	2,344.48	2,344.48	To co-chair HK/GD Co-operation Joint Conference.
25 – 26 September 2010	Nanchang	3	0	11,504.00	2,070.00	13,574.00	To attend Expo Central China.
20 October 2010	Shanghai	4	0	34,315.00	0	34,315.00	To officiate at opening of Hong Kong Week in Shanghai Expo.
25 – 29 October 2010	Delhi and Mumbai, India	9	218,837.00	145,946.00	87,240.15	452,023.15	To lead a business delegation to India to promote Hong Kong and foster bilateral relations, and co-host a joint Hong Kong-Guangdong promotion seminar.
30 October – 1 November 2010	Shanghai	3	0	24,108.00	9,232.48	33,340.48	To attend closing ceremony of Shanghai Expo.
11 – 14 November 2010	Yokohama and Tokyo,	9	69,811.89	139,050.00	36,575.37	245,437.26	To attend APEC Leaders' Meeting, and visit incineration plants and ancillary facilities.

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
	Japan						
22 – 23 November 2010	Guangzhou	4	7,210.40	0	15,746.63	22,957.03	To attend opening ceremony of Asian Games.
20 – 23 December 2010	Beijing	6	0	57,769.00	41,852.55	99,621.55	To make annual work report, and meet with various CPG ministries.
4 – 7 March 2011	Beijing	6	14,685.64	63,456.00	39,568.68	117,710.32	To attend opening of NPC plenary meeting, and meet with various CPG ministries.
2011-12							
14 – 15 April 2011	Hainan	3	0	17,691.00	5,497.44	23,188.44	To attend Boao Forum for Asia Annual Conference.
15 – 23 June 2011	Melbourne, Perth and Canberra, Australia	6	144,287.00	495,108.38	76,093.03	715,488.41	To promote Hong Kong and foster bilateral relations.
31 August – 2 September 2011	Urumpqi	6	0	62,198.00	8,949.00	71,147.00	To participate in China Eurasia Expo.
8 – 17 September 2011	Brussels, Belgium; and London and Edinburgh, the United Kingdom	6	365,736.00	608,103.00	73,878.36	1,047,717.36	To pay official visits to promote Hong Kong and foster bilateral relations.
14 October 2011	Guangzhou	6	0	0	1,680.00	1,680.00	To attend the 110 th China Import and Export Fair (Canton Fair).
7 – 15 November 2011	New York, Washington and Honolulu, the	9	330,729.09	1,110,758.00	71,052.14	1,512,539.23	To promote Hong Kong and foster bilateral relations, and attend APEC Leaders' Meeting in Honolulu.

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
	United States						
25 – 28 December 2011	Beijing	5	0	52,272.00	23,396.10	75,668.10	To make annual work report, and meet with various CPG ministries.
5 – 6 January 2012	Shanghai	4	0	24,436.00	4,821.60	29,257.60	To co-chair Hong Kong-Shanghai Economic and Trade Co-operation Conference.
27 – 29 January 2012	Zurich and Davos, Switzerland	6	102,182.24	770,589.00	19,830.14	892,601.38	To attend World Economic Forum Annual Meeting to promote Hong Kong and foster bilateral relations with Switzerland.
4 – 6 March 2012	Beijing	6	10,144.20	61,734.00	20,659.76	92,537.96	To attend opening of NPC plenary meeting.
2012-13							
9 – 18 April 2012	New Zealand, Chile and Brazil	6	131,569.24	841,260.00	103,608.71	1,076,437.95	To pay visits to promote Hong Kong.
26 – 27 June 2012	Beijing	4	0	42,825.00	6,605.98	49,430.98	To officiate at “Towards a Better Future” exhibition to celebrate the 15 th anniversary of Hong Kong Special Administrative Region.
14 September 2012	Guangzhou	3	0	0	1,520.00	1,520.00	To attend the 15 th Plenary of HK/GD Co-operation Joint Conference.
30 November – 1 December 2012	Sanya	4	0	31,755.00	6,699.30	38,454.30	To attend the 8 th PPRD Regional Co-operation and Development Forum and Trade Fair.
7 December 2012	Guangzhou	2	0	0	1,260.00	1,260.00	To attend Hong Kong-Pearl River Delta (PRD) Industrial & Commercial Circle Goodwill Gathering 2012.
20 – 22 December 2012	Beijing	4	0	40,785.00	24,183.84	64,968.84	To make annual work report, and call on various CPG ministries.

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
6 February 2013	Guangzhou and Shenzhen	4	0	0	1,110.00	1,110.00	To call on key leaders of Guangdong Provincial Government and Shenzhen Municipal Government.
4 – 6 March 2013	Beijing	4	0	41,875.00	19,167.17	61,042.17	To attend the opening ceremony of the first session of the 12 th NPC, and meet provincial leaders.
16 – 20 March 2013	Beijing and Tianjin	5	0	47,268.00	27,453.72	74,721.72	To attend the closing ceremony of the first session of the 12 th NPC, and call on various CPG ministries in Beijing; and to call on leaders of Tianjin Municipal Government, and meet Hong Kong people in Tianjin.
21 March 2013	Shenzhen	3	0	0	0	0	To attend the opening ceremony of the C-MER (Shenzhen) Dennis Lam Eye Hospital, and call on the Secretary of the Shenzhen Municipal Committee of the Communist Party of China.
2013-14							
6 – 7 April 2013	Hainan	3	4,276.37	16,088.00	30,082.12	50,446.49	To attend Boao Forum for Asia Annual Conference 2013.
25 – 26 April 2013	Beijing	4	2,750.88	40,900.00	7,850.08	51,500.96	To call on various CPG ministries.
4 – 5 June 2013	Shanghai	3	1,655.86	25,012.00	4,956.12	31,623.98	To call on leaders of Shanghai Municipal Government, and address the opening ceremony of the 2 nd Annual Urban Land Institute Asia Pacific Summit; and to visit organisations and facilities, and meet Hong Kong people who study and do business in

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
							Shanghai.
9 – 13 June 2013	New York, the United States	5	63,423.05	571,812.00	14,964.84	650,199.89	To attend trade promotion events organised by the Hong Kong Trade Development Council; and to hold meetings with political and business leaders, and meet Hong Kong people who work and study in New York.
8 – 9 September 2013	Guiyang	4	0	25,825.00	4,123.15	29,948.15	To attend the 9 th PPRD Regional Co-operation and Development Forum and Trade Fair.
26 – 27 September 2013	Chongqing	3	4,068.31	26,646.00	2,084.02	32,798.33	To lead a delegation from industrial, commercial and professional sectors to visit Chongqing.
5 – 8 October 2013	Bali, Indonesia	7	46,333.51	141,572.00	18,957.41	206,862.92	To attend APEC 2013 Leaders' Week and other related meetings; and to meet foreign leaders to exchange views on issues of mutual concern.
22 – 24 October 2013	Beijing	4	8,127.60	40,655.00	13,859.93	62,642.53	To attend the opening ceremony of the 17 th Beijing-Hong Kong Economic Co-operation Symposium; to call on leaders of Beijing Municipal Government together with representatives from Hong Kong's industrial and commercial sectors attending the Symposium; and to call on CPG officials and leaders of financial institutions in the Mainland.

Date	Place of visit	Size of entourage	Hotel accommodation (\$)	Passage (\$)	Other expenses (\$)	Grand total* (\$)	Purpose of visit
27 – 29 November 2013	Nanning, Qinzhou and Fangchenggang	3	11,345.90	24,086.00	6,368.56	41,800.46	To lead a delegation to visit Guangxi; to meet leaders of Guangxi Zhuang Autonomous Region Government and Nanning, Qinzhou and Fangchenggang Municipal Governments; and to attend Guangxi-Hong Kong Economic and Trade Co-operation Exchange Meeting and Guangxi-Hong Kong Business Symposium.
6 – 7 December 2013	Guangzhou, Zhongshan and Zhuhai	4	0	0	5,871.57	5,871.57	To attend Hong Kong-PRD Industrial & Commercial Circle Goodwill Gathering 2013.
16 -19 December 2013	Beijing	4	8,752.80	42,330.00	26,210.40	77,293.20	To make annual work report, and call on various CPG officials.
23 – 25 January 2014	Fuzhou and Xiamen	5	17,030.03	32,058.00	10,383.30	59,471.33	To lead a delegation to attend Fujian-Hong Kong Economic and Trade Cooperation Exchange Meeting, and meet leaders of Fuzhou and Xiamen Municipal Governments.
14 February 2014	Guangzhou and Shenzhen	4	0	0	0	0	To meet leaders of Guangdong Provincial Government and exchange views on co-operation between Hong Kong and Guangdong; and to visit Shenzhen Bao'an International Airport.

* Expenses include charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable), but exclude sponsorship (if any).

CONTROLLING OFFICER'S REPLY

CEO059

(Question Serial No. 4668)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 35

Question (Member Question No. 164):

- (1) What public offices have been held by the wife of the incumbent Chief Executive from 1 July 2012 to the present? Please list them one by one and provide the dates of the beginning and end of the term of each office, stating whether the office was taken up in her capacity as the wife of the Chief Executive.
- (2) Please list the resources required by the Chief Executive's Office to support the wife of the Chief Executive in performing her official duties, including the number of support staff and their grades and ranks. Please also list one by one the office area and other facilities provided for her.
- (3) Has the wife of the incumbent Chief Executive been involved in the affairs, promotion, advocacy, organisation or establishment of any companies, bodies, organisations or associations since 1 July 2012? If yes, has the Chief Executive's Office provided any support or assistance in this regard? (If yes, please specify the forms of support or assistance and the expenditure and manpower involved.)
- (4) Does the wife of the Chief Executive have the authority to use, and has she used, the resources of the Chief Executive's Office to deal with unofficial matters, including those related to public offices not taken up in her capacity as the wife of the Chief Executive? If yes, please provide the dates and details of the activities, as well as the resources, manpower and facilities involved in each activity.

Asked by: Hon HO Sau-lan, Cyd

Reply:

- (1) The public offices held by the wife of the Chief Executive as at February 2014 are set out at Annex.
- (2) The Chief Executive's Office does not have any dedicated manpower for assisting the wife of the Chief Executive in managing her official activities. The Office deploys 1 Assistant Social Secretary, 1 Assistant Clerical Officer and 1 Personal Chauffeur to provide support to the wife of the Chief Executive in addition to performing other duties. We also provide an office with an area of about 40 square metres in the Chief Executive's Office building for use by the wife of the Chief Executive.
- (3) At present, the wife of the Chief Executive holds honorary posts of 65 public interest or charitable organisations (see Annex). She participates in and promotes the activities of these organisations in her official capacity. Please refer to section (2) above for the support provided by this Office to her in performing her official duties and attending these activities. In addition, the wife of the Chief Executive is the Founder and Patron of Food for Good, a charitable organisation, and was involved in its organisation in the early stage of its establishment; this Office did not provide any support or assistance in this regard.
- (4) The wife of the Chief Executive may use the car and chauffeur provided by the Chief Executive's Office for official and private purposes. Apart from that, she does not draw on the Office's resources for unofficial activities.

Honorary Posts Held by the Wife of the Chief Executive

Organisation	Position	Beginning date of term of office	Ending date of term of office
1. Ebenezer School and Home for The Visually Impaired	Patron	July 2012	Not specified
2. Mother's Choice	Patron	February 2013	Not specified
3. Hong Chi Association	Patron	July 2012	Not specified
4. Helping Hand	Patron	October 2012	Not specified
5. Against Child Abuse Limited	Patron	October 2012	Not specified
6. Youth Outreach	Patron	July 2012	Not specified
7. Heep Hong Society	Patron	July 2012	Not specified
8. Harmony House Limited	Patron	September 2012	Not specified
9. Social Welfare Department "Volunteer Movement"	Volunteer-in-Chief	July 2012	Not specified
10. South China Athletic Association (Women Section)	Honorary Advisor	July 2012	June 2014
11. Suen Mei Speech & Hearing Centre	Patron	December 2013	Not specified
12. Red Ribbon Centre	Patron	July 2012	Not specified
13. Hong Kong Federation of Women Lawyers	Patron	September 2012	Not specified
14. The Hong Kong Girl Guides Association	President	July 2012	Not specified
15. The Hong Kong Chinese Women's Club	Patron	July 2012	Not specified
16. The Community Chest of Hong Kong	President	June 2012	Not specified
17. Association of Hong Kong Flag-guards	Honorary Patron	December 2013	Not specified
18. Hong Kong Federation of Women	Honorary Patron	July 2012	Not specified
19. Women's Welfare Club Western District Hong Kong	Honorary Patron	August 2012	Not specified
20. Hong Kong Breast Cancer Foundation	Honorary Patron	July 2012	Not specified
21. The Hong Kong Paediatric Society	Patron	July 2012	June 2014
22. Hong Kong Childhealth Foundation	Patron	September 2012	Not specified
23. Caritas Fund Raising Committee	Patron	September 2012	August 2014
24. Hong Kong Ballet	Honorary Patron	October 2012	Not specified
25. The Hong Kong Ballet Group	Honorary Patron	August 2012	Not specified
26. The Hong Kong Down Syndrome Association	Patron	July 2012	Not specified
27. The Family Planning Association of Hong Kong	Honorary President	July 2012	Not specified
28. Arts with the Disabled Association Hong Kong	Patron	July 2012	Not specified
29. Hong Kong Sports Association for the Mentally Handicapped	Patron	August 2012	Not specified
30. Hong Kong Special Olympics	Patron	August 2012	Not specified
31. The Hong Kong Society for the Aged	President	July 2012	Not specified
32. International Social Service Hong Kong Branch	Patron	July 2012	Not specified
33. The Hong Kong Association of Private Eye Surgeons	Honorary Patron	March 2013	Not specified
34. Hong Kong Young Women's Christian Association	Patron	July 2012	Not specified
35. Hong Kong Women Development Association Limited	Honorary Patron	July 2012	Not specified
36. Hong Kong PHAB Association	Patron	July 2012	Not specified

Organisation	Position	Beginning date of term of office	Ending date of term of office
37. Hong Kong Federation of Handicapped Youth	Honorary Patron	July 2012	Not specified
38. Society for the Prevention of Cruelty to Animals (HK)	Patron	October 2012	Not specified
39. Hong Kong Oratorio Society	Honorary Patron	October 2012	Not specified
40. Hong Kong Dance Company	Patron	July 2012	Not specified
41. Hong Kong Alzheimer's Disease Association	Patron	August 2012	Not specified
42. The Samaritans Befrienders Hong Kong	Patron	August 2012	Not specified
43. Hong Kong Student Aid Society	Patron	July 2012	Not specified
44. The Friends of The Hong Kong Museum of Art	Honorary Patron	September 2012	Not specified
45. SAHK (The Spastics Association of Hong Kong)	Patron	July 2012	Not specified
46. Zonta Clubs in Hong Kong, Zonta International District 17	Patron	September 2012	Not specified
47. Lions Kidney Educational Centre and Research Foundation	Honorary Patron	July 2012	June 2014
48. The Helena May	Patron	July 2012	Not specified
49. Society for the Promotion of Hospice Care	Patron	July 2012	Not specified
50. Hong Kong & Kowloon Kaifong Women's Association Limited	Honorary President	July 2012	Not specified
51. Operation Santa Claus	Honorary Patron	July 2012	Not specified
52. Hong Kong Cheshire Home Foundation	Patron	July 2012	Not specified
53. St. James' Settlement	Honorary Patron	August 2012	Not specified
54. Shell/Island JC Scholarship for the Disabled	Honorary Patron	September 2012	Not specified
55. The Society of the Academy for Performing Arts	Honorary Patron	July 2012	Not specified
56. Watchdog Early Education Centre	Patron	October 2012	Not specified
57. Green Power	Honorary Patron	August 2012	Not specified
58. Food for Good Limited	Founder and Patron	January 2013	Not specified
59. The Samaritans	Patron	July 2012	Not specified
60. The Neighbourhood Advice-Action Council	Patron	August 2012	Not specified
61. Hok Yau Club	Honorary Patron	January 2013	Not specified
62. Treats	Patron	July 2012	Not specified
63. The Hospital Authority Charitable Foundation	Honorary Patron	August 2012	Not specified
64. Care for Your Heart	Honorary Patron	July 2012	Not specified
65. Make-A-Wish Hong Kong	Patron	July 2012	Not specified

CONTROLLING OFFICER'S REPLY

(Question Serial No. 4391)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 105):

In connection with the provision of public information and gathering of public opinions by means of the Internet, please advise on the following:

(a) Information regarding social media platforms established and operated by your bureau/departments/public bodies or their agents (such as out-sourced contractors or consultants) for the past year in tabulated form (see Annex 1).

Commencement of operation (Month/Year)	Status (keep updating /ceased updating (as at 31 January 2014)	Government agencies (including policy bureau/ departments /public bodies/ government advisory bodies)	Name	Social media (Facebook/ Flickr/ Google+ /LinkedIn /Sina Weibo/ Twitter/ YouTube)	Purpose of establishment and no. of updates (as at 31 January 2014)	No. of "Likes"/ no. of subscribers/ average monthly visits (as at 31 January 2014)	Compiling summary of comments and following up on a regular basis (Yes/ No)	Ranks and no. of officers responsible for the operation (as at 31 January 2014)	Financial resources involved in the establishment and daily operation (as at 31 January 2014)
			(1)...	(1)...					
			(2)...	(2)...					
			(3)...	(3)...					

(b) Whether the Guidelines on the Use of Social Media available on the Government intranet give instructions to your department on the ceilings of expenses for using social media or web-based platforms, such as registration fees, advertising expenses and value-added services. If yes, what are the details? If no, will the guidelines be revised to set out the reasonable levels of expenses incurred by the use of social media?

(c) In recent years, governments around the world have introduced systems through which citizens may hand in their online proposals. They have also undertaken that they will give a formal online response if a certain number of citizens have indicated their support of the proposals. Has the Administration examined ways to improve the existing channels for collecting public opinions on the Internet and evaluate the feasibility of the system of collecting online proposals mentioned above? If yes, what are the details? If no, what are the reasons?

Asked by: Hon MOK, Charles Peter

Reply:

The Chief Executive's Office did not establish any social media platforms mentioned in the question in the past year. The Chief Executive's Office will continue to keep in touch with the public through appropriate channels to listen to their views.

CONTROLLING OFFICER'S REPLY

CEO061

(Question Serial No. 6180)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (-) Not Specified
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 114):

Regarding official entertainment expenses of the Chief Executive's Office, would the Administration inform this Committee of the following:

- (1) The number of exceptions where official entertainment expenses of public officers for lunch and dinner exceeded the respective ceilings per head, the number of exceptions with approval of directorate officers, the exceeded amounts and the reasons for the excess over the past 3 years;
- (2) The number of cases of non-compliance with the guidelines on the bestowal of gifts or souvenirs by public officers during the conduct of official activities, and the number of and reasons for exceptions with approval of directorate officers over the past 3 years? Please provide the information by bureau/department/public organisation, etc.

Asked by: Hon MOK, Charles Peter

Reply:

The Civil Service Regulations (CSRs) set out the principles, rules and approval procedures relating to official entertainment. Heads of Departments have the delegated authority to authorise all expenditure from the departmental entertainment vote. In addition, according to the Government's internal guidelines, the expenditure limits on entertaining guests should be \$450 per person for lunch and \$600 per person for dinner. Government officers are required to exercise prudent judgment and economy when entertaining guests for official purposes in order to avoid any public perception of extravagance. Where there are sufficient justifications for exceeding the expenditure limits, the departments are required to consider the applications according to the established mechanism and to document properly the detailed justifications for approval.

In line with the Government's green policy, public officers should as far as possible refrain from bestowing gifts/souvenirs on others during the conduct of official activities. According to the existing guidelines, where bestowal of gifts/souvenirs is necessary or unavoidable due to operational, protocol or other reasons, the gift/souvenir items should not be lavish or extravagant and the number should be kept to a minimum. Also, the exchange of gifts/souvenirs should only be made from organisation to organisation.

In the past 3 years, no officer of this Office was subject to disciplinary action for contravention of the CSRs or other government requirements in relation to claiming reimbursement of entertainment expenses or offering gifts/souvenirs.

CONTROLLING OFFICER'S REPLY

CEO062

(Question Serial No. 6199)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (-) Not Specified
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 153):

The Government has announced that it will make all government information released for public consumption machine-readable in digital formats.

(1) Please provide in the table below details of the government information to be released for public consumption by your Office:

Bureau/ Department	Information items that can be released for public consumption	Description of the information	Period of the information	Is the information released in digital formats currently and date of release	If not, will it be converted into digital formats	Digital formats already/planned to be used (please choose)			
						Machine- readable, non- proprietary formats (e.g. CSV)	Machine- readable, proprietary formats (e.g. MS Excel, Word)	Non- machine- readable formats (e.g. JPG, PDF, PNG)	Open- standard formats (e.g. XML)

(2) How much manpower and expenditure will be involved in releasing government information for public consumption in 2014-15? Will more resources and manpower be allocated to your bureau/department for handling this task so that the plan can be more effectively implemented?

Asked by: Hon MOK, Charles Peter

Reply:

- (1) This Office releases information such as the Manifesto of the Chief Executive, declarations of interests, press releases, speeches, announcements of public interest and photos through its departmental website (ceo.gov.hk). The information released is mostly in PDF, JPEG, Windows Media and Flash formats.
- (2) No provision is made by this Office in the 2014-15 Estimates for additional manpower or financial resources in relation to the release of information for public consumption. Where necessary, we will absorb the workload with existing resources.

CONTROLLING OFFICER'S REPLY

CEO063

(Question Serial No. 6209)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (-) Not Specified
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 33

Question (Member Question No. 180):

Regarding your bureau's/department's expenditure on the procurement of computer software and hardware, please inform this Committee of the following:

- (1) Does the Administration have any standard internal procurement guidelines which set out the criteria for the purchase or upgrade of computer software and hardware by your bureau? If yes, what are the details? Do the guidelines require your bureau to upgrade computer software and hardware in a timely manner?
- (2) Given that the computer software and hardware supplier Microsoft will terminate its support service for its operating platform of Windows XP, please provide the respective numbers of computers in your bureau which are using (i) the operating platform of Microsoft Windows XP; (ii) operating platforms released by Microsoft before 2001; and (iii) other operating platforms (please specify the version), as well as the respective percentages of these three types of computers in your bureau's total number of computers. Does your bureau have any plans to upgrade the obsolete operating platforms?
- (3) What are the expenditure on and criteria for the procurement of tablet computers by your bureau? What are the models of tablet computers purchased and how are the tablet computers used at work? Is there any classified information saved on the tablet computers? If yes, what are the details? Is there any information security software installed on the tablet computers used by your bureau? What is the expenditure involved?

Asked by: Hon MOK, Charles Peter

Reply:

- (1) According to the existing guidelines of the Government, bureaux/departments (b/ds) are required to develop a 3-year overall plan of IT projects and the planning of relevant IT projects annually to ensure that business and operational needs can be met effectively. In the planning of IT projects for updating purposes, b/ds should review and evaluate a wide range of potential risks and put in place mitigation measures. In terms of technology, b/ds should consider potential risks in product compatibility, maintenance support, replacement products and market supply. When purchasing or upgrading computer software and hardware, b/ds are required to make purchases in the most cost-effective way through fair and open market competition in compliance with the Government's procurement guidelines. B/ds should also consider the importance and priority of their IT projects in the updating of computer software and hardware. The Chief Executive's Office updates computer software and hardware according to the actual needs and in compliance with the Government's procurement guidelines.
- (2) All computers of this Office use the Windows 7 operating platform.
- (3) At present, this Office has 10 tablet computers, which are mainly used to support and improve our internal operations, including sending and receiving email, calendar management and Internet browsing.

We purchased these tablet computers according to our actual needs and in compliance with the Government's procurement guidelines. No classified information is stored in our tablet computers. In addition, we have implemented mobile device management plans and taken appropriate security measures as necessary, such as power-on passwords for mobile devices, device wipe after a specified number of failed login attempts and activation of the detection and recovery system against virus and malicious code attacks. These security measures do not involve additional expenditure.

CONTROLLING OFFICER'S REPLY

CEO064

(Question Serial No. 6546)

Head: (21) Chief Executive's Office

Subhead (No. & title): (-) Not Specified

Programme: (1) Chief Executive's Office

Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)

Director of Bureau: Director of the Chief Executive's Office

This question originates from:

Question (Member Question No. 140):

In respect of the public relations expenses of various government departments in the past year, please inform this Committee of the following:

(1) The expenses your department spent on advertisements on mainstream or online media as well as the relevant details in table form (please see Annex 1):

Published/ Broadcast time (month/ year)	Status (one- off/ ongoing/ done) (as at 31 January 2014)	Government or public organisation (including policy bureau/ department/ public organisation/ government advisory body)	Name of advertisement	Name of publisher or broadcasting media (newspaper/ radio station/ TV station/ advertising panel/ car wrap advertising/ website, etc)	Purpose and frequency of the advertisement (as at 31 January 2014)	Rank(s) and no. of responsible person(s) (as at 31 January 2014)	Expenses involved (as at 31 January 2014)
			(1)... (2)... (3)...	(1)... (2)... (3)...			

(2) The expenses your department spent on sponsoring media to provide programmes or materials as well as the relevant details (please see Annex 2):

Programme/ Materials published/ broadcast time (month/ year)	Status (one- off/ ongoing/ done) (as at 31 January 2014)	Sponsoring government or public organisation (including policy bureau/ department/ public organisation/ government advisory body)	Name of programme/ materials	Name of publisher or broadcasting media (newspaper/ radio station/ TV station/ website, etc)	Purpose and frequency of the sponsorship (as at 31 January 2014)	Rank(s) and no. of responsible person(s) (as at 31 January 2014)	Expenses (as at 31 January 2014)
			(1)... (2)...	(1)... (2)...			

			(3)...	(3)...			
--	--	--	--------	--------	--	--	--

(3) The expenses you department spent on advertorials as well as the relevant details (please see Annex 3):

Programme/ Materials published/ broadcast time (month/ year)	Status (one-off/ ongoing/ done) (as at 31 January 2014)	Government organisation (including policy bureau/ department/ public organisation/ government advisory body)	Name of programme/ materials	Name of publisher or broadcasting media (newspaper/ radio station/ TV station/ website, etc)	Purpose and frequency of publishing/ broadcasting the programme/ materials (as at 31 January 2014)	Rank(s) and no. of responsible person(s) (as at 31 January 2014)	Non- government organisation/ personnel responsible for writing the advertisement script (if any)	Expenses (as at 31 January 2014)
			(1)...	(1)...				
			(2)...	(2)...				
			(3)...	(3)...				

Asked by: Hon MOK, Charles Peter

Reply:

In the past year, the Chief Executive's Office did not place any advertisement on mainstream or online media, sponsor any media to provide programme or material, or publish/broadcast any advertorial. Therefore, no expenditure has been incurred in this respect.

CONTROLLING OFFICER'S REPLY

CEO065

(Question Serial No. 5220)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 76):

Why is the entertainment allowance of \$834,200 for the Chief Executive non-accountable in nature?

Asked by: Hon WONG Yuk-man

Reply:

In April 2005, the Government appointed the Independent Commission on Remuneration Package and Post-office Arrangements for the Chief Executive of the HKSAR (the Independent Commission) to consider and make recommendations on the remuneration package and post-office arrangements for the Chief Executive. The Independent Commission completed its study and submitted its report to the Government in early June 2005. The Government accepted the report as the basis for determining the arrangements relating to the office of the Chief Executive. According to the recommendations of the Independent Commission, part of the remuneration package for the Chief Executive is a non-accountable entertainment allowance for meeting expenses on official entertainment at his official residences. The relevant recommendations were approved by the Finance Committee of the Legislative Council on 18 November 2005.

CONTROLLING OFFICER'S REPLY

CEO066

(Question Serial No. 5221)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 37

Question (Member Question No. 77):

Does the Chief Executive's Office has any mechanisms to ensure that the Information Coordinator or other staff members will not publish articles that criticise political parties or the public on newspapers, magazines and the Internet anonymously, under pen names or in an unofficial capacity? If yes, what is the expenditure involved?

Asked by: Hon WONG Yuk-man

Reply:

Government officials explain Government policies and set out Government positions through the media from time to time. This is done with a view to facilitating the public's understanding of the underlying considerations, content and details of policies, and soliciting public support through enhanced communication. Officials explain and illustrate Government policies in their official capacities, and their remarks also represent the position of the Government.

According to the Civil Service Regulations (CSRs), an officer may not publish (including in the form of an article) anything which may reasonably be regarded as of a political or administrative nature without necessary permission. An officer may publish in his own name matters relating to subjects of general or purely technical interest, provided they do not contain anything which may reasonably be regarded as of a political or administrative nature. Civil servants who wish to publish articles in newspapers or magazines in their private capacity for which remuneration will be provided must obtain prior permission from their heads of department for undertaking paid outside work in accordance with the relevant CSRs and departmental guidelines. The above requirement is also applicable to officers under special appointment in the Chief Executive's Office, including the Information Coordinator, through their agreements.

CONTROLLING OFFICER'S REPLY

CEO067

(Question Serial No. 5226)

Head: (21) Chief Executive's Office
Subhead (No. & title): (000) Operational expenses
Programme: (1) Chief Executive's Office
Controlling Officer: Permanent Secretary, Chief Executive's Office (Ms Alice LAU)
Director of Bureau: Director of the Chief Executive's Office
This question originates from: Estimates of Expenditure Volume 1 Page 35

Question (Member Question No. 2):

For the Chief Executive's Office, what is the estimated provision for duty visits to Mainland China in 2014-15? Please set out the duty visits to Mainland China planned for 2014-15. How would the Administration prevent the conduct of activities unrelated to official business during duty visits? How would the Administration prevent the application for changing the place of visit from becoming merely a formality?

Asked by: Hon WONG Yuk-man

Reply:

For 2014-15, planned duty visits of the Chief Executive include attending Boao Forum for Asia Annual Conference and visiting Shanghai with Members of the Legislative Council in April 2014. Since other duty visits in the coming financial year are still under planning, we cannot provide the details.

Public expenditure on duty visits are subject to control under relevant regulations and guidelines to ensure effective monitoring and proper use. Duty visits should only be conducted when there are strong operational reasons. Prior approval should be obtained formally for all duty visits and non-official activities should be avoided. The officers concerned should provide all necessary information in respect of the proposed visits as far as possible when submitting the applications. If there are any subsequent changes to the arrangements, the officers concerned should inform the approving officers as soon as possible, who should then assess whether re-consideration of the applications is needed.